

Donna Scott

From: Lively, Cathy <Cathy.Lively@brevardfl.gov>
Sent: Monday, December 2, 2024 12:20 PM
To: Advanced Agenda; CGroup; CNTYMGR_Staff; Clerk to the Board
Subject: [EXTERNAL EMAIL]Revision 2 to the Final Agenda Package for December 3, 2024 Board Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments, clicking links or responding to unknown senders.

Revision 2 to the Final Agenda Package for the December 3, 2024 Board Meeting is now available on the County's website -

<https://brevardfl.legistar.com/MeetingDetail.aspx?ID=1145457&GUID=5BBEBF09-EFEA-410E-B377-FFE01BA9A81&Options=info%7C&Search=&Refresh=1>

Modifications include:

- Item F.2. – Agreement attachment, signature page has been corrected.

Thank you,
Cathy

~ ~ ~ ~ ~

Cathy Lively
Agenda Coordinator
County Manager's Office
2725 Judge Fran Jamieson Way
Viera, FL 32940
Office Phone – 321-633-2010
E mail – Cathy.Lively@brevardfl.gov

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

Kimberly Powell

From: Lively, Cathy <Cathy.Lively@brevardfl.gov>
Sent: Friday, November 29, 2024 10:51 AM
To: Advanced Agenda; CGroup; CNTYMGR_Staff; Clerk to the Board
Subject: [EXTERNAL EMAIL]Revision 1 to the Final Agenda Package for December 3, 2024 Board Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments, clicking links or responding to unknown senders.

Good Morning,

Revision 1 to the Final Agenda Package for the December 3, 2024 Regular Board Meeting is now available on the County's website - <https://brevardfl.legistar.com/MeetingDetail.aspx?ID=1145457&GUID=5BBEBF09-EFEA-410E-B377-FFEB01BA9A81&Options=info&Search=>

Modifications include:

Item H.3. – Item has been removed from the agenda.

Thank you,
Cathy

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Kimberly Powell

From: Lively, Cathy <Cathy.Lively@brevardfl.gov>
Sent: Wednesday, November 27, 2024 12:17 PM
To: Advanced Agenda; CGroup; CNTYMGR_Staff; Clerk to the Board
Subject: [EXTERNAL EMAIL]Final Agenda Package for the December 3, 2024 Board Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments, clicking links or responding to unknown senders.

Good Afternoon,

The Final Agenda Package for the December 3, 2024 Regular Board Meeting is now available on the County's website - <https://brevardfl.legistar.com/MeetingDetail.aspx?ID=1145457&GUID=5BBEBF09-EFEA-410E-B377-FFEB01BA9A81&Options=info%7C&Search=&Refresh=1>

There are no modifications from the Revision 1 Advanced Agenda Package to the Final Agenda Package.

Thank you,
Cathy

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Donna Scott

From: Lively, Cathy <Cathy.Lively@brevardfl.gov>
Sent: Tuesday, November 26, 2024 8:27 AM
To: Advanced Agenda; CGroup; CNTYMGR_Staff; Clerk to the Board
Subject: [EXTERNAL EMAIL]Revision 1 to the Advanced Agenda Package for December 3, 2024 Board Meeting

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments, clicking links or responding to unknown senders.

Good morning,

Revision 1 to the Advanced Agenda Package for the December 3, 2024 Regular Board Meeting has been uploaded to the County BEACH -

<https://brevardbocc.sharepoint.com/SitePages/Granicus.aspx>

Modifications include:

- Item F.5. – Correction to Luse attachment. ✓
- Item F.6. – Agenda report updated and attachment has been added. ✓
- Item H.2. – Correction to Agenda report. ✓
- Item I.1. – Two attachments have been added. ✓
- Item J.4. – Agenda Report has been revised.

Thank you,
Cathy

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Cathy Lively
Agenda Coordinator
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Viera, FL 32940
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Donna Scott

From: Lively, Cathy <Cathy.Lively@brevardfl.gov>
Sent: Monday, November 25, 2024 1:30 PM
To: Advanced Agenda; CGroup; CNTYMGR_Staff; Clerk to the Board
Subject: [EXTERNAL EMAIL]Advanced Agenda Package for December 3, 2024 Board Meeting

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Good Afternoon,

The Advanced Agenda Package for the December 3, 2024 Regular Board Meeting has been uploaded to the County's BEACH site - <https://brevardbocc.sharepoint.com/SitePages/Granicus.aspx>

Thank you,

Cathy

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Cathy Lively
Agenda Coordinator
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Donna Scott

From: Barrett, Melisa L <Melisa.Barrett@brevardfl.gov>
Sent: Wednesday, November 20, 2024 2:53 PM
To: CGroup; Clerk to the Board
Cc: Lively, Cathy; Roth, Joy; Jones, Jennifer
Subject: [EXTERNAL EMAIL]December 3, 2024 Regular Board Meeting Schedule Update and 2025 Calendar Information
Attachments: 2025 Board Meeting Calendar Approved 10222024.pdf; 2025 Agenda Due Date Calendar .pdf; 2024 Agenda Due Date Schedule Revised on 07242024.pdf; Blank Agenda Word File.docx

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments, clicking links or responding to unknown senders.

Good Afternoon and Welcome to all of our new Commission Group Members!

Due to the holiday, all agenda items for the December 3rd Regular Board Meeting must be through the final review process by 1:00 p.m. on Monday, November 25th.

The Advanced Agenda will be released Monday afternoon and the Final Agenda will be posted in the afternoon on Wednesday, November 27th.

On October 22, 2024, the Board approved the attached 2025 Board Meeting Calendar. I have also included the 2024 and 2025 Agenda Due Date Schedule, which contains the agenda due dates, meeting locations and security requirements.

Please note:

- The due dates and times refer to when the Agenda or changes to the Agenda have already been through the approval process and the Agenda is ready to be produced.
- The Board Schedule is fluid and can change per Board direction. For that reason, the included attachments are for internal planning purposes and not for distribution. If someone needs the Board Meeting Schedule, please guide them to the County's website (<https://brevardfl.legistar.com/Calendar.aspx>) as it will contain the most up-to-date information.
- The Melbourne-Tillman Meeting is not held at the Government Center and the location has not yet been determined.

I realize many of you are still getting situated; please feel free to reach out if you have any agenda items for the December 3, 2024 meeting. I am happy to assist you in entering and getting them through the process. Attached, please find a blank template that can be filled in; be sure to include any attachments and I will create a file packet for your review.

Cathy Lively, Agenda Coordinator, will reach out next week to schedule agenda training.

Thank you,
Melisa

Melisa Barrett, Administrative Assistant to
Jim Liesenfelt, Assistant County Manager
Brevard County Board of County Commissioners
321.633.2003

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Donna Scott

From: Lively, Cathy <Cathy.Lively@brevardfl.gov>
Sent: Friday, November 15, 2024 12:15 PM
To: Advanced Agenda; CNTYMGR_Staff
Cc: CGroup; Clerk to the Board
Subject: [EXTERNAL EMAIL]December 3, 2024 Board Meeting Agenda Due Dates

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments, clicking links or responding to unknown senders.

Good Afternoon,

Due to the upcoming Thanksgiving Holiday, the Agenda due dates and Agenda posting will be adjusted for the December 3, 2024 Regular Board Meeting.

- All agendas are due on Monday, November 25th. They must be through the entire final review process by 3:30 p.m.
- The Advanced Agenda will be released late Monday, November 25th.
- Any revision to the advanced agenda must be completed and approved by the County Manager by 11:00 a.m. on Wednesday, November 27th.
- The Final Agenda will posted in the afternoon on Wednesday, November 27th.

Please keep in mind that your ACM may require earlier submission times.

If you have any questions, please do not hesitate to let me know.

Thank you,
Cathy

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Viera, FL 32940
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