Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.25. 8/26/2025

Subject:
Bill Folder

Fiscal Impact:
N/A

Dept/Office:
Commission Office

Requested Action:
Acknowledge receipt.

Summary Explanation and Background:

Exhibit 1 - District 1 Commission Office: DEXimaging Invoice AR13795949, dated 8/13/25.
Exhibit 2 - District 4 Commission Office: DEXimaging Invoice AR13799112, dated 8/13/25.
Exhibit 3 - District 4 Commission Office: Purchasing Card Recon Report, ending 6/4/25.
Exhibit 4 - District 5 Commission Office: ReadyRefresh Invoice 05H6707868370, dated 8/20/2025.
Exhibit 5 - District 5 Commission Office: DEXimaging Invoice AR13835130, dated 8/20/25.

Clerk to the Board Instructions:
Please include with the minutes of the August 26, 2025 Regular Board Meeting.

BREVARD County
BOARD OF COUNTY COMMISSIONERS
FLORIDA'S SPACE COAST

Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999
Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

August 27, 2025

MEMORANDUM

TO: Kathy Prothman, County Finance

RE: Item F.25., Acknowledge Receipt of the Bill Folder

The Board of County Commissioners, in regular session on August 26, 2025, acknowledged receipt of the Bill Folder. Enclosed is the Bill Folder.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell

Kimberly Powell, Clerk to the Board

/ds

Encls. (a/s)

cc: Budget
Districts 1, 4, & 5

Subject:

Bill Folder

Fiscal Impact:

N/A

Dept/Office:

D1 Commission Office

Summary Explanation and Background:

DEXimaging invoice AR13795949 dated 08/13/2025, for the amount of $9.91

Clerk to Board Instructions:

Please include with the minutes of the August 26, 2025 regular meeting.

AUG 26 2025

AP MISCELLANEOUS BATCH SHEET

(NOT ENTERED INTO SAP BY DEPARTMENT)

To : Finance

From : D1 Office

Date : 08/14/2025

Please indicate the type of miscellaneous payments and the number of documents uploaded for verification that all documents were received by Finance.

- ☐ Invoices # AR13795949
- ☐ Petty Cash # ________
- ☐ Overnight Travel (TER) # ________
- ☐ Travel Requests (TR) # ________
- ☐ Refunds # ________
- ☐ Statements # ________
- ☐ Other # ________

DEX imaging

Post Office Box 17299 Clearwater, FL 33762-0299
(800) 995-4468 F: (813) 288-0223

RECEIVED
AUG 14 2025
By

CONTRACT INVOICE

Invoice Number: AR13795949
Invoice Date: 8/13/2025

Bill To: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Buidling B Room #105
Viera, FL 32940
US

Customer: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Viera, FL 32940-6605

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	10/12/2025	$9.91	**$9.91**
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-03-01		$9.91	4500122345	3/5/2023	3/4/2026
Contract Remarks					

Contract Lease Charge is the Quarterly billing for Lease.

Summary:

Contract base rate charge for this billing period	$0.00
Contract overage charge for the 07/13/2025 to 8/12/2025 overage period	$9.91 **
**See overage details below	$9.91

Date Rec'd 8/14/25
P.O. # 4500122345
Vendor # 160602
Doc # 5105633615

Detail:

Equipment included under this contract

7101 South US Hwy 1
Dist 1 Commission Office

Canon/C5535i

Number	Serial Number	Base Adj.	Location
401149	XUW01071	$0.00	Brevard County Board of County of Commissioners 7101 South US Hwy 1 Titusville, FL 32780 Dist 1 Commission Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	black meter	147,973	148,069 *	96	0	96	$0.011590	$1.11
Color	color meter	179,213	179,434 *	221	0	221	$0.039830	$8.80
				* Estimated meter reading				$9.91

Did you know you can place your supply order online?
Try https://www.deximaging.com and click on "Get Supplies"

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history https://www.deximaging.com/service/#online-payment

Invoice SubTotal	$9.91
Tax:	$0.00
Invoice Total	$9.91
Balance Due:	**$9.91**

Please note that due to rising processing costs, credit card charges will be subjected to a 3% processing surcharge. If this invoice is paid with a credit card, you will be charged $10.21 If you do not pay with a credit card, the total amount on this invoice is due. If you wish to update your payment method, please call DEX Imaging Accounts Receivables at (813) 288-8080. We appreciate your business and thank you for your understanding.

BREVARD County
BOARD OF COUNTY COMMISSIONERS

FLORIDA'S SPACE COAST

Commissioner Rob Feltner, Chairman
District 4
2725 Judge Fran Jamieson Way
Suite: C-214
Viera, FL 32940

8/14/2025

To Whom It May Concern,

This letter is to acknowledge that all of the District 4 Commission Office's PO invoices/receipts to date have been posted in the bill folder, the latest of which were the receipts for DEX Imaging to be included in the August 26th, 2025 meeting agenda.

Sincerely,

Rob Feltner, Chairman
Brevard County Commissioner
District 4

DEX imaging

Post Office Box 17299 Clearwater, FL 33762-0299
P: (800) 995-4468 F: (813) 288-0223
EIN:

RECEIVED

AUG 14 2025

DISTRICT 4
COMMISION OFFICE

CONTRACT INVOICE

Invoice Number: AR13799112
Invoice Date: 8/13/2025

Bill To: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Buidling B Room #105
Viera, FL 32940
US

Customer: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Viera, FL 32940-6605

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	10/12/2025	$122.52	**$122.52**
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-06-01		$122.52	4500122348	3/5/2023	3/4/2026
Contract Remarks					

Date Received: 8/14/25
PO# 4500122348
Vendor # 160062
Loc # 5105633603
Date:
Signature: Carol Masulli
Date Completed: 8/14/25

Summary:

Contract base rate charge for this billing period	$0.00
Contract overage charge for the 07/16/2025 to 8/15/2025 overage period	$122.52 **
**See overage details below	$122.52

Detail:

Equipment included under this contract

2725 Judge Fran Jamieson Wa
Bldg C Suite# 214

Canon/C3525i

Number	Serial Number	Base Adj.	Location
401311	XTK03094	$0.00	Brevard County Board of County of Commissioners 2725 Judge Fran Jamieson Way Viera, FL 32940-6605 Bldg C Suite# 214 District 4 Commision office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	black meter	98,069 *	100,595 *	2,526	0	2,526	$0.011590	$29.28
Color	color meter	101,185 *	103,526 *	2,341	0	2,341	$0.039830	$93.24
				* Estimated meter reading				$122.52

Did you know you can place your supply order online?
Try https://www.deximaging.com and click on "Get Supplies"

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history
https://www.deximaging.com/service/#online-payment

Invoice SubTotal	$122.52
Tax:	$0.00
Invoice Total	$122.52
Balance Due:	**$122.52**

Please note that due to rising processing costs, credit card charges will be subjected to a 3% processing surcharge. If this invoice is paid with a credit card, you will be charged $126.20 If you do not pay with a credit card, the total amount on this invoice is due. If you wish to update your payment method, please call DEX Imaging Accounts Receivables at (813) 288-8080. We appreciate your business and thank you for your understanding.

BREVARD County
BOARD OF COUNTY COMMISSIONERS

FLORIDA'S SPACE COAST

Commissioner Rob Feltner, Chairman
District 4
2725 Judge Fran Jamieson Way
Suite: C-214
Viera, FL 32940

8/18/2025

To Whom It May Concern,

This letter is to acknowledge that all of the District 4 Commission Office's PO invoices/receipts to date have been posted in the bill folder, the latest of which were the receipts for the month of May and June to be included in the August 26th, 2025 meeting agenda.

Sincerely,

Rob Feltner, Chairman
Brevard County Commissioner
District 4

BANK OF AMERICA

RECEIVED

AUG 11 2025

DISTRICT 4
COMMISION OFFICE

CAROL S MASCELLINO
FL BREVARD COUNTY BOC
XXXX-XXXX-XXXX-**0909**
July 05, 2025 - August 04, 2025

Purchasing Card

Cardholder Activity

Account Information

Mail Billing Inquiries to:
BANKCARD CENTER
PO Box 660441
Dallas, TX 75266-0441

TTY Hearing Impaired:
Dial "711"

Outside the U.S.:
1.509.353.6656 24 Hours

For Lost or Stolen Card:
1.888.449.2273 24 Hours

Payment Information

Statement Date	08/04/25
Credit Limit	$999
Cash Limit	$0
Days in Billing Cycle	31
Total Activity	-$1.62

THIS IS NOT A BILL - DO NOT PAY

Account Summary

Credits	-$1.62
Cash	$0.00
Purchases	$0.00
Other Debits	$0.00
Cash Fees	$0.00
Other Fees	$0.00
Total Activity	-$1.62

Accounting Code: 0001 / 200040

Important Messages

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Transactions

Posting Date	Transaction Date	Description		Reference Number	MCC	Charge	Credit
07/08	07/07	BARTMAN	321-2594898 FL	74327435188023600992684	5949		1.62

0000000 0000000 0000000 4715292908480909

Account Number: XXXX-XXXX-XXXX-**0909**
July 05, 2025 - August 04, 2025

Total Activity .... **-$1.62**

Carol S Mascellino 8-11-25
Cardholder Signature Date

A.S.M. 8/13/25
Manager Signature Date

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

CAROL S MASCELLINO
FL BREVARD COUNTY BOC
COMMISSION OFFICE
2725 JG JMSON WAY - C214
VIERA, FL 32940-6605

**N0002202

⑆54999001⑆⑆00052908480909⑈

EXHIBIT "B"
BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Carol S. Mascellino

Cardholders Phone # 321-633-2044

Cardholders Personnel #: 11008121

Cardholder's Department: County Commission - District 4

Closing Date: 6/4/2025

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (indicate "Q" for quoted items)	Fund # (4 digits)	Cost Center # (6 digits)	General Ledger Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
7/7/2025	7/8/2025	Bartman	Refund for sales tax	-1.62	0001	200040	5510000	

$0.00 ADD'L PAGES SUBTOTAL

-$1.62 GRAND TOTAL (ALL PAGES) (MUST AGREE TO FIGURE BELOW)

SUMMARY OF FUND / COST CENTERS / G.L. ACCOUNT TO BILL

FUND	COST CTR	G.L. ACCT.	INT. ORDER	Amount
0001	200040	5510000	140.13	-1.62

(must agree to above figure) GRAND TOTAL -$1.62

I (Cardholder) have complied with the Purchase Card Administrative Order (AO-41) and have retained all required approvals for restrictive uses and a quote log for purchases with a value in excess of $1000 and an expected life of more than one-year such as automobiles and furniture; and computer equipment valued in excess of $750

Carol [signature] 8/13/25
Signature of Cardholder/Date

[signature] 8/13/25
Signature of Approving Official/Date

LAITIER EMBROIDERY LLC DBA BARTMAN ENTERPRISES
-735 CENTER PLACE, SUITE 101
LBOURNE FL 32940 US
(321) 259-4898
papandle@aol.com
http://www.bartmanenterprises.com

INVOICE

BILL TO
Brevard Commissioner District 4
melbourne, FL 32940 USA

INVOICE	2025-0601
DATE	05/07/2025
DUE DATE	05/07/2025

WORK ORDER
KATIE EMAIL

ITEM	QTY	UNIT PRICE	AMOUNT
Work Done: PRINT OF NAME TAGS FOR: CAROL MASCELLINO & PATTI FEBRO			
3.5" X 2" WHITE ALUMINUM NAME TAGS	4	5.80	23.20T
Convenience Fees 3.5%	1	0.87	0.87

SUBTOTAL	24.07
TAX	1.62
TOTAL	25.69
PAYMENT	25.69
BALANCE DUE	**$0.00**

PAID

RECEIVED

MAY - 8 2025

DISTRICT 4
COMMISION OFFICE

Please note we introduce a credit card, Venmo and Paypall convenience fee of 3.5%
As always, Bartman Enterprises continues to accept alternative payment methods so our customers can avoid these fees
Make all checks payable to Bartman Enterprises
Invoices over 30 days are subject to an 18% finance (1.5% monthly) charge

Thank you for your Business !

PRIMO BRANDS™ | BLUETRITON

PO: 45001184224

Account Number: 6707868370
Invoice Number: 05H6707868370
Activity From: 07/19/25 - 08/18/25
Billing Date: 08/20/25
Delivery Address: DIST. V COMMISSION OFFICE
150 5TH AVE
SUITE D
INDIALANTIC FL 32903

Previous Balance	$25.95
Payments / Credits	$25.95
Current Activity from 07/19/25 - 08/18/25	$25.95
Total Account Balance as of 08/20/25	$25.95

To pay your bill and view your upcoming deliveries, visit us at
ReadyRefresh.com

News for You

Back to school is here! From lunchboxes to after-school practice, Primo Brands is here to keep you hydrated this school year!Add a case pack of your favorites like Pure Life, with easy-to-pack 8-oz bottles to your next delivery. Keep your student ready. Just in case.

Date	Ticket #	Qty	Description	Amount
			PREVIOUS BALANCE	25.95
8/08	0466865		PAYMENT-THANK YOU	-25.95
7/31	4656542364	2	PURE LIFE .5L TUXEDO PACK CASE OF 24	10.38
		3	ZEPHYRHILLS BRAND SPRING WATER .5L CASE OF 24	15.57

RECEIVED
AUG 2 0 2025
BY: D5 Commission Office

PO: 4500122343
Vendor: 10763
Doc # 5105634599

X Danielle Stern
Danielle Stern

Total Account Balance as of 08/20/25 $25.95

Detach below stub and return with your payment

PRIMO BRANDS™ BLUETRITON
PO Box 30080
College Station, TX 77842

Get the App today! Just use your camera or QR app to scan.

ACCOUNT NUMBER - 6707868370 INVOICE NUMBER - 05H6707868370

Total Amount Due by 09/09/25	$25.95
Amount Enclosed:	$

502667078683702 0002595 00025954 5

ADDRESS SERVICE REQUESTED

DIST. V COMMISSION OFFICE
JANETTE ROIG
490 CENTRE LAKE DR NE STE 175
PALM BAY FL 32907-1177

Please send payment to:

Primo Brands™
BlueTriton Brands, Inc.
P.O. Box 856680
Louisville, KY 40285-6680

DEX imaging
Post Office Box 17299 Clearwater, FL 33762-0299
P: (800) 995-4468 F: (813) 288-0223
EIN:

RECEIVED
AUG 21 2025
BY: D5 Commissioner

CONTRACT INVOICE

Invoice Number: AR13835130
Invoice Date: 8/20/2025

Bill To: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Buidling A Room #114
Viera, FL 32940
US

Customer: Brevard County Board of County of Commissioners
2725 Judge Fran Jamieson Way
Viera, FL 32940-6605

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	10/19/2025	$5.56	**$5.56**
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-07-01		$5.56	4500122344	3/5/2023	3/4/2026
Contract Remarks					

Contract Lease Charge is the Quarterly billing for Lease.

PO: 4500122344
vendor: 16062
Doc # 5105634728

Summary:

Contract base rate charge for this billing period	$0.00
Contract overage charge for the 07/27/2025 to 8/26/2025 overage period	$5.56 **
**See overage details below	$5.56

Detail:

Equipment included under this contract

150 5TH AVE STE D
District 5 Commision Office

Canon/C3525i

Number	Serial Number	Base Adj.	Location
307377	XTK02920	$0.00	Brevard County Board of County of Commissioners 150 5TH AVE STE D Indialantic, FL 32903 District 5 Commision Office

x Danielle Stern

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	black meter	12,334	12,384	50	0	50	$0.011590	$0.58
Color	color meter	15,034	15,159	125	0	125	$0.039830	$4.98
								$5.56

Did you know you can place your supply order online?
Try https://www.deximaging.com and click on "Get Supplies"

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history https://www.deximaging.com/service/#online-payment

Invoice SubTotal	$5.56
Tax:	$0.00
Invoice Total	$5.56
Balance Due:	**$5.56**

Please note that due to rising processing costs, credit card charges will be subjected to a 3% processing surcharge. If this invoice is paid with a credit card, you will be charged $5.73 If you do not pay with a credit card, the total amount on this invoice is due. If you wish to update your payment method, please call DEX Imaging Accounts Receivables at (813) 288-8080. We appreciate your business and thank you for your understanding.