

Meeting Date
4/28/15



AGENDA	
Section	Consent
Item No.	II.D.3

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	On-Line Benefits Enrollment System vendor selection
DEPT/OFFICE:	Office of Human Resources / Employee Benefits

Requested Action:

That the Board accept the recommendations of the Selection Committee and authorize the Insurance Director to execute all contracts and /or service agreements necessary to secure the services of CBIZ, Inc. to provide an automated enrollment system for the County's Group Health Insurance program.

Summary Explanation & Background:

RFP #P-3-15-12 was issued with an Opening date of 1/21/15. A total of six proposals were received in response to this RFP and evaluated by a selection committee comprised of representatives from County's Employee Benefits Insurance Advisory Committee (EBIAC). The Selection Committee elected not to short list the candidates and invited all six respondents for interviews and presentations to be heard on 3/23/15. After reviewing the materials provided in the RFP's and the vendor presentations by representatives from ADP, Benefit Focus, BenTek, CBIZ, FBMC and Secova the Selection Committee discussed the merits of each vendor's product and the related aspects, such as cost, end-user friendliness, functionality and all-round capability. Once the discussion ended the Committee scored and ranked each proposal and identified the top three proposals as follows:

CBIZ - First place ; FBMC - Second place; BenTek - Third place

The EBIAC then voted 4-1 in favor of presenting to the Board a recommendation that CBIZ, the incumbent provider for the system currently in use by Brevard County, be retained as the on-line enrollment vendor. The current contract Maximum Annual Fee is \$94,802.40 per year, under the proposal for the 2016 plan year that cost would be reduced to \$78,786 resulting in a savings of over \$16,000 per year compared to the current contract and the second place vendor selected by the EBIAC.

It is requested that the Board accept the recommendation of the EBIAC selection committee and authorize the Insurance Director to execute all contracts and /or service agreements necessary to secure the services of the Selection Committee's #1 ranked vendor, CBIZ, Inc., to provide an automated enrollment system for the County's Group Health Insurance program.

Fiscal Impact: FY 14/15 - Projected cost from the incumbent system is \$94,802.40.
 FY 15/16 - A new system would come on line by Oct 2015 for plan year 2016 with a cost of \$78,786 per year.

	CBIZ (#1)	FBMC (#2)
FY 15/16	\$78,786	\$93,493
FY 16/17	\$78,786	\$93,493
FY 17/18	\$78,786	\$93,493
FY 18/19	\$78,786	\$93,493
FY 19/20	\$78,786	\$93,493
Contract Total	\$393,930	\$467,465

Contract /Agreement (If attached): Reviewed by County Attorney		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager		Deputy County Manager		Department Director / Extension			
Stockton Whitten		Assistant County Manager		 Gerard Visco, Insurance Director / 5-5446			



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972

April 29, 2015

M E M O R A N D U M

TO: Gerard Visco, Insurance Director

RE: Item III.D.3., Approval of On-Line Benefits Enrollment System Vendor Selector

The Board of County Commissioners, in regular session on April 28, 2015, approved FBMC Benefits Management, the second place vendor, to go through a formal protest hearing regarding the on-line benefits enrollment system for the County's Group Health Insurance program Request for Proposals (RFP) #P-3-15-12.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Tammy Etheridge

Tammy Etheridge, Deputy Clerk

cc: Central Services Director