

Meeting Date
<b>October 4, 2016</b>



AGENDA	
Section	Consent
Item No.	<i>II D.6</i>

**AGENDA REPORT**  
*BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS*

SUBJECT:	Billfolder		
DEPT/OFFICE:	Finance / Board of County Commissioners		
Requested Action:	It is requested that the Board of County Commissioners approve the attached Billfolder.		
Summary Explanation & Background:			
Clerk to the Board Instructions:			
Exhibits Attached:	Billfolder		
Contract /Agreement (If attached):	Reviewed by County Attorney	Yes <input type="checkbox"/>	No <input type="checkbox"/> PR <input type="checkbox"/>
County Manager	Assistant County Manager, Frank Abbate	Department Director / Extension	
Stockton Whitten	Assistant County Manager, Venetta Valdengo		



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

October 5, 2016

MEMORANDUM

TO: Steve Burdett, County Finance

RE: Item II.D.6. Approval of Billfolder

The Board of County Commissioners, in regular session on October 4, 2016, approved the Billfolder, as submitted.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/dt

cc: Budget

Board Meeting of: Oct. 04, 2016

THE FOLLOWING ITEMS ARE BEING PRESENTED TO THE BOARD OF COUNTY COMMISSIONERS FOR ITS ACTION;

**The following is submitted to the board pursuant to Payment for Membership in Professional Organizations Policy No. BCC-41**

NONE \$

**The following invoice(s) are being submitted to the board as proper purchasing procedures were not followed and a purchase order was not obtained prior to purchasing items or services rendered.**

NONE \$

**The following Travel requests are being submitted to the Board pursuant to the Travel Administrative Order AO-21. These Travel Requests either were not approved as part of the annual budget process, or exceeded the approved budget by more than 20%. Approval was received from the County Manager's office.**

Jill Hill	Sunrise, FL.	Parks & Recreation	Attend Florida Rec Trac Users Group Summitt	\$	19.00 *
Robert Salazar	Sunrise, FL.	Parks & Recreation	Attend Florida Rec Trac Users Group Summitt	\$	208.42 *
Michelle Summers	Sunrise, FL.	Parks & Recreation	Attend Florida Rec Trac Users Group Summitt	\$	208.42 *
Shawn Turner	Sunrise, FL.	Parks & Recreation	Attend Florida Rec Trac Users Group Summitt	\$	159.00 *

\* Not included in approved budget

\*\* Exceeds approved budget by more than 20%

