



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.1.

8/12/2025

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### **Subject:**

Approval RE: Correctional Impact Fees Technical Advisory Committee for Brevard County Detention Center (District 1-5)

### **Fiscal Impact:**

If approved, a total of \$3,458,670 in Correction Impact Fees will be utilized for the projects listed below

### **Dept/Office:**

Planning and Development/Budget Office

### **Requested Action:**

It is requested that Board of County Commissioners consider approval of the disbursement of \$3,458,670 in correction impact fees in accordance with the recommendations prepared by the Correctional Impact Fee Technical Advisory Committee and authorize the County Manager to execute any necessary budget change requests.

### **Summary Explanation and Background:**

The Correctional Impact Fee Advisory Committee consists of representatives from Brevard County Sheriff Office, Brevard County Public Works, City of Cocoa, City of Rockledge, Town of Melbourne Beach, City of Indian Harbor Beach, City of Cape Canaveral and Town of Grant Valkaria. On July 22, 2025, the committee met and unanimously approved the proposed project funding recommendations in the amount of \$3,458,670. This funding is to be used for the following infrastructure projects to improve inmate capacity at the Brevard County Detention Center:

- Plumbing chases
- Cell lock system
- 300 POD doors and frames

### **Clerk to the Board Instructions:**



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

August 13, 2025

**M E M O R A N D U M**

**TO:** Billy Prasad, Planning and Development Director

**RE:** Item F.1., Approval of Correctional Impact Fees Technical Advisory Committee for Brevard County Detention Center

The Board of County Commissioners, in regular session on August 12, 2025, approved the disbursement of \$3,458,670 in Correctional Impact Fees in accordance with the recommendations prepared by the Correctional Impact Fee Technical Advisory Committee; and authorized the County Manager to execute all necessary budget amendments.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

  
Kimberly Powell, Clerk to the Board

/sj

cc: County Manager  
Budget  
Finance



**Planning & Development Department**

2725 Judge Fran Jamieson Way  
Building A, Room 114  
Viera, Florida 32940

**BOARD OF COUNTY COMMISSIONERS**

**TO:** Jeff King - Deputy Director (Planning & Development)  
**FROM:** Naomi Adkins-Hicks – Support Service Manager (Planning & Development)  
**DATE:** July 22, 2025  
**SUBJECT:** Summary of Correctional Impact Fee Advisory Board

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**Date:** 7-22-2025

**Time:** 1:00 pm

**Location:** 2725 Judge Fran Jamieson Way Building A 2nd Floor Public Works Conference Room

**Attendees:**

Abigail Morgan, City of Cocoa Public Works  
Brenda Fettrow, City Manager of Rockledge  
Marc Bernath-Director - Brevard County Public Works  
Naomi Adkins-Hicks- Support Service Manager  
Andrea Daise- Account II Planning & Development  
Sandra Collamore- Finance Director/BCSO  
Brett Carman-Chief Admin Officer/BCSO  
Steve Ferrel-Commander Jail Facility  
Jason Mahaney-Town of Grant Valkaria  
Jessica Keenan- Town of Grant Valkaria  
Brenda Fettrow- City Manager Rockledge  
Elizabeth Mascaro- Town Manager Melbourne Beach  
John W. Coffey City Manager of Indian Harbor Beach  
Skip Bell- Public Works Facilities  
Stephanie Boyle-Public Works Finance

**Summary:**

- The meeting was called to order.
- Marc Bernath presented project details regarding the Brevard County Dentation Center requesting full \$3,458,670 .00 in Correctional Impact Fee for several projects for the county jail in addition to the discription of Public Work's needs which will include the following projects.
- Refurbish plumbing chases
- Cell lock system
- 300 POD Doors and Frames.
- A motion to approve was made by Jason Mahaney and John W. Coffey seconded the motion. The funding request was unanimously approved to disburse of the funds.
  
- There was no further business and the meeting was adjourned.

# Correctional Impact Fee Advisory Committees Meeting

Date: July 22, 2025

Time: 1:00 pm

Name	Title/Benefit District	
Sandra Collamore ✓	Finance Director / BSO	
BRETT CARMAN ✓	CHIEF ADMIN OFFICER / BCSO	
STEVE TEACHER ✓	COMMANDER JAIL FACILITY	
Abigail Morgan ✓	City of Cocoa Public Works Director	
SPENCER MANNING ✓	TOWN OF GRANT-VALKARIA	
Jessica Keenan ✓	Town of Grant-Valkaria	
Brenda Faltrow ✓	City Manager / Rockledge	
Elizabeth Mascaro ✓	Town Manager Melbourne Beach	
John W. Coffey ✓	City Manager - Indian Harbour Beach	
Neomi Atkins Hicks ✓	P&D Support Services Mgr	
Marc Barnhart ✓	PW Director	
Skip Bell ✓	PW Facilities	
Stephanie Dyle ✓	PW Finance	
Angela Lewis ✓	Accountant II / Planning & Development	
Abigail Holmes ✓	resilience planning & services manager Cape Canaveral City	

## **Transportation Impact Fee Advisory Committee**

**Date:** Tuesday, July 22, 2025

**Start Time:** 1:00 PM

**End Time:** 1:30 PM

**Description:** Consider Correctional Impact Fees – 3 CIP projects at the Brevard County Detention Center as follows: 1) Refurbish Plumbing Chases – totaling an estimated \$17,500.00, and 2) Cell Lock System & 300 POD Doors and Frames, 2 CIP projects combined, totaling an estimated \$3,224,338.00.

**Contact:** Naomi Adkins-Hicks

**Contact Number:** (321) 350-8244

## **Viera Government Center**

**Address:** 2725 Judge Fran Jamieson Way,  
Melbourne, FL 32940

**Street:** 2725 Judge Fran Jamieson Way

**City:** Melbourne

**Zipcode:** 32940

**Phone Number:**

**Phone Extension:**

COLUMN SOFTWARE, PBC

STATE OF FLORIDA

COUNTY OF BREVARD COUNTY

Before the undersigned authority personally appeared Edmar Corachia, who on oath says that he or she is an authorized agent of Column software, PBC; that the attached copy of advertisement, being a legal advertisement or public notice in the matter of 7/22/2025 TIF 1:30 p.m., was published on the publicly accessible website of Brevard County County, hosted by Column Software, PBC on Jul. 15, 2025

Affiant further says that the website complies with all legal requirements for publication in chapter 50, Florida Statutes.

**PUBLICATION DATES:**

Jul. 15, 2025

**Notice ID:** 1UjbbEKMy17413MKipB4

**Notice Name:** 7/22/2025 TIF 1:30 p.m.

**PUBLICATION FEE:** \$125.00

Signed by:

*Edmar Corachia*

\_\_\_\_\_, as authorized signatory of Column  
Software, PBC

**VERIFICATION**



State of Florida  
County of Broward

Signed or attested before me on this: 07/15/2025

*S. Smith*

Notary Public

Notarized remotely online using communication technology via Proof.