

AGENDA	
Section	PUBLIC HEARING
Item No.	IV.H

Meeting Date
April 28, 2015



AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	APPROVAL OF THIRD QUARTER SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2014-2015
DEPT/OFFICE:	BUDGET OFFICE

Requested Action:

It is requested that the Board of County Commissioners approve a Supplement Budget for the Third Quarter of Fiscal Year 2014-2015, authorize the Chairman to sign the Resolution, and approve the budget changes and such actions as are necessary to implement the adopted changes.

Summary Explanation & Background:

The County's Supplemental Budget for the Third Quarter of FY 2014-2015 is adopted by resolution after holding a public hearing as required by Chapter 129, Florida Statutes. Supplemental Budget Change Requests, for applicable County Agencies, are included in the Supplemental package. These documents are attached for review and approval.

A summary of the proposed Budget Supplement, along with a notice of the date and time of the public hearing, was advertised in the April 24, 2015 edition of FLORIDA TODAY.

FY 2014-2015 FISCAL IMPACT: The budget supplements amend the County's budget from \$1,063,553,473 to \$1,061,989,424 a decrease of (\$1,564,049) or (0.15%):

- Enterprise Funds decrease by \$9.9 Million. The most significant cause is a \$25 Million Balance Forward reduction in the Utilities Water Resources Operations and Maintenance Fund. It had been anticipated that \$25-\$27 Million of revenue bonds would be issued in fiscal year 2014, and would have carried forward into fiscal year 2015. The bonds were not issued in FY2014 and as a result Balance Forward did not occur and is being reduced in this supplement. This is partially offset by a reduction in the transfer transfer of \$15 Million to the Water Resources CIP Fund.
- Special Revenue Funds increase by \$12 Million. The increase is primarily due to a \$9.4 Million grant to Natural Resources in FY 2015 from the Florida Department of Environmental Protection for muck dredging. The grant had been anticipated to be received in the prior year, with \$9 Million budgeted as Balance Forward into FY 2015, which is now being reduced. That reduction is offset by increases in Tourism Development - \$5.0 Million (28% increase in tax receipts and delayed Mid-Reach and other project expenditures); Natural Resources Watershed Districts - \$2.4 Million (project savings, grant offsets and unanticipated project delays); E-911 - \$2.3 Million (delay in completion of CIP projects), and an additional \$1 Million increase in the Sheriff's MSTU Balance Forward.

Clerk to the Board instruction:

Exhibits Attached: (a) Summary of Revenue by Source and Expenditures by Function; (b) Resolution adopting the FY 2014-2015 Supplemental Budget; and (c) Supplemental Budget Change Requests

Contract /Agreement (If attached):		Reviewed by County Attorney	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR <input type="checkbox"/>
County Manager		Assistant County Manager		Department Director / Extension			
Stockton Whitten				Tom Rosenberg/52854 Thomas.rosenberg@brevardcounty.us			

- The Transportation Trust Funds decrease \$3.2 Million. This is attributable to a \$4.7 Million Balance Forward reduction in the LOGT Fund associated with a construction project moved out of this Fund (\$3.9 Million), greater than anticipated expenditures (\$.5 Million) and an earlier than anticipated project commencement (\$.3 Million). This was offset by a \$1 Million Balance Forward increase in the Constituional Gas Tax Fund related to less than anticipated projected expenditures.
- The Capital Projects Funds decrease \$1.6 Million. This is primarily the result of a \$1.5 Million Balance Forward reduction in the Energy Efficiency Capital Improvement Fund associated with earlier than anticipated expenditures to the contractor in fiscal year 2014.
- All other Funds combined increase \$1.1 Million.

Fund Type	FY 2015 Budget As Adopted and Amended	Supplements	FY 2015 Budget as Supplemented
General	\$244,582,968	\$620,778	\$245,203,746
Transportation Trust	\$117,295,913	(\$3,155,097)	\$114,140,816
Special Revenue	\$265,524,364	\$11,989,054	\$277,513,418
Debt Service	\$25,479,720	\$270,608	\$25,750,328
Capital Project	\$34,954,504	(\$1,584,411)	\$33,370,093
Enterprise	\$265,488,567	(\$9,925,946)	\$255,562,621
Internal Service	\$110,227,437	\$220,965	\$110,448,402
Totals	\$1,063,553,473	(\$1,564,049)	\$1,061,989,424



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972

April 29, 2015

M E M O R A N D U M

TO: Tom Rosenberg, Budget Office Director

RE: Item IV.H., Approval of Third Quarter Supplemental Budget for Fiscal Year 2014-2015

The Board of County Commissioners, in regular session on April 28, 2015, adopted Resolution No. 15-053, Supplemental Budget for the Third Quarter of Fiscal Year 2014-2015; and approved the budget changes and such actions as are necessary to implement the adopted changes. Enclosed is a certified copy of the Resolution and the original budget change requests.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Tammy Etheridge, Deputy Clerk

Encls. (a/s)

cc: Finance

RESOLUTION NO. 2015- 053

A RESOLUTION APPROVING A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015, PURSUANT TO CHAPTER 129, FLORIDA STATUTES, AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO APPROVE A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Board of County Commissioners of Brevard County, Florida, approved in public hearing on September 23, 2014, an adopted budget and subsequently amended the adopted budget to \$1,063,553,473 for the fiscal year ending September 30, 2015; and

WHEREAS, there is a need to supplement and amend the budget for the fiscal year ending September 30, 2015 until it equals \$1,061,989,424, for balances forward and other sources of funds; and

WHEREAS, there is a need to appropriate this estimated revenue and other financing sources in the aforementioned budget. The following approved budgets as consolidated by fund type are to be supplemented and amended:

<u>Fund Type</u>	<u>FY 2015 Budget As Adopted and Amended</u>	<u>Supplements</u>	<u>FY 2015 Budget as Supplemented</u>
General	\$244,582,968	\$620,778	\$245,203,746
Transportation Trust	\$117,295,913	(\$3,155,097)	\$114,140,816
Special Revenue	\$265,524,364	\$11,989,054	\$277,513,418
Debt Service	\$25,479,720	\$270,608	\$25,750,328
Capital Project	\$34,954,504	(\$1,584,411)	\$33,370,093
Enterprise	\$265,488,567	(\$9,925,946)	\$255,562,621
Internal Service	\$110,227,437	\$220,965	\$110,448,402
Totals	<u>\$1,063,553,473</u>	<u>(\$1,564,049)</u>	<u>\$1,061,989,424</u>

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that the budget for the fiscal year ending September 30, 2015, be supplemented and amended by (\$1,564,049) decreasing the previous budget from \$1,063,553,473 to \$1,061,989,424 as provided by Chapter 129, Florida Statutes, and appropriating such in various funds and accounts as indicated by the Supplement Budget Change entries.

The County Manager (as the County Budget Officer) is directed to execute these changes and to make such adjustments as are necessary to carry out the intent of this resolution.

DONE, ORDERED AND ADOPTED THIS 28th DAY OF APRIL A.D., 2015.

ATTEST:



ROBIN FISHER, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS
BREVARD COUNTY, FLORIDA

As Approved by the Board on April 28, 2015



SCOTT ELLIS, CLERK
(S E A L)

NOTICE OF PUBLIC HEARING SUPPLEMENTING FY 2014-2015 BREVARD COUNTY BUDGET

The Brevard County Board of County Commissioners will consider supplements to the FY 2014-2015 County budget at its regular meeting to be held on

Tuesday, April 28, 2015
9:00 AM

at
the Commission Meeting Room of the Brevard County Government Center
2725 Judge Fran Jamieson Way, Viera, Florida

Summary of Proposed Changes in Revenue and Appropriations to be Considered April 28, 2015:
Third Quarter FY 2014-2015

	GENERAL FUNDS	TRANS-PORTATION TRUST FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTALS OF ALL FUNDS
Total Budgets as Previously Adopted and Amended	\$244,582,968	\$117,295,913	\$265,524,364	\$25,479,720	\$34,954,504	\$265,488,567	\$110,227,437	\$1,063,553,473
Changes in Revenues and Other Sources by Category								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
License and Permits	\$1,062,368	\$0	\$0	\$0	\$0	\$0	\$0	\$1,062,368
Intergovernmental Revenue	\$1,343,454	\$0	\$9,473,685	\$0	\$0	\$0	\$0	\$10,817,139
Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines and Forfeits	\$0	\$0	(\$1,436)	\$0	\$0	\$0	\$0	(\$1,436)
Miscellaneous Revenue	\$29,576	\$0	\$0	\$0	\$22	\$0	\$0	\$29,598
Statutory Reduction (Less 5%)	(\$121,770)	\$0	(\$473,685)	\$0	\$0	\$0	\$0	(\$595,455)
Total Revenue	\$2,313,628	\$0	\$8,998,564	\$0	\$22	\$0	\$0	\$11,312,214
Balance Forward	(\$2,456,157)	(\$3,155,097)	\$2,990,490	\$269,747	(\$1,584,433)	(\$24,848,932)	\$220,965	(\$28,563,417)
Intrafund/Interfund Transfers	\$763,307	\$0	\$0	\$861	\$0	\$14,922,986	\$0	\$15,687,154
Debt Proceeds & Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Sources	(\$1,692,850)	(\$3,155,097)	\$2,990,490	\$270,608	(\$1,584,433)	(\$9,925,946)	\$220,965	(\$12,876,263)
Total Revenue & Other Sources	\$620,778	(\$3,155,097)	\$11,989,054	\$270,608	(\$1,584,411)	(\$9,925,946)	\$220,965	(\$1,564,049)
Changes in Appropriations by Function								
General Government	(\$182,027)	\$0	\$68,886	\$0	(\$1,449,607)	\$0	\$220,965	(\$1,341,783)
Public Safety and Courts	\$181,205	\$0	\$2,139,653	\$0	\$34,027	\$0	\$0	\$2,354,885
Physical Environment	\$11,525	\$0	\$5,086,133	\$0	\$57,309	\$0	\$0	\$5,254,967
Transportation	\$167,083	(\$3,287,033)	\$0	\$0	\$0	\$0	\$0	(\$3,119,950)
Economic Environment	\$0	\$0	\$1,568,264	\$0	\$0	\$0	\$0	\$1,568,264
Human Services	\$74,009	\$0	\$127,957	\$0	\$0	\$0	\$0	\$201,966
Culture/Recreation	\$281,703	\$0	(\$47,534)	\$0	(\$112,093)	\$79,556	\$0	\$201,632
Interfund Transfers	\$0	\$0	\$136,203	\$0	(\$58,975)	\$0	\$0	\$77,228
Transfers to Charter Officers	\$0	\$0	\$1,199,531	\$0	\$59,565	\$0	\$0	\$1,259,096
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserves	(\$12,720)	\$131,936	\$1,709,961	\$270,608	(\$114,637)	(\$10,005,502)	\$0	(\$8,020,354)
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Appropriations	\$620,778	(\$3,155,097)	\$11,989,054	\$270,608	(\$1,584,411)	(\$9,925,946)	\$220,965	(\$1,564,049)
Total Budgets as Supplemented and Amended	\$ 245,203,746	\$ 114,140,816	\$ 277,513,418	\$ 25,750,328	\$ 33,370,093	\$ 255,562,621	\$ 110,448,402	\$ 1,061,989,424

A detailed description of the budget is on file in the Budget Office of the Board of County Commissioners at the Brevard County Government Center as a public record.

BY THE ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA.

Stockton Whitten, County Manager



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 0004 Department: NATURAL RESOURCES MANAGEMENT
Date: 03/03/2015 Program: ENVIRONMENTAL REMEDIATION
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	(\$40,015)	RESERVES - OPERATING	(\$40,015)

Total:	(\$40,015)	Total:	(\$40,015)
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Justification:

During budget development for the FY 2014-2015 Balance Forward was \$401,161. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward was \$361,146, a decrease of \$40,015. This is due to an over estimation of anticipated revenues since the majority of inspections were actually completed prior to the end of the State's fiscal year in June. The Balance Forward reduction is adjusted within the Pollutant Storage Facility Service as a reduction to the revenues and reserves.

Alternative:

If this Budget Change Request is not approved the budget will remain overstated and the possibility of overspending could occur.

SAP Document Number:
50010790

Approval:
VHBARKER APPROVED 03/06/2015
KLPETTERS APPROVED 03/10/2015
TTROSENBERG APPROVED 04/08/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Fildem D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150356



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 0012 Department: STATE ATTORNEY
Date: 03/17/2015 Program: STATE ATTORNEY
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$12,290	RESERVES - OPERATING	\$12,290

Total:	\$12,290	Total:	\$12,290
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Justification:

During FY 2014-15 budget development it was estimated that balances brought forward from the previous fiscal year would be \$64,261. This was predicated on Subpoena Services revenue (which the State Attorney receives for the preparation and issuance of all circuit, county and juvenile subpoenas) in FY 2013-2014 would be approximately \$380,000 which was budget based on revenue trending of the previous few years. In actuality, Subpoena Services revenue last fiscal year was just over \$406,000. As a result during the audit following FY 2013-214, actual Balance Forward was determined to be \$76,551, a difference of \$12,290.

This BCR is to recognize that additional revenue and to add those funds to Operating Reserves to be set aside for future usage.

Alternative:

The alternative to approving this BCR, is the continued understatement of fund revenue and funding available for future years.

SAP Document Number:

50010897

Approval:

TTROSENBERG APPROVED 03/19/2015
TTROSENBERG APPROVED 03/19/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150512



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 0014 **Department:** JUDICIAL BRANCH ADMINISTRATION
Date: 03/12/2015 **Program:** JUDICIAL BRANCH
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
	\$5,963	OPERATING EXPENSES	\$5,963

Total:	\$5,963	Total:	\$5,963
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Justification:

The Balance Forward amount for the Judicial Programs fund for FY2014-15 was budgeted at \$5963 less than the actual amount carried forward. This difference is attributed to receiving approximately \$120 more in Interest revenue while spending \$5845 less than projected overall in FY2013-14. The reduction of Operating Expenses is a result of spending \$1600 less in Contracted Services, \$3100 less in Travel projections, and \$1100 less for professional memberships.

Alternative:

This program is self-supported through interest earned and a fund balance originating from special revenue collected prior to Revision 7. If this BCR is not approved, the additional Balance Forward amount will not be available for continued support of key court expenditures.

SAP Document Number:

50010875

Approval:

TTROSENBERG	APPROVED	03/12/2015
TTROSENBERG	APPROVED	04/15/2015
SEWHITTEN	APPROVED	03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150476



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1134 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 **Program:** R&B DISTRICT 4 MSTU
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	(\$102,408)	OPERATING EXPENSES	(\$102,408)

Total:	(\$102,408)	Total:	(\$102,408)
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Justification:

During budget development for FY 2014-2015 for the Municipal Services Taxing Unit (MSTU) - District V fund Balance Forward was projected at \$1,252,242. Upon reconciliation of the financial statements the actual balance forward is \$1,149,834. This reduction in Balance Forward was a result of two resurfacing projects that were projected to be completed in FY 2014-2015 but were actually completed in FY 2013-2014; Silver Lake Drive \$69,181 & Lake Drive \$33,227.

Alternative:

If this Budget Change Request is not approved, the budget will remain overstated by \$102,408. This would also present the possibility of overspending within the fund.

SAP Document Number:
50010725

Approval:

JPDENNINGHOF	APPROVED	03/13/2015
KLPETTERS	APPROVED	03/13/2015
TTROSENBERG	APPROVED	03/24/2015
SEWHITTEN	APPROVED	03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150483



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1135 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 **Program:** R&B DISTRICT 5 MSTU
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$238,672	OPERATING EXPENSES	\$238,672

Total:	\$238,672	Total:	\$238,672
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Justification:

During budget development for the Municipal Services Taxing Unit (MSTU) – District V fund Balance Forward was projected at \$413,348. Upon reconciliation of the financial statements the actual balance forward is \$652,020. This was a result of the following projects that were anticipated to be completed in FY 2013-2014 but were not: Coral Way \$18,571, Malabar Extension resurfacing \$74,944, Neptune Court \$11,456, Uranus Court \$11,456, Saturn Court \$12,189, and Sand dollar @ N. Riverside drive pipe \$110,056.

Alternative:

If this Budget Change Request is not approved, MSTU projects will not be completed.

SAP Document Number:
50010726

Approval:
 JPDENNINGHOF APPROVED 03/13/2015
 KLPETTERS APPROVED 03/13/2015
 TTROSENBERG APPROVED 03/27/2015
 SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150467



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1136 Department: PUBLIC WORKS DEPARTMENT
Date: 03/16/2015 Program: R&B DISTRICT 4 MERRITT ISLAND MSTU
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	(\$9,841)	OPERATING EXPENSES	(\$9,841)

Total:	(\$9,841)	Total:	(\$9,841)
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Justification:

During budget development for the FY 2014-2015 budget, balance forward for the Municipal Services Taxing Unit (MSTU) - District IV (Merritt Island) was projected at \$87,268. Upon reconciliation of the financial statements the actual balance forward is \$77,427. This was a result of an overestimation of Balance Forward for FY 2014-2015 which could not have been greater than the Revenue budget of \$82,973. FY 2014-2015 Balance Forward should have been budgeted at \$82,973 less any anticipated expenditures. Given that expenditures were \$5,672, the correct Balance Forward is \$77,427.

Alternative:

If this Budget Change Request is not approved, the budget will remain overstated by \$9,841. This would also present the possibility of overspending within the fund.

SAP Document Number:
50010727

Approval:

JPDENNINGHOF	APPROVED	03/16/2015
KLPETTERS	APPROVED	03/23/2015
TTROSENBERG	APPROVED	03/23/2015
SEWHITTEN	APPROVED	03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150507



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1137 Department: PUBLIC WORKS DEPARTMENT
Date: 03/16/2015 Program: R&B DISTRICT 4 BEACH MSTU
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	(\$16,632)	OPERATING EXPENSES	(\$16,632)

Total:	(\$16,632)	Total:	(\$16,632)
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Justification:

During budget development for FY 2014-2015 Balance Forward for the Municipal Services Taxing Unit (MSTU) - District IV (Beaches) was projected at \$485,029. Upon reconciliation of the financial statements, the actual balance forward is \$468,397. This was a result of road material expenditures that were projected to total \$28,244; however actual expenditures were \$44,876.

Alternative:

If this Budget Change Request is not approved, the budget will remain overstated by \$16,632. This would also present the possibility of overspending within the fund.

SAP Document Number:

50010728

Approval:

JPDENNINGHOF	APPROVED	03/16/2015
KLPETTERS	APPROVED	03/23/2015
TTROSENBERG	APPROVED	03/23/2015
SEWHITTEN	APPROVED	03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150506



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1138 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 **Program:** R&B DISTRICT 2 MSTU
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$234,644	OPERATING EXPENSES	\$234,644

Total:	\$234,644	Total:	\$234,644
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Justification:

During budget development for FY 2014-2015 for the Municipal Services Taxing Unit (MSTU) – District II fund Balance Forward was projected at \$21,250. Upon reconciliation of the financial statements the actual balance forward is \$255,894. Per Natural Resources Management Office, these funds were required to fund a dredging project, totaling \$329,657. The project was scheduled to begin in April 2014 but did not begin until after October 1, 2014. As a result, total actual expenditures were \$95,013, thus creating a variance in Balance Forward of \$234,644.

Alternative:

If this Budget Change Request is not approved, the budget will remain understated by \$234,644, and funds would not be available for the dredging project.

SAP Document Number:

50010729

Approval:

JPDENNINGHOF	APPROVED	03/13/2015
KLPETTERS	APPROVED	03/13/2015
TTROSENBERG	APPROVED	03/24/2015
SEWHITTEN	APPROVED	03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashtley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150480



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1010

Department: PARKS AND RECREATION DEPARTMENT

Date: 03/03/2015

Program: NORTH AREA PARK OPERATIONS

Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - OPERATING (\$219,481)

Expenditure Change:

OPERATING EXPENSES (\$178,242)

CAPITAL EXPENDITURES (\$42,100)

TRANSFERS \$861

Total: (\$219,481)

Total: (\$219,481)

Justification:

Balance Forward for the North Area Parks Operations fund was projected at \$1,460,447 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,240,966. This is a decrease in Balance Forward in the amount of (\$219,481). The decrease is primarily a result of expenditures made in FY 2013-2014 that were anticipated to be carried forward to FY 2014-2015. Some of these expenditures are the tile flooring replacement, multiple roofing replacements and air conditioning/heating unit replacements. A portion of the balance forward decrease will be to reduce operating expenses (\$178,242) for items such as, repair maintenance and material supplies. Another portion of the decrease is to reduce capital outlay (\$42,100) for replacement items such as, a Sandpro, a mower and a flail mower extension. Additionally, the balance forward from the North Referendum Operating Referendum budget was an increase of \$861 and is being added to the transfer to the North Area Referendum Debt fund for reserves.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated. Additionally, the possibility would exist that purchases could occur in this fiscal year despite the actual unavailability of funds.

SAP Document Number:

50010812

Approval:

JSMASSON APPROVED 03/04/2015
 DJEAN-PIERRE APPROVED 03/09/2015
 TTROSENBERG APPROVED 03/27/2015
 SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150383



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1011 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 03/03/2015 **Program:** NORTH AREA PARK OPERATIONS
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	(\$55,000)	OPERATING EXPENSES	(\$30,000)
		CAPITAL EXPENDITURES	(\$25,000)

Total:	(\$55,000)	Total:	(\$55,000)
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Justification:

Balance Forward for the Port St. John/Canaveral Groves MSTU fund was projected at \$55,000 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$0. It had been anticipated that the Port St. John/Canaveral Grove MSTU FY 2013-2014 ad valorem distribution was going to be recorded in this fund and subsequently roll forward into FY 2014-2015. However, this distribution remained in the North Area Parks Operations fund. Port St. John/Canaveral Groves MSTU fund wasn't established until FY 2014-2015, thus resulting in no Balance Forward in this fund. A portion of the decrease will be to reduce operating expenses (\$30,000) for the Port St. John room dividers that will instead be purchased from the North Area Parks Operations fund. Another portion of the decrease is to reduce capital outlay (\$25,000) for replacement of two utility vehicles and a computer. The computer and one of the utility vehicles will instead be purchased from the North Area Parks Operations fund.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated. Additionally, the possibility would exist that purchases could occur in this fiscal year despite the actual unavailability of funds.

SAP Document Number:	Approval:
50010814	JSMASSON APPROVED 03/04/2015
	DJEAN-PIERRE APPROVED 03/09/2015
	TTROSENBERG APPROVED 03/31/2015
	SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150385



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1020 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 03/12/2015 **Program:** CENTRAL PARK OPERATIONS
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$1,990	OPERATING EXPENSES	(\$7,198)
		TRANSFERS	\$9,188

Total:	\$1,990	Total:	\$1,990
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Justification:

Balance Forward for the Merritt Island Recreation District 2 MSTU fund was projected at \$6,000 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$7,990. This is an increase in Balance Forward in the amount of \$1,990. This increase was primarily a result of underestimating carry forward from unexpended utility expenses in FY2013-2014. This request appropriates the additional balance forward funds of \$1,990 and adjusts (\$7,198) from utilities to establish transfers to the Property Appraiser \$4,100 and Tax Collector \$5,088 required for ad valorem associated costs.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and transfers to the Property Appraiser and Tax Collector cannot be made.

SAP Document Number:	Approval:
50010794	JSMASSON APPROVED 03/13/2015
	DJEAN-PIERRE APPROVED 03/13/2015
	TTROSENBERG APPROVED 03/30/2015
	SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150477



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1030 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 03/03/2015 **Program:** CENTRAL PARK OPERATIONS
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$17,888	OPERATING EXPENSES	\$17,888

Total:	\$17,888	Total:	\$17,888
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Justification:

Balance Forward for the District 4 Recreation Special District fund was projected at \$80,248 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$98,136. This is an increase in Balance Forward in the amount of \$17,888. This increase was primarily a result of ad valorem tax revenue collected at 96% instead of the anticipated 95% for the District 4 Recreation Special District. The additional funds will be placed in repair and maintenance operating expenses within the District 4 Central Area Parks Maintenance budget.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the budget will be understated. Additionally, the additional funds will not be available for repair and maintenance, such as plumbing, fencing and building repairs.

SAP Document Number:

50010793

Approval:

JSMASSON	APPROVED	03/04/2015
DJEAN-PIERRE	APPROVED	03/09/2015
TTROSENBERG	APPROVED	03/27/2015
SEWHITTEN	APPROVED	03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150367



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1041 **Department:** LIBRARY SERVICES DEPARTMENT
Date: 02/27/2015 **Program:** LIBRARY PUBLIC SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	(\$44,774)	RESERVES - RESTRICTED	(\$44,774)

Total:	(\$44,774)	Total:	(\$44,774)
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Justification:

This Budget Change Request decreases the balance forward revenue for the South Mainland Public Library's endowment fund. The following expenses reduced the funds forecasted to carry forward. A reference desk was built to replace a make-shift reference area which consisted of two office desks pushed together (this was an operating expense), and books, recordings and dvd purchases (capital expenses) also decreased the funds. These are all proper usage of endowment funds.

To balance this now smaller endowment fund, Library Services must correspondingly decrease the budget expense. This is accomplished by decreasing South Mainland Library's budget for restricted reserves. In this case the term "restricted reserves" means the funds are restricted for usage at the South Mainland Library only. The reserves expense line increases or decreases based on the carry forward dollars from the previous fiscal year.

Alternative:

If this BCR is not approved, the budget revenue will be overstated. Also the possibility would exist, that there are more funds in reserves than are actually available.

If this action is not approved, it will cause an accounting error, as the budget will not correctly reflect the actual amount of endowment funds.

SAP Document Number:	Approval:
50010749	JATHOMPSON APPROVED 03/02/2015
	CTLEA APPROVED 03/11/2015
	TTROSENBERG APPROVED 03/11/2015
	SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2015

BCR Log No. 20150313



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1045 **Department:** LIBRARY SERVICES DEPARTMENT
Date: 02/27/2015 **Program:** LIBRARY PUBLIC SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	(\$3,628)	OPERATING EXPENSES	(\$3,628)

Total:	(\$3,628)	Total:	(\$3,628)
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Justification:

This Budget Change Request decreases the balance forward revenue for the Eau Gallie Public Library's endowment fund. The following expenses from the prior fiscal year reduced the funds forecasted to carry forward into the current fiscal year.

Three iPads and one laptop needed for managing the iPads and apps were purchased. Libraries are replacing older pcs in the children's area with iPads. They are more cost effective and more interactive for child learning and development than our older pcs. The laptop manages the software for all the library locations that have iPads.

To balance this now smaller endowment fund, we must correspondingly decrease expenses. This is accomplished by decreasing Eau Gallie Library's budget for operating expenses.

Alternative:

If this BCR is not approved, the budget revenue will be overstated. Also the possibility would exist; there are more funds in operating expenses than are actually available.

If this action is not approved, it will cause an accounting error, as the budget will not correctly reflect the actual amount of endowment funds.

SAP Document Number:
50010757

Approval:
 JATHOMPSON APPROVED 03/02/2015
 CTLEA APPROVED 03/11/2015
 TTROSENBERG APPROVED 03/11/2015
 SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150320



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1046 Department: LIBRARY SERVICES DEPARTMENT
Date: 02/27/2015 Program: LIBRARY PUBLIC SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	\$1,362	CAPITAL EXPENDITURES	\$1,362

Total:	\$1,362	Total:	\$1,362
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Justification:

This Budget Change Request increases the balance forward revenue for the West Melbourne Public Library's endowment fund. Each library has a separate endowment fund and as part of the budget preparation process every year, an estimate is made of endowment fund revenue and expenditures. Since endowments are gifts, it is nearly impossible to accurately predict this type of revenue. In this case, more endowment money was received than we predicted. To balance this now larger endowment fund, we must correspondingly increase expenses. This is accomplished by increasing West Melbourne Library's budget for books (capital expenditures).

Alternative:

If this BCR is not approved, the budget revenue will be understated and possibly affect the purchasing of more books for patrons.

If this action is not approved, it will cause an accounting error, as the budget will not correctly reflect the actual amount of endowment funds received.

SAP Document Number:
50010758

Approval:
JATHOMPSON APPROVED 03/02/2015
CTLEA APPROVED 03/11/2015
TTROSENBERG APPROVED 03/11/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150321



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1047 **Department:** LIBRARY SERVICES DEPARTMENT
Date: 02/27/2015 **Program:** LIBRARY PUBLIC SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	\$5,068	OPERATING EXPENSES	\$1,500
		CAPITAL EXPENDITURES	\$3,568

Total:	\$5,068	Total:	\$5,068
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Justification:

This Budget Change Request increases the balance forward revenue for the Melbourne Public Library's endowment fund. Each library has a separate endowment fund and as part of the budget preparation process every year, an estimate is made of endowment fund revenue and expenditures. Since endowments are gifts, it is nearly impossible to accurately predict this type of revenue. In this case, more endowment money was received than was predicted. To balance this now larger endowment fund, the department must correspondingly increase budget expenses. Partly, this is accomplished by increasing Melbourne Library's budget for operating supplies (operating expenses), and partly by increasing their book budget(capital expenditures).

Alternative:

If this BCR is not approved, the budget revenue will be understated and possibly affect the purchasing of more books for patrons or managing additional operational expenses that may occur.

If this action is not approved, it will cause an accounting error, as the budget will not correctly reflect the actual amount of endowment funds received.

SAP Document Number:	Approval:
50010770	JATHOMPSON APPROVED 03/02/2015
	CTLEA APPROVED 03/11/2015
	TTROSENBERG APPROVED 03/11/2015
	SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150332



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1053 **Department:** LIBRARY SERVICES DEPARTMENT
Date: 02/27/2015 **Program:** LIBRARY PUBLIC SERVICES
Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - RESTRICTED \$6,402

Expenditure Change:

CAPITAL EXPENDITURES \$6,402

Total: \$6,402

Total: \$6,402

Justification:

This Budget Change Request increases the balance forward revenue for the Suntree/Viera Public Library's endowment fund. Each library has a separate endowment fund and as part of the budget preparation process every year, an estimate is made of endowment fund revenue and expenditures. Since endowments are gifts, it is nearly impossible to accurately predict this type of revenue. In this case, more endowment money was received than we predicted. To balance this now larger endowment fund, we must correspondingly increase our expense budget. This is accomplished by increasing Suntree Library's budget budget(capital expenditures).

Alternative:

If this BCR is not approved, the budget revenue will be understated and possibly affect the ability to purchase more books for patrons.

If this action is not approved, it will cause an accounting error, as the budget will not correctly reflect the actual amount of endowment funds received.

SAP Document Number:
50010764

Approval:
JATHOMPSON APPROVED 03/02/2015
CTLEA APPROVED 03/11/2015
TROSENBERG APPROVED 03/11/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150326



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1055
Date: 02/27/2015
Type of Request: SUPPLEMENT

Department: LIBRARY SERVICES DEPARTMENT
Program: LIBRARY PUBLIC SERVICES

Revenue Change:

BALANCE FORWARD - RESTRICTED (\$5,572)

Expenditure Change:

OPERATING EXPENSES (\$4,600)
CAPITAL EXPENDITURES (\$972)

Total: (\$5,572)

Total: (\$5,572)

Justification:

This Budget Change Request decreases the balance forward revenue for the Port St. John Public Library's endowment fund. The following expenses reduced the funds forecasted to carry forward. Facility improvement of the outside grounds included maintenance and landscaping to front flower beds(operating expenses). Books and music purchases (capital expenses) also decreased the funds. These are all proper usage of endowment funds.

To balance this now smaller endowment fund, we must correspondingly decrease expenses. This is accomplished by decreasing Port St. John Library's budget for operating and capital expenses.

Alternative:

If this BCR is not approved, the budget revenue will be overstated. Also the possibility would exist, that there are more funds in operating and capital expenses than are actually available.

If this action is not approved, it will cause an accounting error, as the budget will not correctly reflect the actual amount of endowment funds.

SAP Document Number:
50010765

Approval:
JATHOMPSON APPROVED 03/02/2015
CTLEA APPROVED 03/04/2015
TTROSENBERG APPROVED 03/04/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashtley Folom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150327



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1070 **Department:** LIBRARY SERVICES DEPARTMENT
Date: 03/11/2015 **Program:** LIBRARY PUBLIC SERVICES
Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - RESTRICTED (\$28,986)

Expenditure Change:

OPERATING EXPENSES \$46,427
CAPITAL EXPENDITURES (\$8,413)
RESERVES - RESTRICTED (\$67,000)

Total: (\$28,986)

Total: (\$28,986)

Justification:

This Budget Change Request reduces the projected balance forward restricted revenue to actual results. In addition, various Libraries' fines and fees operating, capital and reserves expenditures are reduced to balance the offset. The Library Services' reserves restricted expenditures budgets are self imposed restrictions. Reductions of the reserve restricted expenditures do not have any statutory restrictions. (Note: Library Balance Forward is recorded in a single fund center (R30140), however adjustments must be made to individual library fund centers. As a result, although the total Library Balance Forward adjustment is a decrease, individual Library Balances Forwards may be an increase or decrease, thus offsetting expenditure accounts in the individual libraries fund centers increase or decrease as appropriate).

Alternative:

If this BCR is not approved, the total department budget will be overstated and individual library expenditures accounts will be incorrect.

SAP Document Number:

50010870

Approval:

JATHOMPSON APPROVED 03/11/2015
CTLEA APPROVED 03/12/2015
TTROSENBERG APPROVED 03/12/2015
SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Tobom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150445



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1075

Department: PLANNING AND DEVELOPMENT DEPARTMENT

Date: 03/20/2015

Program: LIBRARY IMPACT FEES

Type of Request: SUPPLEMENT

Revenue Change:

Expenditure Change:

BALANCE FORWARD - CAPITAL

\$1,509

RESERVES - CAPITAL

\$1,509

Total: \$1,509

Total: \$1,509

Justification:

Balance Forward - Capital for the Library Impact Fee Trust Fund was projected to be \$265,975 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$267,484. This discrepancy is the result of underestimating actual Library impact fees collected during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be increased by \$1,509.

Alternative:

If this budget change request is not approved, the budget will remain understated and it would not be possible to re-budget these funds should an eligible capital expenditure be identified.

SAP Document Number:

50010620

Approval:

RMSOBRINO APPROVED 03/20/2015
DJEAN-PIERRE APPROVED 03/23/2015
TTROSENBERG APPROVED 03/24/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 20 15

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150525



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1080 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/09/2015 **Program:** BUILDING CODE
Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - OPERATING \$479,028

Expenditure Change:

RESERVES - OPERATING \$280,653
OPERATING EXPENSES \$34,685
CAPITAL EXPENDITURES \$163,690

Total: \$479,028 **Total:** \$479,028

Justification:

This budget change for the Building Code Section increases balance forward by \$479,028, requests expenditures of \$198,375, and increases operating reserves by \$280,653.

Revenue for the Building Code Section is generated from permit fees. At the time of budget development, staff anticipated a 1% increase in permitting activity; however, the permit activity increased by over 10%. This increase in activity and construction values resulted in unanticipated revenue of \$479,028.

The expenditure requests are: \$48,716 for the creation of 7 additional work stations and equipping a conference room (furniture, office equipment, software); \$17,850 for the carry-over expense for a vehicle purchased in FY 14; \$1,809 for notary memberships and printing; and \$130,000 for Accela software enhancements.

Alternative:

The alternative would be to put all the unanticipated revenue in operating reserves. This alternative would result in insufficient funds being available to pay the vehicle expenditure carried-over from FY 14. This alternative would not allow for set-up or use of additional workstations. This alternative would not allow for funding of additional software enhancements.

SAP Document Number:

50010852

Approval:

RMSOBRINO APPROVED 03/09/2015
DJEAN-PIERRE APPROVED 03/10/2015
TTROSENBERG APPROVED 03/24/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150417



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1080 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/12/2015 Program: BUILDING CODE
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$3,755	RESERVES - OPERATING	\$3,755

Total:	\$3,755	Total:	\$3,755
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Justification:

This is an addendum to BCR 20150417 which indicated an incorrect amount of Balance Forward adjustment. The justification from that BCR is...This budget change for the Planning & Development Department/Building Code Section increases balance forward by \$479,028, requests expenditures of \$198,375, and increases operating reserves by \$280,653 to balance the budget. Revenue for the Building Code Section is generated from permit fees calculated based on the construction value of the work being permitted. At the time of budget development, staff anticipated a 1% increase in permitting activity; however, the permit activity actually increased by over 10%. This increase in activity and an increase in construction values resulted in unanticipated revenue of \$479,028. The expenditure requests are: \$48,716 for the creation of 7 additional work stations and equipping a conference room (furniture, chairs, communications expenses, office equipment, and software); \$17,850 for the carry-over expense for a vehicle purchased in FY 14; \$1,809 for notary memberships and printing; and \$130,000 for software enhancements (Accela).

Alternative:

The alternative would be to adjust the Balance Forward by an incorrect amount.

SAP Document Number:

50010877

Approval:

RMSOBRINO	APPROVED	03/12/2015
DJEAN-PIERRE	APPROVED	03/12/2015
TTROSENBERG	APPROVED	03/27/2015
SEWHITTEN	APPROVED	03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

Approval Authority: Board
Sent on: 01/01/2001

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

BCR Log No. 20150474



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1090 Department: NATURAL RESOURCES MANAGEMENT
Date: 02/24/2015 Program: COUNTYWIDE MOSQUITO CONTROL
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$241,300	OPERATING EXPENSES	\$241,300
BALANCE FORWARD - CAPITAL	\$10,241	CAPITAL EXPENDITURES	\$10,241

Total: \$251,541 Total: \$251,541

Justification:

During budget development for FY 2014-2015 Balance Forward was projected at \$2,978,187 for Mosquito Control. Upon completion of the annual audit and reconciliation of the financial statement the actual Balance Forward was \$3,229,728, an increase of \$251,541. This is due to a combination of position vacancy savings of \$98,000 and additional operating expense savings of \$152,000. The unbudgeted Balance Forward will align funding for the purchase of additional mosquito larviciding/adulticiding chemicals and two helicopter engine cleaning flush kits.

Alternative:

If this Budget Change Request is not approved the budget will be understated and the funds will not be available to purchase the items mentioned above.

SAP Document Number:

50010702

Approval:

VHBARKER APPROVED 03/06/2015
KLPETTERS APPROVED 03/09/2015
TTROSENBERG APPROVED 04/09/2015
SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150279



Budget Change Request (Form BCC-114)
 Brevard County Budget Office

FUND: 1111 Department: NATURAL RESOURCES MANAGEMENT
 Date: 03/25/2015 Program: WATERSHED DISTRICT 1
 Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$374,934	CAPITAL EXPENDITURES	\$113,914
		OPERATING EXPENSES	\$18,000
		CAPITAL EXPENDITURES	\$100,000
		CAPITAL EXPENDITURES	\$32,020
		RESERVES - CAPITAL	\$34,000
		RESERVES - CAPITAL	\$28,000
		RESERVES - CAPITAL	\$37,000
		RESERVES - CAPITAL	\$12,000
Total:	\$374,934	Total:	\$374,934

Justification:

The Balance Forward for Stormwater District-1 was revised during budget development for FY 2014-2015 at \$1,456,967. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward was \$1,868,683, an increase of \$411,716 (\$374,934 is recognized on this BCR. The balance, \$36,782, is recognized on BCR #20150247). This was a result of unanticipated project delays due to site issues, weather delays or contractor performance and the grant offset for the Carpenter Road Denitrification Bioreactor project(Ref. BCR #20150247). The unbudgeted Balance Forward is aligned to the following projects: Chain of Lakes Retainage-\$18,914, Chain of Lakes Change Order (excess contaminated soil)-\$80,00, Chain of Lakes Tree Replacement-\$15,000, Baffle Box Retrofits-\$18,000, 0 – W Cocoa Land Acquisition-\$100,000 and the Scottsmoor C Project-\$32,020. Project savings of \$111,000 allows for the following new projects: Floating Vegetative Islands at Broadway Blvd Pond-\$34,000, Flounder Creek Rd Pond-\$28,000, Huntington Rd Pond-\$37,000 and Port St John C-\$12,000 to meet State mandated nutrient load reduction.

Alternative:

If this Budget Change Request is not approved, the projects identified above would have to cease and all necessary actions to stabilize the project sites would have to take place resulting in unplanned expenditures. In addition any projects that receive grant support would be in jeopardy of actually receiving the grantors funding due to the failure to comply with the grant agreement which would require the costs be absorbed by Brevard County.

SAP Document Number:	Approval:	
50010950	VHBARKER	APPROVED 03/30/2015
	KLPETTERS	APPROVED 04/08/2015
	TTROSENBERG	APPROVED 04/08/2015
	SEWHITTEN	APPROVED 04/09/2015

APPROVED IN REGULAR SESSION
 BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Foldsom D.C.

Approval Authority: Board
 Sent on: 01/01/2001

BCR Log No. 20150550



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1111 **Department:** NATURAL RESOURCES MANAGEMENT
Date: 02/18/2015 **Program:** WATERSHED DISTRICT 1
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$36,782	CAPITAL EXPENDITURES	\$36,782

Total:	\$36,782	Total:	\$36,782
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Justification:

This Budget Change Request is to allocate Balance Forward to the match for a grant from the Florida Department of Environmental Protection. The grant is for the Carpenter Road Denitrification Bioreactor Project. The grant was approved by the Brevard County Board of County Commissioners on May 13, 2014. Refer to Budget Change Request #20150550 for complete justification of this Budget Change Request.

Alternative:

If this Budget Change Request is not approved the grant will not be recognized and the project will not be completed.

SAP Document Number:
50010662

Approval:
VHBARKER APPROVED 02/24/2015
KLPETTERS APPROVED 03/10/2015
TTROSENBERG APPROVED 04/08/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150247



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1112 Department: NATURAL RESOURCES MANAGEMENT
Date: 03/25/2015 Program: WATERSHED DISTRICT 2
Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - CAPITAL \$1,060,750

Expenditure Change:

CAPITAL EXPENDITURES \$20,000
CAPITAL EXPENDITURES \$16,000
CAPITAL EXPENDITURES \$70,000
OPERATING EXPENSES \$16,000
RESERVES - CAPITAL \$687,750
RESERVES - CAPITAL \$51,000
RESERVES - CAPITAL \$200,000

Total: \$1,060,750 Total: \$1,060,750

Justification:

The Balance Forward Stormwater District-2 was revised during budget development for the FY 2014-2015 budget at \$970,865. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward was \$2,031,616, an increase of \$1,060,750. This was a result of projects that were projected to achieve completion but did not, site issues, weather delays and contractor performance. The unbudgeted Balance Forward is aligned to the following projects: \$20,000 - Pine Island Conservation Area, \$16,000 - West Cocoa tree purchase, \$70,000 - Construction of a Floating Vegetative Island (FVI) in the Alum Pond, \$16,000 - Baffle Box Retrofits and \$687,750 - Hall Road Construction. Project savings allows for the following new projects: \$51,000 - installing a Floating Vegetative Island at Lake George to meet State mandated nutrient load reductions and \$200,000 - Crisafulli/Church Rd Construction Project to divert stormwater in North Merritt Island.

Alternative:

If this BCR is not approved, the projects identified above would have to cease and all necessary actions to stabilize the project sites would have to take place resulting in unplanned expenditures. In addition any projects that receive grant support would be in jeopardy of actually receiving the grantors funding due to the failure to comply with the grant agreement which would require the costs be absorbed by Brevard County.

SAP Document Number:

50010952

Approval:

KLPETTERS APPROVED 04/02/2015
TTROSENBERG APPROVED 04/02/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150551



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1113 **Department:** NATURAL RESOURCES MANAGEMENT
Date: 03/25/2015 **Program:** WATERSHED DISTRICT 3
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$60,316	CAPITAL EXPENDITURES	\$35,316
		OPERATING EXPENSES	\$25,000

Total:	\$60,316	Total:	\$60,316
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Justification:

The Balance Forward for Stormwater District-3 was revised during budget development for the FY 2014-2015 budget at \$1,121,675. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward was \$1,181,991, an increase of \$60,316. This was a result of project savings, grant offsets or unanticipated project delays. The unbudgeted Balance Forward is aligned to the following projects: \$35,316 – Micco /Little Hollywood Water Quality Improvements, and \$25,000 – Baffle Box Retrofits.

Alternative:

If this Budget Change Request is not approved, then the projects identified above would have to cease and all necessary actions to stabilize the project sites would have to take place resulting in unplanned expenditures. In addition any projects that receive grant support would be in jeopardy of actually receiving the grantors funding due to the failure to comply with the grant agreement which would require the costs be absorbed by Brevard County.

SAP Document Number:

50010953

Approval:

VHBARKER APPROVED 03/30/2015
 KLPETTERS APPROVED 04/02/2015
 TROSENBERG APPROVED 04/02/2015
 SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
 BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
 Sent on: 01/01/2001

BCR Log No. 20150552



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1114

Department: NATURAL RESOURCES MANAGEMENT

Date: 03/25/2015

Program: WATERSHED DISTRICT 4

Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - CAPITAL \$654,393

Expenditure Change:

OPERATING EXPENSES	\$100,000
RESERVES - CAPITAL	\$64,000
RESERVES - CAPITAL	\$244,700
RESERVES - CAPITAL	\$245,693

Total: \$654,393

Total: \$654,393

Justification:

The Balance Forward for Stormwater District-4 was revised during budget development for the FY 2014-2015 budget at \$1,164,539. Upon completion of the annual audit and reconciliation of the financial statement the actual Balance Forward was \$1,818,932, an increase of \$654,393. This was a result of project savings, grant offsets or unanticipated project delays. The unbudgeted Balance Forward is aligned to the following projects: \$100,000 – Baffle Box Retrofits and \$245,693 - Pines Industrial Park. Project savings also allows for the following new projects: installing a Floating Vegetative Island at Wickham Park Pond - \$64,000 to meet State mandated nutrient load reductions and the Johnson Junior High Pond Retrofit Project - \$244,700.

Alternative:

If this Budget Change Request is not approved then the projects identified above would have to cease and all necessary actions to stabilize the project sites would have to take place resulting in unplanned expenditures. In addition any projects that receive grant support would be in jeopardy of actually receiving the grantors funding due to the failure to comply with the grant agreement which would require the costs be absorbed by Brevard County.

SAP Document Number:

50010954

Approval:

VHBARKER	APPROVED 03/30/2015
KLPETTERS	APPROVED 04/02/2015
TTROSENBERG	APPROVED 04/02/2015
SEWHITTEN	APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150553



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1115 **Department:** NATURAL RESOURCES MANAGEMENT
Date: 03/07/2015 **Program:** WATERSHED DISTRICT 5
Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - CAPITAL \$245,379

Expenditure Change:

CAPITAL EXPENDITURES \$100,000
CAPITAL EXPENDITURES \$145,379

Total: \$245,379 **Total:** \$245,379

Justification:

The Balance Forward for Stormwater District-5 was revised during budget development for the FY 2014-2015 budget at \$1,078,770. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward was \$1,324,149, an increase of \$245,379. This was a result of project savings, grant offsets or unanticipated project delays. The unbudgeted Balance Forward is aligned to the following projects: \$100,000 – Ditch Outfall Denitrification, and \$145,000 – Crane Creek contingency.

Alternative:

If this Budget Change Request is not approved, the projects identified above would have to cease and all necessary actions to stabilize the project sites would have to take place resulting in unplanned expenditures. In addition any projects that receive grant support would be in jeopardy of actually receiving the grantors funding due to the failure to comply with the grant agreement which would require the costs be absorbed by Brevard County.

SAP Document Number:

50010847

Approval:

VHBARKER APPROVED 03/09/2015
KLPETTERS APPROVED 03/11/2015
TTROSENBERG APPROVED 04/01/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150412



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1160 Department: PUBLIC WORKS DEPARTMENT
Date: 03/20/2015 Program: ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING \$564,469 RESERVES - CAPITAL \$564,469

Total: \$564,469 Total: \$564,469

Justification:

Balance forward for Local Option Gas Tax (LOGT) was projected at \$3,982,156 during budget development for FY 2014-2015. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$4,546,625, an increase of \$564,469. This was a result of the several factors: an inter-fund transfer of \$79,800 to the General Fund for County Attorney support which was not required, an increased earnings of \$319,302 in the 9 Cent Fuel Tax, reduced earnings of (\$111,066) in 1-6 Cent LOGT, an increase in interest earnings of \$6,155, increased earnings in Miscellaneous Revenue resulting from \$111 from the sale of surplus materials and \$7,810 in reimbursements from other agencies for services rendered, \$83,160 savings in Operating Expenses as a result of decreased demands on fuels, oils and basic operating supplies, \$117,000 savings in Compensation & Benefits as a result of vacancies and a \$58,753 reduction in intra-fund transfer to the LOGT Bond fund due to refunding actions that occurred in FY 2013-2014.

Alternative:

If this Budget Change Request is not approved, the budget will remain understated by \$564,469, and funds will not be realigned for utilization on Board Approved projects.

SAP Document Number: 50010914

Approval:
JPDENNINGHOF APPROVED 03/20/2015
KLPETTERS APPROVED 04/08/2015
TTROSENBERG APPROVED 04/08/2015
SEWHITTEN APPROVED 04/09/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150523



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1161 Department: PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 Program: ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - RESTRICTED (\$39,125) RESERVES - RESTRICTED (\$39,125)

Total: (\$39,125) Total: (\$39,125)

Justification:

During budget development for FY 2014-2015 Balance Forward for the Debt Service fund for Local Option Gas Tax (LOGT) was projected at \$1,008,363. Upon reconciliation of the financial statements the actual balance forward is \$969,238. This is the result of an intra-fund transfer from LOGT Fund to LOGT Debt Service fund for Debt Service Payments. The total projected transfer was \$5,976,781, and total actual transfer was \$5,937,656, thus creating a variance of \$39,125. County Finance only transfers what is required to meet principal, interest, and other debt services costs fees.

Alternative:

If this Budget Change Request is not approved, the amortization schedule for LOGT Bond payments will be overstated by \$39,125.

SAP Document Number: Approval:
50010732 JPDENNINGHOF APPROVED 03/13/2015
KLPETTERS APPROVED 03/23/2015
TTROSENBERG APPROVED 03/24/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150459



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1162 Department: PUBLIC WORKS DEPARTMENT
 Date: 03/12/2015 Program: ROAD CONSTRUCTION SERVICES
 Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$3,969	RESERVES - CAPITAL	\$3,969

Total:	\$3,969	Total:	\$3,969
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Justification:

During budget development for the Traffic Management Center Fund Balance Forward was projected at \$2,458,516. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$2,462,485, a difference of \$3,969. This is the result of the design services for the Traffic Management Center project, which were projected to be completed prior to the end of FY 2013-2014, did not get completed. The additional \$3,969 is being reserved.

Alternative:

If this Budget Change Request is not approved, Public Works will not be able to pay for the design services for Traffic Management Center project.

SAP Document Number:
50010733

Approval:
 JPDENNINGHOF APPROVED 03/13/2015
 KLPETTERS APPROVED 03/13/2015
 TTROSENBERG APPROVED 04/07/2015
 SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150461



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1163 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/25/2015 **Program:** ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	(\$4,702,455)	RESERVES - CAPITAL	(\$356,773)
		CAPITAL EXPENDITURES	(\$4,345,682)

Total:	(\$4,702,455)	Total:	(\$4,702,455)
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Justification:

During budget development for FY 2014-2015 for the Local Option Gas Tax (LOGT) fund Balance Forward was projected at \$42,900,463. Upon reconciliation of the financial statements the actual balance forward is \$38,198,008. This was a result of several factors: Blvd project, \$(3,870,029) was budgeted within this fund, however per County Finance, the project was moved out of the LOGT fund and into the Grant Fund; construction costs and construction progress was more than anticipated for Hollywood and Fell Intersection Improvements \$(313,670) and the North Banana River Drive and Martin Boulevard Intersection Improvement Project \$(161,983); it was projected that the Wyoming and Valkaria Intersection Improvement project would start in FY2014-2015, however the project actually started in FY 2013-2014. As a result, reserves were reduced and funds were allocated to the project (\$255,536) and a further reduction in reserves for a transfer to Housing and Human Services for Community Development Block Grant support (\$101,237), this was not anticipated to take place in FY 2013-2014.

Alternative:

If this Budget Change Request is not approved, funds will remain allocated within the funded program(s), and will not be available to be utilized on Board approved projects.

SAP Document Number:	Approval:
50010947	JPDENNINGHOF APPROVED 03/25/2015
	KLPETTERS APPROVED 03/26/2015
	TTROSENBERG APPROVED 03/27/2015
	SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150556



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1170 Department: PUBLIC WORKS DEPARTMENT
Date: 03/25/2015 Program: ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Table with 2 columns: Revenue Change and Expenditure Change. Rows include BALANCE FORWARD - CAPITAL, OPERATING EXPENSES, RESERVES - CAPITAL, and CAPITAL EXPENDITURES.

Total: \$996,200 Total: \$996,200

Justification:

Balance forward funds for Constitutional Gas Tax fund was projected at \$9,253,816 during budget development for FY 2014-2015. Upon reconciliation of the financial statement the actual Balance Forward was \$10,250,016, an increase of \$996,200.

Alternative:

If this Budget Change Request is not approved, the budget will remain understated by \$996,200, and funds will not be realigned for utilization on Board Approved projects.

SAP Document Number: 50010941

Approval: JPDENNINGHOF APPROVED 03/25/2015
KLPETTERS APPROVED 03/27/2015
TTROSENBERG APPROVED 04/09/2015
SEWHITTEN APPROVED 04/09/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150554



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1176 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 **Program:** ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	\$759	RESERVES - RESTRICTED	\$759

Total:	\$759	Total:	\$759
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Justification:

Balance forward for Debt Service fund for Constitutional Gas Tax was projected at \$521,330 during budget development for FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$522,089. During balance forward calculation for FY 2014-2015 it was projected that Interest Earned receipts would total \$7,409; however total actual Interest Earned receipts were \$8,168.

Alternative:

If this BCR is not approved, the Debt Service fund for CGT will not be balanced and will remain understated by \$759.

SAP Document Number:
50010772

Approval:
 JPDENNINGHOF APPROVED 03/13/2015
 KLPETTERS APPROVED 03/18/2015
 TTROSENBERG APPROVED 03/24/2015
 SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150453



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1180 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 **Program:** ROAD MAINTENANCE
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	(\$485,415)	COMPENSATION & BENEFITS	(\$200,000)
		RESERVES - CAPITAL	(\$200,000)
		OPERATING EXPENSES	(\$85,415)

Total:	(\$485,415)	Total:	(\$485,415)
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Justification:

Balance forward for County Transportation Trust fund was projected at \$1,795,865 during budget development for the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$1,310,450, a decrease of \$485,415. This was the result of transportation receipts for new construction that were projected to total \$3,641,360 but total actual receipts were \$3,155,945. The following adjustments will be made to offset the balance forward deficit: reduce reserves by \$200,000, reduce operating expenditures by \$85,41 and a Salaries & Benefits adjustment from vacancies of \$200,000. These vacancies have existed in the Road and Bridge program from October through February 2015. These vacancies are a result of individuals leaving and the inability to fill the positions in a timely manner due to a competitive hiring environment as the economy improves.

Alternative:

If this Budget Change Request is not approved, funds would be overstated by \$485,415 and the possibility of overspending within this fund.

SAP Document Number:	Approval:
50010719	JPDENNINGHOF APPROVED 03/13/2015
	KLPETTERS APPROVED 03/13/2015
	TTROSENBERG APPROVED 04/09/2015
	SEWHITTEN APPROVED 04/09/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150482



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1200 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/10/2015 Program: CENTRAL CASHIER
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING (\$22,954) RESERVES - OPERATING (\$22,954)

Total: (\$22,954) Total: (\$22,954)

Justification:

Balance Forward - Operating for the Impact Fee Administration Fund was projected to be \$150,880 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Operating is \$127,926. This discrepancy is the result of underestimating charges associated with the Impact Fee Update Study that accrued to the FY 2014/15 budget. Accordingly, Balance Forward - Operating and Reserves - Operating will be reduced by \$22,954.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure. This could create a deficit in the Impact Fee Administration Fund's budget for FY 2015/16.

SAP Document Number: 50010861
Approval:
RMSOBRINO APPROVED 03/12/2015
DJEAN-PIERRE APPROVED 03/12/2015
TTROSENBERG APPROVED 03/20/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150436



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1208 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/20/2015 **Program:** TRANSPORTATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	(\$16,596)	RESERVES - CAPITAL	(\$16,596)

Total:	(\$16,596)	Total:	(\$16,596)
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Justification:

Balance Forward - Capital for the Transportation Impact Fee Trust Fund for the South Beaches Benefit District was projected to be \$497,900 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$481,304. This discrepancy is the result of an unanticipated transportation impact fee disbursement to the Town of Indialantic during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be reduced by \$16,596.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure. This could create a deficit in the Transportation Impact Fee Trust Fund's budget for FY 2015/16.

SAP Document Number:
50010622

Approval:
RMSOBRINO APPROVED 03/20/2015
DJEAN-PIERRE APPROVED 03/23/2015
TTROSENBERG APPROVED 03/24/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150530



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1209 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 **Program:** TRANSPORTATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$572	RESERVES - CAPITAL	\$572

Total:	\$572	Total:	\$572
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Justification:

Balance Forward - Capital for the Transportation Impact Fee Trust Fund for the Merritt Island/North Beaches Benefit District was projected to be \$188,540 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$189,112. This discrepancy is the result of underestimating the amount of interest on accumulated reserves during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be increased by \$572.

Alternative:

If this budget change request is not approved, the budget will remain understated and it would not be possible to re-budget these funds should an eligible capital expenditure be identified.

SAP Document Number:
50010623

Approval:
RMSOBRINO APPROVED 03/24/2015
DJEAN-PIERRE APPROVED 03/24/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150532



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1211 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 **Program:** TRANSPORTATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$3,660	RESERVES - CAPITAL	\$3,660

Total:	\$3,660	Total:	\$3,660
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Justification:

Balance Forward - Capital for the Transportation Impact Fee Trust Fund for the North Mainland Benefit District was projected to be \$1,221,100 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$1,224,760. This discrepancy is the result of underestimating the amount of interest on accumulated reserves during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be increased by \$3,660.

Alternative:

If this budget change request is not approved, the budget will remain understated and it would not be possible to re-budget these funds should an eligible capital expenditure be identified.

SAP Document Number:
50010624

Approval:
RMSOBRINO APPROVED 03/24/2015
DJEAN-PIERRE APPROVED 03/24/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150533



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1213 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 Program: TRANSPORTATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL \$4,112 RESERVES - CAPITAL \$4,112

Total: \$4,112 Total: \$4,112

Justification:

Balance Forward - Capital for the Transportation Impact Fee Trust Fund for the South Mainland Benefit District was projected to be \$1,373,675 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$1,377,787. This discrepancy is the result of underestimating the amount of interest on accumulated reserves during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be increased by \$4,112.

Alternative:

If this budget change request is not approved, the budget will remain understated and it would not be possible to re-budget these funds should an eligible capital expenditure be identified.

SAP Document Number: 50010625

Approval: RMSOBRINO APPROVED 03/24/2015
DJEAN-PIERRE APPROVED 03/24/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 20 15
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150534



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1224 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 **Program:** ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$47,594	CAPITAL EXPENDITURES	\$47,594

Total:	\$47,594	Total:	\$47,594
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Justification:

During budget development for FY 2014-2015 for the Public Works Transportation Impact fees fund Balance Forward was projected at \$9,181,962. Upon reconciliation of the financial statements the actual balance forward is \$9,229,556. Barnes Boulevard Widening project FY 2014-2015 construction expenditures were projected to total \$51,827; however total actual costs were \$4,233 for FY 2013-2014. This balance forward adjustment will align funding to Barnes Boulevard Widening project.

Alternative:

If this Budget Change Request is not approved, funds will not be available to pay for professional services for the Barnes Boulevard Widening project.

SAP Document Number:
50010776

Approval:
 JPDENNINGHOF APPROVED 03/13/2015
 KLPETTERS APPROVED 03/13/2015
 TTROSENBERG APPROVED 03/27/2015
 SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150455



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1228 Department: PUBLIC WORKS DEPARTMENT
 Date: 03/12/2015 Program: ROAD CONSTRUCTION SERVICES
 Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$447	CAPITAL EXPENDITURES	\$447

Total:	\$447	Total:	\$447
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Justification:

During budget development for the Public Works Transportation Impact fees fund Balance Forward was projected at \$587,598. Upon reconciliation of the financial statements the actual balance forward is \$588,045. The Riverside Drive sidewalk project was expected to be invoiced for design services totaling \$447; however total actual costs were \$0 for FY 2013-2014. This balance forward adjustment will align funding to Riverside Drive Sidewalk project.

Alternative:

If this Budget Change Request is not approved, funds will not be available to pay for full design services for Riverside Drive Sidewalk project.

SAP Document Number:	Approval:
50010777	JPDENNINGHOF APPROVED 03/13/2015 KLPETTERS APPROVED 03/13/2015 TTROSENBERG APPROVED 03/27/2015 SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150456



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1229 Department: PUBLIC WORKS DEPARTMENT
Date: 03/25/2015 Program: ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL (\$155,072) CAPITAL EXPENDITURES (\$155,072)

Total: (\$155,072) Total: (\$155,072)

Justification:

During budget development for FY 2014-2015 for the Impact Fee Merritt Island and North Beaches Funds Balance Forward was projected at \$1,415,278. Upon reconciliation of the financial statements the actual balance forward is \$1,260,206. This is a result of the termination of the S. Tropical Trail Sidewalk Project after FY 2014-2015 budget development. It was projected that total construction services for FY 2014-2015, would total \$155,072, however due to project termination, funds are no longer required.

Alternative:

If this Budget Change Request is not approved the budget will remain overstated by \$155,072, and funds will not be realigned for utilization on Board Approved projects.

SAP Document Number:
50010943

Approval:
JPDENNINGHOF APPROVED 03/25/2015
KLPETTERS APPROVED 03/27/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Fobson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150560



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1230 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/25/2015 **Program:** ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change:	Expenditure Change:
BALANCE FORWARD - CAPITAL \$1,449	CAPITAL EXPENDITURES \$1,449

Total:	\$1,449	Total:	\$1,449
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Justification:

During budget development for FY 2014-2015 for the Impact Fee N. Mainland Fund Balance Forward was projected at \$549,981. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$551,430, a difference of \$1,449. This the result of the Carpenter Road Sidewalk project being delayed due to a project backlog in Engineering Services. The construction expenditures were projected at \$1,549 however, due to the delay, actual expenditures were \$100.

Alternative:

If this Budget Change Request is not approved, the budget will remain understated by \$1,449, and funds will not be realigned for utilization on Board Approved projects.

SAP Document Number:	Approval:
50010940	JPDENNINGHOF APPROVED 03/25/2015
	KLPETTERS APPROVED 04/06/2015
	TTROSENBERG APPROVED 04/06/2015
	SEWHITTEN APPROVED 04/09/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150562



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1231 **Department:** PUBLIC WORKS DEPARTMENT
Date: 03/25/2015 **Program:** ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$3,033	CAPITAL EXPENDITURES	\$3,033

Total:	\$3,033	Total:	\$3,033
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Justification:

During budget development for FY 2014-2015 for the Central Mainland Impact Fee Fund Balance Forward was projected at \$659,947. Upon reconciliation of the financial statements the actual balance forward is \$662,980. This is a result of survey services, totaling \$3,000, was expected to be billed in FY 2013-2014, but was not billed until FY 2014-2015. In addition, the Range Road Sidewalk project construction invoice was \$33 less than projected. All budgetary actions have been previously approved by the Board.

Alternative:

If this Budget Change Request is not approved, funds would not be available to pay for professional services on the Central Mainland Impact Fee projects.

SAP Document Number:

50010945

Approval:

JPDENNINGHOF	APPROVED 03/25/2015
KLPETTERS	APPROVED 03/26/2015
TTROSENBERG	APPROVED 03/27/2015
SEWHITTEN	APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150558



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1232 Department: PUBLIC WORKS DEPARTMENT
Date: 03/12/2015 Program: ROAD CONSTRUCTION SERVICES
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - CAPITAL (\$196,014)
Expenditure Change: CAPITAL EXPENDITURES (\$196,014)

Total: (\$196,014) Total: (\$196,014)

Justification:

During the FY 2014-2015 budget development for the Impact Fees South Mainland fund, Balance Forward was projected at \$1,156,088. Upon reconciliation of the financial statements the actual balance forward is \$960,074. This is a result of; the construction costs being greater than projected and the percentage of completion also being more that originally projected. As a result, funding adjustments are to the following projects: St. Johns Heritage Parkway (FP 6930500) \$(139,263), Hollywood Blvd Land Acquisition \$(5,062), Hollywood & Fell Rd (FP 6936304) \$(51,689). All budgetary actions have been previously approved by the Board.

Alternative:

If this Budget Change Request is not approved, funds will remain allocated within the funded programs, and the budget will remain overstated by \$196,014.

SAP Document Number:

50010775

Approval:

JPDENNINGHOF APPROVED 03/13/2015
KLPETTERS APPROVED 03/23/2015
TTROSENBERG APPROVED 03/23/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Edsall D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150485



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1251 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 **Program:** EDUCATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	(\$54,794)	GRANT & AID	(\$54,794)

Total:	(\$54,794)	Total:	(\$54,794)
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Justification:

Balance Forward - Capital for the Educational Impact Fee Trust Fund for the Benefit District 1 was projected to be \$1,997,500 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$1,942,706. This discrepancy is the result of overestimating the amount of educational impact fees collected during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Grant & Aid will be reduced by \$54,794.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure by the School Board. This could create a deficit in the Educational Impact Fee Trust Fund's budget for FY 2015/16.

SAP Document Number:

50010626

Approval:

RMSOBRINO	APPROVED 03/24/2015
DJEAN-PIERRE	APPROVED 03/24/2015
TTROSENBERG	APPROVED 03/27/2015
SEWHITTEN	APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150535



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1252 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 **Program:** EDUCATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	(\$46,421)	GRANT & AID	(\$46,421)

Total:	(\$46,421)	Total:	(\$46,421)
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Justification:

Balance Forward - Capital for the Educational Impact Fee Trust Fund for the Benefit District 2 was projected to be \$2,025,400 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$1,978,979. This discrepancy is the result of overestimating the amount of educational impact fees collected during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Grant & Aid will be reduced by \$46,421.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure by the School Board. This could create a deficit in the Educational Impact Fee Trust Fund's budget for FY 2015/16.

SAP Document Number:	Approval:	
50010627	RMSOBRINO	APPROVED 03/24/2015
	DJEAN-PIERRE	APPROVED 03/24/2015
	TTROSENBERG	APPROVED 03/27/2015
	SEWHITTEN	APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150536



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1253 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 Program: EDUCATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL (\$93,636) GRANT & AID (\$93,636)

Total: (\$93,636) Total: (\$93,636)

Justification:

Balance Forward - Capital for the Educational Impact Fee Trust Fund for the Benefit District 3 was projected to be \$1,295,000 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$1,201,364. This discrepancy is the result of overestimating the amount of educational impact fees collected during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Grant & Aid will be reduced by \$93,636.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure by the School Board. This could create a deficit in the Educational Impact Fee Trust Fund's budget for FY 2015/16.

SAP Document Number:
50010628

Approval:
RMSOBRINO APPROVED 03/24/2015
DJEAN-PIERRE APPROVED 03/24/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150537



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1254 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 Program: EDUCATION IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL \$68,166 GRANT & AID \$68,166

Total: \$68,166 Total: \$68,166

Justification:

Balance Forward - Capital for the Educational Impact Fee Trust Fund for the Benefit District 4 was projected to be \$555,600 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$623,766. This discrepancy is the result of underestimating the amount of educational impact fees collected during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Grant & Aid will be increased by \$68,166.

Alternative:

If this budget change request is not approved, the budget will remain understated and it would not be possible to transfer these funds for expenditure by the School Board.

SAP Document Number: 50010629
Approval: RMSOBRINO APPROVED 03/24/2015
DJEAN-PIERRE APPROVED 03/24/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150538



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1310 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 Program: FIRE RESCUE IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL (\$104,515) RESERVES - CAPITAL (\$104,515)

Total: (\$104,515) Total: (\$104,515)

Justification:

Balance Forward - Capital for the Fire/Rescue Impact Fee Trust Fund for the Benefit District 1 was projected to be \$297,500 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$192,985. This discrepancy is the result of underestimating the amount of the transfer to the Fire/Rescue Department for the Fire Station Alerting System project during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be reduced by \$104,515.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure. This could create a deficit in the Fire/Rescue Impact Fee Trust Fund's budget for FY 2015/16.

SAP Document Number:

50010630

Approval:

RMSOBRINO APPROVED 03/24/2015
DJEAN-PIERRE APPROVED 03/24/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150539



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1313 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 **Program:** FIRE RESCUE IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change:	Expenditure Change:
BALANCE FORWARD - CAPITAL (\$5,523)	RESERVES - CAPITAL (\$5,523)

Total:	(\$5,523)	Total:	(\$5,523)
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Justification:

Balance Forward - Capital for the Fire/Rescue Impact Fee Trust Fund for the Benefit District 1 was projected to be \$53,500 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$47,977. This discrepancy is the result of overestimating the amount of Fire/Rescue Impact Fee collections during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be reduced by \$5,523.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure. This could create a deficit in the Fire/Rescue Impact Fee Trust Fund's budget for FY 2015/16.

SAP Document Number:

50010631

Approval:

RMSOBRINO	APPROVED	03/24/2015
DJEAN-PIERRE	APPROVED	03/24/2015
TTROSENBERG	APPROVED	03/27/2015
SEWHITTEN	APPROVED	04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150540



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1330 **Department:** PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/10/2015 **Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	(\$18,034)	RESERVES - CAPITAL	(\$18,034)

Total:	(\$18,034)	Total:	(\$18,034)
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Justification:

Balance Forward - Capital for the Emergency Medical Services Impact Fee Trust Fund for Benefit District 1 was projected to be \$308,112 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$290,078. This discrepancy is the result of overestimating actual EMS impact fees collected during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be reduced by \$18,034.

Alternative:

If this budget change request is not approved, the budget will remain overstated and there is a possibility that non-existent funds could be re-budgeted for expenditure. This could create a deficit in the EMS Impact Fee Trust Fund's budget for FY 2015/16.

SAP Document Number:	Approval:
50010862	RMSOBRINO APPROVED 03/12/2015
	DJEAN-PIERRE APPROVED 03/12/2015
	TTROSENBERG APPROVED 03/20/2015
	SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150437



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1331 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 03/23/2015 Program: EMERGENCY MEDICAL SERVICES IMPACT FEES
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL \$5,916 GRANT & AID \$5,916

Total: \$5,916 Total: \$5,916

Justification:

Balance Forward - Capital for the Emergency Medical Service Impact Fee Trust Fund for Benefit District 3 was projected to be \$8,975 during development of the FY 2014/15 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward - Capital for this fund is \$14,891. This discrepancy is the result of underestimating the amount of Emergency Medical Services Impact Fees collected during the latter half of the fiscal year. Accordingly, Balance Forward - Capital and Reserves - Capital will be increased by \$5,916.

Alternative:

If this budget change request is not approved, the budget will remain understated and it would not be possible to transfer these funds to the Viera Company pursuant to the impact fee credit agreement for Fire/Rescue Station #48.

SAP Document Number: 50010635
Approval:
RMSOBRINO APPROVED 03/24/2015
DJEAN-PIERRE APPROVED 03/24/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150543



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1350 Department: FIRE RESCUE DEPARTMENT
Date: 02/17/2015 Program: FIRE RESCUE OPERATIONS
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - OPERATING \$61,812
Expenditure Change: RESERVES - RESTRICTED \$61,812

Total: \$61,812 Total: \$61,812

Justification:

This budget change request is to adjust fire assessment balance forward FY13-14. Balance Forward for the Fire Assessment Fund was projected at \$10.5 million during development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$11.1 million. Mainly the increase of \$62K is due to a higher collection rate for the Fire Assessment than projected. This action will increase the restricted reserves in the Fire Assessment fund.

Alternative:

If this budget change request is not approved, the budget for fire assessment balance forward and restrited reserves will be underestimated.

SAP Document Number: 50010615

Approval: MTSCHOLLMEYE APPROVED 02/18/2015
SMMESHBERGER APPROVED 02/18/2015
TTROSENBERG APPROVED 02/18/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150244



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1351 **Department:** FIRE RESCUE DEPARTMENT
Date: 02/26/2015 **Program:** EMERGENCY MEDICAL SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	(\$674,750)	CAPITAL EXPENDITURES	(\$392,129)
		COMPENSATION & BENEFITS	(\$40,000)
		OPERATING EXPENSES	(\$242,621)
Total:		Total:	
	(\$674,750)		(\$674,750)

Justification:

Balance Forward (BF) for the Emergency Medical Services (EMS) Fund was projected at \$758,000. This included \$678,000 for 4 ambulances ordered in FY 2013-2014 but received in FY 2014-2015 and \$150K for the Emergency Patient Care Report (EPCR) software. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$84,000. A \$674,000 reduction occurred as a result of County Finance discovering that, for most of FY 09 through FY 12, they did not take into account the refunds issued to customers and insurance companies on ambulance accounts. This is an amount that averages approximately \$160,000 a year. County Finance realized that the refunds were not properly recording as a reduction in revenue in FY 13, so the last two fiscal years revenue have been correct. The ambulance revenues for FY09-12 were overstated by the amount of refunds issued each year. This is in essence an reduction to the beginning fund balance rather than being reflected in the current year's revenues and expenditures. The net effect to the Fund 1351's fund balance (balance forward) as of 09/30/14 is a reduction of \$674,000.

Alternative:

If this budget change request is not approved, the balance forward for FY 15 will be used as previously budgeted for capital expenses.

SAP Document Number:
50010699

Approval:
 DANETERER APPROVED 03/02/2015
 SMMESHBERGER APPROVED 03/02/2015
 TROSENBERG APPROVED 03/02/2015
 SEWHITTEN APPROVED 04/09/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150293



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1354 Department: FIRE RESCUE DEPARTMENT
Date: 02/17/2015 Program: FIRE RESCUE OPERATIONS
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING (\$52,362) RESERVES - RESTRICTED (\$52,362)

Total: (\$52,362) Total: (\$52,362)

Justification:

This budget change request is to adjust MSTU balance forward funds from FY 13-14. Balance Forward for the MSTU Fund was projected at \$2.332 million during development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$2.280 million. Mainly the difference of \$52K was a result of salaries and benefits actuals were higher than projected due to the retirement of three senior staff and incurred overtime.

Alternative:

If this budget change request is not approved, the budget for MSTU balance forward and restricted reserves will be overestimated.

SAP Document Number: 50010616
Approval: MTSCHOLLMEYE APPROVED 02/18/2015
SMMESHBERGER APPROVED 02/18/2015
TTROSENBERG APPROVED 02/18/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150243



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1370 **Department:** HOUSING AND HUMAN SERVICES DEPARTMENT
Date: 03/12/2015 **Program:** CRIMINAL JUSTICE SERVICES
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$78,375	OPERATING EXPENSES	\$78,375

Total:	\$78,375	Total:	\$78,375
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Justification:

Balance Forward for the Driver's Education Trust Fund was projected at \$72,930 during development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$151,305. This was a result of the underestimation of the actual revenue collected from the \$5 per civil traffic penalty. From FY 2011-12 through FY 2013-14 there has been a steady per fiscal year collection reduction of the civil traffic penalty revenue of 21%, 9%, and 4% respectively. Collection was forecasted to be \$117,138 for FY 13-14, the actual FY 13-14 collection is \$195,513.

As a result of the increased collection, more Drivers' Education Trust Funds will be available to fund driver education programs in public and nonpublic schools in FY 2014-2015.

Alternative:

If this BCR is not approved, the budget will remain understated and fewer funds will be available for allocation to the public and nonpublic schools driver education programs.

SAP Document Number:	Approval:	
50010873	IJGOLDEN	APPROVED 03/12/2015
	CTLEA	APPROVED 03/12/2015
	TTROSENBERG	APPROVED 03/13/2015
	SEWHITTEN	APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150465



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1380 Department: EMERGENCY MANAGEMENT OFFICE
Date: 02/05/2015 Program: ENHANCED 911 ADMINISTRATION
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING \$2,331,889 OPERATING EXPENSES \$2,331,889

Total: \$2,331,889 Total: \$2,331,889

Justification:

The budget change request will adjust balance forward to reflect the actual amount. The E911 program is supported 100% by revenue received from the State E911 Board. These funds are used to support the 911 system which includes maintenance of the 911 equipment. The 911 funds support the necessary continued maintenance and operational expenses of county and municipal public safety answering points this ensures that the 911 system remains operational 365 days a year, 24 hours a day, 7 days a week. These funds can only be utilized by the E911 program.

Alternative:

If the budget change request is not processed, the funds cannot be utilized.

SAP Document Number:

50010599

Approval:

KLPROSSER APPROVED 02/06/2015
SMMESHBERGER APPROVED 02/09/2015
TTROSENBERG APPROVED 02/09/2015
SEWHITTEN APPROVED 02/17/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 20 15

Scott Ellis, Clerk
BY: Ashley Foldm D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150199



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1383 Department: EMERGENCY MANAGEMENT OFFICE
Date: 03/16/2015 Program: 800MHZ
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING \$150,604 OPERATING EXPENSES \$150,604

Total: \$150,604 Total: \$150,604

Justification:

This budget change request will adjust balance forward to reflect the actual amount incurred, not the projections that were set during budget development based on a certain set of assumption. The 800 MHz re-banding program is supported by revenue from Sprint/Nextel pursuant to the Frequency Reconfiguration agreement signed by the Board of County Commissioners in 2007. These funds can only be utilized for the 800 MHz re-banding project. Original budget was \$84,475 the increase of \$150,604 is made up of the final payment from Sprint/Nextel in the amount of \$150,249 and interest accrued in the amount of \$459.

Alternative:

If the Budget Change Request is not approved, the budget will remain understated and funds cannot be utilized to cover operating expenses.

SAP Document Number:

50010880

Approval:

KLPROSSER APPROVED 03/16/2015
SMMESHBERGER APPROVED 03/18/2015
TTROSENBERG APPROVED 03/18/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150509



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1392

Department: JUDICIAL BRANCH ADMINISTRATION

Date: 03/12/2015

Program: JUDICIAL BRANCH

Type of Request: SUPPLEMENT

Revenue Change:

Expenditure Change:

BALANCE FORWARD - OPERATING \$1,436
FINES & FORFEITS (\$1,436)

Total: \$0 **Total:** \$0

Justification:

The FY 2014-15 Balance Forward for the Drug Court Administration program was budgeted at \$1436 less than the actual amount carried forward. This difference is attributed to less revenue received combined with less expenditures in FY 2013-14. The revenue for FY13-14 was estimated at \$4500, mostly based upon a projection of receiving \$375 monthly in Fines & Forfeits. The actual amount of Fines & Forfeits received from Solicitation crimes based upon F.S. 796.07 turned out to be almost \$2000, resulting in approximately \$2500 less than budgeted.

Per F.S. 796.07, the Fines & Forfeits collected from violations of this statute are to be used solely for paying the administrative costs of treatment-based drug court programs. These expenses for FY13-14 were projected at a total of \$10,200 for Drug Labs, Drug Test kits, & office supplies. The actual amount spent totaled \$6200, which is \$4000 less than anticipated. The net result of receiving \$2500 less and spending \$4000 less equals the \$1500 increase in Balance Forward. As a result, more money is available for costs pertaining to the administration of Drug Court programs in FY15.

Alternative:

If this BCR is not approved, the additional Balance Forward will not be available for providing adequate administration of the County's Drug Court programs for adults and juveniles. It would decrease the number of drug court participants who can be properly monitored and tested while in the programs.

SAP Document Number:

50010876

Approval:

TTROSENBERG APPROVED 03/12/2015
TTROSENBERG APPROVED 04/15/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 10th DAY OF April 2015

Scott Ellis, Clerk

BY: Anthony Folson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150479



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1394 **Department:** SHERIFF'S OFFICE
Date: 02/17/2015 **Program:** SHERIFFS OFFICE
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$28,507	CAPITAL EXPENDITURES	\$28,507

Total:	\$28,507	Total:	\$28,507
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Justification:

This budget change request recognizes an unbudgeted balance forward from the Crime Prevention Funds for the purchase of a pop-up tent and replacement vehicles used by the Crime Prevention Officers. These funds are received from Court Fees assessed to certain cases in accordance with State statutes and may only be used for Crime Prevention Programs.

Alternative:

If not approved, the Sheriff's Office budget will not match the County's budget.

SAP Document Number:
50010656

Approval:
SMMESHBERGER APPROVED 02/17/2015
TTROSENBERG APPROVED 02/18/2015
SEWHITTEN APPROVED 03/06/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150241



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1396 **Department:** NATURAL RESOURCES MANAGEMENT
Date: 03/04/2015 **Program:** ENVIRONMENTAL REVIEW
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	\$5,832	RESERVES - RESTRICTED	\$5,832

Total:	\$5,832	Total:	\$5,832
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Justification:

The Balance Forward associated with the Environmental Review Arbor Trust Fund was projected at \$148,430. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward was \$154,262, and increase of \$5,832. The Trust fund provides an annual transfer to the Environmental Resources Management program however based on actual expenditures the FY 2013-2014 transfer was able to be reduced by \$5,832. This transfer reduction resulted in an increased balance forward in the Trust Fund.

Alternative:

If this Budget Change Request if not approved then the budget for the Environmental Review Arbor Trust Fund will remain incorrect and funds deposited within the Trust Fund have a restricted use.

SAP Document Number:
50010815

Approval:

VHBARKER	APPROVED	03/06/2015
KLPETTERS	APPROVED	03/11/2015
TTROSENBERG	APPROVED	04/02/2015
SEWHITTEN	APPROVED	03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150386



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1401 **Department:** SHERIFF'S OFFICE
Date: 02/17/2015 **Program:** SHERIFFS OFFICE
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$76,429	OPERATING EXPENSES	\$76,429

Total:	\$76,429	Total:	\$76,429
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Justification:

This budget change request recognizes an unbudgeted balance forward from the Two-Fifty Education Trust Fund. These funds are received from traffic tickets and are earmarked for law enforcement training.

Alternative:

If not approved, the Sheriff's Office budget will not match with the County's budget.

SAP Document Number:
50010655

Approval:
SMMESHBERGER APPROVED 02/17/2015
TTROSENBERG APPROVED 02/17/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150239



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1407 Department: HOUSING AND HUMAN SERVICES DEPARTMENT
Date: 03/12/2015 Program: CRIMINAL JUSTICE SERVICES
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - OPERATING \$135,342
Expenditure Change: TRANSFERS \$135,342

Total: \$135,342 Total: \$135,342

Justification:

The School Crossing Guard (SCG) program depends upon General Fund except for a very small portion which comes from fines and forfeits. Each year compensation and benefits are budgeted for all positions for the entire year. However, the guards typically work 8-9 months (depending upon the school and its schedule), but SAP does not allow for positions to be budgeted for a partial year. As a result of this during FY 2014 the Comp & Benefits for the School Crossing Guard program was underspent by \$135,342. In previous years, County Finance swept the end of the year balance into General Fund, but failed to do so for 2014. This Budget Change Request (BCR) is to recognize the Balance Forward and then transfer it to the General Fund.

Alternative:

If this BCR is not approved, the Housing & Human Services Department will retain a balance forward that belongs in the General Fund.

SAP Document Number: 50010878
Approval: IJGOLDEN APPROVED 03/12/2015
CTLEA APPROVED 03/12/2015
TTROSENBERG APPROVED 03/12/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2015

BCR Log No. 20150475



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1408

Department: HOUSING AND HUMAN SERVICES DEPARTMENT

Date: 03/12/2015

Program: CRIMINAL JUSTICE SERVICES

Type of Request: SUPPLEMENT

Revenue Change:

Expenditure Change:

BALANCE FORWARD - OPERATING

\$49,244

OPERATING EXPENSES

\$49,244

Total: \$49,244

Total: \$49,244

Justification:

The Office of State Attorney, 18th Circuit conducts the Teen Court Program. The Teen Court program funding is partially supported by a \$3 per criminal court case fee. In FY 2011-12 the collection was \$155,861, in FY 2012-13 the collection was \$143,523, and in FY 2013-14 it was \$137,875. Based on this decreasing trend and the original intention of State Attorney's Office to totally expend funds, a balance forward was not estimated during development of the FY 2014-15 budget. Based on the decreased revenue trend the State Attorney's Office decided to reduce request for reimbursement expenses. This resulted in balance forward for FY 2014-15 of \$49,244.

As a result of the reduction in expenses, more Teen Court funds will be available to fund the teen court juvenile diversion program in FY 2014-15.

Alternative:

If this BCR is not approved the Teen Court program budget will remain understated and fewer funds will be available for the juvenile diversion program.

SAP Document Number:

50010874

Approval:

IJGOLDEN

APPROVED 03/12/2015

CTLEA

APPROVED 03/12/2015

TTROSENBERG

APPROVED 03/13/2015

SEWHITTEN

APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150466



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1410 **Department:** SHERIFF'S OFFICE
Date: 02/17/2015 **Program:** SHERIFFS OFFICE
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$1,045,295	CAPITAL EXPENDITURES	\$1,045,295

Total:	\$1,045,295	Total:	\$1,045,295
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Justification:

This budget change request recognizes an unbudgeted balance forward and allocates the funding for the purchase of vehicles and equipment.

Alternative:

If not approved, the Sheriff's budget will not match the County's budget.

SAP Document Number:
50010657

Approval:
SMMESHBERGER APPROVED 02/17/2015
TTROSENBERG APPROVED 02/17/2015
SEWHITTEN APPROVED 04/15/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150240



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1413

Department: HOUSING AND HUMAN SERVICES DEPARTMENT

Date: 03/05/2015

Program: CRIMINAL JUSTICE SERVICES

Type of Request: SUPPLEMENT

Revenue Change:

Expenditure Change:

BALANCE FORWARD - OPERATING

\$498

OPERATING EXPENSES

\$498

Total: \$498

Total: \$498

Justification:

Balance Forward for the Juvenile Assessment Center (JAC) Services Fund was not projected during development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$498. This is the result of interest earned on the funds in the account and balance forward from FY 2013-2014.

As the result of the balance forward, the actual General Fund transfer for FY 2014-2015 will be reduced by \$498.

Alternative:

If this BCR is not approved, the budget will remain understated, however the actual General Fund transfer for FY 2014-2015 will still be reduced by the \$498 balance forward.

SAP Document Number:

50010827

Approval:

IJGOLDEN

APPROVED 03/06/2015

CTLEA

APPROVED 03/09/2015

TTROSENBERG

APPROVED 03/09/2015

SEWHITTEN

APPROVED 03/16/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150402



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1414 **Department:** SHERIFF'S OFFICE
Date: 02/17/2015 **Program:** SHERIFFS OFFICE
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$49,300	OPERATING EXPENSES	\$49,300

Total:	\$49,300	Total:	\$49,300
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Justification:

This budget change request recognizes an unbudgeted balance forward from the Second Dollar Education Trust Fund. These funds are received from traffic tickets and are earmarked for law enforcement training.

Alternative:

If not approved, the Sheriff's Office budget will not match with the County's budget.

SAP Document Number:

50010654

Approval:

SMMESHBERGER APPROVED 02/17/2015
TTROSENBERG APPROVED 02/17/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Tolson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150238



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1440 Department: TOURISM DEVELOPMENT
Date: 03/11/2015 Program: TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING (\$68,767) OPERATING EXPENSES (\$68,767)

Total: (\$68,767) Total: (\$68,767)

Justification:

Balance Forward for the Tourism Development Office (TDO) Administration Fund was projected to be \$121,478 during development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated the actual balance forward is \$52,711. This reduction in balance forward was due primarily to the increase in transfer of funds to the Brevard County Tax Collector's Office for tax collection fees. The Tax Collector is entitled to retain three percent of collection for the cost of administration and auditing of the tourist development tax. Actual tax collections were 28% over projected revenue, therefore the cost to collect was increased by same. Operating expenses will be reduced by \$68,767 to match the reduction in funding.

Alternative:

If this BCR is not approved, the current year's Administration Fund expenses would need to be reduced by \$52,711, which would require salary cost distribution to other TDO funds.

SAP Document Number: 50010864
Approval:
EJGARVEY APPROVED 03/11/2015
DJEAN-PIERRE APPROVED 03/12/2015
TTROSENBERG APPROVED 03/30/2015
SEWHITTEN APPROVED 03/16/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 20 15
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150440



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1441 **Department:** TOURISM DEVELOPMENT
Date: 02/25/2015 **Program:** TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$612,729	OPERATING EXPENSES	\$612,729

Total:	\$612,729	Total:	\$612,729
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Justification:

Balance Forward for the Tourism Development Office (TDO) Promotion and Advertising Fund was projected to be \$901,526 during development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated the actual balance forward is \$1,514,254. The \$612,729 increase in balance forward was due to the 28% increase in tax revenue collected.

The increase in Balance Forward will be allocated to promotion and advertising expenses including research, sports event development and special event advertising.

Alternative:

If this budget change request is not approved, the budget will remain overstated and the advertising and promotional campaigns will not be enhanced, affecting the ability promote visitation to the County.

SAP Document Number:
50010706

Approval:
EJGARVEY APPROVED 03/09/2015
TTROSENBERG APPROVED 04/07/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 20 15

Scott Ellis, Clerk
BY: Ashley Folson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150284



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1442 **Department:** TOURISM DEVELOPMENT
Date: 02/25/2015 **Program:** TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$4,103,212	OPERATING EXPENSES	\$4,103,212

Total:	\$4,103,212	Total:	\$4,103,212
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Justification:

Balance Forward for the Tourism Development Office (TDO) Beach Improvement Fund was projected to be \$5,774.972 during development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated that the actual balance forward is \$9,878,184. The \$4,103,212 increase in balance forward was due to the 28% increase in tax revenue collected and the delayed project timeline to fund the Brevard County Beach Restoration Mid-Reach Project. The Mid-Reach Project's accrued funds were not expended as estimated. The funds will be used when matching funds have been appropriated in the Federal and State budgets.

Alternative:

If this BCR is not approved, the local match for the Mid-Reach Project will not be available to meet the State and Federal match requirement to start the project and the budget will remain understated.

SAP Document Number:	Approval:	
50010707	EJGARVEY	APPROVED 03/09/2015
	TTROSENBERG	APPROVED 03/19/2015
	SEWHITTEN	APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Tolson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150285



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1443 Department: TOURISM DEVELOPMENT
Date: 02/25/2015 Program: TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - OPERATING \$138,708
Expenditure Change: OPERATING EXPENSES \$138,708

Total: \$138,708 Total: \$138,708

Justification:

Balance Forward for the Tourism Development Office Capital Facilities Fund was projected to be \$2,736,810 during the development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated that the actual balance forward is \$2,875,518. The \$138,708 increase in balance forward was due to the 28% increase in tax revenue collected. The Capital Improvement funds have been accruing to fund the construction of the proposed I-95 Welcome Center, which has been proposed to be cancelled by the vote of the Tourist Development Council.

The increase in Balance Forward will be placed in the Other Contracted Services budget line, which may be used to fund Capital Improvement Projects.

Alternative:

If this BCR is not approved, the budget will remain understated and funds will carry forward to the next fiscal year.

SAP Document Number: 50010708
Approval: EJGARVEY APPROVED 03/09/2015
TTROSENBERG APPROVED 03/19/2015
SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 20 15
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150286



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1445 **Department:** TOURISM DEVELOPMENT
Date: 03/06/2015 **Program:** TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$148,998	OPERATING EXPENSES	\$148,998

Total:	\$148,998	Total:	\$148,998
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Justification:

Balance Forward for the Tourism Development Office (TDO) Visitor Information Center Fund was projected to be \$541,000 during the development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated that the actual balance is \$689,998. The \$148,998 increase in balance forward was due to the 28% increase in tax revenue collected and unspent funds for anticipated equipment purchases related to the renovation and expansion of the Tourism Development Office's on-site visitor center.

The increase in Balance Forward will be allocated to Other Contracted Services to be used for repair/maintenance expenses.

Alternative:

If this budget change request is not approved the budget will remain overstated and the funds will be carried forward to the next fiscal year.

SAP Document Number:
50010840

Approval:
EJGARVEY APPROVED 03/09/2015
TTROSENBERG APPROVED 04/07/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150406



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1446 Department: TOURISM DEVELOPMENT
Date: 02/25/2015 Program: TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - OPERATING (\$92,540) **Expenditure Change:** OPERATING EXPENSES (\$92,540)

Total: (\$92,540) **Total:** (\$92,540)

Justification:

Balance Forward for the Tourism Development Office (TDO) Cultural Events Fund was projected to be \$445,762 during the development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated that the actual balance is \$353,222. The \$92,540 decrease in balance forward was due to the miscalculation of projected expenses.

As a result of the reductions, the Uncommitted Funds in the budget will be reduced by \$92,540. This will not affect the current budgeted projects for the Brevard Cultural Alliance or cultural event advertising program.

Alternative:

If this budget change request is not approved the Uncommitted Funds in the Cultural Events budget will be overstated and have to be corrected in next year's budget

SAP Document Number:

50010714

Approval:

EJGARVEY APPROVED 03/09/2015
TTROSENBERG APPROVED 04/07/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150292



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1447 **Department:** TOURISM DEVELOPMENT
Date: 02/25/2015 **Program:** TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$7,586	OPERATING EXPENSES	\$7,586

Total:	\$7,586	Total:	\$7,586
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Justification:

Balance Forward for the Tourism Development Office (TDO) Zoo Fund was projected to be \$0 during the development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated that the actual balance is \$7,586. The \$7,586 increase in balance forward was due to the 28% increase in tax revenue collections.

The Balance Forward will be allocated to fund the Brevard Zoo expansion project loan.

Alternative:

If this budget change request is not approved the Zoo will not have access to the additional funds until next fiscal year.

SAP Document Number:
50010710

Approval:
EJGARVEY APPROVED 03/09/2015
TTROSENBERG APPROVED 04/07/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150288



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1448 Department: TOURISM DEVELOPMENT
Date: 02/25/2015 Program: TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING \$29,178 OPERATING EXPENSES \$29,178

Total: \$29,178 Total: \$29,178

Justification:

Balance Forward for the Tourism Development Office (TDO) Stadium Fund was projected to be \$3,699,498 during the development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated that the actual balance is \$3,728,676. The \$29,178 increase in balance forward was due to the 28% increase in tax revenue collections but offset by increased repair/maintenance expenses for the stadium.

The Balance Forward will be allocated to Other Contracted Services to be used for repair/maintenance expenses.

Alternative:

If the budget change request is not approved, the Stadium budget will be overstated and the \$29,178 increase in balance will be transferred in the next budget year preparation.

SAP Document Number:

50010711

Approval:

EJGARVEY APPROVED 03/09/2015
TTROSENBERG APPROVED 04/07/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 29th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150289



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1450 Department: TOURISM DEVELOPMENT
Date: 02/25/2015 Program: TOURISM DEVELOPMENT
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - OPERATING \$2,412
Expenditure Change: OPERATING EXPENSES \$2,412

Total: \$2,412 Total: \$2,412

Justification:

Balance Forward for the Tourist Development Office (TDO) 4th Cent Capital Account was projected to be \$2,000,000 during the development of the FY 14-15 budget. The annual audit and reconciliation of the financial statement indicated that the actual balance is \$2,002,412. The difference of \$2,412 in balance forward was due to the increase in interest earned.

The Balance Forward will be transferred to the fourth cent tourist tax fund to maintain the \$2,000,000 required balance in the Capital Account.

Alternative:

If the budget change request is not approved, the Stadium budget will be overstated and the \$2,412 increase in balance will be transferred in the next budget year preparation.

SAP Document Number: 50010712
Approval: EJGARVEY APPROVED 03/09/2015
TTROSENBERG APPROVED 04/07/2015
SEWHITTEN APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150290



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1470

Department: HOUSING AND HUMAN SERVICES DEPARTMENT

Date: 03/05/2015

Program: COMMUNITY RESOURCES

Type of Request: SUPPLEMENT

Revenue Change:

Expenditure Change:

BALANCE FORWARD - OPERATING

\$3,027

OPERATING EXPENSES

\$3,027

Total: \$3,027

Total: \$3,027

Justification:

Balance Forward for the Community Development Block Grant (CDBG) Fund was not projected during development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$3,027. This is due to under estimation of the funds in the account.

As the result of the balance forward, these funds will be utilized in operating expenses for FY 2014-2015.

Alternative:

If this BCR is not approved, the budget will remain understated and less funds will be available for allocation in operating expenses for the CDBG program.

SAP Document Number:

50010828

Approval:

IJGOLDEN	APPROVED 03/06/2015
CTLEA	APPROVED 03/09/2015
TTROSENBERG	APPROVED 03/09/2015
SEWHITTEN	APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Forsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150403



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1473 **Department:** HOUSING AND HUMAN SERVICES DEPARTMENT
Date: 02/24/2015 **Program:** COMMUNITY PLANNING AND REVITALIZATION
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$3,101	OPERATING EXPENSES	\$3,101

Total:	\$3,101	Total:	\$3,101
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Justification:

This Budget Change Request is a Carry Forward of FY 2014 balances to FY 2015 for the Florida Power & Light(FPL) rebate account. These funds are actual FPL rebate dollars to the County as part of an incentive program for related Weatherization projects completed. These funds are utilized to help supplement other necessary parts of various Weatherization projects.

Alternative:

The alternative for not carrying forward these dollars would mean loss of this revenue.

SAP Document Number:
50010696

Approval:
IJGOLDEN APPROVED 02/24/2015
CTLEA APPROVED 02/24/2015
TTROSENBERG APPROVED 02/25/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150275



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1474 **Department:** HOUSING AND HUMAN SERVICES DEPARTMENT
Date: 02/12/2015 **Program:** COMMUNITY PLANNING AND REVITALIZATION
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$123,909	OPERATING EXPENSES	\$123,909

Total: \$123,909 **Total:** \$123,909

Justification:

The Neighborhood Stabilization Program (NSP) was awarded for the purpose of stabilizing neighborhoods through buying eligible properties in the community, rehabbing, reselling and /or renting them. When houses are sold, the income received is considered program income. Per the NSP grant requirement, program income has to be reinvested into buying additional NSP eligible properties. In FY 2012-13 we received program income of \$321,772. In FY 2013-14 we received program income of \$157,241. It is difficult during budget development to estimate the amount of program income and potential additional NSP properties purchased. This resulted in a balance forward for FY 2014-2015 of \$123,909. As a result of the underestimation of program income, more funds will be available to purchase additional NSP eligible properties for FY 2014-15.

Alternative:

If this BCR is not approved, the budget will remain understated and fewer funds will be available for the purchase of additional NSP eligible homes.

SAP Document Number:	Approval:	
50010642	IJGOLDEN	APPROVED 02/12/2015
	CTLEA	APPROVED 02/12/2015
	TTROSENBERG	APPROVED 02/12/2015
	SEWHITTEN	APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150227



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1475

Department: HOUSING AND HUMAN SERVICES DEPARTMENT

Date: 02/12/2015

Program: COMMUNITY PLANNING AND REVITALIZATION

Type of Request: SUPPLEMENT

Revenue Change:

Expenditure Change:

BALANCE FORWARD - OPERATING

\$92,859

OPERATING EXPENSES

\$92,859

Total: \$92,859

Total: \$92,859

Justification:

The Neighborhood Stabilization Program (NSP-3) was awarded for the purpose of stabilizing neighborhoods through buying eligible properties in the community, rehabbing, reselling and /or renting them. When houses are sold, the income received is considered program income. Per the NSP grant requirement, program income has to be reinvested into buying additional NSP eligible properties. In FY 2012-13 we received program income of \$76,280. In FY 2013-14 we received program income of \$654,566. It is difficult during budget development to estimate the amount of program income and potential additional NSP properties purchased. This resulted in a balance forward for FY 2014-2015 of \$92,859.

As a result of the underestimation of program income, more funds will be available to purchase additional NSP-3 eligible properties for FY 2014-15.

Alternative:

If this BCR is not approved, the budget will remain understated and fewer funds will be available for the purchase of additional NSP-3 eligible homes.

SAP Document Number:

50010645

Approval:

CTLEA

APPROVED 02/12/2015

TTROSENBERG

APPROVED 02/12/2015

SEWHITTEN

APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150229



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1490
Date: 02/24/2015
Type of Request: SUPPLEMENT

Department: HOUSING AND HUMAN SERVICES DEPARTMENT
Program: COMMUNITY PLANNING AND REVITALIZATION

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$252,840	OPERATING EXPENSES	\$252,840

Total:	\$252,840	Total:	\$252,840
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Justification:

Balance Forward for the State Housing Initiative Program (SHIP) Fund was projected at \$684,907 during the development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$937,747 resulting in a difference of \$252,840. This is due to the grant receiving \$346,087 of the \$1,405,268 awarded, in 2014 with a requirement to spend within three years. Therefore, all of the funds have not been spent making this balance forward into FY 2014-2015 necessary to fund upcoming projects. As the result of the balance forward, these funds will be allocated to administration, and the Housing Rehabilitation program of the SHIP grant in FY 2014-2015.

Alternative:

If this BCR is not approved, the budget will remain understated and the unbudgeted funds will roll forward for inclusion in the FY 2015-2016 budget in accordance with the SHIP grant requirements.

SAP Document Number:
50010698

Approval:

IJGOLDEN	APPROVED 02/24/2015
CTLEA	APPROVED 02/24/2015
TTROSENBERG	APPROVED 02/25/2015
SEWHITTEN	APPROVED 04/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Tolson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150278



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1510 Department: MIRA OFFICE
Date: 02/12/2015 Program: MERRITT ISLAND REDEVELOPMENT AGENCY
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL \$495,209 CAPITAL EXPENDITURES \$295,209
OPERATING EXPENSES \$200,000

Total: \$495,209 Total: \$495,209

Justification:

This budget changes recognizes funds carried forward from the previous fiscal year for use on future projects as directed by the Merritt Island Redevelopment Agency Board of Directors.

Alternative:

If not approved, the reconciliation of cash available from the previous fiscal year will not be recognized, nor allocated for continuation of future projects.

SAP Document Number: 50010644

Approval:
SMMESHBERGER APPROVED 02/13/2015
TTROSENBERG APPROVED 02/16/2015
SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150230



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1610 Department: PARKS AND RECREATION DEPARTMENT
Date: 03/03/2015 Program: ENVIRONMENTALLY ENDANGERED LANDS
Type of Request: SUPPLEMENT

Table with columns: Revenue Change, Expenditure Change, BALANCE FORWARD - OPERATING, OPERATING EXPENSES TRANSFERS. Values include \$88,842 and \$59,200.

Total: \$88,842 Total: \$88,842

Justification:

Balance Forward for the Environmentally Endangered Lands (EEL) operations fund was projected at \$613,583 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$702,425. This is an increase in Balance Forward in the amount of \$88,842. This increase was a result of underestimating carry forward from unexpended expenses, such as rental equipment for firelines and land management in FY2013-2014.

This EEL operations fund has multiple operating cost centers and this request appropriates the additional balance forward and adjusts the existing balance forward in operating expenses and transfers for the EEL operating budgets. The balance forward expense adjustments are primarily the rentals for large equipment rentals for EEL firelines and other land management related projects and transfers to the Property Appraiser and Tax Collector required for EEL Operating ad valorem associated costs.

Alternative:

If this budget change is not approved, the balance forward available cannot be recognized, the EEL operation budgets will be understated and funds will not be available for expenditures.

SAP Document Number: 50010804
Approval:
JSMASSON APPROVED 03/04/2015
DJEAN-PIERRE APPROVED 03/09/2015
TTROSENBERG APPROVED 03/31/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 20 15
Scott Ellis, Clerk
BY: Ashley Doorn D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150378



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 1612 Department: PARKS AND RECREATION DEPARTMENT
Date: 03/03/2015 Program: ENVIRONMENTALLY ENDANGERED LANDS
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING \$124,868 OPERATING EXPENSES \$124,868

Total: \$124,868 Total: \$124,868

Justification:

Balance Forward for the restoration/mitigation projects for the Environmentally Endangered Lands (EEL) fund was projected at \$465,628 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$590,496. This is an increase in Balance Forward in the amount of \$124,868. This increase was primarily a result of revenue received from Sawgrass Land Development for the South Region Malabar Scrub Sanctuary maintenance. This budget request appropriates the additional balance forward in operating expenses for EEL restoration and mitigation maintenance.

Alternative:

If this budget change is not approved, the balance forward available cannot be recognized, the EEL restoration and mitigation budget will be understated and funds will not be available for property maintenance.

SAP Document Number: Approval:
50010806 JSMASSON APPROVED 03/04/2015
DJEAN-PIERRE APPROVED 03/09/2015
TTROSENBERG APPROVED 03/31/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150379



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1700 **Department:** NATURAL RESOURCES MANAGEMENT
Date: 04/01/2015 **Program:** ENVIRONMENTAL REVIEW
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
INTERGOVERNMENTAL	\$9,473,685	CAPITAL EXPENDITURES	\$0
STATUTORY REDUCTION	(\$473,685)		
BALANCE FORWARD - CAPITAL	(\$9,000,000)		
Total:		Total:	
	\$0		\$0

Justification:

This Budget Change Request is to recognize a grant from The Florida Department of Environmental Protection in the proper General Ledger Account Number. The grant was approved in Fiscal Year 2013-2014 for a total of \$10,000,000. When the budget was prepared for Fiscal Year 2014-2015, the anticipated carry forward amount was budgeted as Balance Forward. However, since this is a reimbursable grant the unspent funding is not recognized as Balance Forward, rather the balance is recognized as new grant revenue in FY 2014-2015. This BCR is to recognize grant funding in FY 2014-2015 equal to the Balance Forward that had previously been anticipated.

Alternative:

If this Budget Change Request is not approved, the grant would not be properly recorded. This would result in a material misstatement in the Consolidated Annual Financial Report and a possible audit finding.

SAP Document Number:

50010968

Approval:

VHBARKER	APPROVED	04/06/2015
KLPETTERS	APPROVED	04/08/2015
TTROSENBERG	APPROVED	04/09/2015
SEWHITTEN	APPROVED	04/10/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk
BY: Anthony Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150577



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 2040 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 03/10/2015 **Program:** PARKS AND RECREATION DEBT MANAGEMENT
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	\$24,128	RESERVES - RESTRICTED	\$24,989
TRANSFERS - OTHERS	\$861		

Total:	\$24,989	Total:	\$24,989
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Justification:

Balance Forward for the North Brevard Recreation Special District Debt Service fund was projected at \$185,673 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$209,801. This is an increase in Balance Forward in the amount of \$24,128 and the additional funds will be placed in reserves for debt expenditures that are anticipated in the following fiscal year. This increase was primarily a result of ad valorem tax revenue collected at 96% instead of the anticipated 95% for North Brevard Recreation Special District Debt Service. This budget request also increases the transfer in the amount of \$861 that was the result of an increase in balance forward from the North Brevard operating referendum funds to be placed in reserves for the debt payment in the North Brevard Recreation Special District Debt Service budget.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the Debt Service budget will be understated. Also, the transfer generated from balance forward in the North Brevard referendum funds cannot be recognized or allocated. Additionally, the actual reserves available for this debt fund will be understated.

SAP Document Number:	Approval:
50010799	JSMASSON APPROVED 03/13/2015
	DJEAN-PIERRE APPROVED 03/23/2015
	TTROSENBERG APPROVED 03/24/2015
	SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150435



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 2042 Department: PARKS AND RECREATION DEPARTMENT
Date: 03/03/2015 Program: PARKS AND RECREATION DEBT MANAGEMENT
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - RESTRICTED \$33,965 RESERVES - RESTRICTED \$33,965

Total: \$33,965 Total: \$33,965

Justification:

Balance Forward for the Merritt Island Parks Referendum Debt Service fund was projected at \$417,683 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$451,648. This is an increase in Balance Forward in the amount of \$33,965 and the additional funds will be placed in reserves for debt expenditures that are anticipated in the following fiscal year. This increase was primarily a result of ad valorem tax revenue collected at 97% instead of the anticipated 95% for Merritt Island Parks Referendum Debt Service.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the Debt Service budget will be understated. Additionally, the actual reserves available for this debt fund will be understated.

SAP Document Number:

50010800

Approval:

JSMASSON APPROVED 03/04/2015
DJEAN-PIERRE APPROVED 03/09/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Tolson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150375



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 2115 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 03/03/2015 **Program:** PARKS AND RECREATION DEBT MANAGEMENT
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	\$5,066	RESERVES - RESTRICTED	\$5,066

Total:	\$5,066	Total:	\$5,066
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Justification:

Balance Forward for the Port St. John/Canaveral Groves MSTU Debt Service fund was projected at \$432,699 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$437,765. This is an increase in Balance Forward in the amount of \$5,066 and the additional funds will be placed in reserves for debt expenditures that are anticipated in the following fiscal year. This increase was primarily a result of ad valorem tax revenue collected at 96% instead of the anticipated 95% for Port St. John/Canaveral Groves MSTU Debt Service.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the Debt Service budget will be understated. Additionally, the actual reserves available for this debt fund will be understated.

SAP Document Number:	Approval:
50010803	JSMASSON APPROVED 03/04/2015
	DJEAN-PIERRE APPROVED 03/09/2015
	TTROSENBERG APPROVED 03/27/2015
	SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150377



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 3019 **Department:** CENTRAL SERVICES OFFICE
Date: 02/18/2015 **Program:** FACILITIES MANAGEMENT
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$8,251	TRANSFERS	\$8,273
MISCELLANEOUS	\$22		

Total:	\$8,273	Total:	\$8,273
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Justification:

The Detention Center Expansion project is complete, and remaining funds will be transferred to Facilities Management capital outlay budget in order to replace the existing food mixer which is no longer cost efficient to repair.

Alternative:

Remaining funds will not be available to purchase a food mixer for the Detention Center.

SAP Document Number:	Approval:
50010665	TKCAMARATA APPROVED 02/18/2015
	CTLEA APPROVED 02/18/2015
	TTROSENBERG APPROVED 02/18/2015
	SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150250



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 3022 Department: EMERGENCY MANAGEMENT OFFICE
Date: 02/10/2015 Program: 800MHZ
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - CAPITAL \$34,027
Expenditure Change: CAPITAL EXPENDITURES \$34,027

Total: \$34,027 Total: \$34,027

Justification:

This budget change request is to recognize balance forward from the previous fiscal years and is allocated to the 800 MHz project. This revenue is received from the interest accumulated on a monthly basis. These funds can only be utilized for the 800 MHz enhancement project.

Alternative:

If the budget change request is not processed, funds cannot be utilized.

SAP Document Number: 50010614

Approval:

KLPROSSER APPROVED 02/13/2015
SMMESHBERGER APPROVED 02/13/2015
TTROSENBERG APPROVED 02/16/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150206



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 3023 **Department:** SHERIFF'S OFFICE
Date: 03/12/2015 **Program:** SHERIFFS OFFICE
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$59,565	CAPITAL EXPENDITURES	\$59,565

Total:	\$59,565	Total:	\$59,565
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Justification:

This Budget Change Request recognizes the Balance Forward carryover of Commercial Paper funds used for the CAD/RM/JM (Computer Aided Dispatch/Records Management/Jail Management) System. These funds will be used for payments on the project that were not completed prior to the end of Fiscal Year 2013-2014.

The project was approved by the Board of County Commissioners on July 8, 2014.

Alternative:

If not approved, the Sheriff's Office budget will not match the County's budget.

SAP Document Number:
50010871

Approval:
 SMMESHBERGER APPROVED 03/12/2015
 TTROSENBERG APPROVED 03/12/2015
 SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150446



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 3024 Department: CENTRAL SERVICES OFFICE
Date: 02/18/2015 Program: FACILITIES MANAGEMENT
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL (\$1,519,415) CAPITAL EXPENDITURES (\$1,519,415)

Total: (\$1,519,415) Total: (\$1,519,415)

Justification:

Balance forward for the Energy Savings Performance Contract fund was projected at \$15,185,016 during development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements the actual balance forward is \$13,665,601. This was a result of payments being made to the contractor for the initial energy investment grade audit, engineering services, and materials stored on site in FY 2013-2014.

Alternative:

If this BCR is not approved, the budget will remain overstated and the possibility would exist that this fund could be overspent.

SAP Document Number:

50010664

Approval:

TKCAMARATA APPROVED 02/18/2015
CTLEA APPROVED 02/18/2015
TTROSENBERG APPROVED 02/18/2015
SEWHITTEN APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 29th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150249



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 3140
Date: 03/13/2015
Type of Request: SUPPLEMENT

Department: PARKS AND RECREATION DEPARTMENT
Program: REFERENDUM CAPITAL PROJECTS

Revenue Change:

BALANCE FORWARD - CAPITAL (\$126,312)

Expenditure Change:

CAPITAL EXPENDITURES	(\$11,142)
RESERVES - CAPITAL	(\$80,000)
CAPITAL EXPENDITURES	(\$48,000)
CAPITAL EXPENDITURES	\$76,120
OPERATING EXPENSES	(\$44,290)
RESERVES - CAPITAL	(\$19,000)

Total: (\$126,312)

Total: (\$126,312)

Justification:

Balance Forward for the North Referendum Construction fund was projected at \$1,790,328 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,664,016. This is a decrease in Balance Forward in the amount of (\$126,312). This decrease was primarily the result of overestimating anticipated reimbursement revenues for the North Brevard Senior Center retention project. The Harry T Moore Fire Suppression project is under budget and will be reduced by (\$48,000). Additionally, the Equestrian Trail can be reduced by (\$80,000) as this project is being done with in-house labor. To cover unanticipated expenses for the renovation of the Tom Statham facility, the remaining funds from the Chain of Lakes project (\$11,142), operating supplies (\$44,290) and bond reserves (\$19,000) are being transferred to complete the project.

Alternative:

If this budget change request is not approved, the balance forward funds will remain overstated and the possibility would exist that project expenditures could occur in this fiscal year despite the actual unavailability of funds. Additionally, if this request is not approved, the Tom Statham facility renovation project cannot be completed.

SAP Document Number:

50010894

Approval:

JSMASSON	APPROVED 03/13/2015
DJEAN-PIERRE	APPROVED 04/07/2015
TTROSENBERG	APPROVED 04/07/2015
SEWHITTEN	APPROVED 04/10/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 25th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150495



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 3143 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 04/03/2015 **Program:** REFERENDUM CAPITAL PROJECTS
Type of Request: SUPPLEMENT

Revenue Change:	Expenditure Change:
BALANCE FORWARD - CAPITAL (\$68,197)	CAPITAL EXPENDITURES (\$68,197)

Total:	(\$68,197)	Total:	(\$68,197)
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Justification:

Balance Forward for the South Referendum Construction fund was projected at \$4,514,297 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,446,100. This is a decrease in Balance Forward in the amount of (\$68,197). This was a result of expenditures for the Wickham Park Capital Improvement Project that were anticipated to be carried forward to FY 2014-2015 but were actually paid in FY 2013-2014, therefore project expenditures in FY 2014-2015 will be reduced to offset in the South Referendum Construction budget.

Alternative:

If this budget change request is not approved, the balance forward funds will remain overstated. Additionally, the possibility would exist that project expenditures could occur in this fiscal year despite the actual unavailability of funds.

SAP Document Number:	Approval:
50010973	JSMASSON APPROVED 04/07/2015
	DJEAN-PIERRE APPROVED 04/07/2015
	TTROSENBERG APPROVED 04/07/2015
	SEWHITTEN APPROVED 04/09/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150582



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 3154 Department: PARKS AND RECREATION DEPARTMENT
Date: 03/04/2015 Program: SOUTH AREA PARK OPERATIONS
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$423	RESERVES - CAPITAL	\$423

Total:	\$423	Total:	\$423
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Justification:

Balance Forward for the District 3 Beach and Riverfront Program fund was projected at \$75,400 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$75,823. This is an increase in Balance Forward in the amount of \$423. This increase was a result of underestimating revenue from interest earned. The additional funds will be placed in reserves for District 3 Beach and Riverfront projects.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the budget will be understated. Additionally, the actual reserves available for this fund will be understated.

SAP Document Number:

50010825

Approval:

JSMASSON	APPROVED 03/04/2015
DJEAN-PIERRE	APPROVED 03/09/2015
TTROSENBERG	APPROVED 04/01/2015
SEWHITTEN	APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

Approval Authority: Board
Sent on: 01/01/2001

THIS 29th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Folsom D.C.

BCR Log No. 20150398



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 3216 Department: PARKS AND RECREATION DEPARTMENT
Date: 03/03/2015 Program: ENVIRONMENTALLY ENDANGERED LANDS
Type of Request: SUPPLEMENT

Revenue Change: BALANCE FORWARD - CAPITAL \$3,709
Expenditure Change: RESERVES - CAPITAL \$3,709

Total: \$3,709 Total: \$3,709

Justification:

Balance Forward for the Environmentally Endangered Lands (EEL) South Region Construction fund was projected at \$698,242 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$701,951. This is an increase in Balance Forward in the amount of \$3,709. This increase was a result of underestimating revenue from interest earned. The additional funds will be placed in reserves for EEL South Region construction projects.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the budget will be understated. Additionally, the actual reserves available for this construction fund will be understated.

SAP Document Number:

50010809

Approval:

JSMASSON APPROVED 03/04/2015
DJEAN-PIERRE APPROVED 03/09/2015
TTROSENBERG APPROVED 03/31/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150380



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4010 **Department:** SOLID WASTE DEPARTMENT
Date: 03/03/2015 **Program:** DISPOSAL
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$1,955,961		
TRANSFERS - OTHERS	(\$1,955,961)		

Total:	\$0	Total:	\$0
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Justification:

Balance forward for the Solid Waste Management Department (SWMD) was projected at \$6,193,677 during the development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statement the actual balance forward is \$8,494,908. This was a result of all major revenue categories being higher than was originally projected in March 2014. As a result the SWMD is transferring the excess amount of \$1,955,961 to the Department's capital projects fund where it will be used to upgrade existing or for the establishment of new Solid Waste facilities.

Alternative:

If this Budget Change Request (BCR) is not approved, the budget will remain overstated and could possibly hinder the completion of a SWMD project or upgrade.

SAP Document Number:	Approval:	
50010782	CTLEA	APPROVED 03/04/2015
	TTROSENBERG	APPROVED 03/04/2015
	SEWHITTEN	APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150349



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 4013 Department: SOLID WASTE DEPARTMENT
Date: 02/23/2015 Program: DISPOSAL
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - CAPITAL \$17,030 RESERVES - CAPITAL \$17,030

Total: \$17,030 Total: \$17,030

Justification:

Balance forward for the Solid Waste Management Department (SWMD) was projected at \$3,075,444 during the development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statement the actual balance forward is \$3,129,099. This was a result of collected impact fees being higher than was originally projected in March 2014. As a result the SWMD is transferring the excess amount of \$17,030 into the Department's Solid Waste Impact Fee Fund reserve account where it will be used to upgrade existing or for the establishment of new solid waste facilities.

Alternative:

If this BCR is not approved, the budget will remain overstated and funds will remain unavailable for upgrading and/or the establishment of new solid waste facilities.

SAP Document Number:
50010681

Approval:
CTLEA APPROVED 02/23/2015
TTROSENBERG APPROVED 02/24/2015
SEWHITTEN APPROVED 03/09/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Fousom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150265



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4014 **Department:** SOLID WASTE DEPARTMENT
Date: 02/23/2015 **Program:** DISPOSAL
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - RESTRICTED	\$23,459	RESERVES - RESTRICTED	\$15,717
		RESERVES - RESTRICTED	\$7,742

Total:	\$23,459	Total:	\$23,459
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Justification:

Balance forward for the Solid Waste Management Department (SWMD) was projected at \$32,703,592 during the development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statement the actual balance forward is \$32,688,039. This was a result of revenue categories being underestimated when originally projected in March 2014. As a result the SWMD is transferring the excess amount of \$23,459 into the Sarno and Central Disposal Facility Landfill escrow accounts.

Alternative:

If this Budget Change Request (BCR) is not approved, the budget will remain understated; excess funding will not be allocated to escrow.

SAP Document Number:
50010682

Approval:
CTLEA APPROVED 02/23/2015
TTROSENBERG APPROVED 02/24/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015
Scott Ellis, Clerk
BY: Ashley Foston D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150266



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 4110 Department: SOLID WASTE DEPARTMENT
Date: 02/23/2015 Program: COLLECTIONS/RECYCLING
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING \$182,426 RESERVES - OPERATING \$182,426

Total: \$182,426 Total: \$182,426

Justification:

Balance forward for the Solid Waste Management Department (SWMD) was projected at \$7,868,932 during the development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statement the actual balance forward is \$9,033,652. This was a result of revenue categories being slightly higher than was originally projected in March 2014. As a result the SWMD is transferring the excess amount of \$182,426 to the Department's Collection Fund Reserves account. This will allow the Department to use these funds for unexpected cost increases or unexpected expenses.

Alternative:

If the Budget Change Request (BCR) is not approved, the budget will remain understated and funds will not be available for any unexpected expenses.

SAP Document Number:
50010683

Approval:
CTLEA APPROVED 02/23/2015
TTROSENBERG APPROVED 02/24/2015
SEWHITTEN APPROVED 03/24/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23rd DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2015

BCR Log No. 20150267



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4150 **Department:** UTILITY SERVICES DEPARTMENT
Date: 02/23/2015 **Program:** COUNTY CAPITAL
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
TRANSFERS - OTHERS	\$15,052,568	RESERVES - CAPITAL	(\$10,090,120)
BALANCE FORWARD - CAPITAL	(\$25,142,688)		

Total:	(\$10,090,120)	Total:	(\$10,090,120)
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Justification:

This Budget Change Request will correct the Balance Forward in the Water Wastewater program. When the FY2014-2015 budget was prepared it was assumed that the planned issuance of Water and Wastewater Utility Revenue Bonds would be completed before the end of September, 2014. This would have resulted in the \$25-\$27 million in bond proceeds carrying over to FY 2015 as additional balance forward. The bonds were actually issued at the beginning of October of FY 2015. This entry corrects balance forward, transfers and capital reserves. On September 9, 2014 (Item III.A.) the Board of County Commissioners approved the issuance of Utility Revenue Bonds and all associated budget changes.

Alternative:

Without this Budget Change Request the budget in Balance Forward would not match the actual Balance Forward.

SAP Document Number:	Approval:
50010686	KLPETTERS APPROVED 02/26/2015
	TTROSENBERG APPROVED 03/27/2015
	SEWHITTEN APPROVED 03/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015
 Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150268



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 4151

Department: UTILITY SERVICES DEPARTMENT

Date: 02/16/2015

Program: COUNTY CAPITAL

Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - CAPITAL

(\$58,445)

Expenditure Change:

RESERVES - CAPITAL

(\$58,445)

Total: (\$58,445)

Total: (\$58,445)

Justification:

During budget development for FY 2014-2015 for the Water and Wastewater Connection Fees fund Balance Forward was projected at \$4,965,000. Upon reconciliation of the financial statements the actual Balance Forward is \$4,906,555. This was slightly lower than projections, due to new customer hook-ups were less than originally projected. These Connection Fees are utilized for capital improvement projects that increase system capacity, such as the expansion of the South Central Wastewater Treatment Plant in Viera.

Alternative:

Without this Budget Change Request, the budget for Water and Wastewater Connection Fees would be overstated.

SAP Document Number:

50010649

Approval:

KLPETTERS

APPROVED 02/24/2015

TTROSENBERG

APPROVED 04/01/2015

SEWHITTEN

APPROVED 03/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Fusom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150233



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4155 **Department:** UTILITY SERVICES DEPARTMENT
Date: 02/16/2015 **Program:** COUNTY CAPITAL
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - CAPITAL	\$106,155		
TRANSFERS - OTHERS	(\$106,155)		

Total:	\$0	Total:	\$0
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Justification:

This Budget Change Request adjusts the Balance Forward budget to equal actual Balance Forward in the Utility Engineering fund. This fund was previously used to budget for the Utility Engineering Program and had cash remaining in the fund in the amount of \$106,155 at the close of FY2014. This program has been moved to the Water Wastewater Fund for FY 2014-2015. This budget change also sets up a transfer of the remaining Balance Forward cash in the Utility Engineering Program to Utility Capital Reserves to be used for construction of future Capital Improvement Projects.

Alternative:

Without this Budget Change Request, the Balance Forward would remain in the Utility Engineering Fund and would be unavailable for Capital Projects.

SAP Document Number:
50010650

Approval:
 KLPETTERS APPROVED 02/24/2015
 TTROSENBERG APPROVED 04/01/2015
 SEWHITTEN APPROVED 03/05/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
 BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150234



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4320
Date: 03/04/2015
Type of Request: SUPPLEMENT

Department: PARKS AND RECREATION DEPARTMENT
Program: SOUTH AREA PARK OPERATIONS

Revenue Change:

BALANCE FORWARD - OPERATING \$136,245

Expenditure Change:

OPERATING EXPENSES \$10,000
RESERVES - OPERATING \$126,245

Total: \$136,245

Total: \$136,245

Justification:

Balance Forward for the Spessard Holland Golf Course within the South Area Parks Operations program was projected at \$119,381 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$255,626. This is an increase in Balance Forward in the amount of \$136,245. This increase was primarily a result of underestimating carry forward from unexpended golf course transfers and debt expenses in FY2013-2014. This budget request appropriates the additional balance forward of \$10,000 for the course restroom roof replacement and \$126,245 in reserves for future golf course and debt needs. The Spessard Holland Golf Course balance forward is derived from prior year user fees and the course operating budget is funded fully by user fees and receives no general fund or ad valorem support.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the budget will be understated. Also, the additional funds will not be available for the course restroom roof replacement. Additionally, the actual reserves available for this fund will be understated.

SAP Document Number:

50010817

Approval:

JSMASSON APPROVED 03/04/2015
DJEAN-PIERRE APPROVED 03/09/2015
TROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 28th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150388



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4340

Department: PARKS AND RECREATION DEPARTMENT

Date: 03/04/2015

Program: SOUTH AREA PARK OPERATIONS

Type of Request: SUPPLEMENT

Revenue Change:

BALANCE FORWARD - OPERATING \$110,870

Expenditure Change:

OPERATING EXPENSES \$30,666
RESERVES - OPERATING \$80,204

Total: \$110,870

Total: \$110,870

Justification:

Balance Forward for the Habitat Golf Course within the South Area Parks Operations program was projected at \$250,000 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$360,870. This is an increase in Balance Forward in the amount of \$110,870.

This increase was primarily a result of underestimating carry forward from unexpended golf course transfers and debt expenses in FY2013-2014. This budget request appropriates the additional balance forward of \$30,666 in operating expenses to replace golf cart batteries and \$80,204 in reserves for future golf course and debt needs. The Habitat Golf Course balance forward is derived from prior year user fees and the course operating budget is funded fully by user fees and receives no general fund or ad valorem support.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the budget will be understated. Also, the additional funds will not be available for the replacement of golf cart batteries. Additionally, the actual reserves available for this fund will be understated.

SAP Document Number:

50010818

Approval:

JSMASSON APPROVED 03/04/2015
DJEAN-PIERRE APPROVED 03/09/2015
TTROSENBERG APPROVED 03/27/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folsom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150390



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 4362 **Department:** PARKS AND RECREATION DEPARTMENT
Date: 03/04/2015 **Program:** CENTRAL PARK OPERATIONS
Type of Request: SUPPLEMENT

Revenue Change:		Expenditure Change:	
BALANCE FORWARD - OPERATING	\$115,702	OPERATING EXPENSES	\$38,890
		RESERVES - OPERATING	\$76,812

Total:	\$115,702	Total:	\$115,702
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Justification:

Balance Forward for the Savannahs Golf Course irrigation and course improvement project fund within the Central Area Parks Operations program was projected at \$0 during budget development of the FY 2014-2015 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$115,702. This increase was a result of underestimating carry forward from unexpended irrigation and course improvement expenses for the Savannahs Golf Course in FY2013-2014. This budget request appropriates the additional balance forward of \$38,890 for building and roof repairs and \$76,812 in reserves for future golf course repair and improvements.

Alternative:

If this budget change request is not approved, the balance forward available cannot be recognized and the budget will be understated. Also, the additional funds will not be available for golf course building and roof repairs. Additionally, the actual reserves available for this fund will be understated.

SAP Document Number:

50010820

Approval:

JSMASSON	APPROVED 03/04/2015
DJEAN-PIERRE	APPROVED 03/09/2015
TTROSENBERG	APPROVED 03/30/2015
SEWHITTEN	APPROVED 03/18/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk

BY: Ashley Folom D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150393



Budget Change Request (Form BCC-114)
Brevard County Budget Office

FUND: 5011 Department: INFORMATION TECHNOLOGY DEPARTMENT
Date: 03/04/2015 Program: INFORMATION SYSTEMS
Type of Request: SUPPLEMENT

Revenue Change: Expenditure Change:
BALANCE FORWARD - OPERATING \$220,965 TRANSFERS \$220,965

Total: \$220,965 Total: \$220,965

Justification:

On February 16, 2015, the Budget Office discovered an error in the Information Technology fund concerning a General Fund transfer. The final fiscal year 2014 General Fund transfer entry, revenue portion of the Information Technology Fund was incorrect, resulting in overstating it by \$220,965. This Budget Change Request request is simply to correct a revenue overpayment to the Information Technology Fund, thereby adjusting the Information Technology's balance forward of fiscal year 2015.

Alternative:

If not approved, this discovered error in February 2015 by the budget office will not be corrected and the balance forward of the Information Technology Fund for fiscal year 2015 will be incorrectly overstated.

SAP Document Number:

50010821

Approval:

JPSELLERS APPROVED 03/04/2015
CTLEA APPROVED 03/09/2015
TTROSENBERG APPROVED 03/09/2015
SEWHITTEN APPROVED 03/19/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 20th DAY OF April 2015

Scott Ellis, Clerk
BY: Ashley Ewson D.C.

Approval Authority: Board
Sent on: 01/01/2001

BCR Log No. 20150395