

Meeting Date
November 22, 2016



AGENDA	
Section	CONSENT
Item No.	11.B.

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Delegate Authority re: Commission District Office Space
DEPT/OFFICE:	County Manager

Requested Action:
 It is requested that the Board delegate authority to the County Manager for negotiation, approval, and execution of any leases for office space for County Commissioners who desire to lease offices outside of County-owned facilities.

Summary Explanation & Background:
 All lease agreements are reviewed and approved by the County Attorney and Risk Manager, and subsequently approved by the Board of County Commissioners. Delegating authority to the County Manager to negotiate, approve, and execute leases for establishing Commission District Offices will allow him to broker the most fair and equitable deal. The ability to act decisively in negotiations and finalize a contract promptly will result in a favorable contract the County. Leases will undergo the customary review and approval by the County Attorney and Risk Manager.
 Under Florida Statute Chapter 125.031 counties may enter into leases relating to properties needed for public purposes for periods not to exceed 30 years at a stipulated rental to be paid from current or other legally available funds. The county shall have the right to enter into leases with private individuals, other governmental agencies, or corporations. When the term of a lease is for longer than 60 months, the rental shall be payable only from funds arising from sources other than ad valorem taxation.

Clerk to the Board Instructions:

Exhibits Attached:

Contract /Agreement (If attached):		Reviewed by County Attorney	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager		Assistant County Manager, Frank Abbate		Department Director / Extension				
Stockton Whitten		Assistant County Manager, Venetta Valdengo						



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November 23, 2016

MEMORANDUM

TO: Stockton Whitten, County Manager

RE: Item II.B., Delegate Authority for Commission District Office Space

The Board of County Commissioners, in special session on November 22, 2016, delegated authority to you for negotiation, approval, and execution of any leases for office space for County Commissioners who desire to lease offices outside of County-owned facilities.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

for: Donna Scott
for: Tammy Rowe, Deputy Clerk

/ds

cc: Assistant County Manager Abbate
Finance
Budget