

Meeting Date
December 20, 2016



AGENDA	
Section	New Business
Item No.	VI C 1

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Lease Agreement with Titusville Area Chamber of Commerce
DEPT/OFFICE:	Central Services Department

Requested Action:

It is requested that the Board authorize the Chairman to execute Lease Agreement with Titusville Area Chamber of Commerce, for the lease of 2,442 square feet at 2000 South Washington Avenue, Titusville.

Summary Explanation & Background:

The Titusville Chamber of Commerce Building is owned by the City of Titusville. The Titusville City Council approved the Chamber negotiating a sublease with the County at their December 13, 2016 meeting. The Chamber offered the County a sublease to relocate the District One Commission Office to the second floor of the Chamber building. The location on Highway US1 offers improved access by the constituents of the District One Commissioner, whose southern border is near State Road 528, in Cocoa.

The proposed agreement is for a gross lease (rent including common area maintenance and utilities) at a monthly rate of \$1,150. The initial lease term is forty-eight months, commencing January 1, 2017, and terminating December 31, 2020; and includes the option to renew for one additional forty-eight month term.

Total expenses for Fiscal Year 2016/17 will be \$10,350.00. Funds will be transferred from General Government Operating Reserves to Rentals and Leases in FY2016/17, and will be programmed into the budget at \$13,800 annually in subsequent fiscal years.

Clerk to the Board Instructions:

Exhibits Attached:

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager		Assistant County Manager, Frank Abbate	Department Director / Extension
Stockton Whitten		Assistant County Manager, Venetta Valdengo	Teresa Camarata, ext. 52543



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

December 21, 2016

MEMORANDUM

TO: Teresa Camarata, Central Services Director

RE: Item VI.C.1., Lease Agreement with Titusville Area Chamber of Commerce for Lease of 2,442 Square Feet at 2000 South Washington Avenue, Titusville

The Board of County Commissioners, in regular session on December 20, 2016, executed and approved a Lease Agreement with the Titusville Area Chamber of Commerce for lease of 2,442 square feet at 2000 South Washington Avenue, Titusville, to the District 1 Commissioner.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/kp

cc: Finance
Budget