

Meeting Date
August 9, 2016



AGENDA	
Section	New Business
Item No.	III.B.1.

**AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS**

SUBJECT:	APPOINTMENTS, RE: AFFORDABLE HOUSING COUNCIL
DEPT/OFFICE:	Community Services Group / Housing & Human Services

Requested Action:

It is requested that the Board of County Commissioners, in accordance with Florida Statue 420.9076, appoint Cynthia Matthews and Josh Thompson to two (2) of three (3) vacancies on the Affordable Housing Council, conduct a vote for the remaining vacancy, and then appoint the winner of the vote to the final vacancy.

Summary Explanation & Background:

Brevard County Ordinance No. 08-16, as established, created an Affordable Housing Council (AHC) consisting of eleven (11) voting members in accordance with Section 420.9076 of the Florida Statues. The AHC is tasked with reviewing established policies and procedures, ordinances, land development regulations, the adopted Comprehensive Plan of Brevard County, and making recommendations on specific initiatives to encourage the facilitation of affordable housing development. Additionally, the AHC is tasked with making funding recommendations to the Brevard County Board of County Commissioners for the development and sustainability of affordable housing for low-and moderate-income persons in Brevard County.

The AHC currently has three (3) open positions:

1. A citizen representing essential services personnel.
2. A citizen who is actively engaged as a for-profit provider of affordable housing.
3. A citizen residing within the jurisdiction of the local governing body making the appointment.

Housing and Human Services Department advertised the vacancies on the County website and placed an ad in the Florida Today newspaper. The Housing and Human Services Department has received one (1) applicant for the position of a citizen who represents essential services personnel (Cynthia Matthews), one (1) applicant for the position of a citizen who is actively engaged as a for-profit provider of affordable housing (Josh Thompson), and three (3) applicants for the position of a citizen who resides within the jurisdiction of the local government body making the appointment.

It is requested that the Board conduct a voting process to appoint one (1) applicant for the position of a citizen within the jurisdiction of the local governing body utilizing the attached voting form. In the case of a tie, a second vote of the tied applicants will be conducted and the winner will be the appointment to the AHC.

**Fiscal Impact: FY 15/16 – There will be no impact to the General Fund
FY 16/17 – There will be no impact to the General Fund**

Contact name: Linda Graham, Community Development and Resource Supervisor, 321-633-2007

Clerk to the Board Instructions: None			
Exhibits Attached: (1) Applications for AHC appointments (2) copy of advertisement (3) Voting Form			
Contract /Agreement (If attached):		Reviewed by County Attorney	Yes <input type="checkbox"/> No <input type="checkbox"/>
			<input checked="" type="checkbox"/> PR <input type="checkbox"/>
County Manager	Assistant County Manager	Department Director/ Extension	
Stockton Whitten	Venetta Valdengo	Ian Golden, Director (X52007)	



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

August 10, 2016

Cynthia Matthews
2170 Knox McRae Drive
Unit 20
Titusville, FL 32780

Dear Ms. Matthews:

Re: Appointment to Affordable Housing Council

The Board of County Commissioners, in regular session on August 9, 2016, acknowledged your appointment to the Affordable Housing Council. Said term of appointment expires December 31, 2017. Enclosed are memorandums explaining the "Sunshine Law" and 2012 changes to Voting Conflict Law for your information.

Your willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

for 
Tammy Rowe, Deputy Clerk

/cm

cc: Each Commissioner
Housing and Human Services



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

August 10, 2016

Josh Thompson
Satellite Beach, FL 32937

Dear Mr. Thompson:

Re: Appointment to Affordable Housing Council

The Board of County Commissioners, in regular session on August 9, 2016, acknowledged your appointment to the Affordable Housing Council. Said term of appointment expires December 31, 2017. Enclosed are memorandums explaining the "Sunshine Law" and 2012 changes to Voting Conflict Law for your information.

Your willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

fu *Donna Scott*
Tammy Rowe, Deputy Clerk

/cm

cc: Each Commissioner
Housing and Human Services



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

August 10, 2016

Brenda Burton
475 Lemon Grove Avenue
West Melbourne, FL 32904

Dear Ms. Burton:

Re: Appointment to Affordable Housing Council

The Board of County Commissioners, in regular session on August 9, 2016, acknowledged your appointment to the Affordable Housing Council. Said term of appointment expires December 31, 2017. Enclosed are memorandums explaining the "Sunshine Law" and 2012 changes to Voting Conflict Law for your information.

Your willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

for Donna Scott
Tammy Rowe, Deputy Clerk

/cm

cc: Each Commissioner
Housing and Human Services

Curt Smith

VOTING BALLOT FOR AFFORDABLE HOUSING COUNCIL

(Please mark your selection with an X)

Applicants for the position of a citizen residing within the jurisdiction of the local governing body making the appointment:

- Mark Broms
- Brenda B. Burton
- Doug Holton

Note: A tie will result in a second vote of the remaining two (2) applicants.



VOTING BALLOT FOR AFFORDABLE HOUSING COUNCIL

(Please mark your selection with an X)

Applicants for the position of a citizen residing within the jurisdiction of the local governing body making the appointment:

- Mark Broms
- Brenda B. Burton
- Doug Holton

Note: A tie will result in a second vote of the remaining two (2) applicants.

Anderson

VOTING BALLOT FOR AFFORDABLE HOUSING COUNCIL

(Please mark your selection with an X)

Applicants for the position of a citizen residing within the jurisdiction of the local governing body making the appointment:

- Mark Broms
- Brenda B. Burton
- Doug Holton

Note: A tie will result in a second vote of the remaining two (2) applicants.

Robin

VOTING BALLOT FOR AFFORDABLE HOUSING COUNCIL

(Please mark your selection with an X)

Applicants for the position of a citizen residing within the jurisdiction of the local governing body making the appointment:

- Mark Broms
- Brenda B. Burton
- Doug Holton

Note: A tie will result in a second vote of the remaining two (2) applicants.

MAR 31 2016

HOUSING/HUMAN SERV



~~Robbie McGibbrino~~

BREVARD COUNTY HOUSING & HUMAN
2726 JUDGE FRAN JAMIESON WAY
MELBOURNE FL 329406605

STATE OF FLORIDA COUNTY OF BREVARD:
Before the undersigned authority personally appeared Kim Curro, who on oath says that he or she is a Legal Advertising Representative of the FLORIDA TODAY, a daily newspaper published in Brevard County, Florida that the attached copy of advertisement, being a Legal Ad in the matter of

Legal Notices

as published in FLORIDA TODAY in the issue(s) of:

03/28/16

Affiant further says that the said FLORIDA TODAY is a newspaper in said Brevard County, Florida and that the said newspaper has heretofore been continuously published in said Brevard County, Florida each day and has been entered as periodicals matter at the post office in MELBOURNE in said Brevard County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has never paid nor promised any person, firm or coporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and Subscribed before me this 28th of March 2016, by Kim Curro who is personally known to me

Adia Bell
Notary Public for the State of Florida
My Commission expires January 27, 2020

Publication Cost: \$184.56
Ad No: 0001152096
Customer No: BRE-6BR212

AD#1152096

PUBLIC NOTICE

3/28/2016

THE BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS IS ACCEPTING APPLICATIONS TO FILL THREE (3) VACANT POSITIONS ON THE AFFORDABLE HOUSING COUNCIL

The eleven member Affordable Housing Council (AHC) was created by the Brevard County Board of County Commissioners (BOCC) to review policies & procedures, ordinances, and land development regulations that affect the production of affordable housing. The AHC makes recommendations to the BOCC regarding funding and policies that encourage the facilitation of affordable housing development.

In accordance with Florida Statute 420.9072 and Brevard County Ordinance 08-16, the three (3) vacant positions must be filled as follows:

1. A citizen residing within the jurisdiction of the local governing body making the appointments.
2. A citizen representing essential services personnel. This is defined as any person who contributes to the growth and well-being of Brevard County. This includes any person employed by an educational, government or health care institution, or any building trade personnel and financial and hospitality personnel.
3. A citizen actively engaged as a for-profit provider of affordable housing.

All AHC members are appointed for a two year term. The Council meets once each month, at 4 p.m. on Thursdays at the Government Center in Viera. All members are appointed at large by the entire BOCC.

Interested parties should contact Dorenda Christian at (321) 633-2076 or the website: <http://www.brevardcounty.us/HumanServices/HousingPrograms/AffordableHousingProgram/board> for additional information and/or an application.



Adia Bell
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF954893
Expires 1/27/2020



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services

2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

Date of Application: 6/28/16

Council position you are applying for (See attached list of Affordable Housing Advisory Council positions)

Name/Title: Cynthia Matthews

Address/City/State/Zip: 2170 Knox McRae Drive, Unit #20, Titusville, FL 32780

Business Phone: (321) 543-7702 Home Phone (321) 268-5212

Cell Phone: (321) 543-7702 Fax

E-Mail: Cynthia.matthews321@gmail.com

I have lived in Brevard County for 45 years.

In which Commission District do you live? Dist. 1

I prefer to receive correspondence by: E-Mail [checked] Fax U.S. Postal Service [checked]

Occupation (Firm & Duties) Victim Advocate with Brevard County Sheriff's Office. Assist Domestic Violence victims with services such as shelter, victim compensation, housing assistance, financial assistance and counseling.

List Education Degrees and/or Licenses: AA, BA - Business Administration - University of Florida, Certified Victim Services Practitioner, Family Self Sufficiency Case Manager, Housing Case Manager, Family Self Sufficiency Specialist.

What special skills, experiences or qualifications do you bring to this position?

Volunteer with various agencies with housing assistance and providing food, referrals for medical care, financial assistance and shelters. 20 plus years of hands on experience working with and serving on community based Board of Directors and with agencies doing services. Committed and interested in helping all people improve their quality of living.

RECEIVED JUN 28 2016 HOUSING/HUMAN SERV

Meetings are held on Thursdays from 4 - 6 pm about every 6 weeks at the Brevard County Government Center at Viera. Can you attend? Yes

By Florida Statutes, the Affordable Housing Council must be made up of persons representing different interests and professions. Please mark all of the position(s) that you believe you could represent on the Council and are interested in serving.

- One Brevard County resident who is actively engaged in the residential home building industry in connection with affordable housing.
- One Brevard County resident who is actively engaged in the banking or mortgage industry in connection with affordable housing.
- One Brevard County resident who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- One Brevard County resident who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- One Brevard County resident who is actively engaged as a for-profit provider of affordable housing.
- One Brevard County resident who is actively engaged as a not-for-profit provider of affordable housing.
- One Brevard County resident who is actively engaged as a real estate professional in connection with affordable housing.
- One Brevard County resident who actively serves on the local planning agency pursuant to s.163.3174.
- One Brevard County resident who resides within the jurisdiction of the local governing body making the appointments.
- One Brevard County resident who represents employers within the jurisdiction.
- One Brevard County resident who represents essential services personnel, as defined in the local housing assistance plan.

Cynthia Matthews

Applicant Signature

For Staff Use: Board Member will be a representative for the _____
_____ sector in accordance with the County Affordable Housing Ordinance.



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

Date of Application: 4/18/2016

Brevard County Resident and Licensed Real Estate Broker

Council position you are applying for (See attached list of Affordable Housing Advisory Council positions)

Name/Title: Josh Thompson

City/State/Zip: Satellite Beach, FL 32937

Business Phone: 321 549 8441 Home Phone _____

Cell Phone: 321 205 3387 Fax: Call First

E-Mail: joshua@thompson@gmail.com

I have lived in Brevard County for 30 years.

In which Commission District do you live? 4

I prefer to receive correspondence by: E-Mail Fax _____ U.S. Postal Service _____

Occupation (Firm & Duties) Congress Real Estate

Broker and owner actively involved in buying and selling residential property countywide.

List Education Degrees and/or Licenses: Bachelor of Science -

University of Florida College of Communications.
Florida Real Estate Broker

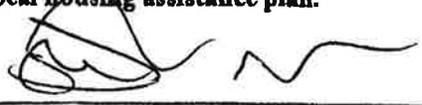
What special skills, experiences or qualifications do you bring to this position?

Being born and raised in Brevard County as a third generation real estate professional I possess a solid grasp of the areas history with knowledge of the present and future via the county's charter and master planning.

Meetings are held on Thursdays from 4 - 6 pm. about every 6 weeks at the Brevard County Government Center at Viera. Can you attend? YES

By Florida Statutes, the Affordable Housing Council must be made up of persons representing different interests and professions. Please mark all of the position(s) that you believe you could represent on the Council and are interested in serving.

- One Brevard County resident who is actively engaged in the residential home building industry in connection with affordable housing.
- One Brevard County resident who is actively engaged in the banking or mortgage industry in connection with affordable housing.
- One Brevard County resident who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- One Brevard County resident who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- One Brevard County resident who is actively engaged as a for-profit provider of affordable housing.
- One Brevard County resident who is actively engaged as a not-for-profit provider of affordable housing.
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- One Brevard County resident who actively serves on the local planning agency pursuant to s.163.3174.
- One Brevard County resident who resides within the jurisdiction of the local governing body making the appointments.
- One Brevard County resident who represents employers within the jurisdiction.
- One Brevard County resident who represents essential services personnel, as defined in the local housing assistance plan.



Applicant Signature

For Staff Use: Board Member will be a representative for the _____
_____ sector in accordance with the County Affordable Housing Ordinance.



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

Date of Application: April 15, 2016

Resident who resides within the jurisdiction

Council position you are applying for (See attached list of Affordable Housing Advisory Council positions)

Name/Title: MARK BRONS

City/State/Zip: Melbourne, FL 32901

Business Phone (321) 241 6607 Home Phone (321) 722 2085

Cell Phone: (321) 652 2737 Fax -

E-Mail: mbromsg@gmail.com

I have lived in Brevard County for 14 years.

In which Commission District do you live? 5

I prefer to receive correspondence by: E-Mail X Fax U.S. Postal Service

Occupation (Firm & Duties)

Interim Executive Director, Brevard Homeless Coalition

List Education Degrees and/or Licenses:

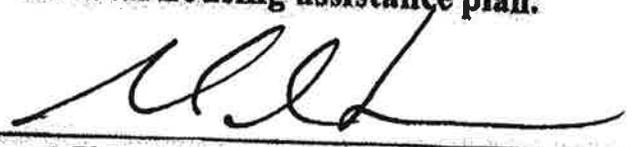
B.A + M.ed. Elementary Education

What special skills, experiences or qualifications do you bring to this position? I have many years' experience working with at-risk and low income individuals, children & families, and I know the critical importance of affordable housing to their health & well-being. I am also very experienced in being an engaged, constructive and professional Board member.

Meetings are held on Thursdays from 4 - 6 pm. about every 6 weeks at the Brevard County Government Center at Viera. Can you attend? Y

By Florida Statutes, the Affordable Housing Council must be made up of persons representing different interests and professions. Please mark all of the position(s) that you believe you could represent on the Council and are interested in serving.

- One Brevard County resident who is actively engaged in the residential home building industry in connection with affordable housing.
- One Brevard County resident who is actively engaged in the banking or mortgage industry in connection with affordable housing.
- One Brevard County resident who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- One Brevard County resident who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- One Brevard County resident who is actively engaged as a for-profit provider of affordable housing.
- One Brevard County resident who is actively engaged as a not-for-profit provider of affordable housing.
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- One Brevard County resident who represents employers within the jurisdiction.
- One Brevard County resident who represents essential services personnel, as defined in the local housing assistance plan.



Applicant Signature

For Staff Use: Board Member will be a representative for the _____ sector in accordance with the County Affordable Housing Ordinance.

ERICSSON TELECOM

Stockholm, Sweden, Dallas, TX, Boston, MA & Santa Barbara, CA 1982 - 2003

Executive Vice President/General Manager/CFO/Controller/CIO (at various times)

- General Management (CEO) responsibility for several acquired companies
- CFO/Controller/VP Finance responsibility for several Divisions and Joint Ventures
- VP Information Technology responsibility for several internal operations and subsidiaries.
- Management responsibilities for staff of 5—1,000
- Responsible for managing multiple acquisitions and joint ventures
- Responsible for managing major reorganizations, integrations and process improvement activities

FOLLOW THROUGH

Boston, MA

1976 - 1981

Director

Responsible for providing educational services to low income children, families and communities throughout US. Program installed in Primary Schools (Grades K—3) to support Head Start Children. Eligible School Districts were extremely low-income school systems in urban and rural areas. Program was federally funded through HEW.

MARION ELEMENTARY SCHOOL

Marion, PA

1972 - 1975

Primary School Teacher

Responsible for an "Open Education" environment for 6—8 year old children.

E D U C A T I O N

M.ed., Elementary Education, Temple University

Bachelor of Arts, University of Pennsylvania

Graduate, St. Louis Park High School



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

May 10, 2016

Date of Application:

Brevard County resident who resides within the jurisdiction

Council position you are applying for (See attached list of Affordable Housing Advisory Council positions)

Brenda B. Burton

Name/Title:

475 Lemon Grove Avenue, West Melbourne, FL 32904

City/State/Zip:

321-537-0852

Business Phone:

Home Phone

Cell Phone:

Fax

brenda@gregellingson.com

E-Mail:

I have lived in Brevard County for ⁵⁵ years.

In which Commission District do you live? ⁵

I prefer to receive correspondence by: E-Mail Fax U.S. Postal Service

Occupation (Firm & Duties)

I am a full time real estate sales agent for Ellingson Properties. I have been selling real estate in Brevard County for more than 10 years. Previously, I worked for the 18th Judicial Circuit as

~~Last Education Degrees and/or Licenses~~ Civil Mediation Office.

Paralegal Studies Degree from East Florida State University

~~Florida Real Estate Sales Agent License~~

Florida Supreme Court Certified County Mediator

What special skills, experiences or qualifications do you bring to this position?

As a Brevard County native, I have viewed the housing market go through many changes over the last 50 years. As a Realtor, I am constantly monitoring the real estate market in Brevard. In working with young families seeking housing, it is apparent that we need more affordable housing options in our county.

Affordable Housing Advisory Council Application

Page Two

Meetings are held on Thursdays from 4 - 6 pm. about every 6 weeks at the Brevard County Government Center at Viera. Can you attend? x

By Florida Statutes, the Affordable Housing Council must be made up of persons representing different interests and professions. Please mark all of the position(s) that you believe you could represent on the Council and are interested in serving.

- One Brevard County resident who is actively engaged in the residential home building industry in connection with affordable housing.**
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- One Brevard County resident who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.**
- One Brevard County resident who is actively engaged as an advocate for low-income persons in connection with affordable housing.**
- One Brevard County resident who is actively engaged as a for-profit provider of affordable housing.**
- One Brevard County resident who is actively engaged as a not-for-profit provider of affordable housing.**
- One Brevard County resident who is actively engaged as a real estate professional in connection with affordable housing.**
- One Brevard County resident who actively serves on the local planning agency pursuant to s.163.3174.**
- One Brevard County resident who resides within the jurisdiction of the local governing body making the appointments.**
- One Brevard County resident who represents employers within the jurisdiction.**
- One Brevard County resident who represents essential services personnel, as defined in the local housing assistance plan.**

DocuSigned by:

Brenda Burton

Applicant Signature

For Staff Use: Board Member will be a representative for the _____
_____ sector in accordance with the County Affordable Housing Ordinance.



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL APPLICATION FOR APPOINTMENT

Date of Application: JUNE 10, 2016

Council position you are applying for (See attached list of Affordable Housing Advisory Council positions)

Name/Title: DOUGLAS HOULTON

City/State/Zip: 4418 HOLTAN PARK TR, ROCKLEDGE FL 32955

Business Phone: _____ Home Phone 321-507-4622

Cell Phone: _____ Fax _____

E-Mail: DOUG@ITS-N.COM

I have lived in Brevard County for 16 years.

In which Commission District do you live? A

I prefer to receive correspondence by: E-Mail Fax _____ U.S. Postal Service _____

Occupation (Firm & Duties) RETIRED

List Education Degrees and/or Licenses: MS - MANAGEMENT, TRING STATE UNIV 1983,
BS - TECHNOLOGY OF MANAGEMENT - AMERICA UNIVERSITY 1976,
AS - NETWORKING TECHNOLOGY - BREVARD COMMUNITY COLLEGE
2001

What special skills, experiences or qualifications do you bring to this position? _____

BREVARD HOMELESS COALITION PLANNING COMMITTEE
MEMBER, FAMILY PROMISE OF BREVARD BOARD
MEMBER

Meetings are held on Thursdays from 4 - 6 pm. about every 6 weeks at the Brevard County Government Center at Viera. Can you attend? Yes

By Florida Statutes, the Affordable Housing Council must be made up of persons representing different interests and professions. Please mark all of the position(s) that you believe you could represent on the Council and are interested in serving.

- One Brevard County resident who is actively engaged in the residential home building industry in connection with affordable housing.
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Applicant Signature

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_____ sector in accordance with the County Affordable Housing Ordinance.