



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Public Hearing

D.7.

9/23/2025

Subject:

Authorization for the County Manager to Execute TRIM Compliance Forms

Fiscal Impact:

Dept/Office:

Budget Office

Requested Action:

It is recommended that the Board authorize the County Manager to execute the below Department of Revenue forms on behalf of the County. Included in this authorization, is the authority and obligation to assemble all components of the "TRIM Compliance Package" and to transmit the same to the appropriate Department of Revenue authorities.

Summary Explanation and Background:

Form DR-487, "Certification of Compliance with Section 200 and 218, Florida Statutes";
Form DR-487V, "Vote Record for Final Adoption of Millage Levy";
Forms DR-420, "Certification of Taxable Value";
Forms DR-420MM, "Maximum Millage Levy Calculation Final Disclosure";
Forms DR-420TIF, "Tax Increment Adjustment Worksheet";
Forms DR-420DEBT, "Certification of Voted Debt Millage";
Forms DR-422, "Certification of Final Taxable Value" and
Forms DR-422DEBT, "Certification of Final Voted Debt Millage"

Clerk to the Board Instructions:

Maintain necessary documents for records retention.



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September 24, 2025

M E M O R A N D U M

TO: Jill Hayes, Budget Office Director

RE: Item D.7., Authorization for the County Manager to Execute Truth-in-Millage (TRIM) Compliance Forms

The Board of County Commissioners, in special session on September 23, 2025, authorized the County Manager to execute the Florida Department of Revenue TRIM Compliance Forms on behalf of the County; and authorized the authority and obligation to assemble all components of the 'TRIM Compliance Package' and to transmit the same to the appropriate Department of Revenue authorities.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kim Powell, Clerk to the Board

/ds

cc: County Manager
Contracts Administration
Finance

Board Meeting Date

Item Number: D.7.

Motion By: KA

Second By: TA

Nay By: _____

Commissioner	DISTRICT	AYE	NAY
Commissioner Delaney	1	✓	
Vice Chair Goodson	2	✓	
Commissioner Adkinson	3	✓	
Commissioner Altman	5	✓	
Chairman Feltner	4	✓	