



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.12.

8/22/2023

### Subject:

Approval, Re: Fiscal Year 2023 - 2024 Annual Agreement and Associated Health Department Fee Resolution between the Brevard County Board of County Commissioners and the Brevard County Health Department

### Fiscal Impact:

In Fiscal Year 2022 - 2023 the County contribution (Annual Agreement) to our local Health Department was \$467,415 and had not increased for more than 10 years. This action will increase the annual contribution \$131,050 to a total of \$598,465 in Fiscal Year 2023 - 2024. The County contribution in future annual agreements will be tied to the Consumer Price Index for All Urban Consumers: Medical Care in U.S. City Average (CPIMEDSL) from the Federal Reserve Bank of St. Louis or 3% whichever is less.

### Dept/Office:

Housing and Human Services

### Requested Action:

It is requested that the Board of County Commissioners approve:

- the draft Annual Agreement with the State of Florida, Department of Health for the operation of the Brevard County Health Department for Fiscal Year 2023 - 2024;
- the Chair executing the Fiscal Year 2023 - 2024 Resolution establishing and revising certain fees and charges for the Brevard County Health Department and Environmental Services;
- the County contribution being adjusted annually each year based on the Consumer Price Index for All Urban Consumers: Medical Care in U.S. City Average (CPIMEDSL) or 3% whichever is lower;
- the County Manager to execute the Fiscal Year 2023 - 2024 Annual Agreement upon approval from the County Attorney's Office and Risk Management;
- the County Manager to execute any future amendments or modifications to the Fiscal Year 2023 - 2024 Annual Agreement upon approval of the County Attorney's Office and Risk Management; and,
- the County Manager to execute any necessary budget change requests.

### Summary Explanation and Background:

The County Health Departments were created pursuant to Chapter 154 F.S. to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services." To assure coordination between the State and the County in the operation of the Brevard County Health Department (CHD), the State and the County enter into an annual agreement.

The agreement with the Florida Department of Health stipulates Public Health services that will be provided by the Brevard County Health Department, identifies the County's contributions as \$598,465 for the cost of Public Health Services for low-income residents, and sets out the County's responsibility as it relates to facilities, maintenance, and equipment, as well as environmental health fee revenues anticipated to be received by the County Health Department. The attached Fee Resolution Summary outlines the proposed establishment and revision of local fees and provides justification for each.

Analysis of the last ten years of data (January 1, 2014 through January 1, 2023) from the Consumer Price Index for All Urban Consumers: Medical Care in U.S. City Average (CPMEDSL) from the Federal Reserve Bank of St. Louis (<https://fred.stlouisfed.org/series/CPIMEDSL>) and capping at 3% or the CPIMEDSL whichever was lower, indicates that if the CHD had received corresponding adjustments for the past decade the County contribution would have increased \$131,050 (28.037%). Subsequently, the County contribution will be adjusted annually each year based on the CPIMEDSL or 3% whichever is lower.

Per this agreement, the CHD agrees to maintain levels of service pursuant to Section 154.01(2) F.S. These include Environmental Health Services, Communicable Disease Control Services, and Primary Care Services (including maternal and age friendly public health services). The County will provide the CHD administrative and clinic facilities at the following locations - 2555 Judge Fran Jamieson Way, Viera; 2725 Judge Fran Jamieson Way, Bldg. A, Viera; 1748 Cedar St., Rockledge; 611 Singleton Ave., Titusville; and 601 E. University Blvd, Melbourne, FL 32901.

### **Clerk to the Board Instructions:**

Please have the Chair endorse two copies of the Fee Resolution and return to the Housing and Human Services Department.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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August 23, 2023

MEMORANDUM

TO: Ian Golden, Housing and Human Services Director

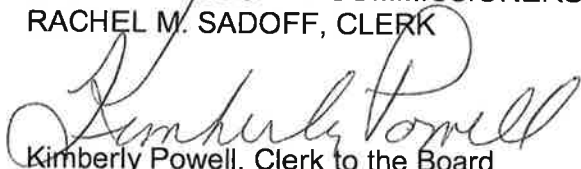
RE: Item F.12., Approval of Fiscal Year 2023-2024 Annual Agreement and Associated Health Department Fee Resolution between the Brevard County Board of County Commissioners and the Brevard County Health Department

The Board of County Commissioners, in regular session on August 22, 2023, approved the draft Annual Agreement with the State of Florida, Department of Health, for the operation of the Brevard County Health Department for Fiscal Year 2023-2024; executed and adopted Resolution No. 23-075, establishing and revising certain fees and charges for the Brevard County Health Department and Environmental Services; approved the County contribution being adjusted annually each year based on the Consumer Price Index for All Urban Customers: Medical Care in U.S. City Average (CPIMEDSL) or three percent, whichever is lower; authorized the County Manager to execute the Fiscal Year 2023-2024 Annual Agreement upon approval from the County Attorney's Office and Risk Management; authorized the County Manager to execute any future amendments or modifications to Fiscal Year 2023-2024 Annual Agreement upon approval of the County Attorney's Office and Risk Management; and authorized the County Manager to execute any necessary Budget Change Requests. Enclosed is a fully-executed Resolution.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

  
Kimberly Powell, Clerk to the Board

/tr

Encl. (1)

cc: County Manager  
Finance  
Budget

**RESOLUTION 23-075**

**BREVARD COUNTY, FLORIDA**

**THE FOLLOWING RESOLUTION ESTABLISHING AND REVISING CERTAIN FEES AND CHARGES FOR HEALTH AND ENVIRONMENTAL SERVICES OF THE BREVARD COUNTY HEALTH DEPARTMENT AND REPEALING PAST RESOLUTIONS INCONSISTENT WITH THIS RESOLUTION WAS ADOPTED AT THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA ON THE DAY OF OCTOBER, 2023.**

**WHEREAS**, Chapter 154, Florida Statutes, authorizes the Board of County Commissioners to establish public health service fees; and

**WHEREAS**, the Board of County Commissioners has entered into a contract with the State of Florida Department of Health, and

**WHEREAS**, the Board of County Commissioners of Brevard County, Florida, in order to support and expand existing public health services to the community at large, finds it appropriate to establish such fees and revise them as needed from time to time; and

**WHEREAS**, the current fee and service schedule is in need of revision in order to accurately reflect services and charges offered as directed under the revised Florida Administrative Code; and

**WHEREAS**, except as provided by law, fees remain in Brevard County to help offset the cost of public health services, and

**WHEREAS**, the Board of County Commissioners of Brevard County, Florida has determined that the fees and charges hereinafter specified are reasonable.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Brevard County, Florida, hereby establishes the following fees for the Brevard County Health Department.

**SECTION 1. FLORIDA DEPARTMENT OF HEALTH IN BREVARD COUNTY**

**FEE SCHEDULE**

The schedule of fees and charges for review of the Brevard County Health Department shall henceforth be as follows:

**SECTION A. ENVIRONMENTAL HEALTH SERVICES**

The following Environmental Health fees are hereby adopted as authorized by State of Florida Administrative Code or Policy, unless otherwise indicated.

**A. Public Swimming Pools and Bathing Places**

First year annual permit is prorated semi-annually

1. Annual operating permit - up to and including 25,000 gallons
  - State fee .....\$125.00
  - BCC resolution fee.....\$100.00
  - Total fee.....\$225.00
  
2. Annual operating permit - more than 25,000 gallons
  - State fee .....\$250.00
  - BCC resolution fee.....\$100.00
  - Total fee.....\$350.00
  
3. Annual operating permit - Exempted Condo, Co-op Pools, or HOA Pools (over 32 units)
  - State fee .....\$ 50.00
  - BCC resolution fee.....\$100.00
  - Total fee.....\$150.00
  
4. Re-inspection (no charge for 1<sup>st</sup> reinspection, unless repeat violation(s))
  - BCC resolution fee.....\$60.00
  
5. Initial Operating Permit
  - State fee .....\$150.00
  - BCC resolution fee.....\$ 50.00
  - Total fee.....\$200.00
  
6. Exempted Condo or Co-op Pools (32 units or less)
  - BCC resolution fee.....\$100.00
  
7. Bathing Place Sampling Request per visit
  - BCC resolution fee.....Lab Cost + \$30.00
  
8. River Sampling Request per visit
  - BCC resolution fee.....Lab Cost + \$30.00

- 9. Late fee - (on permits paid after June 30)
  - BCC resolution fee.....\$50.00
- 10. Variance Request (full amount is transferred to Bureau of Water)
  - State fee .....\$300.00

**B. Mobile Home, Lodging & Recreational Vehicle Parks, & Recreational Camps**

Initial permit fees are prorated on a quarterly basis.

- 1. Annual permit for 5 – 25 spaces
  - State fee .....\$100.00
  - BCC resolution fee.....\$ 75.00
  - Total fee.....\$175.00
- 2. Annual permit for 26 – 149 spaces
  - State fee per space.....\$ 4.00
  - BCC resolution fee.....\$ 75.00
- 3. Annual permit for 150 and above spaces
  - State fee .....\$600.00
  - BCC resolution fee.....\$ 75.00
  - Total fee.....\$675.00
- 4. Re-Inspection fee (no charge for 1st re-inspection, unless repeat violation(s))
  - BCC resolution fee.....\$60.00
- 5. Late fee (on permits paid after October 1)
  - BCC resolution fee.....\$ 50.00

**C. Migrant Labor Camps**

No Proration

- 1. Annual permit for facilities with 5 to 50 occupants
  - State fee .....\$125.00
- 2. Annual permit for facilities with 51 – 100 occupants
  - State fee .....\$225.00
- 3. Annual permit for facilities with over 100 occupants
  - State fee .....\$500.00
- 4. Re-Inspection Fee (no charge for first re-inspection)

- BCC resolution fee.....\$60.00
- 5. Late Fee (on permits paid after October 1)
  - BCC resolution fee.....\$50.00

**D. Biomedical Waste**

State owned and operated facilities are exempt from permit fees.  
No Proration

1. Initial permit - Biomedical Waste Generators, Storage or Treatment
  - State fee .....\$ 85.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$105.00
2. Renewal of annual permit (except exempt generator producing less than 25 lbs/30 days) postmarked by October 1
  - State fee .....\$ 85.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$105.00
3. Renewal of annual permit (except exempt generator producing less than 25 lbs/30 days) postmarked after October 1
  - State fee .....\$105.00
  - BCC resolution fee.....\$ 40.00
  - Total fee.....\$145.00
4. Initial Transporter Registration (includes one truck)
  - State fee .....\$85.00
5. Initial Registration of Each Additional Truck
  - State fee .....\$10.00
6. Annual Transporter Registration Renewal (includes one truck) postmarked by 10/01
  - State fee .....\$85.00
7. Annual Transporter Registration Renewal (includes one truck postmarked after 10/01)
  - State fee .....\$105.00
8. Annual Registration of Each Additional Truck
  - State fee .....\$10.00
9. Re-Inspection Fee (no charge for 1st re-inspection, unless repeat violation(s))
  - BCC resolution fee.....\$60.00
10. Exemption verification inspection (triennial)
  - BCC resolution fee.....\$50.00

**E. Tanning Facilities**

Initial permit. Fees are prorated on a quarterly basis

- 1. Annual operating permit (with one device)
  - State fee .....\$150.00
  - State fee for each additional device.....\$ 55.00
  - BCC resolution fee.....\$ 25.00
  
- 2. Late fee (on permits paid after October 1)
  - State fee .....\$25.00
  - BCC resolution fee.....\$25.00
  
- 3. Maximum license fee that can be charged for tanning a facility
  - State fee .....\$315.00
  - BCC resolution fee.....\$ 25.00
  - Total Maximum license fee that can be charged.....\$340.00
  
- 4. Re-inspection fee (no charge after 1st re-inspection, unless repeat violation(s))
  - BCC resolution fee.....\$60.00
  
- 5. Plan Review Fee (For New Facilities or Modifications)
  - BCC resolution fee.....\$40.00

**F. Body Piercing**

Fees are prorated on a quarterly basis – Initial permit only

- 1. Initial permit
  - State fee .....\$150.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$170.00
  
- 2. Temporary Establishment permit
  - State fee .....\$ 75.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$ 95.00
  
- 3. Annual Renewal License Fee
  - State fee .....\$150.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$170.00
  
- 4. Late fee (on permits paid after October 1)
  - State fee .....\$100.00
  
- 5. Re-Inspection fee (no charge after 1st re-inspection, unless repeat violation(s))
  - BCC resolution fee.....\$ 60.00



**G. Tattooing**  
No Proration

1. Initial Establishment License
  - State fee .....\$200.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$220.00
  
2. Temporary Establishment License
  - State fee .....\$200.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$220.00
  
3. Annual Establishment Renewal License
  - State fee .....\$200.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$220.00
  
4. Tattoo Artist License
  - State fee .....\$60.00
  - BCC resolution fee.....\$10.00
  - Total fee.....\$70.00
  
5. Tattoo Artist Renewal License
  - State fee .....\$60.00
  - BCC resolution fee.....\$10.00
  - Total fee.....\$70.00
  
6. Guest Tattoo Artist Registration State fee .....\$35.00
  
7. Guest Tattoo Artist Re-registration
  - State fee .....\$35.00
  
8. Reactivation Tattoo Establishment License (Late Fee)
  - State fee .....\$75.00
  
9. Reactivation of Tattoo Artist License (Late Fee)
  - State fee .....\$25.00
  - BCC resolution fee.....\$25.00
  - Total fee.....\$50.00
  
10. Re-Inspection fee (no charge for 1st re-inspection, unless repeat violation(s))
  - BCC resolution fee.....\$60.00

**H. Food Service**

Initial permit fees are prorated on a quarterly basis

1. Annual Permit for Fraternal/Civic organizations
  - State fee .....\$190.00
  - BCC resolution fee.....\$ 40.00
  - Total fee.....\$230.00
  
2. Annual permit for School Cafeteria: operating for 9 months or less  
(Requiring 3 routine inspections)
  - State fee .....\$170.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$190.00
  
3. Annual Permit School Cafeteria: operating for more than 9 months  
(Requiring 4 routine inspections)
  - State fee .....\$200.00
  - BCC resolution fee.....\$ 20.00
  - Total fee.....\$220.00
  
4. Movie Theater Inspection
  - State fee .....\$190.00
  - BCC resolution fee.....\$ 40.00
  - Total fee.....\$230.00
  
5. Annual Permit for Detention Facility
  - State fee .....\$250.00
  
6. Annual Permit for Bars/Lounges (Drink Service Only)
  - State fee .....\$190.00
  - BCC resolution fee.....\$ 40.00
  - Total fee.....\$230.00
  
7. Annual permit for Community Based Residential Facilities
  - State fee .....\$135.00
  - BCC resolution fee.....\$ 40.00
  - Total fee.....\$175.00
  
8. Annual permit for Limited Food Service Operation
  - State fee .....\$110.00
  
9. Annual permit Other Food Service
  - State fee .....\$190.00
  - BCC resolution fee.....\$ 40.00
  - Total fee.....\$230.00
  
10. Annual permit for Catering Service
  - State fee .....\$180.00

11.	Annual permit for Mobile Food Unit	
	– State fee .....	\$180.00
12.	Annual permit for Vending Machine dispensing Time/Temperature Control for Food Safety	
	– State fee .....	\$85.00
13.	Annual permit for multiple food operations operating in the same building	
	– State fee .....	\$300.00
14.	Plan Review for New Facilities (fee per hour)	
	– State fee .....	\$40.00
	– BCC resolution fee.....	\$35.00
15.	Plan Review for Modifications Only (fee per hour)	
	– State fee .....	\$40.00
	– BCC resolution fee.....	\$10.00
16.	Food Worker Training (per person)	
	– State fee .....	\$10.00
17.	Request for Inspection	
	– State fee .....	\$40.00
18.	Re-inspection Fee (no charge for first re-inspection)	
	– State fee .....	\$75.00
19.	Late fee (on permits paid after October 1)	
	– State fee .....	\$25.00
	– BCC resolution fee.....	\$25.00
	Total fee.....	\$50.00
20.	Alcoholic Beverage Inspection Approval	
	– State fee .....	\$30.00
21.	Temporary event at a DOH permitted food establishment with a sponsor without an existing sanitation certificate	
	– State fee .....	\$100.00
	– BCC resolution fee.....	\$ 20.00
	Total fee.....	\$120.00
22.	Temporary Event at a DOH permitted food establishment with a vendor or booth without an existing sanitation certificate	
	– State fee (each vendor or booth) .....	\$50.00
23.	Temporary Event when the DOH permitted food establishment is the sponsor.	
	– BCC resolution fee.....	\$60.00

- 24. Temporary Event when the DOH permitted food establishment is the sponsor and the vendor or booth holds a food license issued by another State Agency
  - BCC resolution fee (each vendor or booth).....\$10.00
  
- 25. Annual operating permit for Afterschool Meal Program
  - State fee.....\$170.00
  
- 26. Annual operating permit for Prescribed Pediatric Extended Care Center
  - State fee.....\$110.00
  
- 27. Annual operating permit for concession stand
  - State fee.....\$100.00

**I. Onsite Sewage Treatment and Disposal Systems – OSTDS (Septic Tanks)**

No Proration (except OSTDS Service – prorated quarterly for initial permit only)

- 1. Application fee – includes application and plan review for new systems (including holding tanks but not including new performance-based treatment systems).
  - State fee .....\$100.00
  - BCC resolution fee.....\$ 15.00
  - Total fee.....\$115.00
  
- 2. Application and approval for existing system (does not include system inspection)
  - State fee .....\$ 35.00
  - BCC resolution fee.....\$ 35.00
  - Total fee.....\$ 60.00
  
- 3. Application and Existing System evaluation for Repairs and modifications)/Inspection of existing system
  - State fee .....\$ 50.00
  
- 4. Application for permitting of a new Performance-Based Treatment System
  - State fee .....\$125.00
  
- 5. Site evaluation
  - State fee .....\$115.00
  
- 6. Site re-evaluation
  - State fee .....\$50.00

7.	Permit for a new system or system repair	
	– State fee .....	\$ 55.00
	– State research and training surcharge fee.....	\$ 5.00
	– BCC resolution fee.....	<u>\$135.00</u>
	Total fee.....	<u>\$195.00</u>
8.	Permit for modification of a system	
	– State fee .....	\$ 55.00
	– BCC resolution fee.....	<u>\$135.00</u>
	Total fee.....	<u>\$190.00</u>
9.	Permit for holding tank (s)	
	– State fee .....	\$ 55.00
	– State research fee.....	<u>\$ 5.00</u>
	Total fee.....	<u>\$ 60.00</u>
10.	Initial system inspection	
	– State fee .....	\$ 75.00
	– BCC resolution fee.....	<u>\$ 10.00</u>
	Total fee.....	<u>\$ 85.00</u>
11.	Mound stabilization inspection fee	
	– BCC resolution fee.....	\$ 25.00
12.	Excavation inspection fee	
	– BCC resolution fee.....	\$ 10.00
13.	Re-inspection fee per each non-compliance re-inspection	
	– State fee .....	\$ 50.00
	– BCC resolution fee.....	<u>\$ 25.00</u>
	Total fee.....	<u>\$ 75.00</u>
14.	System abandonment permit (includes permit issuance and inspection)	
	– State fee .....	\$ 50.00
	– BCC resolution fee.....	<u>\$ 20.00</u>
	Total fee.....	<u>\$ 70.00</u>
15.	Annual operating permit fee for systems in Industrial Manufacturing and equivalent areas, and for systems receiving commercial waste	
	– State fee .....	\$150.00
16.	Amendments or changes to the operating permit during the permit period per change or amendment	
	– State fee .....	\$ 50.00

17.	Aerobic treatment unit operating Permit (every 2 years)	
	– State fee .....	\$100.00
	– BCC resolution fee.....	<u>\$ 50.00</u>
	Total fee.....	\$150.00
18.	Biennial operating permit fee for performance-based treatment systems. A prorated fee is to be charged, beginning with second year of operation	
	– State fee .....	\$100.00
	– BCC resolution fee.....	<u>\$ 50.00</u>
	Total fee.....	\$150.00
19.	Review of application due to proposed amendments or changes after initial operating permit issuance for a performance-based treatment system	
	– State fee .....	\$75.00
20.	Septic tank manufacturer's inspection per year	
	– State fee .....	\$100.00
	– BCC resolution fee.....	<u>\$ 75.00</u>
	Total fee.....	\$175.00
21.	Septic disposal service permit (annual)	
	– State fee .....	\$ 75.00
	– BCC resolution fee.....	<u>\$100.00</u>
	Total fee.....	\$175.00
22.	Portable or temporary toilet service permit (annual)	
	– State fee .....	\$ 75.00
	– BCC resolution fee.....	<u>\$100.00</u>
	Total fee.....	\$175.00
23.	Additional charge per pump-out vehicle as it relates to items 21 and 22 above	
	– State fee .....	\$ 35.00
	– BCC resolution fee.....	<u>\$ 25.00</u>
	Total fee.....	\$ 60.00
24.	Septage stabilization facility inspection fee per year	
	– State fee .....	\$150.00
25.	Septage disposal site evaluation fee per year	
	– State fee .....	\$200.00
26.	Aerobic treatment unit maintenance entity annual permit	
	– State fee .....	\$ 25.00
	– BCC resolution - each additional unit or component.....	\$ 10.00

- 27. Variance application for a single-family residence per each lot or building site (State variance)
  - State fee .....\$200.00
  - BCC resolution fee.....\$100.00
  - Total fee.....\$300.00
  
- 28. Variance application for a multi-family or commercial building per each building site (State variance)
  - State fee .....\$300.00
  - BCC resolution fee.....\$125.00
  - Total fee.....\$425.00
  
- 29. Block Density Review for Brevard County Code Requirements
  - BCC resolution fee.....\$90.00
  
- 30. Land Development Application review fee
  - BCC resolution fee.....\$50.00
  
- 31. Late Fees for Delinquent Onsite Sewage Operating Permits
  - BCC resolution fee.....\$50.00
  
- 32. Scheduling Fee – Voluntary requests  
Pre-Scheduling of inspection times by appointment
  - BCC resolution fee.....\$30.00

**J. Drinking Water**

Initial permit fee prorated on a quarterly basis for Community and Commercial systems constructed prior to 1/1/1993 only.

- 1. Initial construction permit for Community Commercial, and Family Day Care systems constructed on or after 1/1/1993 (includes first year of operation)
  - State fee .....\$90.00
  - BCC resolution fee.....\$30.00
  - Total fee.....\$120.00
  
- 2. Annual permit for Community and Commercial Systems (prorated for change of ownership after March 31<sup>st</sup>)
  - State fee .....\$90.00
  - BCC resolution fee.....\$30.00
  - Total fee.....\$120.00
  
- 3. Multi-Family Water System Construction Permit
  - State fee .....\$75.00

4. Initial operating permit for Community and Commercial systems constructed prior to 01/01/1993 (construction permit not required) (prorated after March 31<sup>st</sup>)
  - State fee .....\$90.00
  - BCC resolution fee.....\$30.00
  - Total fee.....\$120.00
  
5. Non-SDWA Lab Sample (Sample collection/Review of analytical results / Health risk interpretation):
  - Microbiological Sample Collection
    - State fee .....\$50.00
    - BCC resolution fee.....Lab Cost + \$10.00
  
  - Chemical Sample Collection
    - State fee .....\$60.00
    - BCC resolution fee.....Lab Cost + \$10.00
  
  - Combined Microbiological and Chemical Collection
    - State fee .....\$70.00
    - BCC resolution fee.....Lab Cost + \$10.00
  
6. Re-Inspection of Multi-family water system
  - State fee .....\$40.00
  - BCC resolution fee.....\$20.00
  - Total fee.....\$60.00
  
7. Re-inspection of Limited Use Public water system
  - State fee .....\$40.00
  - BCC resolution fee.....\$20.00
  - Total fee.....\$60.00
  
8. Delineated Area clearance fee
  - State fee .....\$50.00
  
9. Limited use commercial Public Water system registration or re-registration
  - State fee .....\$15.00
  
10. Annual operating permit - Family Day Care establishment (prorated for change of ownership after March 31<sup>st</sup>)
  - State fee .....\$30.00
  
11. Initial operating permit for Family Day Care establishment constructed prior to 01/01/1993. (Construction permit not required) (prorated after March 31<sup>st</sup>)
  - State fee .....\$30.00



12. SDWA Lab Sample (Sample collection/Review of Analytical Results / Health risk interpretation):
  - Microbiological water sampling per site visit
    - BCC resolution fee.....Lab Cost + \$50.00
  - Chemical water sampling per site visit
    - BCC resolution fee.....Lab Cost + \$60.00
  - Combined Microbiological and Chemical Collection per site visit
    - BCC resolution fee.....Lab Cost + \$70.00
13. Chemical sampling per site visit for delineated areas
  - BCC resolution fee.....Lab Cost + \$60.00
14. Late Fee (on permits paid after October 1)
  - BCC resolution fee.....\$50.00
15. Re-registration exemption for commercial systems due to any change in business activity or upon change of system ownership
  - State fee (operation).....\$ 90.00
  - State fee (registration exemption) .....\$ 15.00
  - BCC resolution fee.....\$ 30.00
  - Total fee.....\$135.00
16. Annual registration exemption fee
  - BCC resolution fee.....\$20.00

**K. Miscellaneous Program Facilities**

No Proration

1. Adult Entertainment fee (no bar)
  - BCC resolution fee.....\$35.00
2. Animal Care Facility permit fee
  - BCC resolution fee.....\$75.00
3. Animal Shelter permit fee
  - BCC resolution fee.....\$75.00
4. Other Public Building fee
  - BCC resolution fee.....\$40.00
5. Re-Inspection fee (no charge for first re-inspection, unless repeat violation(s))
  - BCC resolution fee.....\$60.00

- 6. Late Fee for Animal Care Facility (on permits paid after expiration date)
  - BCC resolution fee.....\$35.00

**L. Group Care and Residential Facilities**

No Proration (schools, colleges, and universities are exempt from fees)

- 1. Adult Congregate Living Facility fee
  - BCC resolution fee.....\$35.00
- 2. Foster Home fee
  - BCC resolution fee.....\$25.00
- 3. Intermediate Care Facility fee
  - BCC resolution fee.....\$35.00
- 4. Residential Facility (Private) fee
  - BCC resolution fee.....\$35.00
- 5. Re-Inspection fee (no charge for first re-inspection)
  - BCC resolution fee.....\$50.00

**M. Well Construction Program – St. Johns River Water Management District**

- 1. Public Well Construction permit (D.E.P. 62-555)
  - BCC resolution fee.....\$300.00
- 2. Public Well Construction permit (D.O.H. Limited Use 64E-8)
  - BCC resolution fee.....\$200.00
- 3. Private Residential Potable Well and Alternative Emergency Use Well Construction Permit
  - BCC resolution fee.....\$150.00
- 4. Irrigation Well Construction Permit
  - BCC resolution fee.....\$75.00
- 5. Monitoring Well Construction Permits
  - BCC resolution fee (for one) .....\$50.00
  - BCC resolution fee (for 2 – 10 on same property) .....\$100.00
- 6. Well Abandonment Permit
  - BCC resolution fee.....\$35.00
- 7. Re-inspection for construction inspection or Reinvestigation of Complaint
  - BCC resolution fee.....\$50.00

8. Late Fee / No Application for Public Well Construction D.E.P. 62-555  
(Includes permit fee)
  - BCC resolution fee.....\$600.00
9. Late Fee / No Application for Public Well Construction D.O.H. Limited Use 64E-8  
(Includes permit fee)
  - BCC resolution fee..... \$400.00
10. Late Fee / No Application for Portable Well Construction  
And Alternative Emergency Use Wells (Includes permit fee)
  - BCC resolution fee..... \$300.00
11. Late Fee / No Application for Irrigation Well Construction  
(Includes permit fee)
  - BCC resolution fee..... \$150.00
12. Late Fee / No Application for Monitoring Well Construction  
(for one) (Includes permit fee)
  - BCC resolution fee..... \$100.00
13. Late Fee / No Application for Monitoring Well Construction  
(2 to 10 on same property) (Includes permit fee)
  - BCC resolution fee ..... \$200.00
14. Late Fee / No Application for Well Abandonment  
(Includes permit fee)
  - BCC resolution fee..... \$70.00
15. Drinking Water Bacteriological Test (not sampled by D.O.H)
  - BCC resolution fee.....\$Lab Cost
16. Well Variance Request
  - BCC resolution fee.....\$150.00
17. Requested Site evaluation
  - BCC resolution fee.....\$50.00
18. Emergency Well Permit
  - BCC resolution fee.....\$25.00
19. Late fee for completion report submitted 60 days after construction
  - BCC resolution fee.....\$10.00
20. Late fee for completion report submitted >30 after permit expiration
  - BCC resolution fee.....\$15.00

**N. Other Services**

1. Review and revision of Plot Plan or Septic Plan for commercial sites, single-family residence, private mobile home installations or septic installs.
  - BCC resolution fee.....\$30.00
2. Permit reviews for house decks, screen enclosures, glass rooms, car ports canopies, sheds, pools and related structures
  - BCC resolution fee.....\$30.00
3. Water to air (HVAC) plan review
  - BCC resolution fee.....\$20.00
4. Copying of Public Records
  - BCC resolution fee (per page) .....\$0.25
5. Processing fee for application when a client can submit application electronically
  - BCC resolution fee.....\$25.00

**SECTION B. PRIMARY CARE SERVICES**

**A. Primary Care Services:**

1. Acute/Episodic Illness - Primary care services will be charged on a fee-for-service basis using the current Medicare fee schedule for each service unless otherwise indicated. The fee will be derived by considering the type of visit, the client sliding fee group based on Federal OMB Guidelines, and the current Medicare rate. Medicaid insurance will be accepted as full payment.
2. Family Planning - The fee will be derived by considering the type of visit, the client sliding fee group based on Federal OMB Guidelines, and the current Medicare rate unless otherwise indicated. Medicaid insurance will be accepted as full payment.
3. Well Child Services - The fee will be derived by considering the client sliding fee group, which is calculated at eligibility determination, based on Federal OMB Guidelines. The fee group will be applied to the rate established by the Medicare program unless otherwise indicated. Medicaid insurance will be accepted as full payment.
4. Maternity Services - The fee will be derived by considering the client sliding fee group, which is calculated at eligibility determination, based on Federal OMB Guidelines. Clients who are presumed eligible will receive continued prenatal care through delivery and postpartum care. Eligible uninsured Prenatal care clients will be placed on a self-pay global maternity payment package. Medicaid insurance will be accepted as full payment.

5. Dental Services - The fee is based on the Medicare rate unless otherwise indicated. Brevard County residents between the ages of 4 -18 who do not have insurance will qualify for the Uninsured Pediatric Dental Care program. The Adult Indigent Dental Program is available for eligible adult visits.
6. Pharmacy – The Brevard County Health Department does not operate an in-house retail Pharmacy.
7. P.A.T.H. (Primary Access to Health) services, in collaboration with Space Coast Volunteers in Medicine, are available to indigent adults who are uninsured and whose income meets the eligibility guidelines. These services are available at specific locations during specific days and times on an appointment basis.

### Flat Fee Services

Services that do not appear on the Medicaid fee schedule are assigned a flat fee. These services are itemized below:

1. Initial/Annual Family Planning Package (Includes visit, contraception method and basic lab) .....\$175.00
2. Initial/Annual Family Planning Package (Includes visit, Condoms and basic lab).....\$40.00
3. Supply Visit for Family Planning (Includes visit and contraception method).....\$60.00
4. Pregnancy test and Counseling..... \$25.00
5. STD (Sexually Transmitted Diseases) screening w/ Urine Test..... \$40.00
6. TB Screening Test and Assessment for pre-employment, continued employment or school/college/university entry requirement. This includes the screening assessment form (if indicated) or the Tuberculin (TB) skin test, with reading, Nurse counseling, education and follow up (if needed)...\$30.00
7. Laboratory specimen collection draw fee (Lab Only Visits), per patient.....\$12.00
8. Tuberculosis (TB) Sputum Culture for suspected, confirmed or symptomatic contact or case.....No Charge
9. International Travel, Adult and Non VFC Vaccinations  
The charge is based upon the sum of a and b below:
  - a. Vaccine administration, counseling and education fees per shot, per person, per visit .....\$27.00
  - b. Actual Cost of vaccine (vaccine cost(s) can vary throughout the year)

10. Immunizations / Vaccinations

a.	Pneumococcal Vaccine (Pneumonia shot).....	\$ 123.00
	(Includes vaccine administration fees)	
	Medicare will be accepted as full payment where applicable	
b.	Influenza Vaccine (Flu shot) Cost plus vaccine admin fee	
	(Includes vaccine administration fees).....	\$38.00
	Medicare will be accepted as full payment where applicable	
c.	Hepatitis A - Adult (age 19+) Initial/Booster,	
	cost per each.....	\$63.00
	Vaccine administration fees.....	\$27.00
	Total.....	\$90.00
d.	Hepatitis B – Adult Initial / Booster, cost per each.....	\$44.00
	Vaccine administration fees.....	\$27.00
	Total.....	\$71.00
e.	Hepatitis A/B Twinrix, Recombination,	
	cost per each.....	\$112.00
	Vaccine administration fees.....	\$ 27.00
	Total.....	\$139.00
f.	IM Hib for Adults, cost per each.....	\$ 98.00
	Vaccine administration fees.....	\$ 27.00
	Total.....	\$125.00
g.	Measles / Mumps / Rubella, cost per each.....	\$ 83.00
	Vaccine administration fees.....	\$ 27.00
	Total.....	\$110.00
h.	Meningococcal (Menactra/Menomune),	
	cost per each.....	\$113.00
	Vaccine administration fees .....	\$ 27.00
	Total.....	\$140.00
i.	Polio, Injectable, cost per each.....	\$36.00
	Vaccine administration fees.....	\$27.00
	Total.....	\$63.00
j.	Tetanus (Td) (Decavac), cost per each.....	\$42.00
	Vaccine administration fees .....	\$27.00
	Total .....	\$69.00
k.	TDAP (Adacel).....	\$37.00
	Vaccine administration fees.....	\$27.00
	Total.....	\$64.00

l.	TDAP (Boostrix).....	\$37.00
	Vaccine administration fees.....	<u>\$27.00</u>
	Total.....	\$64.00
m.	Typhoid Fever, cost per each.....	\$112.00
	Vaccine administration fees.....	<u>\$ 27.00</u>
	Total.....	\$139.00
n.	Varicella, cost per each.....	\$147.00
	Vaccine administration fees.....	<u>\$ 27.00</u>
	Total.....	\$174.00
o.	Yellow Fever, cost per each .....	\$174.00
	Vaccine administration fees.....	<u>\$ 27.00</u>
	Total.....	\$201.00
p.	Gama Stan (2 ml), cost for each.....	\$ 93.00
	Vaccine administration fees.....	<u>\$ 27.00</u>
	Total.....	\$120.00
q.	H.I.B. (Haemophilus Influenzae Type B) for Adults cost per each.....	\$12.00
	Vaccine administration fees.....	<u>\$27.00</u>
	Total.....	\$39.00
r.	All other immunizations and available vaccines for adults provided at actual cost of vaccine plus \$27.00 each	
11.	Required Immunizations for eligible children up to age 18 - From VFC (Vaccine For Children) stock.....	No Charge
12	Administrative fees for Vaccine Certification Form 680 (with vaccines)....	No Charge
	Administrative fees for Vaccine Certification Form 680 (without vaccines)....	\$ 10.00
	Administrative fees for Vaccine Exemption Form 681.....	\$ 10.00
13.	Global Maternity Package for eligible self-pay patients	
	Prenatal visits, labs, ultrasound.....	\$1,000.00
	Delivery.....	\$ 848.00
	Post partum visit.....	<u>\$ 52.00</u>
	Total.....	\$1,900.00

## SECTION C - VITAL STATISTICS

1.	Birth Certificates:	
	- State fee.....	\$ 9.00
	- Fee pursuant to BCC Resolution.....	\$ 3.00
	Total Fee for Birth Certificates.....	\$12.00
2.	Additional Copies of Birth Certificates when ordered at the same time	
	- State fee.....	\$ 4.00
	- Fee pursuant to BCC Resolution.....	\$ 8.00
	Total Fee for Additional Copies of Birth Certificates.....	\$12.00
3.	Death Certificates - Certified Copy	
	- State fee.....	\$ 5.00
	- Fee pursuant to BCC Resolution.....	\$ 7.00
	Total Fee for Death Certificate .....	\$12.00
4.	Additional copies of Death Certificates when ordered at the same time	
	a. State fee.....	\$ 4.00
	b. Fee pursuant to BCC Resolution.....	\$ 8.00
	Total Fee for Additional Copies of Death Certificates.....	\$12.00
5.	On-line processing, overnight mail, expedite fee	
	- Fee pursuant to BCC Resolution.....	\$ 30.00
6.	Birth or Death Certificate protective covers	
	- Fee pursuant to BCC Resolution.....	\$ 2.00
7.	Notary Public Fee	
	- Fee pursuant to BCC Resolution.....	\$ 10.00

### **D. Records:**

1.	Copying of Medical Record (per one sided copy).....	\$0.15
2.	Copying of Medical Record (per two sided copy).....	\$0.20
3.	Certified copy of Medical Record, per page.....	\$1.00
4.	Copying of Public Record (per page).....	\$0.25



**BE IT FURTHER RESOLVED** that Resolution Number 23-075 and all other resolutions or parts of resolutions in conflict herewith by establishing fees inconsistent with those established herein, are hereby appealed. All fees established herein shall go into effect immediately.

DONE, ORDERED AND ADOPTED, in regular session, this 22 day of August, 2023.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FLORIDA



Rachel M. Sadoff  
Clerk of the  
Board of County Commissioners  
of Brevard County, Florida

BY: 

Rita Pritchett  
Chairperson

Review for legal form and content

By:  8/14/2023  
Becky Behl-Hill, Esq.  
Assistant County Attorney

**CONTRACT BETWEEN  
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS  
AND  
STATE OF FLORIDA DEPARTMENT OF HEALTH  
FOR OPERATION OF THE  
BREVARD COUNTY HEALTH DEPARTMENT  
CONTRACT YEAR 2023-2024**

This contract is made and entered into between the State of Florida, Department of Health (“State”), and the Brevard County Board of County Commissioners (“County”), through their undersigned authorities, effective October 1, 2023. State and County are jointly referred to as the “parties”.

**RECITALS**

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to “promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services.”

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the “promotion of the public’s health, the control and eradication of preventable diseases, and the provision of primary health care for special populations.”

C. Brevard County Health Department (“CHD”) is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHD.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **RECITALS.** The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.
2. **TERM.** The parties mutually agree that this contract shall be effective from October 1, 2022, through September 30, 2023, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below.
3. **SERVICES MAINTAINED BY THE CHD.** The parties mutually agree that the CHD shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:
  - a. “Environmental health services” are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$10,773,012 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash, or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 598,465 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHD will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHD in writing. The CHD will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund  
Brevard County  
2565 Judge Fran Jamieson Way  
Viera, FL 32940

5. CHD DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHD director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board, and the requirements of federal or state law. These records shall be maintained as

required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource System; and
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and
- iii.* Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Brevard County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHD, and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHD shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHD. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and
- ii.* A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2024, for the reporting period of October 1, 2023, through December 31, 2023; and
- ii.* June 1, 2024, for the reporting period of October 1, 2023, through March 31, 2024; and
- iii.* September 1, 2024, for the reporting period of October 1, 2023 through June 30, 2024; and
- iv.* December 1, 2024, for the reporting period of October 1, 2023 through September 30, 2024.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the fiscal year beginning July 1, 2022, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:

Kristine Zonka DNP, APRN, FNP-C

Name

Administrator/Health Officer

Title

2565 Judge Fran Jamieson Way

Viera, FL 32940

Address

Kristine.Zonka@flhealth.gov

Email Address

321 454-7111

Telephone

For the County:

Frank Abbate

Name

County Manager

Title

2725 Judge Fran Jamieson Way

Viera, FL 32940

Address

Frank.Abbate@Brevardfl.gov

Email Address

321 633-2115

Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.



d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this \_\_8\_\_ page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (\_2\_ pages), Attachment III (\_4\_ pages), Attachment IV (\_1\_ pages), and Attachment V (\_1\_ pages), to be executed by their undersigned officials as duly authorized effective the 1<sup>st</sup> day of October 2022.

**BOARD OF COUNTY COMMISSIONERS  
FOR BREVARD COUNTY**

**STATE OF FLORIDA  
DEPARTMENT OF HEALTH**

**SIGNED BY:** \_\_\_\_\_

**NAME:** Rita Pritchett

**TITLE:** Chair

**DATE:** \_\_\_\_\_

**SIGNED BY:** \_\_\_\_\_

**NAME:** Joseph A. Ladapo, M.D., Ph.D.

**TITLE:** State Surgeon General

**DATE:** \_\_\_\_\_

**ATTESTED TO:**

**SIGNED BY:** \_\_\_\_\_

**NAME:** Rachel M. Sadoff

**TITLE:** Clerk

**DATE:** \_\_\_\_\_

**SIGNED BY:** \_\_\_\_\_

**NAME:** Kristine Zonka, DNP, APRN, FNP-C

**TITLE:** CHD Director/Administrator

**DATE:** \_\_\_\_\_

**Reviewed for Legal form and content**

**By:** \_\_\_\_\_  
**Becky Behl-Hill, Esq.**  
**Assistant County Attorney**

**Fee Resolution for Brevard County Health Department  
Recommended Changes for FY 2023-2024**

Service	Current County Fee	Proposed County Fee	Amount of Change	Reason for Change
<u>Section A - ENVIRONMENTAL HEALTH</u>				
Pools - Late fee - (permits paid after June 30th) - BCC	\$35.00	\$50.00	\$15.00	*Late Fees: To cover the costs of time incurred with following up on non-payments. Facilities are notified of the late fee on their original invoice. This includes phone calls, Notice of Violations, Notice of Intents involving meeting with client, Legal involvement, Certified Mail and regular mail cost, office supplies, and staff time.
Mobile Home - Late fee - (permits paid after October 1st) - BCC	\$35.00	\$50.00	\$15.00	*Late Fees
Migrant Labor - Late fee - (permits paid after October 1st) - BCC	\$35.00	\$50.00	\$15.00	*Late Fees
Biomedical Waste - Initial permit - BCC	\$10.00	\$20.00	\$10.00	To cover the increased number of additional facilities and length of time for inspection. This program has not had an increase since pre-2006.
Biomedical Waste - annual permit < 25lbs - BCC pre Oct 1st	\$10.00	\$20.00	\$10.00	To cover the increased number of additional facilities and length of time for inspection. This program has not had an increase since pre-2006.
Biomedical Waste - annual permit > 25lbs - BCC post Oct 1st	\$10.00	\$40.00	\$30.00	*Late Fees
New - Biomedical Waste - Exemption verification - BCC	\$0.00	\$50.00	\$50.00	To cover the cost for the required on-site inspection every 3 years to verify rule compliance and exemption requirements.
Tanning Facilities - Late fee - State	\$35.00	\$25.00	-\$10.00	Correction in State Fee to \$25.00
Tanning Facilities - Late fee - BCC	\$0.00	\$25.00	\$25.00	*Late Fees
Tattoo Artist License - BCC	\$0.00	\$10.00	\$10.00	To cover the cost for reviewing of rule requirements for relicensure. This program has not a county fee since implementation in 2012.
Tattoo Artist Renewal License - BCC	\$0.00	\$10.00	\$10.00	To cover the cost for reviewing of rule requirements for relicensure. This program has not a county fee since implementation in 2012.
Tattoo Artist Renewal License -Late fee - BCC	\$0.00	\$25.00	\$25.00	*Late Fees
Movie Theater Inspection - State	\$40.00	\$190.00	\$150.00	This fee was increased in state rule a few years ago but not updated in the fee resolution.
Food Service - Late fee (permits paid after October 1) - BCC	\$10.00	\$25.00	\$15.00	*Late Fees

**Fee Resolution for Brevard County Health Department  
Recommended Changes for FY 2023-2024**

Food Service Temporary Event - DOH permitted - BCC	\$40.00	\$60.00	\$20.00	To cover the costs for after hours / weekend inspections. Majority of temporary events are not held during normal operation hours and inspections usually take between 2 to 5 hours to complete.
Food Service Temporary Event - DOH permitted-food license exists - BCC	\$0.00	\$10.00	\$10.00	To cover the cost to inspect each vendor for rule compliance and proof of licensure.
After School Meal Program - State	\$0.00	\$170.00	\$170.00	Added to match state rule fees
Pediatric Extended Care Center - State	\$0.00	\$110.00	\$110.00	Added to match state rule fees
Concession Stand - State	\$0.00	\$100.00	\$100.00	Added to match state rule fees
Aerobic Treatment Unit Maintenance Entity Annual Permit - BCC	\$0.00	\$10.00	\$10.00	To cover the cost for each additional unit/component which requires review of separate paperwork, inspection to ensure contractor has sufficient spare parts for each unit. Also due to expansion o this program from the number of units/component types has increased dramatically.
Onsite Sewage Operating Permits - Late fee - BCC	\$35.00	\$50.00	\$15.00	*Late Fees
Drinking Water - Initial construction commercial - BCC	\$20.00	\$30.00	\$10.00	To cover the cost of increase work based on rule changes for permitting. This includes following up with well construction, variance paperwork, site visit, sample requirements, and notices mailed for sample failures and licensure non-compliance (possible legal involvement). There has been no increase since 2007.
Drinking Water - Annual construction commercial > 3/1/93 - BCC	\$20.00	\$30.00	\$10.00	To cover the cost of increase inspection review based on rule changes. This includes following up with variance requirements, site visit, sample requirements, and notices mailed for sample failures and permitting non-compliance. There has been no increase since 2007.
Drinking Water - Annual construction commercial < 1/1/93 - State	\$45.00	\$90.00	\$45.00	Change to show yearly fee instead of proration at 1/2 year. Proration is still included in fee based on application submittal.
Drinking Water - Annual construction commercial < 1/1/93 - BCC	\$10.00	\$30.00	\$20.00	Change to show yearly fee instead of proration at 1/2 year. Proration is still included in fee based on application submittal.
Family Day Care - Annual permit < 1/1/93 - State	\$15.00	\$30.00	\$15.00	Change to show yearly fee instead of proration at 1/2 year. Proration is still included in fee based on application submittal.
Drinking Water - Late fee - BCC	\$35.00	\$50.00	\$15.00	*Late Fees
Drinking Water Annual Re-Registration exemption Fee - BCC	\$20.00	\$30.00	\$10.00	To cover the cost of increase work based on rule changes for permitting. This includes following up with well construction, variance paperwork, site visit, sample requirements, and notices mailed for sample failures and licensure non-compliance (possible legal involvement). There has been no increase since 2007.

**Fee Resolution for Brevard County Health Department  
Recommended Changes for FY 2023-2024**

Drinking Water Annual Registration exemption Fee - BCC	\$0.00	\$20.00	\$20.00	To cover the cost of work performed for annual sample follow which includes mailings of reminder notices, notice of non-compliance, notice of violation, follow up on failures, and verification of no change to system, business activity, of owner. Site visits also may occur.
Completion Report > 60 days after construction- Late fee - BCC	\$0.00	\$10.00	\$10.00	To cover the costs for notices pertaining to failure to submit completion reports. Failure to submit notices per rule timeframe delays inspection of the well, final approval, and delays for client closings.
Completion Report > 30 days after permit expiration - Late fee - BCC	\$0.00	\$15.00	\$15.00	To cover the costs for notices pertaining to failure to submit completion reports. Failure to submit notices per rule timeframe delays inspection of the well, final approval, and delays for client closings.
Application Processing Fee - BCC	\$0.00	\$25.00	\$25.00	To cover the cost for data entry on applications that can be submitted electronically by the client.
<b>Section B - PRIMARY CARE CLINICAL SERVICES</b>				
Initial/Annual Family Planning Annual	\$100.00	\$175.00	\$75.00	
Family Planning Supply Visit	\$50.00	\$60.00	\$10.00	
<b>Section B - IMMUNIZATIONS/VACCINATIONS</b>				
Vaccine Administration Counseling, Education Fee	\$20.00	\$27.00	\$7.00	
New-Vaccine Exemption Form 681	\$0.00	\$10.00	\$10.00	
New-Vaccine Certification Form 680 w/o vaccines	\$0.00	\$10.00	\$10.00	
<b>Section C - VITAL STATISTICS</b>				
Death Certificates-Certified Copy - BCC	\$4.00	\$7.00	\$3.00	
Additional Copies of Death Certificates when ordered at the same time - BCC	\$5.00	\$8.00	\$3.00	Increased costs of personnel and supplies to provide the service.

Brevard County Board of County Commissioners Contributions to the Brevard County Health Department  
Requested Amounts and Details  
State & County Core Contract  
FY 2023-2024

FY 2023-2024 State & County Core Contract Request for the Brevard County Health Department

\$598,465 Total Contribution for Public Health services for the Brevard County community

Disease surveillance, treatment and control:

Fund nurses to provide immunizations to uninsured children to prevent childhood diseases and as a requirement to attend elementary and middle school.

Prevent the spread of STDs (Sexually Transmitted Diseases) among the youth and infected adults in the community. Provide STD treatment regardless of ability to pay in order to control the spread of these diseases to others. Tracking sexual encounter partners of infected persons.

Sanitary Nuisance complaints and follow ups by Environmental Health:

Citizen calls reporting Sewage Spills, Abandoned Septic Tanks, Free Flowing Wells, Food Poisoning Complaints, Waterborne Illness Complaints, Indoor Air and Mold Calls, Outdoor Rat Infestations, Abandoned Pool Educations, Harmful Water Algae Blooms, Unlicensed Activities, Fish Kill Calls, Animal Waste Odors, and other complaints

Uninsured adult health medical services

May also be used in partnership with the Space Coast Volunteers in Medicine located inside the Brevard County Health Department-Viera facility to assist in providing Public Health services to low-income, uninsured adults from the Brevard County community.

Low Income, Uninsured Adult Dental Clinics

May also be used to support services provided by Dentists volunteering their time to provide dental care to low income, uninsured adults in the Health Department and/or community based dental clinics.

Maternity Program Medical Services

May be used for maternity services including but not limited to prenatal care, outreach, and other related initiatives or staffing to increase the number of uninsured/underinsured pregnant women who receive prenatal care.

Age Friendly Public Health Services

May be used for services for individuals 50 and over. Services may include but are not limited to outreach, screenings, immunizations, or education.

Note: Any grant matches for low-income or uninsured health care services using these funds by providers other than the Brevard County Health Department will be determined by and provided directly between the Brevard County Health Department and the designated local Agencies and/or providers.

## Department of Health in Brevard County

Within the “County Organization and Intergovernmental Relations” (Title XI) of the Florida Statutes (FS), the Legislature created Chapter 154, titled “Public Health Facilities,” which in Part I, established county health departments. By Section 154.001, FS, the Legislature developed a system of coordinated county health department services, and stated its intent to “promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services.” The Legislature further stated its intent that the public health needs of the counties be provided through contractual arrangements between the state and each county. As a result, county health departments were established in each county in Florida to protect the public health and meet this Legislative intent.

Beginning with one county in 1930, county health departments were established as units within County governments, with oversight by the State Board of Health. From 1935 through 1941, 32 counties established county health departments. An additional 19 county health departments were added by 1947, with the last county health department organized in 1960. With the creation of the Department of Health and Rehabilitative Services in 1969, the Legislature recognized that both County and State governments are responsible for the operation of county health departments.

The Legislature delineated county health department services and a county health department delivery system, whereby it “recognizes the unique partnership which necessarily exists between the state and its counties in meeting the public health needs of the state.” In section 154.01, FS, the Legislature codifies the authority for county health departments, providing that “the several counties of the state may cooperate with the Department of Health in the establishment and maintenance of full-time county health department in such counties....”

In section 20.43, FS, which creates the Department of Health, the Legislature stated that the purpose of the Department of Health is to protect and promote the health of all residents and visitors in the state through organized state and community efforts, “including cooperative agreements with counties.” While the Legislature said that the Department of Health “shall plan and administer its public health programs through its county health departments”, it did not establish county health departments as divisions, bureaus, or offices of Department of Health. This is consistent with information provided by the Legislature and its Office of Program Policy Analysis and Government Accountability (OPPAGA). In its latest version of Florida’s Government Organization Chart, the Legislature and OPPAGA show that county health departments are a statutory entity, but they are part of local government, with a “unique relationship” to a state agency. The Florida Office of the Attorney General reached the same conclusion, determining that county health departments are “agencies of county government performing a county purpose.” See AGO 2000-19; AGO 85-79; and AGO 74-381.

- County Health Departments shall have a functional system of services for the promotion of the public’s health, the control and eradication of preventable diseases, and the provision of primary care services.

By Section 154.01, FS, the Legislature developed the county health department delivery system. The Legislature established full-time county health departments through the cooperation of counties and the state, for the promotion of the public’s health, the control and eradication of preventable diseases, and the provision of primary health care for special populations.

DOH Brevard is respectfully requesting a funding adjustment for the county contribution for FY 2023-2024, as well as some fee adjustments. The request for our contribution for FY 2023-2024 is \$598,465. DOH-Brevard has not requested an increase in county contribution (and most all fees) for at least 15 years.

While our programming fee schedule explains the reason(s) for adjustment, it should also be noted that we have had an increased demand for services over the last several years consistent with population growth in Brevard. Regarding the increase in county contribution, our efforts in public health services is expanding to include age-friendly services, as well as addressing the increased rate in Brevard County of women who are not receiving prenatal care.

We are proud of the work we do and the people we touch at Brevard DOH. Even with limited resources, we provided 1,194,002 services and served 75,478 residents over the past year. Your assistance and partnership are necessary to continue to offer public health services to our residents. We appreciate your consideration.

Respectfully,

**Kristine Zonka**



**Dr. Kristine Zonka, DNP, APRN, FNP-C**

Administrator/Health Officer

Florida Department of Health in Brevard County

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