

F. Consent Agenda - Transit Services Department
ITEM 12.



AGENDA REPORT
February 12, 2019

Approval, Re: Transit Services Section 5339 Grant Application for SCAT
North Terminal (District 2)

SUBJECT:

Approval of Authorizing Resolution, Grant Application, Use of Toll Revenue Credits, Execution of Follow Up Grant Agreement, Re: FY 2019 Space Coast Area Transit Bus and Bus Facilities Grant (Section 5339) from Federal Transit Administration (D2)

FISCAL IMPACT:

\$322,641 in Federal Transit Administration grant funds

DEPT/OFFICE:

Transit Services

REQUESTED ACTION:

It is requested that the Board of County Commissioners approve the following actions for a FY2019 Section 5339 Bus and Bus Facilities Grant from the Federal Transit Administration (FTA) in the amount of \$322,641:

- the Chair to sign the Authorizing Resolution,
- the Chair to sign the Grant Application,
- the use of the Florida Department of Transportation (FDOT) Toll Revenue Credits,
- the Chair to sign the Designation of Signature authority allowing staff to submit the Grant electronically,
- the Transit Director to execute and submit the Grant Agreement electronically, contingent upon County Attorney and Risk Management approval,
- the Transit Director to execute any additional follow-up documentation/resolutions and amendments necessary to secure these funds.
- authorize the County Manager to approve all necessary Budget Change Requests

SUMMARY EXPLANATION and BACKGROUND:

Space Coast Area Transit is in the process of demolishing the condemned building on King Street, located to the North Terminal on Varr Avenue in Cocoa. The plans are to create additional parking for employees and transit vehicles to make room to build a bus passenger Transfer Center on Varr Avenue. Space Coast Area Transit has received Federal funding for the demolition of the building and construction of the Transfer Center.

The initial plans were to use gravel on the parking area, however, any employee parking

must meet ADA requirements, therefore civil design, construction and amenities will need to be added to this project. All these costs were not included in the previously approved FTA grants.

Under the Moving Ahead for Progress in the 21st Century Authorization, Section 5339 Bus and Bus Facilities funding is a formula program that is allocated to urbanized areas. Space Coast Area Transit has a balance of \$322,641 from FY 2016 apportionment that has not been applied to a grant application. Space Coast Area Transit proposes to use these funds to complete the construction of the parking area.

The local match for the capital projects will be provided through the Florida DOT Toll Revenue Credits Policy. Under this program, no exchange of funds occurs, however, the use of the Transportation Development Credits will allow for 100% Federal participation in SCAT's FY 2019 capital projects.

The Grant Application and Program of Projects will be submitted to the Federal Transit Administration for their review and the grant will be added to the Transit Services FY 2018-2019 Budget.

ATTACHMENTS:

Description

- Authorizing Resolution**
- Grant Application**
- Signature Authority Form**
- Project Justification**
- Program of Projects**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

February 13, 2019

M E M O R A N D U M

TO: Scott Nelson, Transit Services Director

RE: Item F.12., Approval of Transit Services Section 5339 Grant Application for Space Coast Area Transit (SCAT) North Terminal

The Board of County Commissioners, in regular session on February 12, 2019, adopted Resolution No. 19-014, authorizing the filing of application(s) for grants; authorized the Chair to sign the Grant Application; approved the use of FDOT Toll Revenue Credits; authorized the Chair to sign the Designation of Signature authority allowing staff to submit the Grant electronically; authorized you to execute and submit the Grant Agreement electronically, contingent upon County Attorney and Risk Management approval; authorized you to execute any additional follow-up documentation/resolutions and amendments necessary to secure these funds; and authorized the County Manager to approve all necessary Budget Change Requests. Enclosed are fully-executed Resolution, fully-executed Application for Federal Assistance SF-424, and fully-executed Designation of Signature Authority.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

Encls. (3)

cc: Finance
Budget

RESOLUTION NO. 19-014

RESOLUTION authorizing the filing of application(s) with the Department of Transportation, United States of America, for grant(s) under the Urban Mass Transportation Act of 1964, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects and budgets; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program; and

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these project(s), and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

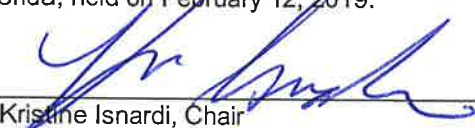
NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA,

1. That the Chair, Brevard County Board of County Commissioners, is authorized to execute and file application(s) on behalf of the Board of County Commissioners, Brevard County, Florida, with the U. S. Department of Transportation to aid in the financing of planning, capital and/or operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.
2. That the Chair, Brevard County Board of County Commissioners, is authorized to execute and file with such applications an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That the Transit Director, Brevard County Space Coast Area Transit is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application for the program of projects.
4. That the Transit Director, Brevard County Board of County Commissioners, is authorized to execute grant agreement on behalf of Brevard County Board of County Commissioners, Brevard County, Florida, with the U. S. Department of Transportation for aid in the financing of the planning, capital, and/or the operating assistance program of projects.

CERTIFICATION

The undersigned duly qualified and acting Chair, Brevard County Board of County Commissioners, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of County Commissioners, Brevard County, Florida, held on February 12, 2019.

BY



Kristine Isnardi, Chair
Brevard County Board of County Commissioners
As approved by the Board on 02/12/2019

(SEAL)



Scott Ellis, Clerk

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
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* 3. Date Received: 09/04/2018	4. Applicant Identifier: <input type="text"/>
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5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
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State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
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8. APPLICANT INFORMATION:

*** a. Legal Name:**

* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000523	* c. Organizational DUNS: 8301721930000
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d. Address:

* Street1:	401 S. Varr Ave
Street2:	<input type="text"/>
* City:	Cocoa
County/Parish:	<input type="text"/>
* State:	FL: Florida
Province:	<input type="text"/>
* Country:	USA: UNITED STATES
* Zip / Postal Code:	32922-8632

e. Organizational Unit:

Department Name: Transit Services	Division Name: <input type="text"/>
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f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.	* First Name: Scott
Middle Name:	<input type="text"/>
* Last Name: Nelson	<input type="text"/>
Suffix:	<input type="text"/>

Title:

Organizational Affiliation:

* Telephone Number: 321-635-7815	Fax Number: 321-633-1905
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*** Email:**

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.526

CFDA Title:

FTA 5339 Bus and Bus Facilities

* 12. Funding Opportunity Number:

5339

* Title:

Bus and Bus Facilities

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Bus and Bus Facilities for Brevard County, Florida

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="322,641.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="80,660.25"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="403,301.25"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

SCOTT ELLIS, CLERK

Administration Office
401 S. Varr Avenue
Cocoa, FL 32922
Office: 321.635.7815
Fax: 321.633.1905



DESIGNATION OF SIGNATURE AUTHORITY
For The
TRANSIT AWARD MANAGEMENT SYSTEM
(TrAMS)

The Brevard County Board of County Commissioners hereby designates Scott J. Nelson, Transit Services Director, is authorized to access the Federal Transit Administration's (FTA) Electronic Application/Award Management System, also referred to as the Transit Award Management System (TrAMS), and use a Personal Identification Numbers (PIN) to execute the annual Certifications and Assurances issued by the Federal Transit Administration (FTA), to transmit and submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards of FTA assistance on behalf of the officials named below, thus binding the Applicant/Recipient's compliance with FTA's requirements.

A handwritten signature in blue ink, appearing to read "K. Isnardi", written over a horizontal line.

Kristine Isnardi, Chair
Brevard County Board of County Commissioners
As approved by Board on February 12, 2019

ATTEST:

A handwritten signature in blue ink, appearing to read "Scott Ellis", written over a horizontal line.

Scott Ellis, Clerk



RideLine 321.633.1878

321Transit.com

Vanpool 321.952.4562

PROJECT JUSTIFICATION

SCOPE: BUS: SUPPORT EQUIP AND FACILITIES

Employee Parking Lot – 114-00

Space Coast Area Transit will improve a vacant lot to create an employee parking lot. Employee parking lot will meet ADA requirements.

NOTICE OF INTENT TO APPLY FOR FEDERAL ASSISTANCE

This is a notice of intent of the Brevard County Board of County Commissioners to apply for Federal assistance under the 5339 funds of the Federal Transit Administration. The following Programs of Projects is consistent with the approved Transportation Improvement Program of the Space Coast Transportation Planning Organization.

FY-2019 Capital Projects:

Construction -- Parking Lot	\$322,641
TOTAL CAPITAL	\$322,641

The Brevard County Board of County Commissioners will approve the request to submit a grant application to fund the above Program of Projects to the Federal Transit Administration at their February 12, 2019 meeting. If any citizen has a comment on the above projects or wishes to request that a public hearing be held on this program or would like to receive this Program of Projects, they can write to or visit: Space Coast Area Transit Director, 401 South Varr Avenue, Cocoa, FL 32922. This is the draft Program of Projects and if no comments are received and the Board of County Commissioners makes no changes, the draft Program of Projects will stand as the final Program of Projects.

By: Scott Nelson, Director
Space Coast Area Transit
Brevard County Board of County Commissioners