

# D. 6

**Lewis, Sally A**

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**From:** Angela Carlile <Angela.Carlile@brevardclerk.us>  
**Sent:** Monday, December 05, 2016 3:50 PM  
**To:** Lewis, Sally A  
**Subject:** FY16 Bad Debt Write Off - Parks  
**Attachments:** Parks cover letter.pdf; Fund 0016 - \$604.00.pdf; Fund 0017 - \$70.26.pdf; Fund 0019 - \$1,069.30.pdf; Fund 1010 - \$32.50.pdf; Fund 4340 - \$1,549.49.pdf

Email for Parks information.

Angie Carlile  
Accountant  
Brevard County Finance  
[Angela.carlile@brevardclerk.us](mailto:Angela.carlile@brevardclerk.us)  
321-637-2002  
Ext 49222

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**Under Florida law, all correspondence sent to the Clerk's Office, which is not exempt or confidential pursuant to Chapter 119 of the Florida Statutes, is public record. If you do not want the public record contents of your e-mail address to be provided to the public in response to a public records request, please do not send electronic mail to this entity. Instead, contact this office by phone or in writing.**

Fund	Pstng Date	Amt in loc.cur.	Text
16	9/2/2015	44.00	LEAH CAVAZOS CK#159
16	1/27/2016	560.00	AIESHA BROWN CK#160
		<u>604.00</u>	Total Fund 0016
<hr/>			
17	6/7/2016	46.84	ACCOUNT # ENDING IN 0708 CK#099 NAME IL
17	6/8/2016	23.42	ACCOUNT # ENDING IN 4730 CK#099 NAME IL
		<u>70.26</u>	Total Fund 0017
<hr/>			
19	6/29/2012	198.00	CORNELIUS FREEMAN CK#1063
19	7/23/2014	145.30	KRISTIN LITTS/WEALTH MGMT CONSULTANTS C
19	12/29/2014	395.50	KELLIE STEIN CK#595
19	5/4/2015	35.00	ALEXIS HARRISON CK#1093
19	7/7/2015	30.00	ARTHUR AND NICOLE MESSER CK#106
19	7/15/2015	45.00	DIANA KRAUSE CK#1155
19	7/17/2015	77.50	MARIA SHIFLETT CK#453
19	7/30/2015	103.00	ADAM AND HALINA NAPPA CK#1152
		<u>1,029.30</u>	Total - NSF
19	8/4/2010	40.00	Jessica Delgatto - duplicate payment
		<u>40.00</u>	Total Other
		<u>1,069.30</u>	Total Fund 0019
<hr/>			
1010	8/12/2015	67.50	PENNY FRITSCH CK#115
1010	10/31/2015	(50.00)	PENNY FRITSCH CK#115 PARTIAL PAYMENT
1010	4/5/2016	15.00	MONICA WILLIS CK#1006
		<u>32.50</u>	Total Fund 1010
<hr/>			
4340	10/7/2015	85.20	GREGORY FORD DBA SPACE COAST JR GOLF TO
4340	2/2/2016	510.69	CHIPPERS LLC CK#2427
4340	2/2/2016	482.34	CHIPPERS LLC CK#2428
4340	2/2/2016	471.26	CHIPPERS LLC CK#2429
		<u>1,549.49</u>	Total Fund 4340
<hr/>			



BOARD OF COUNTY COMMISSIONERS

**Parks and Recreation Administration**

2725 Judge Fran Jamieson Way  
Building B, Room 203  
Viera, Florida 32940

**Inter-Office Memo**

October 27, 2016

TO: Angie Carlile, Fund Accountant, County Finance

THRU: Jack Masson, Parks and Recreation Department Director *Jack Masson*

FROM: Michelle Summers, Parks Financial Coordinator

SUBJECT: Uncollectible Accounts Receivable Write-offs FY 2015-2016

Attached is the Uncollectible Accounts Receivable summary for the Parks and Recreation Department that collection efforts have been exhausted and we are requesting that they be submitted for bad debt write-offs for FY 2015-2016. The summary details the collection efforts and additional back-up is available if requested. In addition, I have included copies of the NSF checks, as requested.

If you need further information, please contact me at 633-2046 extension 23 or direct dial 55592.

Enclosures

:mrs

**PARKS AND RECREATION DEPARTMENT**  
**UNCOLLECTIBLE ACCOUNTS RECEIVABLE**

FY 2015/2016

Fund	Cost Center	GL	GL Amount	Type of Service	Check Date	Check Total Amount	CHK#	NSF JE#	Name of User	Collection Efforts
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**North Area - NAPO**

1010	250020	3472100	\$15.00	Program Activity Fees - Summer Rec	3/25/2016	\$15.00	1006	303658	Monica Willis	4/13/16-Staff called, Monica said she would be in that day. 4/19/16 Staff called left message on answering machine. 4/26/16 Monica stated her Mom just had Cataract Surgery and that she is out of money. 5/6/2016 Certified Letter mailed and signed for. Household in system has been flagged and no other transactions can be made until NSF is paid.
1010	250020	3472100	\$17.50	Program Activity Fees - Summer Rec	8/3/2015	\$67.50	115	298745 & 300545	Penny Fritsch	8/26/15-Staff called and left message; 8/26/15- Penny called back said she would take care of it ASAP.; 9/8/15 Staff called and left message; Penny paid \$50 towards NSF. 10/28/15 Certified letter send and signed for. Household in system has been flagged and no other transactions can be made until NSF is paid.
			<u>\$32.50</u>							
			<u>\$82.50</u>	<b>Fund Total</b>						

**North Area - Manatee Hammock**

0022									None	
			<u>\$0.00</u>							
			<u>\$0.00</u>	<b>Fund Total</b>						



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department
North Area Parks Operations
475 North Williams Avenue
Titusville, Florida 32796

May 6, 2016

Certified Mail No. 7015 0640 0004 3673 8129

Ms. Monica Willis
612 Emerald Lake Drive
Cocoa, FL 32926

Dear Ms. Willis:

Pursuant to Florida Statute 832.07(1)(a), you are hereby notified that a check numbered 1006 issued by you on March 25, 2016, drawn upon SunTrust Bank, in the amount of Fifteen Dollars and No Cents (\$15.00), payable to Walter Butler Community, has been dishonored.

Pursuant to Florida law, you have seven (7) days from receipt of this notice to tender payment of the full amount of such check plus a \$25.00 service charge, or five percent (5%) whichever is greater, the total amount being Forty Dollars and No Cents (\$40.00). Unless this balance is paid in full within the time specified above, the holder of such check may turn over the dishonored check and all other available information relating to this incident to the STATE ATTORNEY for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50, together with the amount of the check a service charge, court costs, reasonable attorney fees, and incurred bank fees, as provided in s. 68.065.

Please remit payment by cash, money order or certified check to:
Brevard County Parks & Recreation Department
North Area Parks Operations
475 North Williams Avenue
Titusville, Florida 32796

BREVARD COUNTY BOARD OF COUNTY COMMISSIONER

BY: [Signature]
Jeff Davis, Jr.
North Area Parks Operations Manager
JD:ms

Phone (321) 264-5105 Fax (321)
Website: www.brevardparks.

U.S. Postal Service CERTIFIED MAIL RECEIPT
Domestic Mail Only
For delivery information, visit our website at www.usps.com
COCOA, FL 32926
OFFICIAL USE
Certified Mail Fee \$3.30
Extra Services & Fees \$11.10
Postage \$0.47
Total Postage and Fees \$6.47
Postmark Here MAY 09 2016 05/09/2016
Send To Monica Willis
Street and Apt. No., or PO Box No. 612 Emerald Lake Drive
City, State, ZIP+4 Cocoa, FL 32926
PS Form 3800, April 2015 PSN 7530 02 000-9047 See Reverse for Instructions

## Notice of Returned Item

Date Returned: 4/11/16

Department: Parks/Rec North

Name: Monica Willis

Check Number: 1006

Check Amount: 15.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 303658 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance



NSF CHECK LOG

Date Received: 4/12/2016

Name on Check: Monica N. Willis

Address on Check: 612 Emerald Lake Drive, Cocoa, FL 32926

Telephone # on Check: \_\_\_\_\_

Returned Check #: 1008

Check Amount: \$15.00 + \$25.00 Service Fee = \$40.00 total due

Date of Check: 3/25/2016

Original Receipt #: 615059

Financial Institution: SunTrust Bank

Facility where accepted: WBCC - Spring Camp - Tyler and Nevaeh Glisson

Attempts to contact:

Date	Time	Phone #	Employee	Response
1. 4/13/16	9:54am	(321) 507-5872	Zsazsa	(Stated that she will be in today)
2. 4/19/16	5:00pm	(321) 507-5872	Zsazsa	(left a message on answering machine)
3. 4/25/16	4:00pm	(in person)		

Date Certified Letter Mailed: \_\_\_\_\_

Certified Letter / Return Receipt: \_\_\_\_\_

Comments: Client stated that her mom just had cataract surgery and she's out of money at the time.

Date Returned to Accountant: 4/26/16

\*063302152\*  
04/05/2016  
99001453

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

9102/0E/EO E251201E90J  
7401E447

NSF

00-216/031

1006

MONICA N WILLIS  
812 EMERALD LAKE DR.  
COCOA, FL 32926

Date 3/25/2016

Pay to the order of Walter Butler Community \$ 15<sup>00</sup>  
Fifteen Dollars & 00/100 Dollars

  
SUNTRUST  
MEMO child care

Monica Willis

**GLOBAL SALES RECEIPT**



Receipt # 515059  
 Payment Date: 03/29/16  
 Household #: 97002

Brevard County  
 North Area Parks Operations  
 475 North Williams Avenue  
 Titusville FL 32796  
 Phone: (321)264-5105  
 Visit us on the Web: [www.brevardcounty.us/ParksRecreation](http://www.brevardcounty.us/ParksRecreation)

Monica Willis  
 612 Emerald Lake Dr.  
 Cocoa FL 32926

Hm Ph: (321)507-5872  
 Cell Ph:

**Enrollment Details**

The following item reflects a payment towards a previous receipt

Enrollee Name:	<b>Tyler Glisson</b>	<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
Activity Number:	<b>102600-01 WBCC Spring Camp Wk1</b>	30.00	22.50	0.00	7.50	0.00
Enrollment Date:	<b>03/25/2016 (Enrolled)</b>					

Class Location:	<b>Walter Butler Gym Walter Butler 4201 N Highway 1 Cocoa, FL 32927 (321)433-4448</b>	Class Dates:	<b>03/21/2016 to 03/25/2016 7:00A to 6:00P M,Tu,W,Th,F</b>
		Scheduled Sessions:	<b>5</b>

<b>Fee Details:</b>	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Camp Friday	30.00	1.00	22.50	0.00	7.50

Special Questions: Are you registering for the week?: No  
 OR Select Individual Days Below:  
 Will you be attending Monday?: No  
 Will you be attending Tuesday?: No  
 Will you be attending Wednesday?: No  
 Will you be attending Thursday?: No  
 Will you be attending Friday?: Yes

The following item reflects a payment towards a previous receipt

Enrollee Name:	<b>Nevaeh Glisson</b>	<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
Activity Number:	<b>102600-01 WBCC Spring Camp Wk1</b>	30.00	22.50	0.00	7.50	0.00
Enrollment Date:	<b>03/25/2016 (Enrolled)</b>					

Class Location:	<b>Walter Butler Gym Walter Butler 4201 N Highway 1 Cocoa, FL 32927 (321)433-4448</b>	Class Dates:	<b>03/21/2016 to 03/25/2016 7:00A to 6:00P M,Tu,W,Th,F</b>
		Scheduled Sessions:	<b>5</b>

<b>Fee Details:</b>	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Camp Friday	30.00	1.00	22.50	0.00	7.50

Special Questions: Are you registering for the week?: No  
 OR Select Individual Days Below:  
 Will you be attending Monday?: No  
 Will you be attending Tuesday?: No  
 Will you be attending Wednesday?: No  
 Will you be attending Thursday?: No  
 Will you be attending Friday?: Yes



GLOBAL SALES RECEIPT

Receipt #  
Payment Date:  
Household #:

515059  
03/29/2016  
97002

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Processed on 03/29/16 @ 10:13:36 by N02

REVISED FEES ON EXISTING LINE ITEMS (+)	0.00
REVISED DISCOUNT APPLIED AGAINST FEES (-)	0.00
TAX CHARGED ON REVISED FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00
	<b>NEW AMOUNT DUE 0.00</b>
PREVIOUS NET HOUSEHOLD BALANCE	15.00
	<b>TOTAL DUE 15.00</b>
REVISED FEES PAID ON THIS RECEIPT (-)	15.00
NEW DEPOSIT PAID (-)	0.00
	<b>TOTAL PAID 15.00</b>
NEW NET HOUSEHOLD BALANCE	0.00

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Payment of ==> 15.00 Made By ==> CHECK With Reference ==> 1006; Spring camp 2016

Tax ID# 59-6000523



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department
North Area Parks Operations
475 North Williams Avenue
Titusville, Florida 32796

October 28, 2015

Certified Mail No. 7015 0920 0001 1769 0510

Ms. Penny Fritsch
432 Brozman Lane
Cocoa, FL 32927-5926

Dear Ms. Fritsch:

Pursuant to Florida Statute 832.07(1)(a), you are hereby notified that a check numbered 115 issued by you on August 3, 2015, drawn upon JPMorgan Chase Bank, in the amount of Sixty-Seven Dollars and Fifty Cents (\$67.50), payable to Brevard County BOCC North Area Parks Operations, has been dishonored.

Pursuant to Florida law, you have seven (7) days from receipt of this notice to tender payment of the full amount of such check plus a \$30.00 service charge, or five percent (5%) whichever is greater, the total amount being Ninety-Seven Dollars and Fifty Cents (\$97.50) of which; \$50.00 has been paid by you, leaving you a balance of Forty-Seven Dollars and Fifty Cents (\$47.50). Unless this balance is paid in full within the time specified above, the holder of such check may turn over the dishonored check and all other available information relating to this incident to the STATE ATTORNEY for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50, together with the amount of the check a service charge, court costs, reasonable attorney fees, and incurred bank fees, as provided in s. 68.065.

Please remit payment by cash, money order or certified check to:
Brevard County Parks & Recreation Department
North Area Parks Operations
475 North Williams Avenue
Titusville, Florida 32796

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

BY: [Signature]
Jeff Davis, Jr.
North Area Parks Operations Manager

JD:ms

Phone (321) 264-5105 Fax (321) 264-5106
Website: www.brevardpar.com

U.S. Postal Service CERTIFIED MAIL RECEIPT
Domestic Mail Only
For delivery information, visit our website at www.usps.com
COCOA FL 32927
OFFICIAL USE
Postage \$3.45
Certified Fee \$2.80
Return Receipt Fee \$0.00
Restricted Delivery Fee \$0.00
Total Postage & Fees \$6.25
Sent to Penny Fritsch
432 Brozman Lane
Cocoa, FL 32927
10/30/2015

## Notice of Returned Item

Operations  
North Area Parks

AUG 19 2015

RECEIVED  
Strevard County

Date Returned: 8/18/15

Department: Parks/Rec North

Name: Penny Fritsch

Check Number: 115

Check Amount: 67.50

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 298745 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

*Partial payment made 10/26/15  
of \$30 pd towards the Receivable.  
Posted 10/31/15 RT# 300545*

### NSF CHECK LOG

Date Received: 8/19/2015

Name on Check: Penny Fritsch HH#69870

Address on Check: 432 Brozman Ln.  
Cocoa, FL 32927-5926

Telephone # on Check: None RecTrac# 321-735-8805

Returned Check #: 115

Check Amount: \$67.50 + \$30.00 Service Fee = \$97.50 total due

Date of Check: 8/3/2015

Original Receipt #: 457876

Financial Institution: JPMorgan Chase Bank

Facility where accepted: WBCC - summer rec - Week 10 for Nevaeh, Savannah & Tyler Glisson

Attempts to contact:

Date	Time	Phone #	Employee	Response
1. <u>8/26/15</u>	<u>12:25</u>		<u>Perry</u>	<u>Called &amp; left message</u>
2. <u>8/26/15</u>	<u>4:35</u>		<u>Perry</u>	<u>Ms. Fritsch called back &amp; said she would take care of it ASAP</u>
3. <u>9/8/15</u>	<u>3:40 pm</u>		<u>Perry</u>	<u>Called &amp; left message</u>

Date Certified Letter Mailed: \_\_\_\_\_

Certified Letter / Return Receipt: \_\_\_\_\_

Comments: pd \*50 towards NSF amt

Date Returned to Accountant: 9/8/15

**GLOBAL SALES RECEIPT**



Receipt # 457876  
 Payment Date: 08/04/15  
 Household #: 69870

Brevard County  
 North Area Parks Operations  
 475 North Williams Avenue  
 Titusville FL 32796  
 Phone: (321)264-5105  
 Visit us on the Web: [www.brevardcounty.us/ParksRecreation](http://www.brevardcounty.us/ParksRecreation)

Penny Fritsch  
 432 Brozman Lane  
 Cocoa FL 32926  
 plfjaw01@aol.com

Hm Ph: (321)735-8605  
 Wk Ph: (321)614-8250  
 Cell Ph: (321)614-8250

**Enrollment Details**

The following item reflects a payment towards a previous receipt

Enrollee Name: **Nevaeh Gilsson**  
 Activity Number: **103600-10 WBCC CampWk10**  
 Enrollment Date: **08/03/2015 (Enrolled)**

<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
90.00	67.50	0.00	22.50	0.00

Class Location: **Walter Butler Gym  
 Walter Butler  
 4201 N Highway 1  
 Cocoa, FL 32927  
 (321)433-4448**

Class Dates: **08/03/2015 to 08/07/2015  
 7:00A to 6:00P  
 M,Tu,W,Th,F**  
 Scheduled Sessions: **5**

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Camp Wkly Fee	90.00	1.00	67.50	0.00	22.50
Camp Activity Fees	0.00	1.00	0.00	0.00	0.00

Are you registering for the full week?: Yes  
 OR - Select Individual Days Below:  
 Will you be attending Monday?: No  
 Will you be attending Tuesday?: No  
 Will you be attending Wednesday?: No  
 Will you be attending Thursday?: No  
 Will you be attending Friday?: No

The following item reflects a payment towards a previous receipt

Enrollee Name: **Savannah Gilsson**  
 Activity Number: **103600-10 WBCC CampWk10**  
 Enrollment Date: **08/03/2015 (Enrolled)**

<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
90.00	67.50	0.00	22.50	0.00

Class Location: **Walter Butler Gym  
 Walter Butler  
 4201 N Highway 1  
 Cocoa, FL 32927  
 (321)433-4448**

Class Dates: **08/03/2015 to 08/07/2015  
 7:00A to 6:00P  
 M,Tu,W,Th,F**  
 Scheduled Sessions: **5**

<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
Camp Wkly Fee	90.00	1.00	67.50	0.00	22.50
Camp Activity Fees	0.00	1.00	0.00	0.00	0.00

Are you registering for the full week?: Yes  
 OR - Select Individual Days Below:  
 Will you be attending Monday?: No  
 Will you be attending Tuesday?: No  
 Will you be attending Wednesday?: No  
 Will you be attending Thursday?: No  
 Will you be attending Friday?: No



**GLOBAL SALES RECEIPT**

Receipt # 457876  
 Payment Date: 08/04/2015  
 Household #: 69870

The following item reflects a payment towards a previous receipt

Enrollee Name:	<b>Tyler Glisson</b>	<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
Activity Number:	<b>103600-10 WBCC CampWk10</b>	80.00	67.60	0.00	22.50	0.00
Enrollment Date:	<b>08/03/2015 (Enrolled)</b>					

Class Location:	Walter Butler Gym Walter Butler 4201 N Highway 1 Cocoa, FL 32927 (321)433-4448	Class Dates:	08/03/2015 to 08/07/2015 7:00A to 6:00P M,Tu,W,Th,F
		Scheduled Sessions:	5

Fee Details:	Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
	Camp Wkly Fee	80.00	1.00	67.50	0.00	22.50
	Camp Activity Fees	0.00	1.00	0.00	0.00	0.00

Are you registering for the full week?: **Yes**  
 OR - Select Individual Days Below:  
 Will you be attending Monday?: No  
 Will you be attending Tuesday?: No  
 Will you be attending Wednesday?: No  
 Will you be attending Thursday?: No  
 Will you be attending Friday?: No

Processed on 08/04/15 @ 11:15:07 by N29

REVISED FEES ON EXISTING LINE ITEMS (+)	0.00
REVISED DISCOUNT APPLIED AGAINST FEES (-)	0.00
TAX CHARGED ON REVISED FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00
<b>NEW AMOUNT DUE</b>	<b>0.00</b>
PREVIOUS NET HOUSEHOLD BALANCE	67.50
<b>TOTAL DUE</b>	<b>67.50</b>
REVISED FEES PAID ON THIS RECEIPT (-)	67.50
NEW DEPOSIT PAID (-)	0.00
<b>TOTAL PAID</b>	<b>67.50</b>
NEW NET HOUSEHOLD BALANCE	0.00

Payment of ==> 67.50 Made By ==> CHECK With Reference ==> 115; Wk10

Tax ID# 59-6000523

\*063102152\*  
08/12/2015  
79000508

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

5102/90/90 791767  
791767

NSF

PENNY FRITSCH  
432 BROZMAN LN.  
OODA, FL 32027-8808

115

8-3-15

\$67.50

Sixty Seven and 50/100 DOLLARS

CHASE

Georgeanna Chase Bank, N.A.  
www.chase.com

Penny Fritsch

\*063102152\* 08/10/2015  
79000520 RR - A  
\*063102152\* 08/10/2015  
31128763  
111900057 08/10/2015  
4280276417 RR - A  
\*063102152\* 08/12/2015  
79000508 RR - A

Do not endorse or write below this line.

ENDORSE HERE

Brevard County  
Board of County Commissioners  
North Area Pools & Centers  
6037-6035-1033

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE  
UNLESS YOU ARE THE ISSUING OFFICE

5102/90/90 791767  
791767

\*063102152\* 08/10/2015

REASON FOR RETURN:  STOP PAYMENT BY ISSUING OFFICE  
 STOP PAYMENT BY PAYEE  
 STOP PAYMENT BY OTHER  
 INSUFFICIENT FUNDS  
 ACCOUNT CLOSED  
 OTHER

REASON FOR RETURN:  STOP PAYMENT BY ISSUING OFFICE  
 STOP PAYMENT BY PAYEE  
 STOP PAYMENT BY OTHER  
 INSUFFICIENT FUNDS  
 ACCOUNT CLOSED  
 OTHER

FULL SERVICE BOARD OF GOVERNORS REG. CO.

**PARKS AND RECREATION DEPARTMENT**  
 FY 2015/2016  
 UNCOLLECTIBLE ACCOUNTS RECEIVABLE

Fund	Cost Center	GL	GL Amount	Type of Service	Check Date	Check Total Amount	CHK#	NSF JE#	Name of User	Collection Efforts
------	-------------	----	-----------	-----------------	------------	--------------------	------	---------	--------------	--------------------

<b>EEL</b>										
1610									None	
			<u>\$0.00</u>							
				<u>\$0.00</u>	<b>Fund Total</b>					

<b>Administration - Parks Support Services</b>										
0021									None	
			<u>\$0.00</u>							
				<u>\$0.00</u>	<b>Fund Total</b>					

<b>Spessard Holland Golf Course</b>										
4320									None	
			<u>\$0.00</u>							
				<u>\$0.00</u>	<b>Fund Total</b>					

<b>Habitat Golf Course</b>										
4340	382000	3472303	\$510.69	Restaurant-Lounge	1/20/2016	\$510.69	2427	302499	Chippers, LLC	9/27/16 sent Certified letter, 10/25/16 received confirmation George Bury, owner of Chippers LLC, received letter. No payment received.
4340	382000	3472303	\$482.34	Restaurant-Lounge	1/20/2016	\$482.34	2428	302500	Chippers, LLC	9/27/16 sent Certified letter, 10/25/16 received confirmation George Bury, owner of Chippers LLC, received letter. No payment received.
4340	382000	3472303	\$471.26	Restaurant-Lounge	1/20/2016	\$471.26	2429	302501	Chippers, LLC	9/27/16 sent Certified letter, 10/25/16 received confirmation George Bury, owner of Chippers LLC, received letter. No payment received.
4340	382000	3472301	\$85.20	Green Fees	9/26/2015	\$85.20	1031	289957	Gregory N Ford DBE Space Coast Junior Golf Tournament	2/16/16 Staff called and left message. 2/25/16 Staff called and left message. 3/15/16 Staff called and left message. 9/27/16 Staff sent Certified letter, 10/10/16 received confirmation letter was received. No payment received.
			<u>\$1,549.49</u>							
				<u>\$1,549.49</u>	<b>Fund Total</b>					

<b>Savannahs Golf Course</b>										
4360									None	
			<u>\$0.00</u>							
				<u>\$0.00</u>	<b>Fund Total</b>					

\$3,440.55

\$3,490.55 Department Total



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Administration  
2725 Judge Fran Jamieson Way  
Building B, Room 203  
Viera, Florida 32940

September 27, 2016

Certified Mail No. 7015 1520 0001 6048 6505

Mr. George Bury  
1230 Paul Bryce Drive  
Melbourne, FL 32901

Dear Mr. Bury:

Pursuant to Florida Statute 832.07(1)(a), you are hereby notified that three check numbered 2427, 2428, & 2429 issued by you on January 20, 2016 drawn upon TD Bank, in the amounts of Five Hundred Ten Dollars and Sixty-Nine Cents (\$510.69), Four Hundred Eighty Three Dollars and Thirty Four Cents (\$483.34), and Four Hundred Seventy-One Dollars and Twenty Six Cents (\$471.26) payable to Habitat Golf Course, has been dishonored.

Pursuant to Florida law, you have seven (7) days from receipt of this notice to tender payment of the full amount of such check plus a \$40.00 service charge per check, or five percent (5%) whichever is greater, the total amount being Five Hundred Fifty Dollars and Sixty-Nine Cents (\$550.69), Five Hundred Twenty Three Dollars and Thirty Four Cents (\$523.34), and Five Hundred Eleven Dollars and Twenty Six Cents (\$511.26). Unless these balances are paid in full within the time specified above, the holder of such check may turn over the dishonored check and all other available information relating to this incident to the STATE ATTORNEY for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50, together with the amount of the check a service charge, court costs, reasonable attorney fees, and incurred bank fees, as provided in s. 68.065.

Please remit payment by cash, money order or certified check to:  
Brevard County Parks & Recreation Department  
2725 Judge Fran Jamieson Way  
Viera, FL 32927  
Attn: Sue Eichenlaub

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

BY: Jack Masson  
Jack Masson, Parks & Recreation Director

JM:se

*Per Jack  
this should  
be written  
off 10/1/16  
SE*

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> <li>■ Complete Items 1, 2, and 3.</li> <li>■ Print your name and address on the reverse so that we can return the card to you.</li> <li>■ Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul>	<p>A. Signature  X <i>George Bury</i> <input type="checkbox"/> Agent  <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) _____ C. Date of Delivery _____</p>
<p>1. Article Addressed to:</p> <p>Mr. George Bury  1230 Paul Bryce Dr.  Melbourne, FL 32901</p>  <p>9590 9402 1214 5246 5254 50</p>	<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes  If YES, enter delivery address below: <input type="checkbox"/> No</p> <p>PKRREGS-ADMIN  6/17/2015 11:24</p>
<p>2. Article Number (Transfer from service label)</p> <p>701 7015 1520 0001 6048 6505</p>	<p>3. Service Type</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Adult Signature</li> <li><input type="checkbox"/> Adult Signature Restricted Delivery</li> <li><input checked="" type="checkbox"/> Certified Mail®</li> <li><input type="checkbox"/> Certified Mail Restricted Delivery</li> <li><input type="checkbox"/> Collect on Delivery</li> <li><input type="checkbox"/> Collect on Delivery Restricted Delivery</li> <li><input type="checkbox"/> Priority Mail Express®</li> <li><input type="checkbox"/> Registered Mail™</li> <li><input type="checkbox"/> Registered Mail Restricted Delivery</li> <li><input type="checkbox"/> Return Receipt for Merchandise</li> <li><input type="checkbox"/> Signature Confirmation™</li> <li><input type="checkbox"/> Signature Confirmation Restricted Delivery</li> </ul>

PS Form 3811, July 2015 PSN 7530-02-000-9053 Domestic Return Receipt

**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
*Domestic Mail Only*

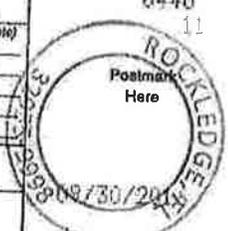
For delivery information, visit our website at [www.usps.com](http://www.usps.com)®

MELBOURNE, FL 32901

**OFFICIAL USE**

Certified Mail Fee	\$3.20
Extra Services & Fees (check box, add fee if appropriate)	\$2.70
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.47
<b>Total Postage and Fees</b>	<b>\$6.47</b>

0440  
11



Postmark Here

Sent To  
Mr. George Bury  
Street and Apt. No., or PO Box No.  
1230 Paul Bryce Drive  
City, State, ZIP+4®  
Melbourne, FL 32901

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions.

5059 9409 7000 0251 5107

## Notice of Returned Item

PKRECS-ADMIN

FEB102016 09:57

Date Returned: 2/8/16

Department: Habitat Golf

Name: CHIPPERS LLC

Check Number: 2427

Check Amount: 510.69

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 302499 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 40.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

\*069102152\*  
02/02/2016  
99001317

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-C  
STOP PAYMENT

78031833  
[069102152] 01/28/2016  
E99TE087

**STOP PAYMENT**

CHIPPERS LLC  
1230 PAUL BRYCE DR  
MELBOURNE, FL 32901

83-1482-570 2427

DATE 1-20-2016

PAY TO THE ORDER OF Habitat Golf Course \$ 510.69

Five Hundred Ten + 69/100 DOLLARS

TD BANK  
AMERICA'S MOST CONVENIENT BANK  
(800) 637-2000 WWW.TDBANK.COM

FOR oct George Brey

**SUNTRUST BANK**

1-800-786-8787

Date: Feb 02, 2016 Advice D-100295

Acct: 175/47000331058

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.

Service Charge Total: Analysis

2016 FEB -3 PM 1:50

SEQ #	ITEM	AMOUNT
99001319		471.26
99001318		482.34
99001317		510.69

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

3 Items charged totaling \$1,464.29

Advice Total \$1,464.29

## Notice of Returned Item

PKRECS-ADMIN  
FEB102016 09:57

Date Returned: 2/8/16

Department: Habitat Golf

Name: CHIPPERS LLC

Check Number: 2428

Check Amount: 482.34

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 302500 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 40.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

**SUNTRUST BANK**

1-800-786-8787

Date: Feb 02, 2016 Advice D-100295

Acct: 175/47000331058

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.

Service Charge Total: Analysis

SEQ #	ITEM	AMOUNT
99001319		471.26
99001318		482.34
99001317		510.69

2016 FEB -3 PM 1:50

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

FINANCE DEPT

3 Items charged totaling \$1,464.29

Advice Total \$1,464.29

\*063102152\*

02/02/2016

99001318

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-C  
STOP PAYMENT

9102/92/TD [251201E90]  
78031834  
489TE092

**STOP PAYMENT**

CHIPPERS LLC  
1230 PAUL BRYCE DR  
MELBOURNE, FL 32901

DATE 1-20-16

PAY TO THE ORDER OF: Holitat Golf Course \$ 483.34

Four Hundred Eighty Three 34/100 DOLLARS

TD BANK  
AMERICA'S MOST CONVENIENT BANK  
(800) 937-2000 WWW.TDBANK.COM

FOR: now George Burg

## Notice of Returned Item

Date Returned: 2/8/16

PKRECS-ADMIN  
FEB 10 2016 AM 9:57

Department: Habitat Golf

Name: CHIPPERS LLC

Check Number: 2429

Check Amount: 471.26

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 302501 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 40.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

**SUNTRUST BANK**

1-800-786-8787

Date: Feb 02, 2016 Advice D-100295

Acct: 175/47000331058

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.

Service Charge Total: Analysis

SEQ #	ITEM	AMOUNT
99001319		471.26
99001318		482.34
99001317		510.69

2016 FEB -3 PM 1:53

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

3 Items charged totaling \$1,464.29

Advice Total \$1,464.29

\*063102152\*

02/02/2016

99001319

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-C  
STOP PAYMENT

7801E133  
063102152  
9102/82/TD [25T201E901  
5E9TE081

**STOP PAYMENT**

CHIPPERS LLC  
1230 PAUL BRYCE DR  
MELBOURNE, FL 32901

63-1482-070

2429

DATE 1-20-2016

PAY TO THE ORDER OF Habitat Golf Course \$ 471.26

Four Hundred Seventy One & 26/100 DOLLARS

TD BANK  
AMERICA'S MOST CONVENIENT BANK  
(800) 837-2000 WWW.TDBANK.COM

FOR one George Bug



BOARD OF COUNTY COMMISSIONERS

**Parks and Recreation Administration**

2725 Judge Fran Jamieson Way  
Building B, Room 203  
Viera, Florida 32940

September 27, 2016

Certified Mail No. 7015 1520 0001 6048 6512

Mr. Gregory Ford  
Space Coast Junior Golf Tournament  
5325 Creekwood Drive  
Melbourne, FL 32940-1492

Dear Mr. Ford:

Pursuant to Florida Statute 832.07(1)(a), you are hereby notified that check numbered 1031 issued by you on September 26, 2015 drawn upon PNC Bank, in the amount of Eighty Five Dollars and Twenty Cents (\$85.20) payable to Habitat Golf Course, has been dishonored.

Pursuant to Florida law, you have seven (7) days from receipt of this notice to tender payment of the full amount of such check plus a \$30.00 service charge, the total amount being One Hundred Fifteen Dollars and Twenty Cents (\$115.20). Unless this balance is paid in full within the time specified above, the holder of such check may turn over the dishonored check and all other available information relating to this incident to the STATE ATTORNEY for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50, together with the amount of the check a service charge, court costs, reasonable attorney fees, and incurred bank fees, as provided in s. 68.065.

Please remit payment by cash, money order or certified check to:  
Brevard County Parks & Recreation Department  
2725 Judge Fran Jamieson Way  
Viera, FL 32927  
Attn: Sue Eichenlaub

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

BY:   
Jack Masson, Parks & Recreation Director

JM:se

*Per Jack  
we should  
write this off.  
w/10/16  
sa*

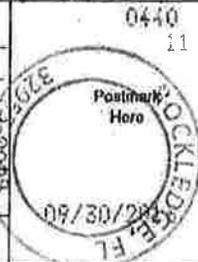
**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
*Domestic Mail Only*

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

MELBOURNE, FL 32940

Certified Mail Fee	\$3.30
Extra Services & Fees (check box, add fee as appropriate)	\$0.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.47  
 Total Postage and Fees \$6.47



Sent To  
 Mr. Gregory Ford  
 Street and Apt. No., or P.O. Box No.  
 5325 Creekwood Drive  
 City, State, ZIP+4®  
 Melbourne, FL 32940-1492

PS Form 3800, April 2016 PSN 7550-02-000-9047 See Reverse for Instructions

7015 1520 0001 6048 6512

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Mr. Gregory Ford  
 5325 Creekwood Dr.  
 Melbourne, FL 32940-1492



9590 9402 1214 5246 5254 74

2. Article Number (Transfer from service label)

70 7015 1520 0001 6048 6512

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 X *[Signature]*  Agent  Addressee  
 B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1?  Yes  No  
 If YES, enter delivery address below:

3. Service Type
- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                         | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery     | <input type="checkbox"/> Registered Mail™                           |
| <input type="checkbox"/> Certified Mail®                         | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery      | <input type="checkbox"/> Return Receipt for Merchandise             |
| <input type="checkbox"/> Collect on Delivery                     | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery |

PS Form 3811, July 2015 PSN 7630-02-000-9053

Domestic Return Receipt

### NSF CHECK LOG

Date Received: 10/13/2015

Name on Check: Gregory Ford DBA Space Coast Junior Golf Tournament

Address on Check: 5325 Creekwood Drive  
Melbourne, FL 32940-1492

Telephone # on Check: N/A

Returned Check #: 1031

Check Amount: \$85.20

Date of Check: 9/28/2015

Original Receipt #: 141912

Financial Institution: Suntrust Bank

Facility where accepted: Habitat Golf Course

**Attempts to contact:**

	Date	Time	Phone #	Employee	Response
1.	2/16/2016	2:15pm	960-5152	Sue Eichenlaub	Left message
2.	2/25/2016	10:45 AM	960-5152	Sue Eichenlaub	Left message
3.	3/15/2016	2:45 PM	960-5152	Sue Eichenlaub	Left message

Date Certified Letter Mailed: \_\_\_\_\_

Certified Letter / Return Receipt: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Returned to Accountant: \_\_\_\_\_

## Notice of Returned Item

Date Returned: 10/13/15

Department: Habitat Golf Course

Name: GREGORY FORD DBA SPACE COAST JR GOLF TOURNAMENT

Check Number: 1031

Check Amount: 85.20

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 299967 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

PKRECS-ADMIN  
OCT152015AMS:25

# Habitat at Valkaria

## Sales Detail By Invoice: InvoiceID = 141912

From: Saturday, September 26, 2015

To: Saturday, September 26, 2015

Item #	Description	Customer	Qty	Unit Price	Sales																
<b>Aren: Golf Shop</b>																					
<b>Machine: Golf Shop Left</b>																					
<b>Invoice # 141912:</b>		9/26/2015 4:52 pm																			
1361	Balls - Srixon Marathon 15pk		2	\$15.00	\$30.00																
1106	Gf- Yga		10	\$5.00	\$50.00																
					[greg] Check																
					Tax:																
					\$5.20																
					<b>Invoice # 141912 Total:</b>																
					<u>\$85.20</u>																
					<b>Golf Shop Left Total:</b>																
					<u>\$85.20</u>																
					<b>Golf Shop Total:</b>																
					<u>\$85.20</u>																
					<b>Grand Total:</b>																
					<u>\$85.20</u>																
					<b>Tip Total:</b>																
					\$0.00																
					<b>Grand Total Less Tips:</b>																
					<u>\$85.20</u>																
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Media</u></th> <th style="text-align: right;"><u>Amount</u></th> <th style="text-align: right;"><u>Tips</u></th> <th style="text-align: right;"><u>System Total</u></th> </tr> </thead> <tbody> <tr> <td>Cash</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Check</td> <td style="text-align: right;">\$85.20</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$85.20</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;"><u>\$85.20</u></td> <td style="text-align: right;"><u>\$85.20</u></td> </tr> </tbody> </table>						<u>Media</u>	<u>Amount</u>	<u>Tips</u>	<u>System Total</u>	Cash				Check	\$85.20	\$0.00	\$85.20			<u>\$85.20</u>	<u>\$85.20</u>
<u>Media</u>	<u>Amount</u>	<u>Tips</u>	<u>System Total</u>																		
Cash																					
Check	\$85.20	\$0.00	\$85.20																		
		<u>\$85.20</u>	<u>\$85.20</u>																		

RECEIPT REPRINT  
Habitat at Valkaria  
3591 Fairgreen Street  
Valkaria, FL 32950  
Ph: (321) 952-6312  
Saturday, September 26, 2015 4:52:34 PM  
RECEIPT #: 141912 User: Marilyn

Item:	Description	Qty	Price	Total
1361:	Balls - Srixon Marathon 15pk	2	\$15.00	\$30.00
1106:	Gf - Yga	10	\$5.00	\$50.00
			Item Total:	\$80.00
			Taxes:	\$5.20
			Grand Total:	\$85.20
			[greg] Check:	\$85.20
			Change:	\$0.00

Thank you for playing Habitat Golf Course!!

Course closes at Sunset.

**SUNTRUST BANK**  
1-800-786-8787  
Date: Oct 07, 2015 Advice D-100226

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

Acct: 17547000331058

2015 OCT 13 PM 1:05  
FINANCE DEPT.

SEQ # ITEM AMOUNT  
99002516 85.20

1 item charged totaling \$85.20  
Advice Total \$85.20

\*063102152\*  
10/07/2015  
99002516

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

960-5152

NSF  
5 10/07/2015 1031  
F250E10E

1031

**GREGORY N FORD DBA  
SPACE COAST JUNIOR GOLF TOURNAMENT**  
5325 CREEKWOOD DR  
MELBOURNE, FL 32940-1402

DATE 9/26/15 \$ 85.20  
DOLLARS

PAY TO THE ORDER OF THE AGENTS  
ELIZABETH FIVE & 20  
PNC BANK

FOR ELIZABETH

*Gregory N Ford*

**PARKS AND RECREATION DEPARTMENT**  
**FY 2015/2016**  
**UNCOLLECTIBLE ACCOUNTS RECEIVABLE**

Fund	Cost Center	GL	GL Amount	Type of Service	Check Date	Check Total Amount	Ck#	NSF JE#	Name of User	Collection Efforts
<b>South Area - SAPO</b>										
0019		2020011	\$40.00	Teen Summer Camp	8/4/2010	\$40.00	n/a		Doc # 190008 Delgado 0846	Ms. Delgado's refund was enter into SAP under two different spellings of her last name. Her account was flagged on 08/06/2014.
0019	R30214	3472100	\$198.00	Viera Summer Camp	06/25/12	\$198.00	1063	273094	Cornelius Freeman	By Phone: 07/11/12, 07/13/12, and 07/16/12. Email: 08/21/12. Certified Letter(s) Mailed: 09/21/12 - two addresses, both return to sender on 10/15/12 and 10/24/12. Worthless Check Affidavit filed on 11/01/13. State Attorney's Office indicated that Mr. Freeman has not been served due to invalid addresses-summons recalled, case still open. E-Mail received from 10/20/15. Household in system has been flagged and no other transactions can be made until NSF is paid.
0019	R30214	3472100	\$145.30	Rodes Teen Camp	07/14/14	\$145.30	1075	290622	Kristin Libs/Wealth Management Consultants	By Phone: 07/30/14, 07/31/14, 08/08/14, 08/20/14 and 09/26/14. By Email: 08/21/14. Certified Letter(s) Mailed: 10/16/15 - return to sender invalid address. Household in system has been flagged and no other transactions can be made until NSF is paid.
0019	R30214	3472100	\$395.50	Viera Winter Camp	12/17/14	\$395.50	595	294423	Kellie H. Stein	By Phone: 01/12/15, 01/12/15, 01/20/15, 01/22/15, 01/28/15, 01/30/15, and 03/26/15. Certified Letter(s) Mailed: 10/16/15 - Signed receipt was return to office 10/26/15, but signature is not legible. Household in system has been flagged and no other transactions can be made until NSF is paid.
0019	R30214	3472100	\$35.00	Swim Lessons/PBAC	04/18/15	\$35.00	1093	296931	Alexis M. Harrison	By Phone: 06/09/15, 06/15/15, 06/18/15, 06/22/15, 06/23/15, and 06/26/15. Certified Letter(s) Mailed: 2 letters, two different addresses 10/16/15 - Signed receipt was return to office 10/27/15, but signature is not legible. Return to sender second address 10/22/15. Household in system has been flagged and no other transactions can be made until NSF is paid.
0019	R30214	3472100	\$30.00	Viera Summer Camp	07/01/15	\$30.00	106	298131	Nicole Messer and Arthur Messer	By Phone: 3 calls 10/24/16. Certified Letter(s) Mailed: 2 letters, same address 10/04/15 by Eddie Boyd, 10/16/15 by Brenda Matthews - Signed receipt was return to office 10/27/15, signed by Nicole Messer and returned to office on 10/28/15 on the Certified Letter sent by Brenda. Household in system has been flagged and no other transactions can be made until NSF is paid.
0019	R30214	3472100	\$45.00	TWCC - Summer Camp	07/02/15	\$45.00	1155	298250	Diane Krause	By Phone: 07/21/15, 09/29/15, 10/22/15, and 11/09/15. Certified Letter(s) Mailed: 10/19/15 - Return to sender 11/18/15. Household in system has been flagged and no other transactions can be made until NSF is paid.
0019	R30214	3472100	\$77.50	Rodes Summer Camp	07/13/15	\$77.50	453	298379	Mania D. Shiflett	By Phone: 07/30/15, 08/04/15, and 08/06/15. Certified Letter(s) Mailed: 10/19/15 - Return to sender 11/13/15. Household in system has been flagged and no other transactions can be made until NSF is paid.
0019	R30214	3472100	\$103.00	Rodes Summer Camp	07/27/15	\$103.00	1152	298493	Adam F. Nappa and Hallina A. Nappa	By Phone: 08/03/15, 08/06/15, and 08/06/15. Certified Letter(s) Mailed: 10/19/15 - Return to sender 11/09/15. Closed Bank Account. Household in system has been flagged and no other transactions can be made until NSF is paid.

0019

\$1,059.30

\$1,059.30 Fund Total

Household Primary Person Information

Household: **Callahan** Category: **Resident** Status: **Adult**

First Name: **Jason** Last Name: **Callahan**

Address: **220 Riverside Avenue**

City: **LA JOLLA** State: **CA** Zip Code: **92035**

Country: **USA** First Phone Number: **619-451-1921**

Phone Number 1: **619-451-1921** Phone 1 Extension: **None** Phone 1 Type: **Home Phone**

Phone Number 2: **None** Phone 2 Extension: **None** Phone 2 Type: **None**

- Save
- Cancel
- Previous
- Next
- View Details
- Email User Name
- Send Open Sessions
- Print

Additional Family Members

First Name: **Jason** Last Name: **Callahan**

Gender: **Male**

Birthdate: **12/12/1970** Age: **34**

Primary Email Address: **None** Selected Gender: **Male**

Relationship: **None** Features: **None**

Member Details: **View Photo** **Get Xref**

Additional Family Members

**Add New Member** **Add Existing Member**

Jessica Delgado

Miscellaneous Info

Creation Date

Creation Time

Creation User Name

Creation Product

0

0

SM

Ref:ar

Features

PN

Ticker Code

(1) year teens classes programs

+

↑

Ticker Text

Customer owes \$40. BJA 5/6/14

Customer received two refunds for Week 3 Summer Camp 2010 and cashed both checks. Customer owes BCPN \$40 if they register or rent from us again.

Comment Text



**BREVARD COUNTY**  
BOARD OF COUNTY COMMISSIONERS



**SOUTH AREA PARKS AND RECREATION  
NSF CHECK LOG**

Date Received: 7/10/12  
 Name on Check: Cornelius Freeman  
 Address on Check: 111 E. Washington St., Unit 2112  
Orlando, FL 32801  
 Telephone # on Check: \_\_\_\_\_  
 Returned Check #: 1063  
 Check Amount: 198.00 NSF Fee: 30.00 Total Due: 228.00  
 Date of Check: 6/25/12  
 Original Receipt #: 203260  
 Financial Institution: Regions Bank  
 Facility where accepted: Vera CC Summer Camp

Attempts to contact:

	Date	Time	Phone#	Employee	Response
	7/11	10am	(407) 384-9845	Kristin	left message - been disconnected from
2	7/13	10 <sup>30</sup> am	"	"	"
3	7/16	9 <sup>30</sup> am	"	"	"

8/21/12 1:45 PM

Date Certified Letter Mailed: 9/24/12 - Two different addresses →  
 Certified Letter/Return Receipt: 7010 2780 0001 9674 9263  
7010 2780 0001 9674 9270  
 Comments: \_\_\_\_\_  
 Date Returned to Accountant: \_\_\_\_\_

## Notice of Returned Item

Date Returned: 7/6/12  
Department: Parks/Rec South  
Name: Cornelius Freeman  
Check Number: 1063  
Check Amount: 198.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 273094 \_\_\_\_\_ was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate Fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CRs, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,  
Lisa Browning  
County Finance

**RECEIVED**

JUL 10 2012

PARKS AND RECREATIONS  
SOUTH SERVICE AREA

0076 17 2011  
99001429  
This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-D  
CLOSED ACCOUNT

2102/92/90 C25T20TE90J  
21T29E92

CORNELIUS FREEMAN  
111 E Washington St  
Unit 2112  
Orlando, FL 32801

203260  
88

1063  
87-1/640

01/25/12 DATE

PAY TO THE  
ORDER OF

BCPR

\$ 198.00

One Hundred Ninety Eight

DOLLARS

REGIONS

FOR Summer Camp

*[Signature]*

Payable Date

VRCC Wk. 5 - 2 kids

Gave to Kristin

**Mathews, Brenda J**

---

**From:** Mathews, Brenda J  
**Sent:** Tuesday, August 21, 2012 2:06 PM  
**To:** 'cornelius.freeman@bankofamericaMerchant.com'  
**Subject:** Returned Check Brevard County Parks & Rec

Good Afternoon Mr. Freeman,

This is a follow up to my email of 8/13/12. I would like to talk to you regarding a returned check with an outstanding balance of \$228 still owed to Brevard County Parks & Recreation. If I don't hear from you we will begin the collection process for this worthless check. I would like to resolve this matter with you personally without involving the courts, so please consider this my final attempt to do so.

Please contact me by email or a phone call no later than 5:00 p.m. Friday, August 31<sup>st</sup>, 2012.

Thank you,

Brenda Mathews

*Brenda Mathews, Area Finance Manager  
Brevard County Board of County Commissioners  
Parks & Recreation South Area  
1515 Sarno Road, Bldg. A  
Melbourne, FL 32935  
Phone: (321) 255-4400  
Fax: (321) 255-4422*

CERTIFIED MAIL

September 21, 2012

Cornelius Freeman  
1701 Meeting Place #217  
Orlando, FL 32814

Re: Check Number 1063

Dear Mr. Freeman;

You are hereby notified that your check, numbered 1063, in the face amount of \$198.00, issued by you on 6/25/12, drawn upon Regions Bank and payable to Brevard County Parks & Recreation has been dishonored.

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of such check, plus a service charge of \$30.00, the total amount due being \$228.00. Unless this amount is paid in full within the time specified above, the dishonored check and all other available information relating to this incident will be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50.00, together with the amount of the check, a service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

In addition, no member of your family may attend any Brevard County Parks and Recreation program or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews, if you wish to discuss this matter.

Sincerely,

Greg Minor  
South Area Parks Operations Manager

GM/bjm

CERTIFIED MAIL

September 21, 2012

Cornelius Freeman  
111 E. Washington St.  
Unit 2112  
Orlando, FL 32801

Re: Check Number 1063

Dear Mr. Freeman;

You are hereby notified that your check, numbered 1063, in the face amount of \$198.00, issued by you on 6/25/12, drawn upon Regions Bank and payable to Brevard County Parks & Recreation has been dishonored.

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of such check, plus a service charge of \$30.00, the total amount due being \$228.00. Unless this amount is paid in full within the time specified above, the dishonored check and all other available information relating to this incident will be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50.00, together with the amount of the check, a service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

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Sincerely,

Greg Minor  
South Area Parks Operations Manager

GM/bjm

7010 2780 0001 9674 9270

**U.S. Postal Service**  
**CERTIFIED MAIL RECEIPT**  
 (Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at [www.usps.com](http://www.usps.com).

<b>OFFICIAL USE</b>	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
 Date  
**SEP 25 2012**

Sent To  
 Street, Apt. No.,  
 or PO Box No.  
 City, State, ZIP+4  
 PS Form 3800, 4/08

**Cornelius Freeman**  
**111 E. Washington St.**  
**Unit 2112**  
**Orlando, FL 32801**

7010 2780 0001 9674 9253

**U.S. Postal Service**  
**CERTIFIED MAIL RECEIPT**  
 (Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at [www.usps.com](http://www.usps.com).

<b>OFFICIAL USE</b>	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$

Postmark  
 Date  
**SEP 26 2012**

Sent To  
 Street, Apt.  
 or PO Box  
 City, State  
 PS Form

**Cornelius Freeman**  
**1701 Meeting Place #217**  
**Orlando, FL 32814**

**WEST MELBOURNE BRANCH, USPS**  
**MELBOURNE, Florida**  
 329049998  
 1169181479 -0096  
 (321)733-1036  
 09/25/2012 10:49:26 AM

Product Description	Sales Receipt Sale Qty	Unit Price	Final Price
ROCKLEDGE FL 32955 Zone-1 First-Class Letter			\$0.45
0.60 oz.			
Expected Delivery: Wed 09/26/12			
Return Rcpt (Green Card)			\$2.35
Certified			\$2.95
Label #:	70102780000196749256		
Issue PVI:			\$5.75

ORLANDO FL 32814 Zone-1 First-Class Letter			\$0.45
0.50 oz.			
Expected Delivery: Wed 09/26/12			
Return Rcpt (Green Card)			\$2.35
Certified			\$2.95
Label #:	70102780000196749263		
Issue PVI:			\$5.75

ORLANDO FL 32801 Zone-1 First-Class Letter			\$0.45
0.50 oz.			
Expected Delivery: Wed 09/26/12			
Return Rcpt (Green Card)			\$2.35
Certified			\$2.95
Label #:	70102780000196749270		
Issue PVI:			\$5.75

**Total:** \$17.25

**Paid by:**  
 Cash \$22.25  
 Change Due: -\$5.00

\*\*\*\*\*  
 BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.  
 \*\*\*\*\*

**BREVARD County**  
 BOARD OF COUNTY COMMISSIONERS  
 PARKS & RECREATION  
 SOUTH AREA PARK OPERATIONS  
 1515 Sarno Road, Bldg. A  
 Melbourne, FL 32935



**RECEIVED**

OCT 15 2012

**PARKS AND RECREATIONS  
 SOUTH SERVICE AREA  
 RETURN RECEIPT  
 REQUESTED**

7010 2780 0001 9674 9270



**CERTIFIED MAIL**

FREE11\* 328014201 1911 41 10/06/12  
 FREEMAN  
 MOVED LEFT NO ADDRESS  
 UNABLE TO FORWARD  
 RETURN TO SENDER

*(Handwritten mark)*

U.S. POSTAGE  
 MELBOURNE, FL 32904  
 SEP 29 2012  
 \$5.75  
 00054957-11

328014

**BREVARD County**  
 BOARD OF COUNTY COMMISSIONERS  
 PARKS & RECREATION  
 SOUTH AREA PARK OPERATIONS  
 1515 Sarno Road, Bldg. A  
 Melbourne, FL 32935  
**RECEIVED**



OCT 24 2012

**PARKS AND RECREATIONS  
 SOUTH SERVICE AREA**

**RETURN RECEIPT  
 REQUESTED**

*Handwritten: 2/12/12*

7010 2780 0001 9674 9283



**CERTIFIED MAIL**

3rd NOTICE  
 2nd NOTICE  
 REQUIRED  
*Handwritten: 9-26*  
*Handwritten: 10-11*

**Cornelius Freeman**  
 170 NIXIE  
 337  
 RETURN TO SENDER  
 UNABLE TO FORWARD  
 RC: 32935  
 02 10/20/12

U.S. POSTAGE  
 MELBOURNE, FL 32904  
 SEP 29 2012  
 \$5.75  
 00054957-11

3281455615 H02

10/10/12

OFFICE OF THE STATE ATTORNEY  
EIGHTEENTH JUDICIAL CIRCUIT OF FLORIDA  
BREVARD AND SEMINOLE COUNTIES

PHIL ARCHER  
STATE ATTORNEY



Reply to: Viera

Viera Office  
2725 Judge Fran Jamison Way  
Bldg. D  
Viera, FL 32940  
(321) 617-7510

Titusville Office  
400 South Street  
Suite D  
Titusville, FL 32780  
(321) 264-6933

Melbourne Office  
51 South Nieman Avenue  
Melbourne, FL 32901  
(321) 952-4617

Seminole County Office  
P.O. Box 8006 • 101 Bush Blvd  
Sanford, FL 32772-8006  
(407) 685-6000

Seminole Juvenile Center  
100 Bush Blvd.  
Sanford, FL 32773  
(407) 685-5454

May 15, 2014

RECEIVED

Brevard County Parks & Recreation - Melbourne  
1515 Sarno Road  
Building A  
Melbourne, FL 32935

MAY 20 2014  
PARKS AND RECREATIONS  
SOUTH SERVICE AREA

Re: State of Florida vs. CORNELIUS LAMONTE FREEMAN  
Case No.: 14-05830-MMA

Dear Brevard County Parks & Recreation - Melbourne:

As a victim of crime, it is important for you to understand your rights. Your right to know what is happening with your case is one of the most important. In order to protect your rights we must be able to contact you. Please notify our office of changes in your address or phone number.

The following is noteworthy information about your case. The Paralegal who will assist you is **Cheryl Keppen**. She may be reached at phone number (321) 617-7550 or email at **CKEPPEN@SA18.ORG**

You have the right to submit a Victim Impact Statement (VIS). This statement informs our office how this crime has affected you. You can locate the form and the Now What Happens Brochure on our website. To complete the VIS, please follow the directions below.

Please go to <http://www.sa18.state.fl.us>. Click on **Publications/Forms**, and then click on **Victim Witness Services**. Scroll down to the **Business Victim Impact Statement**. We ask that you complete the form and submit it within ten (10) days. Please keep this letter for your records. It contains information you will need to complete your VIS. Case status information is available to you on the Brevard County Clerk's Office website located at <http://web2.brevardclerk.us>.

If you have any questions, please contact your victim advocate.

Sincerely,

PHIL ARCHER  
STATE ATTORNEY

By: Lisa De Anda  
Lisa De Anda, Coordinator  
Victim Service



# WORTHLESS CHECK PROGRAM

State Attorney Norman R. Wolfinger  
Copy

State Attorney Norman R. Wolfinger  
Eighteenth Judicial Circuit

Brevard County:  
2725 Judge Fran Jamieson Way  
Building D  
Viera, FL 32940  
(321) 617-7550

Seminole County:  
P.O. Box 8006  
Sanford, FL 32772  
(407) 665-6127

## Worthless Check Affidavit

**Step 1**  
Confirmation  
Eligibility

The following types of checks are ineligible for the program:

- Two-party checks
- Credit card checks
- Checks passed outside of your county
- Partially re-paid checks
- Post/pre-dated or altered checks
- Checks which are repayment of a loan or civil contract agreement
- Fraudulent or stamped lost/stolen/forged
- Checks you agree to hold before depositing

**Step 2**  
Victim  
Information

Victim/Merchant Name: Brevard County Parks & Recreation, South Area  
 Contact Name: Ms. Brenda Mathews Title: Finance Manager  
 Victim Contact Information: Email: brenda.mathews@brevardcounty.us  
 Phone: (321) 255-4400 Fax: (321) 255-4422  
*Email, phone and fax are required for acknowledgement receipt of check and/or program communication*  
 Address: 1515 Sarno Rd., Bldg A City: Melbourne State: FL Zip: 32935  
 Please indicate the county where the check was accepted:  Brevard County  Seminole County

**Step 3**  
Check  
Writer  
Information

Check Writer's Name: Cornelius Freeman  
 Address: 111 E. Washington St, Unit 212  
 City: Orlando State: FL Zip: 32801  
 Home Phone: (407) 324-9845 Other Phone: ( )  
 Driver's License Number/Other ID #: F655-112-77-203-0  
 State: FL Date of Birth: 6/13/77 Race: Black

*Written notice must be sent to recover the bad check(s) in question. If no attempt has been made, the check is not eligible for prosecution. (See courtesy notice on back.)*

**Step 4**  
Check  
Information

Check #	Date Passed	Amount	Name of Person Accepting Check <small>(if no longer employed, please list manager)</small>	What was Check for? <small>(Rent, Cash, Services, Goods)</small>	Can Person ID Check Writer?
<u>1063</u>	<u>6/25/12</u>	<u>198.00</u>	<u>Kristin Swenson</u>	<u>Summer Camp</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Address where the check was accepted (if different than in Step 2): Viera Reg Comm Ctr, 2300 Judge Fran Way  
 City: Viera State: FL Zip Code: 32940

**Step 5**  
Victim  
Verification  
Sign & Date

I will not accept direct payment from the check writer after filing this report. Please refer check writer to the Office of the State Attorney.  
 I understand that the check writer has the option to dispute this claim in writing with the Office of the State Attorney.  
 If this affidavit is not completely filled out, it will prevent or delay this case from moving forward and/or for prosecution review.  
 I attest that I have sent notice to the check writer and after 15 days it remains unpaid.  
 I have reviewed the filing instructions and I hereby affirm and attest under penalty of perjury, that all information provided on this affidavit is true to the best of my knowledge.

Signature of Person Filing (Required): Brenda Mathews Print Name of Person Filing: Brenda Mathews Date Filed: 10/15/13

**Step 6**  
Affidavit  
of Filing

I (name of person completing affidavit) Brenda Mathews do hereby swear or affirm that I sent the statutorily required notice to (name of check writer) Cornelius Freeman at (address mailed to) 1701 Meeting Place # 217, \*  
Orlando, FL 32814 on (date letter mailed) Sept 25, 2012 by first class United States Mail.  
 Signature of Person Completing Affidavit: Brenda Mathews  
 Sworn to and subscribed before me this 29 day of October, 2013  
 Signature of Notary Public: Bernice M. Carter Notary Seal:

\* and 111 E. Washington St., Unit 212  
Orlando, FL 32801



Staple original or bank-generated substitute check here.

**Mathews, Brenda J**

---

**From:** Mathews, Brenda J  
**Sent:** Tuesday, October 20, 2015 12:34 PM  
**To:** 'ckeppen@SA18.org'  
**Subject:** Case No. 14-05830-MMA

Good afternoon Cheryl Keppen;

I would like an update on Case No.: 14-05830-MMA, State of Florida vs. Cornelius Lamonte Freeman. It was referred to the State Attorney's office on 11/1/13 for collection. The last communication I received on this was on May 15, 2014.

The amount is outstanding on our books and I was wondering if I should just write it off, or if the State is still attempting to collect on this NSF Check. I appreciate any information you can give me on this case.

Thank you,

Brenda Mathews

**Brenda Mathews**

**South Area Finance Manager**  
Brevard County Parks & Recreation  
South Area Parks Operations  
1515 Sarno Road, Building A  
Melbourne, FL 32935  
Phone: 321-255-4400  
Fax: 321-255-4422  
Email: [brenda.mathews@brevardparks.com](mailto:brenda.mathews@brevardparks.com)  
Website: [www.brevardparks.com](http://www.brevardparks.com)

*He is deceased. Can't get a good address  
On him, he was jumping around 50  
The summons has info recalled.  
Case is still open - sent it over to  
criminal. The violation is a felony  
Call me back -*

"Have patience. All things are difficult before they become easy." Saadi



The comments and opinions expressed herein are those of the author of this message and may not reflect the policies of the Brevard County Board of Commissioners.



email: admin@wmcalle.net  
 (202) 559-7951  
 wmcadmin@wmcalle.net

SOUTH AREA PARKS AND RECREATION

NSF CHECK LOG

Oct. 2015 304 Swallowtail Ln.  
 Sebastian, FL 32958  
 HH - 71426

Date Received: 7/14/14

Name on Check: Kristin Litts

Address on Check: ~~4100 N. Wickham Rd STE-107A-1~~  
~~Melbourne, FL 32935~~

Telephone # on Check: \_\_\_\_\_

Returned Check #: 1075

Check Amount: \$145.30 NSF Fee: 30.00 Total Due: \$175.30

Date of Check: 7/14/14

Original Receipt # 345034

Financial Institution: PNC Bank

Facility where accepted: Redes Park Community Center

Attempts to contact:

	Date	Time	Phone#	Employee	Response
1	7/30/14	1:20 pm	(1770) 766-9671	DAVE	Mail Box is Full Unable to leave message.
2	7/31/14	11 am	—	DAVE	Mrs. Kristin Litts Returned my phone call and said she would make good on NSF Check on Friday. Said she had Facebook acct. by the way.
3	8/8/14	9:37 Am	(1770) 766-9671	DAVE	Called and left message. She never came in to pay.

4. 8/20/14 4:00 pm 220-0865 Brenda

Date Certified Letter Mailed: \_\_\_\_\_  
 Certified Letter/Return Receipt: \_\_\_\_\_

Comments: 8/21/14 - sent email to Kristin Litts -  
9/26/14 - Called, left message. 220-0865

Date Returned to Accountant: 8/20/14

about NSF again. called, spoke to son, he gave me her cell phone#. Called - mailbox full - could not leave msg.

## Notice of Returned Item

Date Returned: 7/29/14

Department: Parks/Rec South

Name: Kristin Litts/Wealth Management Consultants

Check Number: 1075

Check Amount: 145.30

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 290622 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate Fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CRs, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,  
Lisa Browning  
County Finance

RECEIVED  
PARKS AND RECREATION  
SOUTH SERVICE AREA

RECEIVED

\*063172152\*  
07/23, 2014  
99002078

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-B  
UNCOLLECTED FUNDS HOLD

# UNCOLLECT HOLD

4102/41/40 07/17/2014  
28092623  
E292092

#14 71426 345024 1076

KRISTIN M LITTS JD LLM LLC DBA  
WEALTH MANAGEMENT CONSULTANTS  
4100 N WICKHAM RD STE 107A-1  
MELBOURNE, FL 32938-2400

Date: 7-14-14

Pay to the Order of: BCPR \$ 145.30

One hundred forty-five and 30/100 Dollars

PNC BANK  
PNC BANK, N.A. 001

For: \_\_\_\_\_

## SUNTRUST BANK

1-800-786-8787

Date: Jul 23, 2014 Advice D-101162

Acct: 175/47000331058

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.

Service Charge Total: Analysis

2014 JUL 28 PM 1:00

SEQ #	ITEM	AMOUNT
99002138		10.00
99002151		60.00
99002078		146.30

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

3 Items charged totaling \$205.30

Advice Total \$205.30

**Mathews, Brenda J**

---

**From:** Mathews, Brenda J  
**Sent:** Thursday, August 21, 2014 10:19 AM  
**To:** 'wmcadmin@wmcllc.net'  
**Cc:** McGovern, Dave  
**Subject:** Returned Check to Brevard County Parks & Recreation

Good morning Kristin,

I am writing to you concerning your check #1075, drawn on PNCBank, dated 7/14/14 in the amount of \$145.30. The check was returned by our bank due to an Uncollect Hold on your account. Because of this returned check, the charges for Week 7 Teen Camp and t-shirt fees remain unpaid.

The staff at Rodes Park have made three attempts to contact you. According to their records, on 7/31/14 you called the community center and said you would make restitution for the returned check on 8/1/14, but the amount remains unpaid. According to them, you indicated that you had some fraudulent activity on your account that caused the funds hold, that caused the check to be returned. If that is the case, I'd be happy to talk to you about what we can do to work with you in that case.

Brevard County Board of County Commissioners makes every effort to collect on returned checks, including turning over documents to the State Attorney for collection. I don't want to see this collection progress to that level, so I am asking that you contact me as soon as possible so we can talk about these circumstances. I am available from 8:00 – 5:00 p.m., Monday through Friday at the phone number below. Please give me a call.

Thanks, and I look forward to hearing from you.

Brenda Mathews

*Brenda Mathews, Area Finance Manager  
Brevard County Board of County Commissioners  
South Area Parks & Recreation  
1515 Sarno Road, Bldg A  
Melbourne, Florida 32935  
Phone: 321-255-4400  
Fax: 321-255-4422*



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations  
1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 16, 2015

Kristin Litts  
304 Swallowtail Ln.  
Sebastian, FL 32958

Dear Ms. Litts;

You are hereby notified that your check, numbered 1075, in the face amount of \$145.30, issued by you on 7/14/14, drawn on PNC Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$30.00 NSF fee has been assessed per County policy. This check was for payment for John LaCrosse, week 7 Teen Camp, Rodes Park. **The total you owe for this returned check is \$175.30.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$173.30. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

In addition, **no member of your family may attend any Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews, if you wish to discuss this matter.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm



BOARD OF COUNTY COMMISSIONERS

**Parks and Recreation Department  
South Area Parks Operations**

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 30, 2015

Kristin Litts  
3904 Peacock Drive  
Melbourne, FL 32904

Dear Ms. Litts;

You are hereby notified that your check, numbered 1075, in the face amount of \$145.30, issued by you on 7/14/14, drawn on PNC Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$30.00 NSF fee has been assessed per County policy. This check was for payment for John LaCrosse, week 7 Teen Camp, Rodes Park. **The total you owe for this returned check is \$175.30.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$173.30. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

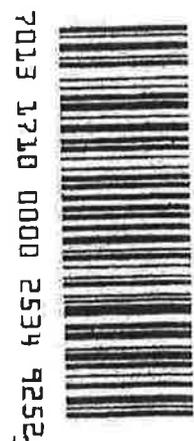
In addition, **no member of your family may attend any Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews, if you wish to discuss this matter.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm

**BREVARD** county  
 BOARD OF COUNTY COMMISSIONERS  
 PARKS & RECREATION  
 SOUTH AREA PARK OPERATIONS  
 1515 Sarno Road, Bldg. A  
 Melbourne, FL 32955



RETURN RECEIPT  
 REQUESTED

**U.S. Postal Service™**  
**CERTIFIED MAIL™ RECEIPT**  
 (Domestic Mail Only; No Insurance Coverage Provided)  
 For delivery information visit our website at www.usps.com®  
 SEBASTIAN, FL 32958

Postage	\$2.80	0461 06 OCT 13 2015 Postmark Here
Certified Fee	\$0.00	
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$6.74	10/20/2015

2526 4E52 0000 DTLT ETOL

Sent by \_\_\_\_\_  
 Shown or PO \_\_\_\_\_  
 City \_\_\_\_\_  
 PS Fee \_\_\_\_\_  
 Instructions \_\_\_\_\_

Kristin Litts  
 304 Swallowtail Ln.  
 Sebastian, FL 32958

3295852 FOR

*Handwritten signature/initials*

Kristin Litts  
 304 Swallowtail Ln.  
 Sebastian, FL 32958

-----  
 EAU GALLIE  
 681 SAINT CLAIR ST  
 MELBOURNE  
 FL  
 329359998  
 1157990461  
 10/20/2015 (800)275-8777 2:42 PM  
 -----

Product Description	Sale Qty	Final Price
First-Class Mail Letter (Domestic) (SEBASTIAN, FL 32958) (Weight:0 Lb 0.50 Oz) (Expected Delivery Day) (Thursday 10/22/2015)	1	\$0.49
Certified Mail (USPS Certified Mail #) (7013171000025349252)	1	\$3.45
Return Receipt (USPS Return Receipt #) (9590952106150250321090)	1	\$2.80



**SOUTH AREA PARKS AND RECREATION  
NSF CHECK LOG**

Date Received: \_\_\_\_\_

Name on Check: Kellie Stein

Address on Check: 1515 Knoll Ridge  
Melbourne, FL 32940

Telephone # on Check: \_\_\_\_\_

Returned Check #: 595

Check Amount: \$395.00      NSF Fee: \$40.00      Total Due: \$435.00

Date of Check: 12/17/14

Original Receipt # \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Facility where accepted: Viera Community Center

Attempts to contact:

	Date	Time	Phone#	Employee	Response
1	1/12/15	10:15 AM	225-235-7096	Randy Detwiler	Answered, will be by to pay - no payment received as of 1/30/15
2	1/12/15	2:00 pm	Email	Randy	No Reply Back
3	1/20/15	9:45 AM	225-	Randy	Left voice mails, no return calls
	1/22/15	11:50 AM	235-7096		
	1/28/15	2:00 PM			

1/30/15 9:00 757-8686 x 117  
Date Certified Letter Mailed: \_\_\_\_\_

Spoke to her, she said she would pay next Wed. 2/4/15. <sup>at 5:00</sup> Said her husband took the kids out of camp + out of state + divorced. Check since they didn't attend.

Certified Letter/Return Receipt:

3/26/15 - called work phone - no longer works there, left message on cell phone

Date Returned to Accountant: \_\_\_\_\_

**Notice of Returned Item**

Date Returned: 1/6/15

Department: Parks/Rec South

Name: Kellie Stein

Check Number: 595

Check Amount: 395.50

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 294423 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 40.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equal \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

**RECEIVED**

2015

PARKS / RECREATION  
SOUTH DEPARTMENT AREA

\*063102152\*  
12/29/2014  
94000310

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

12/29/2014 12:17:14  
063102152

NSF

25/235-7646  
KELLIE H STEIN  
5908 Stunberg Court # 1515 Knoll Ridge  
Baton Rouge, LA 70816 Melbourne FL 32940 12.17.14

595  
\$4.95/MSA

PAY TO THE ORDER OF BCEP \$ 395.50  
DATE

Three hundred ninety-five and 50/100

REGIONS  
FOR Dorian & Dore Stein

*[Signature]*

DOLLARS

SUNTRUST BANK

1-800-786-8787

Date: Dec 29, 2014 Advice D-100797

The following deposited check(s) were returned to SunTrust. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

Acct: 175/47000331058

2015 JAN -2 PM 1:34

FINANCE DEPT

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

SEQ # ITEM AMOUNT  
99000310 395.50

1 Item charged totaling \$395.50  
Advice Total \$395.50



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 16, 2015

Kellie H. Stein  
1515 Knoll Ridge  
Melbourne, FL 32940

Dear Ms. Stein;

You are hereby notified that your check, numbered 595, in the face amount of \$395.50, issued by you on 12/17/14, drawn on Regions Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$40.00 NSF fee has been assessed per County policy. This check was for payment for Rose Stein and Rowan Stein, Viera Regional Winter Camp Weeks 1 and 2. **The total you owe for this returned check is \$435.50.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$435.50. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

In addition, **no member of your family may attend any Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews, if you wish to discuss this matter.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm

EAU GALLIE  
681 SAINT CLAIR ST  
MELBOURNE  
FL

329359998  
1157990461

10/20/2015 (800) 275-8777 2:42 PM

First-Class 1 \$0.49

Letter (Domestic)

(MELBOURNE, FL 32940)

(Weight: 0 Lb 0.50 Oz)

(Expected Delivery Day)

(Thursday 10/22/2015)

Certified 1 \$3.45

(@USPS Certified Mail #)

(7013171000025349269)

Return 1 \$2.80

(@USPS Return Receipt #)

(9590952106150250321281)

**U.S. Postal Service<sup>SM</sup>**  
**CERTIFIED MAIL<sup>SM</sup> RECEIPT**

(Domestic Mail Only - No Insurance Coverage Provided)

For delivery information visit our website at [www.usps.com](http://www.usps.com)

MELBOURNE, FL 32940

Postage	\$3.45	0461
Certified Fee	\$2.90	06
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$6.74	

Sent to: Kellie H. Stein  
1515 Knoll Ridge  
Melbourne, FL 32940

10/20/2015

Postmark Here

**SENDER: COMPLETE THIS SECTION**

- Complete Items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print name and address on the front of the envelope.



1. Article Addressed to:  
  
Kellie H. Stein  
1515 Knoll Ridge  
Melbourne, FL 32940

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature: *[Handwritten Signature]*  Agent  Addressee

B. Received by (Printed Name): *[Handwritten Name]* C. Date of Delivery: 10-26

D. Is delivery address different from item 1?  Yes  No  
If YES, enter delivery address below:

NOV - 2 2015

3. Service Type  
 Certified Mail<sup>SM</sup>  Priority Mail Express<sup>SM</sup>  
 Registered<sup>SM</sup>  Return Receipt for Merchandise<sup>SM</sup>  
 Insured Mail  Collect on Delivery

4. Restricted Delivery? (Extra Fee)  Yes

2. Article Number (Transfer from service label) 7013 1710 0000 2534 9269



10/2015 186 Bamboo Ave SE  
Palm Bay, FL  
32909

**SOUTH AREA PARKS AND RECREATION  
NSF CHECK LOG**

Date Received: \_\_\_\_\_

Name on Check: Alexis M Harrison

Address on Check: ~~169 Ulster Ct.~~ 342 Fluvia Ave.  
~~McDONALD, FL 32935-3425~~ Palm Bay, FL 32909

Telephone # on Check: \_\_\_\_\_

Returned Check #: 1093

Check Amount: \$35.00 NSF Fee: \$25.00 Total Due: \$60.00

Date of Check: 4/18/15

Original Receipt # 419394

Financial Institution: Bank of America

Facility where accepted: Palm Bay Aquatic Center

Attempts to contact:

	Date	Time	Phone#	Employee	Response
1	6/9/15	4:50 PM	321-266-4977	Liz Preston	Talked to Alexis, she said she would be in on Friday 6/12 to pay the \$60.00 in cash.
2	6/15/15	12:45 PM	321-266-4977	Liz Preston	left message / no answer
3	6/18/15	12:00	321-266-4977	Liz Preston	left message / no answer

Date Certified Letter Mailed: \_\_\_\_\_

Certified Letter/Return Receipt: \_\_\_\_\_

Comments: \_\_\_\_\_

Date Returned to Accountant: \_\_\_\_\_



Brevard County Board of County Commissioners - Parks & Recreation Department  
**Aquatics Program Enrollment**

# 12

Participant's First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Age \_\_\_\_\_ Birth Date \_\_\_\_\_  
 Parent/Guardian First Name Alexis Last Name MARRISON Primary Phone 321.261.4977  
 Address 372 Lucia Ave City Titusville Zip Code 32909 Email Lucy34@msn.com  
 Alternate phone # (321) 243 3510 Emergency Contact MARIA MARRISON Phone 321 243 3510

- |  |   |  |                                       |
|--|---|--|---------------------------------------|
| <input type="checkbox"/> Parent/tot (6-36 mos.)          | <input type="checkbox"/> Fundamental Skills Level 2 | <input type="checkbox"/> Rec Swim Team | <input type="checkbox"/> Lifeguarding |
| <input checked="" type="checkbox"/> Preschool (3-5 yrs.) | <input type="checkbox"/> Stroke Development Level 3 | <input type="checkbox"/> Adult         | <input type="checkbox"/> Guard Start  |
| <input type="checkbox"/> Intro to water Level 1          | <input type="checkbox"/> Stroke Improvement Level 4 | <input type="checkbox"/> Private       | <input type="checkbox"/> Other _____  |

Session: Date 4/28-5/2 Time 4:45  a.m.  p.m.  Mon-Thu  Mon & Wed  Tue & Thu  Sat

Lesson Fees: Preschool & Parent/Tot: \$35/each child All other levels: \$45/each child  
 Recreational Swim Team: \$90/1<sup>st</sup> child \$75/each add'l child Private: \$25/lesson (1/2 hour) LGT/WSI: \$250.00

Read carefully and answer all questions before signing:  
 I give my permission for release of photographs taken while participating in activities:  Yes  No  
 Does participant have a medical condition?  Yes  No Is participant taking any medications?  Yes  No  
 If so, please state \_\_\_\_\_ If so, please state \_\_\_\_\_

Having been informed of the activity to provide supervised recreation for children or myself, I the parents/guardians of the child named above do hereby give my/our approval in his/her participation in any and all of the activities. I do assume all risk and hazards incidental to the conduct of the activity. I do further hereby release and hold harmless Brevard County, its agents, and employees, the organization, and the sponsors, any and all of them, in case of injury to my/our child or me. I/we hereby waive all claims against the organizers, the sponsors or any of the supervisors appointed by them. I likewise release from responsibility any person transporting me/my child to or from the activities.

Signature of parent or guardian \_\_\_\_\_ Date 4/18/15

Payment Method: Make checks payable to: BCPR/PBAC  
 Cash  Check Number 1093  Credit V MC D Amount \$ 35.00 Driver's License \_\_\_\_\_  
Only if writing a check

6/11 4:30 PM  
Talked to Alexis. said she will be here on Friday 6/12 to pay the 60.00 in cash.

- 6/15 12:45 PM left message
- 6/18 12:00 left message again
- 6/22 1:00 PM left message
- 6/23 4:55 PM left message
- 6/26 4:25 PM left message

Y  
N

**Notice of Returned Item**

05/08/15

Date Returned: 5/8/15

Department: Parks/Rec South

Name: Alexis Harrison

Check Number: 1093

Check Amount: 35.00

**RECEIVED**

MAY 12 2015

PARKS & RECREATION  
SOUTH SERVICE AREA

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 296931 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

\*063702152\*  
05/04/2015  
99000597

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

75237756  
5102/28/04/28/2015  
063702152

**NSE** 419394

**ALEXIS M HARRISON** 1093  
169 ULSTER CT  
MELBOURNE, FL 32935-3426

Date: **April 18, 2015** 1093  
FL 1679

Pay To The Order Of: **BCPR / PBAC** \$ **35.00**  
**Thirty Five Dollars**

**Bank of America**

ACH R/F 05100277  
For: **YEX M L S S O W S**

**SUNTRUST BANK**

1-800-786-8787  
Date: May 04, 2015 Advice D-100783

Acct: 175/47000331058

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

2015 MAY -8 PM 1:07

SEQ # ITEM AMOUNT  
89000597 35.00

FINANCE DEPT.

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1486  
TITUSVILLE FL 32781-1496

1 item charged totaling \$35.00

Advice Total \$35.00



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 16, 2015

Alexis M. Harrison - 1 of 2  
186 Bamboo Ave., S. E.  
Palm Bay, FL 32909

Dear Ms. Harrison;

You are hereby notified that your check, numbered 1093, in the face amount of \$35.00, issued by you on 4/18/15, drawn on Bank of America and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$25.00 NSF fee has been assessed per County policy. This check was for payment for swim lessons for Angel Wilson, 4/27/15 - 5/21/15, Palm Bay Aquatic Center. **The total you owe for this returned check is \$60.00.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$60.00. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

In addition, **no member of your family may attend swim lessons or any other Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews, if you wish to discuss this matter.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 16, 2015

Alexis M. Harrison  
342 Fluvia Ave. *2 of 2*  
Palm Bay, FL 32909

Dear Ms. Harrison;

You are hereby notified that your check, numbered 1093, in the face amount of \$35.00, issued by you on 4/18/15, drawn on Bank of America and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$25.00 NSF fee has been assessed per County policy. This check was for payment for swim lessons for Angel Wilson, 4/27/15 – 5/21/15, Palm Bay Aquatic Center. **The total you owe for this returned check is \$60.00.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$60.00. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

In addition, **no member of your family may attend swim lessons or any other Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

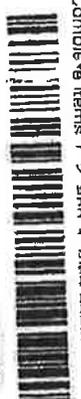
Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews, if you wish to discuss this matter.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm

**SENDER COMPLETE THIS SECTION**

Complete items 1, 2 and 3 above and attach to the back of the envelope or use this piece, or on the front if space permits.



1. Article Addressed to:

Alexis M. Harrison  
 342 Fluvia Ave.  
 Palm Bay, FL 32909

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  Agent  
 B. Received by (Printed Name)  Address:  
 C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below.  No

3. Service Type  
 Certified Mail®  Priority Mail Express™  
 Registered  Return Receipt for Merchandise  
 Insured Mail  Collect on Delivery  
 4. Restricted Delivery? (Extra Fee)  Yes

2. Article Number (Transfer from service label) 7013 1710 0000 2534 9276  
 PS Form 3811, July 2013 Domestic Return Receipt

**U.S. Postal Service™  
 CERTIFIED MAIL™ RECEIPT**  
 (Domestic Mail Only; No Insurance Coverage Provided)  
 For delivery information visit our website at www.usps.com  
 PALM BAY, FL 32909

Postage	\$2.45	\$2.80
Certified Fee	\$0.00	\$0.00
Return Receipt Fee (Endorsement Required)	\$0.00	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00	\$0.00
<b>Total Postage &amp; Fees</b>	<b>\$2.45</b>	<b>\$6.74</b>

0461 06  
 10/20/2015  
 Postmark Here

Sent To Alexis M. Harrison  
 342 Fluvia Ave.  
 Palm Bay, FL 32909

First-Class Mail Letter (Domestic) (PALM BAY, FL 32909) (Weight: 0 Lb 0.60 Oz) (Expected Delivery Day) (Thursday 10/22/2015)	1	\$0.49
Certified (USPS Certified Mail #) (7013171000025349276)	1	\$3.45
Return Receipt (USPS Return Receipt #)	1	\$2.80

9425 4E52 0000 0T1T ETD2

7013 1710 0000 2534 9283

Send To  
 Street, Apt.  
 or PO Box  
 City, State

PS Form 3849

Alexis M. Harrison  
 186 Bamboo Ave., S.E.  
 Palm Bay, FL 32909

Postage	\$3.45	0461
Certified Fee	\$2.80	06
Return Receipt Fee (Endorsement Required)	\$0.00	
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$6.74	

10/20/2015

OCT 20 2015

**U.S. Postal Service™**  
**CERTIFIED MAIL™ RECEIPT**  
*(Domestic Mail Only; No Insurance Coverage Provided)*

For delivery information visit our website at [www.usps.com](http://www.usps.com)  
 PALM BAY, FL 32909

First-Class Mail Letter (Domestic) (PALM BAY, FL 32909) (Weight: 0 Lb 0.50 Oz) (Expected Delivery Day) (Thursday 10/22/2015)  
 Certified (USPS Certified Mail #) (7013171000025349283) \$3.45  
 Return Receipt (USPS Return Receipt #) (9590952106150250321257) \$2.80

**CERTIFIED MAIL™**



7013 1710 0000 2534 9283



1000



329

**BREVARD County**  
 BOARD OF COUNTY COMMISSIONERS

PARKS & RECREATION  
 SOUTH AREA PARK OPERATIONS  
 1515 Sarno Road, Bldg. A  
 Melbourne, FL 32935



OCT 28 2015

10/22  
 10/21  
 UTC

Alexis M. Harrison  
 186 Bamboo Ave., S. E.  
 Palm Bay, FL 32909

RETURN RECEIPT REQUESTED

NOV 23 10 00 AM '15

NOT POSTAL SERVICE PROPERTY AS ADDRESSED UNABLE TO FORWARD

POSTAGE WILL BE PAID BY ADDRESSEE

NOV 23 10 00 AM '15

**SOUTH AREA PARKS & RECREATION  
NSF CHECK LOG**

Date Received: 07/13/15  
 Name on Check: Arthur Messer & Nicole E. Messer  
 Address on Check: P.O. Box 564  
Melbourne, Fla. 32902-0564  
 Telephone # on Check: —  
 Returned Check #: 106  
 Check Amount: 30.00  
 Date of Check: 07/01/15  
 Original Receipt #: 444813  
 Financial Institution: Sun Trust  
 Facility where accepted: Viera

**Attempts to contact:**

Date	Time	Phone #	Employee	Response
1. 10/24/16	11:17am	(309) 453-4354	Suzy Milliken	- LMI
2. 10/24/16	11:20am	(614) 940-8225	Suzy Milliken	- individual hung up
3. 10/24/16	11:21am	(321) 259-6006	Suzy Milliken	- phone dis-connected

Date Certified Letter Mailed: 10/04/15 + 10/16/15  
 Certified Letter / Return Receipt: (10/16/15 Certified Letter) Returned 10/28/15

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date Returned to Accountant: Accountant called on 10/24/16

## Notice of Returned Item

Date Returned: 7/13/15

Department: Parks/Rec South

Name: Arthur and Nicole Messer

Check Number: 106

Check Amount: 30.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 298131 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00 ←

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061

Thank you,

Lisa Browning

County Finance

*Need a copy of  
NSF check  
log from  
Eddie - 2*

\*063102152\*  
07/07/2015  
99000601

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

5102/10/20 12512013001  
4694120E

444813

106  
63-751/831 10985  
8979567040

7-1-15 DATE

ARTHUR MESSER  
NICOLE E MESSER  
PO BOX 684  
MELBOURNE, FL 32902-0564

PAY TO THE ORDER OF BCPR \$30.00

Thirty Dollars and 00/100 DOLLARS

FOR 1 Day Camp Nicole Messer

16

## 88366 Dup. ## 73084 Nicole Hess

**SUNTRUST BANK**

1-800-786-8787

Date: Jul 07, 2015 Advice D-100367

Acct: 175/47000331058

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

SEQ #	ITEM	AMOUNT
99000601		30.00

2015 JUL 13 11:59

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

1 Item charged totaling \$30.00

Advice Total \$30.00

Dup ## 73084  
Nicole Hess -  
from 2014 -  
Combiner ## 88366

No log



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

*Eddie's  
Letter*

CERTIFIED MAIL

September 4, 2015

Jerry Messer/Nicole Messer  
2289 September Street  
Melbourne, FL 32935

Dear Jerry & Nicole Messer;

You are hereby notified that your household #88366 still owes a balance of \$55.00 to Brevard County Parks & Recreation. This amount is for week 5 of 2015 Summer Camp at Wickham Park Main Pavilion for Alexis Hess.

Please remit your payment no later than October 15, 2015. Payment may be made at or mailed to the office of Brevard County Parks & Recreation, which is located at 1515 Sarno Road, Building A, Melbourne, FL 32935. Payment may be made by cash, money order, or cashier's check. You may make a credit/debit card payment over the phone by calling Eddie Boyd in Brevard County Parks & Recreation at (321) 255-4400.

Your household account will be blocked against any future registration of Brevard County programs or facilities until this amount is paid in full.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/eb



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations  
1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 16, 2015

Nicole E. Messer  
Arthur Messer  
2289 September St.  
Melbourne, FL 32935

Dear Nicole & Arthur Messer;

You are hereby notified that your check, numbered 106, in the face amount of \$30.00, issued by you on 7/1/15, drawn on Wells Fargo Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$25.00 NSF fee has been assessed per County policy. This check was for payment for Alexis Hess, Wickham Park Summer Camp, Week 5. **The total you owe for this returned check is \$55.00.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$55.00. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

In addition, **no member of your family may attend any Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews, if you wish to discuss this matter.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm





**SOUTH AREA PARKS AND RECREATION  
NSF CHECK LOG**

Date Received: 7/22/15  
 Name on Check: Diana Krause  
 Address on Check: 685 Loffler Circle, SE #102  
Palm Bay, FL 32909  
 Telephone # on Check: (321) 557-1174 phone # good  
 Returned Check #: 1155  
 Check Amount: 45.00 NSF Fee: 25.00 Total Due: \$70.00  
 Date of Check: 7/2/15  
 Original Receipt #: 445076  
 Financial Institution: USAA Federal Saving Bank  
 Facility where accepted: JWCC

Attempts to contact:

	Date	Time	Phone#	Employee	Response
1	7/21/15			P. BRINK	MRS. KRAUSE CALLED ME TO LET ME KNOW HER CHECK BOUNCED - PROMISED TO REPAY
2	9/29/15		(321) 557-1174	" "	N/A
3	10/22/15	4:30P	(321) 557-1174	" "	SPOKE TO MRS. KRAUSE & SHE SAID SHE WOULD TRY TO TAKE CARE OF IT -

Date Certified Letter Mailed: 10/20/15  
 Certified Letter/Return Receipt: \_\_\_\_\_  
 I TOLD HER THE AMOUNT OF NSF CHECK WAS \$70.00 + BALANCE OF HER ACCOUNT

Comments: Child/family is getting assistance from Students in Transition grant. Family may be homeless.

Date Returned to Accountant: \_\_\_\_\_

11/9/15 - called & said she was not working, but she will make ~~12/19/15~~ restitution by 12/19/15. She may send her son with the money since she can't drive. BSM

## Notice of Returned Item

Date Returned: 7/20/15

Department: Parks/Rec South

Name: Diana Krause

Check Number: 1155

Check Amount: 45.00

RECEIVED

JUL 22 2015

PAID & RECONCILIATION  
SOUTH SERVICE AREA

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 298250 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the fac

*Students in  
transition*

*\$25.50*

is greater

*Case Mandatory -  
did not pay*

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

\*053102152\*  
07/15/2015  
99001871

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

59102/20/20 251201E90J  
7446967

**SUNTRUST BANK**  
1-800-786-8787  
Date: Jul 15, 2015 Advice D-100205

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

BREVARD CO  
FINANCE DEPT.

1 Item charged totaling \$45.00  
Advice Total \$45.00

SEQ # ITEM AMOUNT  
99001871 45.00

2015 JUL 20 PM 12:10

Acct: 175/47000331058

44 58263

<b>DIANA KRAUSE</b> 606 LOFFLER CIR SE APT 102 PALM BAY, FL 32909 USA		445076 1155 31/03/2014
Pay to the Order of BCR Reef Whitlock Brewery June	7-2-15 Date	\$ 45.00 Dollars
USA FEDERAL SAVINGS BANK 10750 MADENOTT HWY SAN ANTONIO, TEXAS 78248-0948 210-498-6000 T 402-338-0724		
For: <i>[Signature]</i>		



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 19, 2015

Diana Krause  
685 Loffler Circle, S. E., Apt #102  
Palm Bay, FL 32909

Dear Ms. Krause;

You are hereby notified that your check, numbered 1155, in the face amount of \$45.00, issued by you on 7/2/15, drawn on USAA Federal Savings Bank and payable to Brevard County Parks & Recreation (Ted Whitlock Community Center) has been dishonored. In addition a \$25.00 NSF fee has been assessed per County policy. This check was for payment for M'ttyna Bastien, Ted Whitlock Summer Camp, Weeks 4 and 5. **The total you owe for this returned check is \$70.00.** In addition, there is an additional \$25.50 unpaid balance on your account, bringing the total amount you owe to \$95.50.

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$95.50. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

**In addition, no member of your family may attend any Brevard County Parks & Recreation program or reserve any of our facilities until this amount is paid in full.**

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. If you wish to discuss this matter, please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm

**BREVARD County**  
BOARD OF COUNTY COMMISSIONERS



PARKS & RECREATION  
SOUTH AREA PARK OPERATIONS  
1515 Sarno Road, Bldg. A  
Melbourne, FL 32935

**CERTIFIED MAIL™**



7013 1710 0000 2534 9313



1000



32908

U.S. POST  
PAID  
MELBOURNE  
32935  
OCT 20, 11  
AMOUNT  
**\$6.**  
R2304H10

*(Handwritten signature)*

Diana Krause  
685 Loffler Circle, S. E.  
Apt #102  
Palm Bay

NOV 18 2015

RETURN TO SENDER  
UNDELIVERED  
UNABLE TO FORWARD

32908 9313 0000 2534 1710

**U.S. Postal Service™  
CERTIFIED MAIL™ RECEIPT**  
*(Domestic Mail Only; No Insurance Coverage Provided)*

For caller information visit our website at [www.usps.com](http://www.usps.com)

MAIL BR177E-32907

Postage	\$3.40	0461
Certified Fee	\$2.80	06
Return Receipt Fee (Endorsement Required)	\$0.00	Postmark Here
Restricted Delivery Fee (Endorsement Required)	\$0.00	
Total Postage & Fees	\$6.20	10/20/2015

Sent to  
Street, Apt.  
or P.O. Box A  
City, State, ZIP+4

Diana Krause  
685 Loffler Circle, S. E.  
Apt #102  
Palm Bay, FL 32909

7013 1710 0000 2534 9313



**SOUTH AREA PARKS AND RECREATION  
NSF CHECK LOG**

Date Received: 7-29-15  
 Name on Check: Maria D. Shiflett HH 67970  
 Address on Check: 200 Olympic Way # 1  
Melbourne, FL 32901  
 Telephone # on Check: None  
 Returned Check #: 453  
 Check Amount: \$ 77.50 NSF Fee: 30.00 Total Due: \_\_\_\_\_  
 Date of Check: 7/13/15  
 Original Receipt # 449397  
 Financial Institution: PNC Bank  
 Facility where accepted: Rodeo Park CC - Summer Camp

Attempts to contact:

	Date	Time	Phone#	Employee	Response
1	7/30/15	10 AM	321-396-8177	DAVE	Talked with Ms. Shiflett said she wasn't paying & sending her child to <u>not camp</u>
2	8/4/15	1 PM	321-396-8177	DAVE	Phone would not accept messages
3	8/6/15	2:30 PM	321-396-8177	DAVE	Phone would not accept messages

Date Certified Letter Mailed: 10/20/15  
 Certified Letter/Return Receipt: \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_

Date Returned to Accountant: 10/15/15

## Notice of Returned Item

Date Returned: 7/27/15

Department: Parks/Rec South

Name: Maria Shiflett

Check Number: 453

Check Amount: 77.50

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 298379 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

063102152\*  
07/17/2015  
99001914

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-C  
STOP PAYMENT

2015 JUL 23 PM 1:13

BREVARD CO. FL  
FINANCE DEPT.  
74572284

063102152 07/14/2015

STOP PAYMENT

MARIA D SHIFLETT  
200 OLYMPIC WAY #1  
MELBOURNE, FL 32901

453  
634132170  
744

DATE 7/13/15

Pay to the Order of BCR

SEVEN SEVEN DOLLARS AND 50/100

\$ 77.50

PNC BANK

For Blue Roden P. & Corp. M Shiflett

453  
634132170  
744

SUNTRUST BANK  
1-800-786-8787

Date: Jul 17, 2015 Advice D-100220

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

Acct: 17547000331058

2015 JUL 23 PM 1:13

BREVARD CO. FL  
FINANCE DEPT.

SEQ # ITEM AMOUNT  
99001914 77.50

1 item charged totaling \$77.50  
Advice Total \$77.50



**BOARD OF COUNTY COMMISSIONERS**

**Parks and Recreation Department  
South Area Parks Operations**

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

**CERTIFIED MAIL**

September 4, 2015

Maria Shiflett  
200 Olympic Way, #1  
Melbourne, FL 32901

Dear Ms. Shiflett;

You are hereby notified that your household #67970 still owes a balance of \$107.50 to Brevard County Parks & Recreation. This amount is for week 7 of 2015 Summer Camp at Rodes Park Community Center for Blake Shiflett.

Please remit your payment no later than October 15, 2015. Payment may be made at Rodes Park Community Center or it may be mailed to the office of Brevard County Parks & Recreation, which is located at 1515 Sarno Road, Building A, Melbourne, FL 32935. Payment may be made by cash, money order, or cashier's check. You may make a credit/debit card payment over the phone by calling Eddie Boyd in Brevard County Parks & Recreation at (321) 255-4400.

Your household account will be blocked against any future registration of Brevard County programs or facilities until this amount is paid in full.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/eb



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 19, 2015

Maria Shiflett  
200 Olympic Way #1  
Melbourne, FL 32901

Dear Ms. Shiflett;

You are hereby notified that your check, numbered 453, in the face amount of \$77.50, issued by you on 7/13/15, drawn on PNC Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$30.00 NSF fee has been assessed per County policy. This check was for payment for Blake Shiflett, Rodes Park Summer Camp, Week 7. **The total you owe for this returned check is \$107.50.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$107.50. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s.68.065, Florida Statutes.

In addition, **no member of your family may attend any Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. If you wish to discuss this matter, please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm

County  
COMMISSIONERS

SION  
K OPERATIONS  
ldg. A  
15



RECEIVED



7013 1710 0000 2534 930



1000



32901

U.S. POST  
PAID  
MELBOURNE  
32935  
OCT 20 15  
AMOUNT  
\$6.  
R2304H10

NOV 15

PARKS & RECREATION  
SOUTH SERVICE AREA

RETURN RECEIPT  
REQUESTED

2  
M

Maria Shiflett

LW 10/22 JP

NIXIE 889 12 2 0000/00733

RETURN TO SENDER  
UNLESS OTHERWISE  
DIRECTED

NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES

0000/00733

U.S. Postal Service  
**CERTIFIED MAIL™ RECEIPT**  
(Domestic Mail Only; No Insurance Coverage Provided)  
For delivery information visit our website at www.usps.com.  
MELBOURNE, FL 32901

7013 1710 0000 2534 9306

Postage	\$3.45	\$2.80
Certified Fee	\$0.00	\$0.00
Return Receipt Fee (Endorsement Required)	\$0.00	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00	\$0.00
Total Postage & Fees	\$6.74	

0461  
06

Postmark  
10/20/2015

Sent To  
Street / or POB  
City, Sta  
PS Form

Maria Shiflett  
200 Olympic Way #1  
Melbourne, FL 32901

First-Class 1 \$0.49  
Mail  
Letter

(Domestic)  
(MELBOURNE, FL 32901)  
(Weight: 0 Lb 0.50 Oz)  
(Expected Delivery Day)  
(Thursday 10/22/2015)

Certified 1 \$3.45

(@USPS Certified Mail #)  
(70131710000025349306)

Return Receipt 1 \$2.80

(@USPS Return Receipt #)  
(9590952106150250321236)

Total \$53.92

Cash \$54.00  
Change (\$0.08)

10/20/15

In a hurry? Self-service kiosks offer quick and easy check-out. Any Retail Associate can show you how



(1485 Operetta Ave. S.E.  
Palm Bch, Fl 32909)

SOUTH AREA PARKS AND RECREATION  
NSF CHECK LOG

Date Received: 8/5/15 #4 82839  
 Name on Check: Adam Nappa, Halika Nappa  
 Address on Check: 2240 Merion Dr. Apt. #201  
Melbourne, Fl. 32935  
 Telephone # on Check: None 321-305-8331 Latest address:  
 10/2015  
 1119 Turtle St.  
 Syracuse, NY 13206  
 Returned Check #: 1152  
 Check Amount: \$103.00 NSF Fee: \$30.00 Total Due: 133.00  
 Date of Check: 7/27/15  
 Original Receipt # 454649  
 Financial Institution: JPMorgan Chase Bank  
 Facility where accepted: RPCC

Attempts to contact:

	Date	Time	Phone#	Employee	Response
1	8/3/15	8:30 A.M.		Dave McGovern	Customer came to camp on Monday morn. + told D.M. that husband had written ck on closed acct. + ck will bounce.
2	8/6/15	9:30 A.M.	305-8331	Brenda Matthews	Called + talked to Halima. She said she would pay at RPCC either Thurs 8/6/15 or Fri - 8/7/15 - then we won't.
3	8/6/15	12:30 PM		BJM	Ms. Nappa called back + said she would pay it next Thurs. 8/13/15 BJM

Date Certified Letter Mailed: 10/16/15

Certified Letter/Return Receipt: \_\_\_\_\_

Comments: Paid for 1 week with ck on closed acct. Then child only came 1 day of camp - requesting a refund for 4 days of camp after restitution. Sign Will waive \$20 fee - do not note

Date Returned to Accountant: \_\_\_\_\_

## Notice of Returned Item

Date Returned: 8/3/15

Department: Parks/Rec South

Name: Adam and Halina Nappa

Check Number: 1152

Check Amount: 103.00

RECEIVED

AUG - 5 2015

PROPERTY OF THE COUNTY OF LOS ANGELES

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 298493 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

\*063102152\*  
07/30/2015  
9900662

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-D  
CLOSED ACCOUNT

**CLOSED ACCOUNT**

63-0015-2070  
MEMBER OF  
SUNTRUST BANK

454649 1152

7/27 2015

Admiral J. Nappa  
Nalina - C. Nappa  
2270 N. Service Drive - Apt 201  
Melbourne, FL 32935

Pay to the order of Brevard County Parks & Rec \$ 103.00

one hundred & three dollars xx Dollars

For week 9 summer camp Nalina Nappa

JPMORGAN CHASE BANK, N.A.  
BANK 556-9935  
WWW.CHASE.COM

063102152 07/28/2015  
30715487

**SUNTRUST BANK**  
1-800-786-8787

Date: Jul 30, 2015 Advice D-101082

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.

Service Charge Total: Analysis

Acct: 17547000331058

2015 AUG -3 PM 12:01

BREVARD COUNTY  
FINANCE DEPT.

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

SEQ # ITEM AMOUNT  
99000662 103.00

1 Item charged totaling \$103.00  
Advice Total \$103.00



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department  
South Area Parks Operations

1515 Sarno Road  
Building A  
Melbourne, Florida 32935

CERTIFIED MAIL

October 19, 2015

Halina A. Nappa  
Adam F. Nappa  
2241 Merion Drive, Apt. 201  
Melbourne, FL 32935

*Yolanda has no...*

Dear Halina and Adam Nappa;

You are hereby notified that your check, numbered 1152, in the face amount of \$103.00, issued by you on 7/27/15, drawn on JPMorgan Chase Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$30.00 NSF fee has been assessed per County policy. This check was for payment for Emmanuel Nappa, Rodes Park Summer Camp, Week 9. **The total you owe for this returned check is \$133.00.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$133.00. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

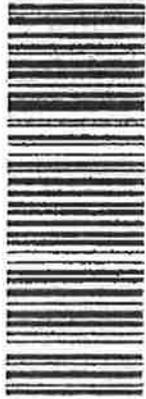
In addition, **no member of your family may attend any Brevard County Parks & Recreation program** or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. If you wish to discuss this matter, please call 255-4400 and ask to speak to our Finance Manager, Brenda Mathews.

Sincerely,

Greg Minor, South Area Parks Operations Manager  
GM/bjm

CERTIFIED MAIL™

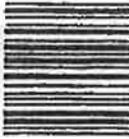


7013 1710 0000 2534 9320



1000

32935



U.S. POST OFFICE  
PAID  
MELBOURNE, FL 32935  
OCT 20 AM 01  
\$6  
R2304H



**BREVARD County**  
BOARD OF COUNTY COMMISSIONERS

PARKS & RECREATION  
SOUTH AREA PARK OPERATIONS  
1515 Sarma Road, Bldg. A  
Melbourne, FL 32935

NOV - 9

Halina A. Nappa  
Adam F. Nappa  
2241 Merton Drive, Apt. 201  
Melbourne, FL 32935

PARKS & RECREATION  
SOUTH SERVICE CENTER

NO SUCH NUMBER

9590952106150250321243

First-class Mail Letter (Domestic) (MELBOURNE, FL 32935) (Weight: 0 Lb 0.50 Oz) (Expected Delivery Day) (Thursday 10/22/2015)  
Certified (1) \$3.45  
Return Receipt (USPS Certified Mail #) (70131710000025349320) (9590952106150250321243) (USPS Return Receipt #) \$2.80

U.S. Postal Service™  
**CERTIFIED MAIL™ RECEIPT**  
(Domestic Mail Only; No Insurance Coverage Provided)  
For delivery information visit our website at www.usps.com®  
MELBOURNE, FL 32935

Package	\$3.45
Cruller Fee	\$2.80
Return Receipt Fee (Endorsement Required)	\$0.00
Predictor Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$6.74

Sent To: Halina A. Nappa  
Street, Apt. or PO Box: Adam F. Nappa  
City, State: 2241 Merton Drive, Apt. 201  
Melbourne, FL 32935

7013 1710 0000 2534 9320

**PARKS AND RECREATION DEPARTMENT**  
**FY 2015/2016**  
**UNCOLLECTIBLE ACCOUNTS RECEIVABLE**

Fund	Cost Center	GL	GL Amount	Type of Service	Check Date	Check Total Amount	CHK#	NSF JE#	Name of User	Collection Efforts
<b>South Area - Wickham Park</b>										
0017	R30213	3472200	\$42.00	Camping	6/2/2016	\$46.84	099	304757	Deanna Tipton	Wickham Park Supervisor called (321) 795-9521. 6/20/16: left message. 7/1/16: left message. 7/8/16: left message. Certified letter was not sent because the patron was homeless and had just been evicted out of their apartment which is why they were camping at Wickham Park. Deanna Tipton and Joseph Benner were camping together. Household in system has been flagged and no other transactions can be made until NSF is paid.
0017	R30213	3699001	\$2.74	Sales Tax						
0017	R30213	3699002	\$2.10	Tourist Tax						
0017	R30213	3472200	\$21.00	Camping	6/5/2016	\$23.42	099	304758	Joseph Benner	Wickham Park Supervisor called (321) 795-9521. 6/20/16: left message. 7/1/16: left message. 7/8/16: left message. Certified letter was not sent because the patron was homeless and had just been evicted out of their apartment which is why they were camping at Wickham Park. Deanna Tipton and Joseph Benner were camping together. Household in system has been flagged and no other transactions can be made until NSF is paid.
0017	R30213	3699001	\$1.37	Sales Tax						
0017	R30213	3699002	\$1.05	Tourist Tax						
			<u>\$70.26</u>			<u>\$70.26</u>	<b>Fund Total</b>			
<b>South Area - Long Point Park</b>										
0023									None	
			<u>\$0.00</u>			<u>\$0.00</u>	<b>Fund Total</b>			

**SOUTH AREA PARKS & RECREATION  
NSF CHECK LOG**

Date Received: 6-20-2016

Name on Check: \_\_\_\_\_

Address on Check: \_\_\_\_\_  
\_\_\_\_\_

Telephone # on Check: \_\_\_\_\_

Returned Check #: 099

Check Amount: \$46.84

Date of Check: 6-2-2016

Original Receipt #: 535262

Financial Institution: Wells Fargo

Facility where accepted: Wickham Park

**Attempts to contact:**

Date	Time	Phone #	Employee	Response
1. 6-20-16	1:55pm	321 795 9521	Jessica Breault	LEFT MESSAGE
2. 7-1-16	3:27pm	321 795 9521	Jessica Breault	LEFT MESSAGE
3. 7-8-16	10:05AM	321 795 9521	Jessica Breault	LEFT MESSAGE

Date Certified Letter Mailed: \_\_\_\_\_

Certified Letter / Return Receipt: \_\_\_\_\_

Comments: Check Accepted From Deanna Tipton for CAMPING  
CARD w/ ADDRESS & CONTACT INFO ATTACHED, DL ATTACHED  
Joseph Benner

Date Returned to Accountant: \_\_\_\_\_  
REV: 4/05

**SUNTRUST BANK**  
1-800-786-8787  
Date: Jun 07, 2016 Advice D-100311

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

Acct: 17547000331058

216 JUN 13 09 25 AM

SEQ # ITEM AMOUNT  
99000922 46.84

BREWARD CO BOARD OF GOV COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

1 Item charged totaling \$46.84  
Advice Total \$46.84

\*063172152\*  
06/07/2016  
99000922

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-F  
FROZEN/BLOCKED ACCOUNT

9102/50/90 1251201E901  
74341336

**FROZBLOCK ACC**

Pay to the Order of Nicklaus Park \$ 46.84  
Party in delinquent pay  
Date 6/2/16 099  
06-781001 10047  
For comd site  
Signature: [Signature]  
Dollars 46.84

## Notice of Returned Item

Lydia or Suzy, when you collect on this Returned check, please be sure to include a copy of this memo in your RT Paperwork, so I will know which Returned check is being satisfied. The patron's name on the check is illegible. Thank you.

Date Returned: 6/13/16

Department: Parks/Rec. South (Wickham Park)

Name: ACCOUNT # ENDING IN 0708 NAME ILLEGIBLE

Check Number: 099

Check Amount: 46.84

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 304757 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you, Lisa Browning

County Finance



## RENTAL SALES RECEIPT



**Receipt #** 535262  
**Payment Date:** 06/02/16  
**Household #:** 102764

Wickham Park  
 2500 Parkway Drive  
 Melbourne FL 32936

Deanna Tipton  
 PO Box 1174  
 Palm Bay FL 32907

Hm Ph: (321)795-9521  
 Cell Ph:

Phone: (321)255-4307  
 Visit us on the Web: [www.brevardcounty.us/ParksRecreation](http://www.brevardcounty.us/ParksRecreation)

### Rental Reservation Details

Rental Item:	<b>WA041-IMP 16x70 (WA041)</b>	<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
Reserv. Number:	<b>58895</b>	23.42	0.00	0.00	23.42	0.00
Rental Period:	Thu 06/02/2016 @ 2:00P to Fri 06/03/2016 @ 12:00P					
Rental Days:	1					
Rental Status:	In	Quantity:	1			

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Daily Camping Fee	21.00	1.00	0.00	2.42	23.42

CAMPSITE RESERVATION CONFIRMATION NUMBER - 58895  
 Wickham Park, 2500 Parkway Drive, Melbourne, FL 32935  
 Phone: (321) 255-4307 | Fax: (321) 255-4343 | Email: [wickham.park@brevardparks.com](mailto:wickham.park@brevardparks.com)

Check-in is 2 PM - 9 PM  
 Check-out is 12 PM  
 Late check-out fees (subject to availability) are as follows: 3 PM - \$5.58, 6 PM - \$11.15

**PLEASE NOTE:**

- Campers are required to check in at the Ranger's Office upon arrival at the park.
- The registration form requires an adult signature (18 and older) and car passes will be issued for all vehicles registered on site.
- Please provide photo I.D for all adult campers at check-in.
- Our sites are intended for 1 RV or 2 small tents and up to six people.
- Fireworks, wood & ground fires, and clothes lines are prohibited in the park.
- All vehicles and RVs entering the park must display a current, valid registration.

**\*\*\*EVERY EFFORT WILL BE MADE TO HONOR SITE REQUESTS, HOWEVER NO SITE NUMBER IS GUARANTEED. WE ARE UNABLE TO CHANGE SITE ASSIGNMENTS ON HOLIDAYS, WEEKENDS OR DURING SPECIAL EVENTS.\*\*\***

**CANCELLATIONS** made at least 10 days prior to the reservation date are subject to a \$20 processing fee. If a cancellation/refund request is received less than 10 days prior to scheduled date of use or if an early departure notification is not received 10 days prior to departure, the following refund fees apply:  
 \$25 fee on a reservation of 2 - 10 days + \$20 processing fee  
 \$50 fee on a reservation of 11 - 21 days + \$20 processing fee  
 \$75 fee on a reservation of 22 - 29 days + \$20 processing fee  
 \$100 on a reservation of 30 or more days + \$20 processing fee

Signature \_\_\_\_\_



## RENTAL SALES RECEIPT

**Receipt #** 535262  
**Payment Date:** 06/02/2016  
**Household #:** 102764

<b>Rental Item:</b>	<b>WA046-IMP 55x70 (WA046)</b>	<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
<b>Reserv. Number:</b>	<b>58895</b>	23.42	0.00	0.00	23.42	0.00
<b>Rental Period:</b>	Fri 06/03/2016 @ 2:00P to Sat 06/04/2016 @ 12:00P					
<b>Rental Days:</b>	1					
<b>Rental Status:</b>	Future	Quantity:	1			

<b>Fee Details:</b>	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Daily Camping Fee	21.00	1.00	0.00	2.42	23.42

**Special Questions:**  
 Type of Camping Units: Tent  
 Size of Camping Units:  
 Numbers of campers in your party?: 5  
 How many pets on site?: 0  
 Camping Unit Tag #:  
 Paid Till Date:

**CAMPSITE RESERVATION CONFIRMATION NUMBER - 58895**  
 Wickham Park, 2500 Parkway Drive, Melbourne, FL 32935  
 Phone: (321) 255-4307 | Fax: (321) 255-4343 | Email: wickham.park@brevardparks.com

Check-in is 2 PM - 9 PM  
 Check-out is 12 PM  
 Late check-out fees (subject to availability) are as follows: 3 PM - \$5.58, 6 PM - \$11.15

**PLEASE NOTE:**

- Campers are required to check in at the Ranger's Office upon arrival at the park.
- The registration form requires an adult signature (18 and older) and car passes will be issued for all vehicles registered on site.
- Please provide photo I.D for all adult campers at check-in.
- Our sites are intended for 1 RV or 2 small tents and up to six people.
- Fireworks, wood & ground fires, and clothes lines are prohibited in the park.
- All vehicles and RVs entering the park must display a current, valid registration.

\*\*\*EVERY EFFORT WILL BE MADE TO HONOR SITE REQUESTS, HOWEVER NO SITE NUMBER IS GUARANTEED. WE ARE UNABLE TO CHANGE SITE ASSIGNMENTS ON HOLIDAYS, WEEKENDS OR DURING SPECIAL EVENTS.\*\*\*

**CANCELLATIONS** made at least 10 days prior to the reservation date are subject to a \$20 processing fee.  
 If a cancellation/refund request is received less than 10 days prior to scheduled date of use or if an early departure notification is not received 10 days prior to departure, the following refund fees apply:  
 \$25 fee on a reservation of 2 – 10 days + \$20 processing fee  
 \$50 fee on a reservation of 11 – 21 days + \$20 processing fee  
 \$75 fee on a reservation of 22 – 29 days + \$20 processing fee  
 \$100 on a reservation of 30 or more days + \$20 processing fee

Signature \_\_\_\_\_



**RENTAL SALES RECEIPT**

Receipt # **535262**  
 Payment Date: **06/02/2016**  
 Household #: **102764**

Processed on 06/02/16 @ 16:40:03 by W11

FEEs CHARGED ON NEW LINE ITEMS (+)	42.00
DISCOUNT APPLIED AGAINST THESE FEES (-)	0.00
TAX CHARGED ON NEW FEES (+)	4.84
HH DEPOSIT/VISIT CHARGED	0.00
<b>NEW AMOUNT DUE</b>	<b>46.84</b>
PREVIOUS NET HOUSEHOLD BALANCE	0.00
<b>TOTAL DUE</b>	<b>46.84</b>
NEW FEES PAID ON THIS RECEIPT (-)	46.84
NEW DEPOSIT PAID (-)	0.00
<b>TOTAL PAID</b>	<b>46.84</b>
NEW NET HOUSEHOLD BALANCE	0.00

Payment of ==> 46.84 Made By ==> CHECK With Reference ==> 099

Sales Tax Summary

WP Sales Tax Receipts	GL Code: 170008	\$2.74
WP Tourist Tax Receipts	GL Code: 170009	\$2.10

Tax ID# 59-6000523



**BREVARD COUNTY  
BOARD OF COUNTY COMMISSIONERS  
PARKS & RECREATION DEPARTMENT**



**NOTICE:**       One                       Two      *X 4<sup>th</sup> Notice*                       Permit Revocation

Name Deanna Tipton                      Date \_\_\_\_\_

TO:              Site # \_\_\_\_\_              Stall # \_\_\_\_\_              Tag # \_\_\_\_\_

***COURTESY NOTICE***

This Courtesy Notice is to inform you that you are in violation of **Brevard County Parks and Recreation Department Rules and Regulations** and/or **Contract** as adopted by the Board of County Commissioners for governing this park.

Your cooperation in taking prompt action to correct the violation identified below will be appreciated.

- Failure to vacate campsite by 12:00  A.M.  P.M.
- Failure to pay camping fees prior to 12:00  A.M.  P.M.
- Failure to pay the appropriate day use with launch fee
- Unleashed or unsupervised pets
- Failure to clean up campsite
- Clotheslines and/or ropes attached to trees
- Too many vehicles on campsite—please check with Ranger
- Violation of Quiet Hours—10:00 p.m.-7:00 a.m.
- Speeding
- Other \_\_\_\_\_

PAID @ 18:04 on 6/5/16

Repeated violations or failure to correct violations will result in expulsion from the Park and use of its facilities.

Jessica Breaugh                      6/6/16  
Staff Signature                      Date

**SOUTH AREA PARKS & RECREATION  
NSF CHECK LOG**

Date Received: 6-20-2016

Name on Check: \_\_\_\_\_

Address on Check: \_\_\_\_\_  
\_\_\_\_\_

Telephone # on Check: \_\_\_\_\_

Returned Check #: 099

Check Amount: \$ 23.42

Date of Check: 6-5-2014

Original Receipt #: 536201

Financial Institution: Wells Fargo

Facility where accepted: Wickham Park

Attempts to contact:

Date	Time	Phone #	Employee	Response
1. 6-20-16	1:55pm	3217959521	Jessica Braault	LEFT MESSAGE
2. 7-1-16	3:27pm	3217959521	Jessica Braault	LEFT MESSAGE
3. 7-8-16	10:05AM	3217959521	Jessica Braault	LEFT MESSAGE

Date Certified Letter Mailed: \_\_\_\_\_

Certified Letter / Return Receipt: \_\_\_\_\_

Comments: Check Accepted From <sup>Joseph Benner</sup> Deanna Tipton for Camping  
CARD w/ ADDRESS & CONTACT INFO ATTACHED, DL ATTACHED

Date Returned to Accountant: \_\_\_\_\_

Moving to Site 46 on 6/13/16

BREVARD COUNTY PARKS & RECREATION DEPARTMENT  
CAMPING REGISTRATION

**EVICTED 6/16**

W 053319

LONG POINT PARK

MANATEE HAMMOCK PARK

WICKHAM PARK

CAMPSITE <b>46</b>	SITE CHANGE <b>41</b>	DATE <del>7/28</del>	CHECK IN DATE <b>5/19/16</b>	DUE OUT <b>5/20/16</b>	<input type="checkbox"/> IMPROVED	<input type="checkbox"/> PAVILION	<input type="checkbox"/> 25% DISCOUNT
RESERVATION TAKEN BY					<input type="checkbox"/> SEMI RUSTIC	<input type="checkbox"/> EQUIPMENT	<input type="checkbox"/> 35% DISCOUNT
DATE TAKEN					<input type="checkbox"/> RUSTIC	<input type="checkbox"/> BOAT LAUNCH	<input type="checkbox"/> NON-TAXABLE
NAME <b>Deanna Tipton</b>					<input type="checkbox"/> GROUP	<input type="checkbox"/> PROGRAM	
ADDRESS <b>PO BOX 1174</b>					<input type="checkbox"/> CLUB	<input type="checkbox"/> STALL	
CITY <b>Melbourn</b>	STATE <b>FL</b>	ZIP CODE <b>32907</b>		<b>(2 adult?)</b>	<input type="checkbox"/> DUMP	<input type="checkbox"/> HORSE RING	
PHONE <b>321-795-9521</b>	NUMBER OF PETS <b>0</b>	NUMBER IN PARTY <b>5</b>			<input type="checkbox"/> FIRE RING	<input type="checkbox"/> OTHER	
<input type="checkbox"/> MOTOR HOME	<input type="checkbox"/> TRAILER	<input type="checkbox"/> 5TH WHEEL	TAG				
<input type="checkbox"/> TRUCK CAMPER	<input type="checkbox"/> POP-UP	<input checked="" type="checkbox"/> TENT					
ORGANIZATION / CLUB							
CREDIT CARD NUMBER							
EXP. DATE							
I AGREE TO ABIDE BY THE RULES AND REGULATIONS OF THE PARK							
SIGNATURE <i>[Signature]</i>							
DATE							

WRITE IN THE DATE CAMPER IS PAID THROUGH

23.42  
Check  
23.42  
CASH  
5/20/16  
163.81  
5-26-16  
6/2/16  
6/4/16  
6.84  
Check  
6-5-16

South Carolina <sup>SC USA</sup> DRIVER'S LICENSE

DL#: 103784948 TIPYON, DEANNA LEE  
 725 EYCAMORE AVE  
 MYRTLE BEACH SC 295778128

DOB: 09-11-1973  
 EXP: 09-03-2016  
 CLASS: D  
 SEX: F  
 HT: 264  
 HAIR: BRN  
 EYES: BRN  
 HAIR: A  
 BUILD: NONE

09-11-1973



South Carolina IDENTIFICATION CARD

ID#: 103784948

DOB: 09-11-1973

TIPYON, BETH JACOB  
 725 EYCAMORE AVE  
 MYRTLE BEACH SC 295778128

NOT A DRIVER'S LICENSE  
 DOB: 09-11-1973  
 ISSUED: 11-18-2014  
 EXPIRES: 11-18-2016  
 SEX: M  
 WEIGHT: 234  
 HEIGHT: 5-11

09-27-1998




UNDER 18 UNTIL: 04-27-2016

IDENTIFICATION CARD

8560-495-82-121-0

JOSEPH PAUL JAMES  
 BENNER  
 445 W NEW HAVEN AVE  
 MELBOURNE FL 32904-0500  
 US 04-01-1952 5-11 M  
 HAIR: BRN HT: 5-11 WT: 175  
 EYES: BRN

04-12-2008



**RENTAL RESERVATION RECEIPT**



Receipt # **536201**  
 Payment Date: **06/05/16**  
 Household #: **102764**

Wickham Park  
 2500 Parkway Drive  
 Melbourne FL 32935

Deanna Tipton  
 PO Box 1174  
 Palm Bay FL 32907

Home Ph: (321)795-9521  
 Cell Ph:

Phone: (321)255-4307  
 Visit us on the Web: [www.brevardcounty.us/ParksRecreation](http://www.brevardcounty.us/ParksRecreation)

**Rental Reservation Details**

Rental Item:	<b>WA041-JMP 16x70 (WA041)</b>	<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
Reserv. Number:	<b>59042</b>	23.42	0.00	0.00	23.42	0.00
Rental Period:	<b>Sun 06/05/2016 @ 2:00P to Mon 06/06/2016 @ 12:00P</b>					
Rental Days:	<b>1</b>					
Rental Status:	<b>In</b>	Quantity:	<b>1</b>			

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Daily Camping Fee	21.00	1.00	0.00	2.42	23.42

**CAMPSITE RESERVATION CONFIRMATION NUMBER - 59042**  
 Wickham Park, 2500 Parkway Drive, Melbourne, FL 32935  
 Phone: (321) 255-4307 | Fax: (321) 255-4343 | Email: [wickham.park@brevardparks.com](mailto:wickham.park@brevardparks.com)

Check-in is 2 PM - 9 PM  
 Check-out is 12 PM  
 Late check-out fees (subject to availability) are as follows: 3 PM - \$5.58, 6 PM - \$11.15

**PLEASE NOTE:**

- Campers are required to check in at the Ranger's Office upon arrival at the park.
- The registration form requires an adult signature (18 and older) and car passes will be issued for all vehicles registered on site.
- Please provide photo I.D for all adult campers at check-in.
- Our sites are intended for 1 RV or 2 small tents and up to six people.
- Fireworks, wood & ground fires, and clothes lines are prohibited in the park.
- All vehicles and RVs entering the park must display a current, valid registration.

**\*\*\*EVERY EFFORT WILL BE MADE TO HONOR SITE REQUESTS, HOWEVER NO SITE NUMBER IS GUARANTEED. WE ARE UNABLE TO CHANGE SITE ASSIGNMENTS ON HOLIDAYS, WEEKENDS OR DURING SPECIAL EVENTS.\*\*\***

**CANCELLATIONS** made at least 10 days prior to the reservation date are subject to a \$20 processing fee.  
 If a cancellation/refund request is received less than 10 days prior to scheduled date of use or if an early departure notification is not received 10 days prior to departure, the following refund fees apply:  
 \$25 fee on a reservation of 2 – 10 days + \$20 processing fee  
 \$50 fee on a reservation of 11 – 21 days + \$20 processing fee  
 \$75 fee on a reservation of 22 – 29 days + \$20 processing fee  
 \$100 on a reservation of 30 or more days + \$20 processing fee

Signature \_\_\_\_\_



RENTAL SALES RECEIPT

Receipt # 536201  
Payment Date: 06/05/2016  
Household #: 102764

Processed on 06/05/16 @ 18:07:32 by W04

FEEs CHARGED ON NEW LINE ITEMS (+)	21.00
DISCOUNT APPLIED AGAINST THESE FEES (-)	0.00
TAX CHARGED ON NEW FEES (+)	2.42
HH DEPOSIT/VISIT CHARGED	0.00
<b>NEW AMOUNT DUE</b>	<b>23.42</b>
PREVIOUS NET HOUSEHOLD BALANCE	0.00
<b>TOTAL DUE</b>	<b>23.42</b>
NEW FEES PAID ON THIS RECEIPT (-)	23.42
NEW DEPOSIT PAID (-)	0.00
<b>TOTAL PAID</b>	<b>23.42</b>
NEW NET HOUSEHOLD BALANCE	0.00

Payment of ==> 23.42 Made By ==> CHECK With Reference ==> 099

Sales Tax Summary

WP Sales Tax Receipts	GL Code: 170008	\$1.37
WP Tourist Tax Receipts	GL Code: 170009	\$1.05

Tax ID# 59-6000523

SUNTRUST BANK  
1-800-786-8787  
Date: Jun 08, 2016 Advice D-101116

The following deposited check(s) were returned to Sun Trust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

Acct: 175/47000331058

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

1 Item charged totaling \$23.42  
Advice Total \$23.42

SEQ # ITEM AMOUNT  
99000954 23.42

\*063102152\*  
06/08/2016  
74000954  
This is a LEGAL COPY of your check. You can use it the same way you would use the original check.  
RETURN REASON-F  
FROZEN/BLOCKED ACCOUNT

9102/2/40/40 [251201E9U]  
B FROM 0203

FROZ/BLOCK ACC

By to the William Park 48  
Original Twenty three and 48/100 Dollars \$ 23.42  
Date 6/5/16 099  
For Camps fee back

6/5/16 099  
\$ 23.42  
Camps fee back

## Notice of Returned Item

Lydia or Suzy, when you collect on this Returned check, please be sure to include a copy of this memo in your RT Paperwork, so I will know which Returned check is being satisfied. The patron's name on the check is illegible. Thank you.

Date Returned: 6/13/16

Department: Parks/Rec South (Wickham Park)

Name: ACCOUNT # ENDING IN 4730 NAME ILLEGIBLE

Check Number: 099

Check Amount: 23.42

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 304758 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

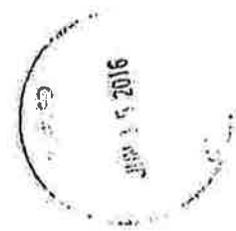
Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you, Lisa Browning

County Finance





**BREVARD COUNTY  
BOARD OF COUNTY COMMISSIONERS  
PARKS & RECREATION DEPARTMENT**



NOTICE:  One  Two  Permit Revocation

Name SEANNA TIPTON Date 6-4-16

TO: Site # 411 Stall # \_\_\_\_\_ Tag # \_\_\_\_\_

***COURTESY NOTICE***

This Courtesy Notice is to inform you that you are in violation of Brevard County Parks and Recreation Department Rules and Regulations and/or Contract as adopted by the Board of County Commissioners for governing this park.

Your cooperation in taking prompt action to correct the violation identified below will be appreciated.

- Failure to vacate campsite by 12:00  A.M.  P.M.
- Failure to pay camping fees prior to 12:00  A.M.  P.M.
- Failure to pay the appropriate day use with launch fee
- Unleashed or unsupervised pets
- Failure to clean up campsite
- Clotheslines and/or ropes attached to trees
- Too many vehicles on campsite—please check with Ranger
- Violation of Quiet Hours—10:00 p.m.-7:00 a.m.
- Speeding
- Other \_\_\_\_\_

Repeated violations or failure to correct violations will result in expulsion from the Park and use of its facilities.

[Signature] 6-4-2016  
Staff Signature Date







**PARKS AND RECREATION DEPARTMENT**  
**FY 2015/2016**  
**UNCOLLECTIBLE ACCOUNTS RECEIVABLE**

Fund	Cost Center	GL	GL Amount	Type of Service	Check Date	Check Total Amount	Cl#	NSF JE#	Name of User	Collection Efforts
------	-------------	----	-----------	-----------------	------------	--------------------	-----	---------	--------------	--------------------

**Central Area - Mainland and Merritt Island**

0016	R30192	3472100	\$44.00	After school program	8/26/2015	44.00	159	299176	Leah Cavazos	5/10/16 - Staff called patron and left message. 5/17/16 - Staff called patron and left message. 6/7/16 - staff call patron and left message. Collection letter sent via Certified Mail 09/22/2016 Accepted on 09/26/16 We have not had a reply from the patron regarding payment of outstanding NSF. Household in system has been flagged and no other transactions can be made until NSF is paid.
0016	R30192	3520050	\$560.00	Clean up deposit	11/25/2015	560.00	160	302393	Alesha Brown	2/5/16 - staff called patron and left message. 2/8/16 - staff called patron and left message. 2/10/16 - staff called patron and left message. Collection letter sent via Certified Mail 02/11/2016 returned undeliverable 03/28/16 Household in system has been flagged and no other transactions can be made until NSF is paid.

0016 \$604.00 \$604.00 Fund Total



BOARD OF COUNTY COMMISSIONERS

September 15, 2016

Leah Cavazos

863 Levitt Parkway

Rockledge, Florida 32955

Dear Ms. Cavazos,

You are hereby notified that check no. 159 in the amount of \$44 dated 08/26/15 drawn on Wells Fargo Bank and made payable to Brevard County Parks and Recreation Department has/have been dishonored. There is an additional check no. 1019 in the amount of \$50 dated 04/09/12 drawn on Kennedy Space Center Federal Credit Union that was returned for Non-sufficient funds to clear that also remains unpaid:

Pursuant to Florida Law, you have (7) days from the receipt of this notice to tender payment of the full amount of the two checks \$94 plus a service charge of \$50 for a total due of \$144. Unless this amount is paid in full within the time specified above, the dishonored checks and all other available information relating to this incident will be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the check, together with service charges, court costs, reasonable attorney's fees, and incurred bank fees.

Payment should be made at our office, which is located at 840 Forrest Avenue, Cocoa Florida 32922. As a matter of information, we require [unclear] be accepted.

Sincerely,

Terry Lane

Area Parks Operations Manager

Leah Cavazos  
817 B Angela Ave  
Rockledge FL 32955  
lcah@brevard.com

U.S. Postal Service  
**CERTIFIED MAIL RECEIPT**  
(Domestic Mail Only; No Insurance Coverage Provided)  
For delivery information, visit our website at www.usps.com.

ROCKLEDGE, FL 32955

Postage	\$3.30
Certified Fee	\$2.70
Return Receipt Fee (Endorsement Required)	\$0.00
Restricted Delivery Fee (Endorsement Required)	\$0.00
Total Postage & Fees	\$6.00

7011 0470 0000 0564 9815

COCOA FL 32922 05  
Postmark Here  
SEP 21 2016  
09/22/2016

Sent to  
Street, Apt. No. or PO Box No.  
City, State, ZIP+4  
Leah Cavazos  
817 B Angela Ave  
Rockledge FL 32955  
lcah@brevard.com

PS Form 3800, August 2005 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

COMPLETE THIS SECTION ON DELIVERY

A. Signature  Agent  
 Leah Cavazos  Address

B. Received by (Printed Name) C. Date of Delivery  
Leah Cavazos 9/22/16

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No



3. Service Type  
 Certified Mail  Express Mail  
 Registered  Return Receipt for Merchandise  
 Insured Mail  C.O.D.

4. Restricted Delivery? (Extra Fee)  Yes

2. Article Number  
(Transfer from service label)

7011 0470 0000 0564 9815

## NSF CHECK LOG

Date Received: 5/9/2016 by e-mail

Name on Check: Leah Cavazos

Address on Check: 817 Angela Ave #B  
Rockledge Florida 32955

Telephone # on Check: \_\_\_\_\_ Telephone # from Rec Trac Receipt  
321-525-2020

Returned Check #: 159

Check Amount: \$ 44.00

Date of Check: 26-Aug-15

Original Receipt #: 462993

Financial Institution: Wells Fargo Bank

Facility where accepted: McLarty Park After school program

**Attempts to contact:**

	Date	Time	Phone #	Employee	Response
1.	10-May-16	9am	525-2020	Rebecca	left message
2.	17-May-16	11am	525-2020	Rebecca	left message
3.	7-Jun-16	3pm	525-2020	Rebecca	left message

Date Certified Letter Mailed: 22-Sep-16

Certified Letter / Return Receipt: \_\_\_\_\_

Comments: Ms Cavazos spoke with the Community Center Coordinator and promised to make payment  
for the returned check but did not follow up.

Date Returned to Accountant: \_\_\_\_\_

## Notice of Returned Item

Date Returned: 9/8/15

Department: Parks/Rec Central

Name: Leah Cavazos

Check Number: 159

Check Amount: 44.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 299176 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49051.

Thank you,

Lisa Browning

County Finance

**SUNTRUST BANK**

1-800-786-8787

Date: Sep 02, 2015 Advice D-100230

Acct: [REDACTED]

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

2015 SEP -8 PM 1: 35

SEQ # ITEM AMOUNT  
99001350 44.00

BREVARD CO. I.L.  
FINANCE DEPT.

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1498  
TITUSVILLE FL 32781-1498

1 item charged totaling \$44.00

Advice Total \$44.00

\*063102152\*  
09/02/2015  
99001350

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

5102/2/80 J251201E90J  
75328057

LEAH K CAVAZOS 1497 CEDAR PINE DR DELTONA, FL 32728-0447		159 83-751/031 10967 7016538044
DATE <u>8/26/15</u>		
PAY TO THE ORDER OF <u>BCPR</u>	\$ <u>44.00</u>	
<u>Forty four dollars 00/100</u>		DOLLARS
FOR <u>Leah Cavazos</u>	00159	

FOR DEPOSIT ONLY  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY  
REGISTRATION & PERMITS CSS MAINLAND

\*063102152\* 09/27/2015  
75328057

Do not endorse or write below this line.

**GLOBAL SALES RECEIPT**



Receipt # **462993**  
 Payment Date: **08/25/15**  
 Household #: **89930**

Brevard County  
 Central Area Parks Operations  
 840 Forrest Avenue  
 Cocoa FL 32922  
 Phone: (321)633-1874  
 Visit us on the Web: [www.brevardcounty.us/ParksRecreation](http://www.brevardcounty.us/ParksRecreation)

Leah Cavazos  
 863 Levitt Pkwy  
 Rockledge FL 32955  
 leahonthebeach@gmail.com

Hm Ph: (321)525-2020  
 Cell Ph:

**Enrollment Details**

The following item reflects a payment towards a previous receipt

Enrollee Name: **Ava Cavazos**  
 Activity Number: **325601-03 McLarty CH Aug Wk3**  
 Enrollment Date: **08/24/2015 (Enrolled)**

<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
45.00	22.50	3.00	19.50	0.00

Class Location: **Arts & Crafts Room  
 McLarty Park  
 790 Barton Blvd.  
 Rockledge, FL 32955  
 (321)633-1870**

Class Dates: **08/24/2015 to 08/28/2015  
 2:45P to 6:00P  
 M,Tu,W,Th,F**

Scheduled Sessions: **5**

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Fun Club Weekly	45.00	1.00	22.50	0.00	22.50

Special Questions: **Are you registering for the week?: Yes  
 Daily Registration - How many days?: 0  
 What days?:**

The following item reflects a payment towards a previous receipt

Enrollee Name: **Jack Cavazos**  
 Activity Number: **325601-03 McLarty CH Aug Wk3**  
 Enrollment Date: **08/24/2015 (Enrolled)**

<u>Fees + Tax</u>	<u>Discount</u>	<u>Prev Paid</u>	<u>Cur Paid</u>	<u>Amount Due</u>
45.00	22.50	0.00	22.50	0.00

Class Location: **Arts & Crafts Room  
 McLarty Park  
 790 Barton Blvd.  
 Rockledge, FL 32955  
 (321)633-1870**

Class Dates: **08/24/2015 to 08/28/2015  
 2:45P to 6:00P  
 M,Tu,W,Th,F**

Scheduled Sessions: **5**

Fee Details:	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Fun Club Weekly	45.00	1.00	22.50	0.00	22.50

Special Questions: **Are you registering for the week?: Yes  
 Daily Registration - How many days?: 0  
 What days?:**



**NSF CHECK LOG**

**Date Received:** 4-Feb-16

**Name on Check:** Aiesha M Brown

**Address on Check:** 1138 Tarpon Drive  
Rockledge Florida 32955

**Telephone # on Check:** \_\_\_\_\_ **Telephone # from Rec Trac Receipt**  
321-313-8929

**Returned Check #:** 160

**Check Amount:** \$ 560.00

**Date of Check:** 25-Nov-16

**Original Receipt #:** 497271

**Financial Institution:** Wells Fargo Bank

**Facility where accepted:** CAPO Office Forrest Avenue for rental of F. Burton Smith Karberg Pavilion

**Attempts to contact:**

	<b>Date</b>	<b>Time</b>	<b>Phone #</b>	<b>Employee</b>	<b>Response</b>
1.	<u>5-Feb-16</u>	<u>4pm</u>	<u>313-8929</u>	<u>Rebecca</u>	<u>left message</u>
2.	<u>8-Feb-16</u>	<u>1pm</u>	<u>313-8929</u>	<u>Rebecca</u>	<u>left message</u>
3.	<u>10-Feb-16</u>	<u>9:00:00 AM</u>	<u>313-8929</u>	<u>Rebecca</u>	<u>left message</u>

**Date Certified Letter Mailed:** 11-Feb-16

**Certified Letter / Return Receipt:** Monday, March 28, 2016

**Comments:** Unable to contact by phone and certified letter returned unclaimed.  
\_\_\_\_\_  
\_\_\_\_\_

**Date Returned to Accountant:** \_\_\_\_\_

## Notice of Returned Item

Date Returned: 2/2/16

Department: Parks/Rec Central

Name: Aiesha Brown

Check Number: 160

Check Amount: 560.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 302393 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 40.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

RECEIVED BY PARKS & RECREATION

FEB 4 2016

CENTRAL AREA

**SUNTRUST BANK**  
1-800-786-8787  
Date: Jan 27, 2016 Advice D-101007

Acct: 175/47000331058

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.  
Service Charge Total: Analysis

2016 FEB -1 PM 2:05

SEQ # ITEM AMOUNT  
99000575 560.00

BREVARD CO BOARD OF CO COMM  
CONSOLIDATED FUND  
PO BOX 1496  
TITUSVILLE FL 32781-1496

1 Item charged totaling \$560.00  
Advice Total \$560.00

\*063102152\*  
01/27/2016  
99800575  
This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A  
NOT SUFFICIENT FUNDS

9102/12/10 75355227  
00631021521

ENSE

AIESHA M BROWN  
1138 TARPON DR  
HOOKLEDGE, FL 32865-2243

160  
00-75/831 10901  
820604425

NOV. 25.15  
Date

Pay to the Order of

\$ 560.00  
Dollars

*BEPR*  
*Five hundred sixty and 00/100*



For *DATE* *Aiesha M Brown*

*[Signature]*

MEMORANDUM

BACK SIGNATURE



7011 0470 0000 0564 9808



U.S. POSTAGE  
 PAID  
 COCOA, FL 32922  
 FEB 15, 16  
 AMOUNT  
**\$6.74**  
 001271445-05

MAR 28 2016

*Release?*  
*Check?*

Vernal & Aiesha Brown  
 1138 Tarpon Drive  
 Rockledge, Florida 32955

NIXIE

339 SE 1

0003/25/16

9400922574833410

329552493

UNC

BC: 32922752740

9474-02162-11-53

RETURN TO SENDER  
 UNABLE TO FORWARD

**SENDER COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Vernal & Aiesha Brown  
 1138 TARPON DRIVE  
 Rockledge, Florida  
 32955

**COMPLETE THIS SECTION ON DELIVERY**

- A. Signature  Agent
- Received by (Printed Name)  Addressee
- B. Received by (Printed Name) C. Date of Delivery
- D. Is delivery address different from item 1?  Yes  No  
 If YES, enter delivery address below:  Yes  No



- 3. Service Type
  - Certified Mail
  - Registered
  - Insured Mail
  - Express Mail
  - Return Receipt for Merchandise
  - C.O.D.
- 4. Restricted Delivery? (Extra Fee)  Yes  No

2. Article Number (Transfer from service label) 7011 0470 0000 0564 9808

PS Form 3811, February 2004 Domestic Return Receipt

102585-02-M-1540

## GLOBAL SALES RECEIPT



**Receipt #** 497271  
**Payment Date:** 01/20/16  
**Household #:** 47060

Brevard County  
 Central Area Parks Operations  
 840 Forrest Avenue  
 Cocoa FL 32922  
 Phone: (321)633-1874  
 Visit us on the Web: [www.brevardcounty.us/ParksRecreation](http://www.brevardcounty.us/ParksRecreation)

Vernal Brown  
 1138 TARPON DR  
 Rockledge FL 32955

Hm Ph: (321)313-8929  
 Wk Ph: (321)452-3304  
 Cell Ph: (321)313-8929

### Facility Reservation Details

**RESERVATION CHANGE**  
**Facility:** F. Burton Smith, Karberg Pavilion  
**Address:** 7575 West Highway 520, Cocoa, FL, 32926  
**Reserv. Contact:** Vernal Brown, Cell: (321)313-8929  
**Reserv. Number:** 34484 Status: Firm  
**Purpose:** BLENDIN IN THE PARK  
**Anticipated Count:** 1000

Date	Day	Time	Fees + Tax	Discount	Prev Paid	Cur Paid	Amount Due
11/28/2015	Sat	8:00A to 10:00P	1,737.50	250.00	1,150.00	337.50	0.00

Fee Description	Amount	Count	Discount	Sales Tax	Total Fee
Daily Sp Event Rate	1,000.00	1.00	250.00	0.00	750.00
Hourly Employee	25.00	8.00	0.00	0.00	200.00
Hourly Employee	25.00	8.00	0.00	0.00	200.00
Hourly Employee	37.50	3.00	0.00	0.00	112.50
Hourly Employee	37.50	3.00	0.00	0.00	112.50
Hourly Employee	37.50	3.00	0.00	0.00	112.50

**Facility Comments** \$500 DAMAGE DEPOSIT PAID

\$60 KEY DEPOSIT PAID

**Misc Fac. Comments:** 11/25/15- SAYS HE HASN'T PAID FOR THE INSURANCE YET, BUT EXPECTS TO DO THAT TODAY (CURRENT TIME IS NOW 3:38 PM). TOLD HIM IT MUST BE EMAILED TO VICKI NO LATER THAN 4PM 11/27 (FRIDAY).

**EMAIL FROM TERRY LANE 11/30/16 STATES:**  
 There is a clean up fee being charged since cleanup was required by parks & rec. 3 employee x 3 hours=9 hrs of cleanup @ OT pay of \$37.50 per hr= \$337.50 cleanup charge.  
 1/20/16-Vicki made one last attempt to contact Vernal last week & left msg saying if not received by 1/15, we'd have to deposit his \$560 deposit check. \$337.50 of this will be applied for the cleaning charges & the remainder of \$222.50 will be left as a household credit for now. She never heard back from him, nor did he pay, therefore the check will be deposited tomorrow, 1/21.

**Maintenance Comments:** SATURDAY AND SUNDAY EMERGENCY CONTACT NUMBER 321-302-8074 FROM 6:30 AM-3:00 PM

**Misc. Maint. Comments:** Paid Event Permit  
 Event Open to the Public from Noon to 8PM  
 2 Employees Required

**Special Questions:** What is your Permit Category?: Not for Profit/Exempt  
 What are your Conditions?: Activity Open to Public, Admission Charged, Alcohol, Music  
 Any athletic events with physical contact?: No  
 Any Alcoholic Beverages Open to the Public?: Yes  
 Any sale of food items open to the public?: Yes  
 Amplified Music with over 200 people expected?: Yes  
 Commerical activity open to the public?: Yes



**GLOBAL SALES RECEIPT**

Receipt # 497271  
Payment Date: 01/20/2016  
Household #: 47060

---

Will you have any inflatable games?: Yes

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Processed on 01/20/16 @ 11:24:01 by C25

REVISED FEES ON EXISTING LINE ITEMS (+)	337.50
REVISED DISCOUNT APPLIED AGAINST FEES (-)	0.00
TAX CHARGED ON REVISED FEES (+)	0.00
HH DEPOSIT/VISIT CHARGED	0.00
<b>NEW AMOUNT DUE</b>	<b>337.50</b>
PREVIOUS NET HOUSEHOLD BALANCE	0.00
<b>TOTAL DUE</b>	<b>337.50</b>
REVISED FEES PAID ON THIS RECEIPT (-)	560.00
NEW DEPOSIT PAID (-)	0.00
<b>TOTAL PAID</b>	<b>560.00</b>
NEW NET CREDIT HOUSEHOLD BALANCE	222.50

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Payment of ==> 560.00 Made By ==> CHECK With Reference ==> 160; Aiesha M Brown

Tax ID# 59-6000523