



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.23.

10/22/2024

Subject:

Requisition of Fiscal Year 2025 Budget - Supervisor of Elections

Fiscal Impact:

Dept/Office:

Tim Bobanic, Supervisor of Elections

Requested Action:

It is requested that the Board approve the requisition of 40% of the Supervisor of Elections' Fiscal Year 2025 budgeted funds at the first board meeting in October 2024, and 5.45% of the total budget each month thereafter.

Summary Explanation and Background:

Florida Statutes 129.202 Budget of the supervisor of elections; matters related to allocation, expenditure, etc., of amounts in budget.

(1)(a) The supervisor of elections shall requisition, and the board of county commissioners shall pay that officer, at the first meeting in October of each year, 25 percent of the total amount budgeted for the office and, thereafter on the first of each month, 6.82 percent of the total amount budgeted for the office. However, if there are unusual or unanticipated expenses in any one month, upon notification by the supervisor of elections, the board shall transfer the necessary amount, except that the total amount paid during the year shall not, without appropriate amendments, exceed the total budgeted for the year.

Due to November 2024 being a General Election, a larger position of the budget will be needed in the earlier part of the budget year. The supervisor is requesting 40 percent in October and the remaining budget to be transferred monthly thereafter.

Clerk to the Board Instructions:

Please send Board Memo to Maria Mair, Finance Director, Supervisor of Elections, 2725 Judge Fran Jamieson Way, Melbourne, FL 32940.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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October 23, 2024

Honorable Tim Bobanic
Brevard County Supervisor of Elections
2725 Judge Fran Jamieson Way
Melbourne, FL 32940

Attn: Maria Mair, Finance Director

Dear Mr. Bobanic:

Re: Item F.23., Requisition of Fiscal Year 2025 Budget – Supervisor of Elections

The Board of County Commissioners, in regular session on October 22, 2024, approved the requisition of 40 percent of the Supervisor of Elections' Fiscal Year 2025 budgeted funds at the first Board meeting in October 2024, and 5.45 percent of the total budget each month thereafter.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

/tr

cc: Finance
Budget