

Meeting Date
November 15, 2016



AGENDA	
Section	New Business
Item No.	V.I.E.1

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY
COMMISSIONERS

SUBJECT:	APPOINTMENT OF NORTH BREVARD HOSPITAL DISTRICT BOARD MEMBERS
DEPT/OFFICE:	COUNTY MANAGER'S OFFICE/MANAGEMENT & COMMUNITY SERVICES

Requested Action:
 It is requested that the Board of County Commissioners review the applications and make appointments to the North Brevard Hospital District Board.

Summary Explanation & Background:
 The Board of County Commissioners must make two appointments to the North Brevard Hospital District Board. One appointment is to be made by the Board (Seat 7) and one appointment is made by the Board and confirmed by the Titusville City Council (Seat 9).
 Hospital Board Members must reside within the boundaries of the Hospital District Board and are appointed for four-year terms.
 The application deadline was set for Noon, November 10, 2016. As in the past, the Application Advertisement (attached) include several questions, which each applicant is required to respond to. Staff advised the City of Titusville that the Board of County Commissioner will review applicants for the joint appointment at the November 15, 2016 regular meeting and advised them of the selection as the City will make their confirmation vote at their November 22, 2016 meeting.
 Applications for the above seats are attached.
 Seat 7 Board Appointment:
 Seat 9 Dual Appointment:
 Fiscal Impact: There is no fiscal impact associated with this action other than the cost of advertisement.
 Contact person: Stockton Whitten, County Manager 633-2001 or Stockton.Whitten@brevardfl.gov

Clerk to the Board instruction:

Exhibits Attached: Advertisement; Applications for

Contract /Agreement (If attached): Reviewed by County Attorney		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager						Department Director / Extension	
Stockton Whitten	Assistant County Manager						



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

November 16, 2016

Wanda Wells, City Clerk
City of Titusville
PO Box 2806
Titusville FL 32781

Dear Ms. Wells:

Re: Reappointment to North Brevard County Hospital District Board

The Board of County Commissioners, in regular session on November 15, 2016, reappointed Stan Retz, 1415 South Washington Avenue, Titusville, FL 32780, to the North Brevard County Hospital District Board, subject to confirmation by the City Council of Titusville. The term of this appointment would expire December 31, 2020. Please advise this office if the appointment of Mr. Retz is confirmed.

Your cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

cc: Each Commissioner
County Manager
Parrish Medical Center



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

November 16, 2016

Stan Retz
1415 South Washington Avenue
Titusville, FL 32780

Dear Mr. Retz:

Re: Reappointment to North Brevard County Hospital District Board

The Board of County Commissioners, in regular session on November 15, 2016, unanimously reappointed you to serve on the North Brevard County Hospital District Board, subject to confirmation by the City Council of Titusville. Said term of appointment expires December 31, 2020.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

cc: Each Commissioner
County Manager
Titusville City Clerk
Parrish Medical Center



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

November 16, 2016

Ashok Shah, MD
3650 Oak Hill Drive
Titusville, FL 32780

Dear Dr. Shah:

Re: Reappointment to North Brevard County Hospital District Board

The Board of County Commissioners, in regular session on November 15, 2016, unanimously reappointed you to serve on the North Brevard County Hospital District Board. Said term of appointment expires December 31, 2020.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

cc: Each Commissioner
County Manager
Parrish Medical Center

November 7, 2016

Office of the County Manager
2715 Judge Fran Jamieson Way, Bldg. C, Room C301
Viera, FL 32940

Att. Stockton Whitten, County Manager

Dear Stockton,

Pursuant to reading the posting of solicitation of applications for two appointments to the North Brevard Hospital Board, I am writing to express my interest in an appointment by either the City Titusville joint confirmation or the Board of County Commissioners appointment. I reside outside Titusville City limits.

I have lived in North Brevard County since 1970. During that time, I have been active in the community as a business owner and an active member in several community organizations.

I have attached my resume as well as answers to the seven required questions to this correspondence for your review. Should you need additional information from me or desire a personal interview, please contact me.

Sincerely,



M. V. (Neta) Harris
321-385-9300
neta@cfl.rr.com

M. V. (NETA) HARRIS

1795 Poinciana Avenue
P. O. Box 537
Titusville, Florida 32781-0537
(321)-385-9300

EDUCATION: Graduate – Baptist Memorial College of Health Sciences

Memphis, TN
Attended – Memphis State College Memphis, TN
Additional Studies at: University of Central Florida
Brevard Community College Tulane University
Catholic University University of Florida

Basic skills have been continually updated by completing courses in TQM, Performance Evaluation, Supervisory Management, Leadership Skills, and Communication Skills in the Business Environment. Grant writing tasks for over 40 years with successful outcomes for personally owned businesses, other employers and organizations.

EXPERIENCE:

July 2016 – present Marketing & Resources, Brevard Nature Alliance, Inc.

Responsible for creating and facilitating the Media/Marketing Plan for the 2017 Space Coast Birding & Wildlife Festival. Includes grant writing, creative sponsor, donor and other funding contacts. Work cooperatively with the Space Coast Tourism Development Office, the Brevard Cultural Alliance, VISIT FLORIDA and Chambers of Commerce.

July 2000 – July 2016 Executive Director for Brevard Nature Alliance, Inc.

Responsible for all office tasks (bookkeeping via Quicken/QuickBooks, data base initiation and updates, correspondence, email communication to Board and others, oversee all programs, grant writing, membership, reports as requested, press releases, PR, etc.); attend and record Board and membership meetings; assist Chairman with planning, Secretary with minutes, and Treasurer with financial tasks and reporting; assist with educational program initiation and set up; umbrella agency event coordination. Facilitator for Annual Space Coast Birding & Wildlife Festival – handle all logistics (pre-festival planning, secure sponsors, sites, program layout & proofing then bulk mail and other distribution, food service, Trade Show, insurance, advertising, social events during Festival, computer program for registration and statistics, economic survey, grants, fund-raising, handle all monies-track through system & pay all bills, press releases, nurture and schedule volunteers)

July, 1997 – July 2000 Volunteer for the Titusville Area Chamber of Commerce; Volunteer for the first Annual Space Coast Birding & Wildlife Festival in 1997- 1999. In 2000 was asked to coordinate the Brevard Nature Alliance and Festival (established computer program to track festival events and provide statistics to use for grants and to report to other funding entities).

Page two

M.V. (Neta) Harris

1983 – March 1997 Independent Consultant/Contractor (Marketing, Human Resources, Public Relations, Time and Cost Studies, UR/QA/RM/TQM, Documentation and Medical Records Systems, Computerization of Services, Audit Functions, Precertification Tasks, Discharge Planning, Case Management, Physician and Discipline Credentialing); Lecturer; Seminar Presenter; Grant writer: held Certificate in Quality Management.

June 1995 – March 1997 Case Manager/Discharge Planner for large Central Florida HMO. Responsible for case management for the Orlando Region (six counties) for selected patients in network hospitals (specific emphasis on catastrophic cases).

August, 1991 – June 1994 Employed by large national/international Rehabilitation Company with Rehab services in 17 Nursing Homes in 7 states: (a) Responsible for developing and implementing new projects to meet the growth needs of the company; implemented credentialing, computerized billing and coding services. (b) Promoted to Vice President, Training/Orientation/Staff Development; (c) Promoted to Senior Vice President, Operations: Responsible for the overall daily operations of the company including over 1,500 on-site therapy personnel, 5 Occupation Medicine Physicians and recruiting and hiring all levels of therapy staff.

1955 – 1991 Employed in a variety of health care settings as an Audit/Rehabilitation Specialist; Reviewer/Auditor; Public Health Specialist with three County Health Departments; Hospital Director of Nurses and Hospital Assistant Administrator. 1975-1982-- developed and operated a large comprehensive home health care program and rehabilitation agency initiating all aspects of both agencies. Wrote grants for creation of new medical and physician services.

Community and Professional Activities (Current and Past):

- Titusville Area Chamber of Commerce – *Board of Directors & various committees
- Titusville Area Visitors Council – *Vice Chairman, *Chairman, *Secretary
- Charter member, Shuttle Port Charter Chapter-American Business Women's Association- *Vice President *President
- Titusville City Council Appointee- *Selection Committee for City Manager
*Committee to Study City Infrastructure for year 2000
*Committee to Study Placement of Veterans Hospital in Brevard County
- Volunteer- Indian River Festival
- Appointments by County Commissioner Fisher: North Brevard Parks & Recreation Commission; Brevard County Charter Review Commission.

Office Skills:

- Computer – experienced in the following programs: Microsoft Word, Publisher, Excel, Adobe, and Quicken. Understand the Internet and able to navigate as necessary.

Personal Strengths:

- Positive attitude, organized, efficient, loyal, resolute, committed to excellence, and politically astute.

November 7, 2016

M. V. (Neta) Harris

North Brevard County Hospital District Board Application

Application process answer to the following questions:

1. What do you feel the public's rights are in observing, monitoring and participating in the activities of the Hospital Board, and particularly expenditures of funds?

Many community-minded individuals derive intellectual pleasure and inclusiveness by attending meetings to stay informed and to feel welcome in observing or monitoring of action of a Board, Council or Commission.

Public participation with planned informational input in issues related to facility business that is an Agenda item coming before the Board, Council or Commission; could be significantly relevant to the end product.

I think that under the Statutes of Florida, the Hospital Board is empowered to set budgetary monies for income and expenditure of funds. Comments can be offered by the public if the Agenda item is specific.

However, in relation to the above comments, Board procedures should be in place to assure that the public is provided an opportunity to present input in a timely manner within the meeting Agenda. Identification of the proposed speaker should be provided prior to the beginning of the meeting.

2. What is your philosophy on how citizen boards for publically owned facilities conduct their business?

I feel that citizen boards should conduct their business by effectively urging all those in controlling positions (officers and employees both medical and non-medical) to consciously avoid personal activity situations and relationships that would create or appear to create conflict of interest, irreversible job responsibility activity, breach of confidential information or protected objectivity. Actual conflict or breach of any of the above could result in damage to the facility reputation and functionality. There should also be trickle-down examples to all other personnel to adopt the same standards of behavior.

3. Have you ever served on a hospital board or any other board of directors?

I have never served on a hospital board.

I served as: Co-owner & Vice Chair of the Board of Directors for Trico Home Health Services, Co-owner & Chairman of the Board for All County Rehabilitation Associates; Board of Directors member for the Titusville Area Chamber of Commerce; Vice Chairman and then Chairman of the Titusville Area Visitors Council and Vice President then President for the Shuttle Port Charter Chapter of the American Business Women's Association.

M. V. (Neta) Harris

4. Do you have any experience reviewing corporate or governmental budgets?

When I was promoted to Senior Vice President Operations of International Rehabilitation Services, one of my tasks was to have input into the company budget process and to review monthly budget reporting as it pertained to income & expense related to categorized functional and trending services. As a business owner, I was responsible for preparing the company budget with our CPA and regularly reviewing income & expenses.

5. Do you have any affiliation with individuals or organizations in the medical community?

No.

6. Are you now, or have you been employed at Parrish Medical Center?

My family moved to Brevard County from Palm Beach County where I was employed by the Palm Beach County Health Department as a Nurse Specialist. I transferred to the Brevard County Health Department, which at the time did not have my distinct classification in their budget. I worked for a few months at the hospital that is now Parrish Medical Center as a float R.N. (Labor & Delivery, Emergency Room, Premature Nursery, Post-surgery, etc), until my Public Health Classification was approved for Brevard County. I am not now employed by Parrish Medical Center.

7. Do you have any medical business or employment experience? Please see my resume.

November 7, 2016

Board of County Commissioners
Attn: Stockton Whitten
Office of County Manager
2725 Judge Fran Jamieson Way, Bldg. C
Viera, FL 32940

Re: Appointment to the Board of the North Brevard County Hospital District

Dear Mr. Whitten:

This letter is to serve as my re-application to the County for re-appointment to the Board of Directors of the North Brevard County Hospital District d.b.a. Parrish Medical Center.

I have been a physician on Parrish Medical Center's Active Medical Staff since 1995. I also have a solo private practice in Internal Medicine located in Titusville.

I have been very pleased and impressed with the Board and administrative leadership of Parrish Medical Center. There is no doubt that the times are extremely challenging for health care providers; reimbursement is diminishing, regulation is increasing, and our entire delivery system is undergoing massive and unprecedented changes. Parrish Medical Center is taking wise and necessary steps to not only respond to, but stay ahead of the changes, which have been exasperated by the condition of our local economy.

For years I have been meeting with Parrish Medical Center President/CEO George Mikitarian. Some of the topics that he and I discuss in depth include health care reform, health care finance, quality of care, and physician issues such as new practice models and recruitment. Through these discussions I have become extremely interested in health care globally as well as how it plays out locally. I feel that I have demonstrated the ability to see new possibilities along with possessing the strategic acumen to continue to help take Parrish Medical Center into an even more positive future.

I would like to outline a few of the many distinctions that Parrish Medical Center has received from prominent national organizations. These have all been awarded during my four year tenure on the board of directors.

- Parrish Medical Center is the first, and currently the only organization to earn Integrated Care Certification from the Joint Commission, the country's highest healthcare accrediting body.

- PMC is recognized twice as a Top Performer on Key Quality Measures by The Joint Commission for heart attack, heart failure, pneumonia and surgical care.
- PMC is the 29th US member of the Mayo Clinic Care Network.
- PMC is one of only 18 Florida hospitals to achieve a Hospital Compare overall 4-star rating for quality.
- PMC earned an "A" grade from LeapFrog on every release of the Hospital Safety Score since 2012.
- PMC is rated #1 safest hospital in Florida by Consumer Reports related to preventing infections, mortality rates, communication with patients, readmission rates, and overuse of imaging.
- PMC is one of only 37 hospitals nationally to earn Consumer Reports Magazine top ranking for preventing infections; Consumer Reports cited PMC for health care excellence twice in 2014.

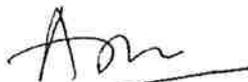
Many have spoken of the benefits of having a physician on the board of directors. The literature argues it both ways. I would like to assure you that my continued interest in Board membership is not to advocate for the Medical Staff. I have been extremely apolitical during my tenure on the Board of Directors and Medical Staff. My interest is in further serving the greater community of North Brevard to advance quality of patient care and maintain the financial integrity in order to continue to grow.

Finally, I am providing my membership on the Board of Director's various committees in which most of the business is conducted and recommendations to the full board are made.

- Quality Committee (2013, 2014, 2015, 2016)
- Ad Hoc Committee (2013, 2014, 2015, 2016)
- Patient Care Committee (2014)
- Medical Staff Review Committee (2015)
- Joint Conference Committee (2016)
- Joint Risk Management Committee (2016)
- Education Committee (2016)

Thank you for your consideration of my re-appointment to the North Brevard County Hospital District. Should you need additional information, I may be reached at 321-268-2005.

Sincerely,



Ashok C. Shah, M.D.

Enclosure

Addendum to District Board Application
North Brevard County Hospital District

Ashok C. Shah, M.D.

Question 1: What do you feel the public's rights are in observing, monitoring, and participating in the activities of the hospital Board, and particularly the expenditure of funds?

I believe in government in the Sunshine. I believe the public has an absolute right to observe and participate in the activities of the hospital Board.

I believe that the public is entitled to be present and be heard any time there is a meeting of two or more Board members. It is the hospital Board's responsibility to approve a budget and ensure that prudent hospital business policies and practices are in place for the optimal operation of the hospital.

Question 2: What is your philosophy on how citizen boards for publicly owned facilities should conduct their business?

Citizen boards should be conducted in the Sunshine both in fact and perception. The Board should conduct themselves under Robert's Rules of Order and under the appropriate Government in the Sunshine rules.

One of the basic tenants of any board, whether public or private, is to ensure the financial stability of the organization to meet the needs of the community for public boards and stockholders for private boards. In addition, since we are a health care institution, we also have the responsibility of ensuring that quality and safe care are provided to the community.

Question 3: Have you ever served on a hospital board or any other board of directors?

I have served on the board of directors of BIMDA (Brevard's Indo-American Medical/Dental Association). I am the current sponsorship chair for the Expo Committee. I am also a member of Brevard Physician Network (BPN) which acts as intermediary between physicians and insurance companies.

Today's Board member must have a keen understanding of the business factors that influence the entity in which he or she wishes to serve. A broader experience provides more clearly delineated policy recommendations. I have a wide range of knowledge about the medical community through my involvement in community organizations and through extensive reading. I also have experience in the highest level of hospital leadership as a result of serving on the PMC Board for four years.

Question 4: Do you have any experience reviewing corporate or governmental budgets?

Yes. I am thoroughly familiar with PMC's annual budget that the Board approves each year. We also receive financial reviews each month at our Finance Committee meetings that I attend.

Question 5: Do you have any business affiliations with individuals or organizations in the medical community?

Yes, I am a solo Internal Medicine physician in private practice in Titusville, Florida. I am also on the Active Medical Staff at Parrish Medical Center.

I am a member of BIMDA and BPN, both in Brevard County.

Question 6: Are you now, or have you ever been employed at Parrish Medical Center?

No.

Question 7: Do you have any medical business or employment experience?

I have 18 years of experience as an independent physician in private practice. I also have experience in the highest level of hospital leadership as a result of serving on the North Brevard County Hospital District Board of Directors for the past four years.



November 9, 2012

1415 South Washington Avenue
Titusville, Florida 32780
(321) 267-2190
FAX (321) 267-6356
www.retzbak.com

Board of County Commissioners
Attn: Stockton Whitten
Office of County Manager
2725 Judge Fran Jamieson Way, Bldg. C
Viera, FL 32940

**Re: Appointment to the Board of the North Brevard County Hospital District
(Seat 9)**

Dear Mr. Whitten:

This letter is to serve as my re-application for appointment to the Board of the North Brevard County Hospital District d.b.a. Parrish Medical Center.

A hospital Board member's role is to set policy and provide oversight and leadership for the organization in which he or she serves. These individuals must have the necessary experience, education and character to be successful. I have the education, experience, and ethical leadership to serve as a board member of Parrish Medical Center.

I have served as a member of the Parrish Medical Center board of directors since my 2012 appointment and am pleased to continue my service to the medical center and our community. I have been a member of many not-for-profit and governmental boards over the last thirty years. I believe my valuable professional and volunteer experience as well as my educational background will continue to benefit the hospital district board and its mission. I am confident that I have added a great deal of value with my involvement. Here are some of my recent contributions to the community:

- Parrish Medical Center Pension Committee member 2009 – current
- City of Titusville General Employees Pension Committee board member 2009 – current
- Titusville Area Chamber of Commerce – Chairman of the Board 1995
- Brevard County Council of Chambers – Chairman 1995
- North Brevard Medical Support board member 2009 – current
- North Brevard Economic Development Zone board member – 2012
- Brevard County Value Adjustment Board - school board appointee 2008 – 2011;
County Commission appointee – 2011 – current
- Titusville Police Youth Foundation board member 1999 – current

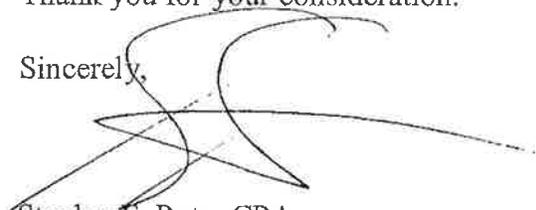
I have also been extensively involved in Parrish Medical Center board committees and their leadership as follows:

- Executive Committee - Treasurer 2015 - 2016
- Finance Committee - Vice Chair, Chair 2013 – 2016
- Audit Committee - 2013 - 2016
- Quality Committee – 2013 – 2016
- Joint Conference Committee - 2015
- Ad Hoc Investments Committee, Chair – 2014 - 2015

Attached are my responses to the specific questions posed in the advertisement soliciting board member appointments.

Thank you for your consideration.

Sincerely,



Stanley E. Retz, CPA

attachment

Addendum to District Board Application
North Brevard County Hospital

By Stan Retz

1. **What do you feel the public's rights are in observing, monitoring, and participating in the activities of the Hospital Board, and particularly the expenditure of funds?**

I believe in and support the requirements and intent of the Florida Sunshine Law, which protects the public's rights in observing, monitoring and participating in the activities of the Hospital Board. Board members have a duty to give proper consideration to public input. Hospital boards must ensure the public is involved and heard on all activities with the exception of executive sessions, which are allowed by law and are necessary for confidentiality. Board members are responsible to the people of the District to ensure expenditures are properly administered.

The public has an inherent right to information regarding the expenditure of funds. It is the board's responsibility to make available audited financial statements to the public on, at least, an annual basis. It is my understanding that financial statements are presented at board meetings and made available to the public and that this is done by posting updated copies on the hospital's Internet and placing copies in the board books on a monthly basis.

I believe that a reasonable time limit for public input is an acceptable way to prevent overly lengthy discussions, with exceptions being available as appropriate.

2. **What is your philosophy on how citizen boards for publicly owned facilities should conduct their business?**

Citizen boards should not only conduct their business in compliance with Florida's Sunshine Law, but should work cooperatively as a team. I believe the PMC board of directors is diverse, and works together well as a team on behalf of the citizens it serves.

As the County Commission's appointee to Parrish Medical Center's board of directors, I have been instrumental in assuring that the hospital fulfills its mission and vision to the community.

3. **Have you ever served on a hospital board or any other board of directors?**

Yes. I have served on the North Brevard County Hospital District Board of Directors for the past four years. In addition, I have served on, or am serving on: City of Titusville General Employees' Pension Committee board; the Titusville Area Chamber of Commerce board; the North Brevard Medical Support board; the North Brevard Economic Development Zone board; the Brevard County Value Adjustment Board; and the Titusville Police Youth Foundation board.

4. **Do you have any experience reviewing corporate or governmental budgets?**

I have several years experience working on audits for governmental entities including the City of Titusville, Brevard County Sheriff's Office, Brevard County Tax Collector, Brevard County Property Appraiser, Brevard County Supervisor of Elections, TICO Airport Authority, City of Palm Bay, and others. I also assisted the City of Titusville Police Department in their contract negotiation and budget development.

I have also performed business consulting and advising to various private for profit companies and other entities, including real estate development, general and sub-contract management, manufacturing, legal and medical, and high net-worth individuals.

5. **Do you have any business affiliations with individuals or organizations in the medical community?**

My firm as a small number of healthcare related clients, including dentists and physicians.

6. **Are you now, or have you ever been employed at Parrish Medical Center?**

I am not, nor have I ever been, an employee of Parrish Medical Center nor do I receive any financial benefit from sitting on the board of Parrish Medical Center.

7. **Do you have any medical business or employment experience?**

No, however, in the mid-1990s I owned 10% of a physical therapy clinic called Spinal Health and Physical Therapy Institute.

NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD APPLICATIONS

The Brevard County Board of County Commissioners is soliciting applications for two appointments to the North Brevard County Hospital District Board. The City of Titusville must jointly confirm one of the appointments. Hospital Board members must reside within the boundaries of the Hospital District and are appointed for four-year terms.

Some of the major duties and responsibilities of the Hospital Board are to 1) Determine the roles, mission, and major objectives of the hospital, 2) Determine major institutional policies, 3) Approve hospital organization and major authority delegation patterns, 4) Select, appoint and evaluate the Chief Executive Officer, and 5) Maintain a qualified medical staff.

Applications in the form of resumes and/or letters of interest with qualifications should be submitted no later than noon, November 10, 2016. Applicants should indicate whether they are applying for the appointment that requires City of Titusville joint confirmation, the Board of County Commissioners appointment, or have no preference with regard to appointment. The Brevard County Board of County Commissioners will make their selection at the regular meeting on November 15, 2016, and the City of Titusville will take action on the jointly appointed position at their November 22, 2016 meeting.

Additionally, as part of the application process the Board of County Commissioners requires each applicant to answer, in writing each of the following questions:

1. What do you feel the public's rights are in observing, monitoring and participating in the activities of the Hospital Board, and particularly the expenditure of funds?
2. What is your philosophy on how citizen boards for publicly owned facilities should conduct their business?
3. Have you ever served on a hospital board or any other board of directors?
4. Do you have any experience reviewing corporate or governmental budgets?
5. Do you have any business affiliation with individuals or organizations in the medical community?
6. Are you now, or have you ever been employed at Parrish Medical Center?
7. Do you have any medical business or employment experience?

Please submit all application materials to the following address:

Office of the County Manager
2725 Judge Fran Jamieson way, Bldg. C, Room C301
Viera, FL 32940
Att: Stockton Whitten, County Manager

Lewis, Sally A

From: Carver, Holly
Sent: Thursday, October 20, 2016 4:04 PM
To: Lewis, Sally A
Cc: Whitten, Stockton E
Subject: Re: Template for No. Brevard Hospital applicants

Per Robin

Applications due by 11/10/16
County vote 11/15/16
City Vote 11/22/16

Thank you.

From: Lewis, Sally A
Sent: Thursday, October 20, 2016 11:58:13 AM
To: Carver, Holly
Cc: Whitten, Stockton E
Subject: Template for No. Brevard Hospital applicants

Holly,
Attached is the display ad template that I use for the North Brevard Hospital Board applications.
Thank you,
Sally

Sally Lewis
2725 Judge Fran Jamieson Way
Viera, FL 32940
321-633-2010
Sally.lewis@brevardcounty.us
Sally.lewis@brevardfl.gov

Under Florida law, all correspondence sent to the County Manager's Office, which is not exempt or confidential pursuant to Chapter 119 of the Florida Statutes, is public record. If you do not want the public record contents of your e-mail or your e-mail address to be provided to the public in response to a public records request, please do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

Mailed to:

A daily publication by:



County Manager's Office
Attn: Sally Lewis
2725 Judge Fran Jamieson Way
Bldg. C, Room 301
Viera, FL 32940



STATE OF FLORIDA
COUNTY OF BREVARD

Before the undersigned authority personally appeared Kim Curro
who on oath says that she is LEGAL ADVERTISING SPECIALIST of the FLORIDA TODAY, a
newspaper published in Brevard County, Florida; that the attached copy of advertising being a

LEGAL NOTICE

Ad # (574088) \$ 1,018.08
Acct. # (6BR446)
COUNTY MANAGER'S OFFICE
the Court NORTH BREVARD COUNTY HOSPITAL
DISTRICT BOARD APPLICATIONS

as published in the FLORIDA TODAY in the issue(s) of:

October 25, 2016

Affiant further says that the said FLORIDA TODAY is a newspaper in said Brevard County, Florida, and that the said newspaper has heretofore been continuously published in said Brevard County, Florida, regularly as stated above, and has been entered as periodicals matter at the post office in MELBOURNE in said Brevard County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

Kim Curro
(Signature of Affiant)

Sworn to and subscribed before this:

25th Day of October 2016

(Signature of Notary Public)

Ruby Royer
(Name of Notary Typed, Printed or Stamped)

Personally Known X or Produced Identification _____
Type Identification Produced: _____

NORTH BREVARD COUNTY HOSPITAL DISTRICT BOARD APPLICATIONS

The Brevard County Board of County Commissioners is soliciting applications for two appointments to the North Brevard County Hospital District Board. The City of Titusville must jointly confirm one of the appointments. Hospital Board members must reside within the boundaries of the Hospital District and are appointed for four-year terms.

Some of the major duties and responsibilities of the Hospital Board are to 1) Determine the roles, mission, and major objectives of the hospital, 2) Determine major institutional policies, 3) Approve hospital organization and major authority delegation patterns, 4) Select, appoint and evaluate the Chief Executive Officer, and 5) Maintain a qualified medical staff.

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Additionally, as part of the application process the Board of County Commissioners requires each applicant to answer, in writing each of the following questions:

1. What do you feel the public's rights are in observing, monitoring and participating in the activities of the Hospital Board, and particularly the expenditure of funds?
2. What is your philosophy on how citizen boards for publicly owned facilities should conduct their business?
3. Have you ever served on a hospital board or any other board of directors?
4. Do you have any experience reviewing corporate or governmental budgets?
5. Do you have any business affiliation with individuals or organizations in the medical community?
6. Are you now, or have you ever been employed at Parrish Medical Center?
7. Do you have any medical business or employment experience?

Please submit all application materials to the following address:

Office of the County Manager
2725 Judge Fran Jamieson way, Bldg. C, Room C301
Viera, FL 32940
Att: Stockton Whitten, County Manager

revision

AGENDA

Section	New Business
Item No.	VI E 1

Meeting Date
November 15, 2016



AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	APPOINTMENT OF NORTH BREVARD HOSPITAL DISTRICT BOARD MEMBERS
DEPT/OFFICE:	COUNTY MANAGER'S OFFICE/MANAGEMENT & COMMUNITY SERVICES

Requested Action:

It is requested that the Board of County Commissioners review the applications and make appointments to the North Brevard Hospital District Board.

Summary Explanation & Background:

The Board of County Commissioners must make two appointments to the North Brevard Hospital District Board. One appointment is to be made by the Board (Seat 7) and one appointment is made by the Board and confirmed by the Titusville City Council (Seat 9).

Hospital Board Members must reside within the boundaries of the Hospital District Board and are appointed for four-year terms.

The application deadline was set for Noon, November 10, 2016. As in the past, the Application Advertisement (attached) include several questions, which each applicant is required to respond to. Staff advised the City of Titusville that the Board of County Commissioner will review applicants for the joint appointment at the November 15, 2016 regular meeting and advised them of the selection as the City will make their confirmation vote at their November 22, 2016 meeting.

Applications for the above seats are attached.
 Seat 7 Board Appointment: Ashok C. Shah, M.D.

Seat 9 Dual Appointment: Mr. Stanley E, Retz, CPA

Either seat appointment: Ms. Neta Harris

Fiscal Impact: There is no fiscal impact associated with this action other than the cost of advertisement.

Contact person: Stockton Whitten, County Manager 633-2001 or Stockton.Whitten@brevardfl.gov

Clerk to the Board instruction:

Exhibits Attached: Advertisement; Applications for Stan Retz, Dr. Ashok C. Shah

Contract /Agreement (If attached): Reviewed by County Attorney		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager	n	Department Director / Extension					
Stockton Whitten	Assistant County Manager						

November 7, 2016

Office of the County Manager
2715 Judge Fran Jamieson Way, Bldg. C, Room C301
Viera, FL 32940

Att: Stockton Whitten, County Manager

Dear Stockton,

Pursuant to reading the posting of solicitation of applications for two appointments to the North Brevard Hospital Board, I am writing to express my interest in an appointment by either the City Titusville joint confirmation or the Board of County Commissioners appointment. I reside outside Titusville City limits.

I have lived in North Brevard County since 1970. During that time, I have been active in the community as a business owner and an active member in several community organizations.

I have attached my resume as well as answers to the seven required questions to this correspondence for your review. Should you need additional information from me or desire a personal interview, please contact me.

Sincerely,



M. V. (Neta) Harris

321-385-9300

neta@cfl.rr.com

M. V. (NETA) HARRIS

1795 Poinciana Avenue
P. O. Box 537
Titusville, Florida 32781-0537
(321)-385-9300

EDUCATION: Graduate – Baptist Memorial College of Health Sciences

Memphis, TN
Attended – Memphis State College Memphis, TN
Additional Studies at: University of Central Florida
Brevard Community College Tulane University
Catholic University University of Florida

Basic skills have been continually updated by completing courses in TQM, Performance Evaluation, Supervisory Management, Leadership Skills, and Communication Skills in the Business Environment. Grant writing tasks for over 40 years with successful outcomes for personally owned businesses, other employers and organizations.

EXPERIENCE:

July 2016 – present Marketing & Resources, Brevard Nature Alliance, Inc.

Responsible for creating and facilitating the Media/Marketing Plan for the 2017 Space Coast Birding & Wildlife Festival. Includes grant writing, creative sponsor, donor and other funding contacts. Work cooperatively with the Space Coast Tourism Development Office, the Brevard Cultural Alliance, VISIT FLORIDA and Chambers of Commerce.

July 2000 – July 2016 Executive Director for Brevard Nature Alliance, Inc.

Responsible for all office tasks (bookkeeping via Quicken/QuickBooks, data base initiation and updates, correspondence, email communication to Board and others, oversee all programs, grant writing, membership, reports as requested, press releases, PR, etc.); attend and record Board and membership meetings; assist Chairman with planning, Secretary with minutes, and Treasurer with financial tasks and reporting; assist with educational program initiation and set up; umbrella agency event coordination. Facilitator for Annual Space Coast Birding & Wildlife Festival – handle all logistics (pre-festival planning, secure sponsors, sites, program layout & proofing then bulk mail and other distribution, food service, Trade Show, insurance, advertising, social events during Festival, computer program for registration and statistics, economic survey, grants, fund-raising, handle all monies-track through system & pay all bills, press releases, nurture and schedule volunteers)

July, 1997 – July 2000 Volunteer for the Titusville Area Chamber of Commerce; Volunteer for the first Annual Space Coast Birding & Wildlife Festival in 1997- 1999. In 2000 was asked to coordinate the Brevard Nature Alliance and Festival (established computer program to track festival events and provide statistics to use for grants and to report to other funding entities).

Page two
M.V. (Neta) Harris

1983 – March 1997 Independent Consultant/Contractor (Marketing, Human Resources, Public Relations, Time and Cost Studies, UR/QA/RM/TQM, Documentation and Medical Records Systems, Computerization of Services, Audit Functions, Precertification Tasks, Discharge Planning, Case Management, Physician and Discipline Credentialing); Lecturer; Seminar Presenter; Grant writer: held Certificate in Quality Management.

June 1995 – March 1997 Case Manager/Discharge Planner for large Central Florida HMO. Responsible for case management for the Orlando Region (six counties) for selected patients in network hospitals (specific emphasis on catastrophic cases).

August, 1991 – June 1994 Employed by large national/international Rehabilitation Company with Rehab services in 17 Nursing Homes in 7 states: (a) Responsible for developing and implementing new projects to meet the growth needs of the company; implemented credentialing, computerized billing and coding services. (b) Promoted to Vice President, Training/Orientation/Staff Development; (c) Promoted to Senior Vice President, Operations: Responsible for the overall daily operations of the company including over 1,500 on-site therapy personnel, 5 Occupation Medicine Physicians and recruiting and hiring all levels of therapy staff.

1955 – 1991 Employed in a variety of health care settings as an Audit/Rehabilitation Specialist; Reviewer/Auditor; Public Health Specialist with three County Health Departments; Hospital Director of Nurses and Hospital Assistant Administrator.

1975-1982-- developed and operated a large comprehensive home health care program and rehabilitation agency initiating all aspects of both agencies. Wrote grants for creation of new medical and physician services.

Community and Professional Activities (Current and Past):

- Titusville Area Chamber of Commerce – *Board of Directors & various committees
- Titusville Area Visitors Council – *Vice Chairman, *Chairman, *Secretary
- Charter member, Shuttle Port Charter Chapter-American Business Women's Association- *Vice President *President
- Titusville City Council Appointee- *Selection Committee for City Manager
*Committee to Study City Infrastructure for year 2000
*Committee to Study Placement of Veterans Hospital in Brevard County
- Volunteer- Indian River Festival
- Appointments by County Commissioner Fisher: North Brevard Parks & Recreation Commission; Brevard County Charter Review Commission.

Office Skills:

- Computer – experienced in the following programs: Microsoft Word, Publisher, Excel, Adobe, and Quicken. Understand the Internet and able to navigate as necessary.

Personal Strengths:

- Positive attitude, organized, efficient, loyal, resolute, committed to excellence, and politically astute.

November 7, 2016

M. V. (Neta) Harris

North Brevard County Hospital District Board Application

Application process answer to the following questions:

1. What do you feel the public's rights are in observing, monitoring and participating in the activities of the Hospital Board, and particularly expenditures of funds?

Many community-minded individuals derive intellectual pleasure and inclusiveness by attending meetings to stay informed and to feel welcome in observing or monitoring of action of a Board, Council or Commission.

Public participation with planned informational input in issues related to facility business that is an Agenda item coming before the Board, Council or Commission; could be significantly relevant to the end product.

I think that under the Statutes of Florida, the Hospital Board is empowered to set budgetary monies for income and expenditure of funds. Comments can be offered by the public if the Agenda item is specific.

However, in relation to the above comments, Board procedures should be in place to assure that the public is provided an opportunity to present input in a timely manner within the meeting Agenda. Identification of the proposed speaker should be provided prior to the beginning of the meeting.

2. What is your philosophy on how citizen boards for publically owned facilities conduct their business?

I feel that citizen boards should conduct their business by effectively urging all those in controlling positions (officers and employees both medical and non-medical) to consciously avoid personal activity situations and relationships that would create or appear to create conflict of interest, irreversible job responsibility activity, breach of confidential information or protected objectivity. Actual conflict or breach of any of the above could result in damage to the facility reputation and functionality. There should also be trickle-down examples to all other personnel to adopt the same standards of behavior.

3. Have you ever served on a hospital board or any other board of directors?

I have never served on a hospital board.

I served as: Co-owner & Vice Chair of the Board of Directors for Trico Home Health Services, Co-owner & Chairman of the Board for All County Rehabilitation Associates; Board of Directors member for the Titusville Area Chamber of Commerce; Vice Chairman and then Chairman of the Titusville Area Visitors Council and Vice President then President for the Shuttle Port Charter Chapter of the American Business Women's Association.

M. V. (Neta) Harris

4. Do you have any experience reviewing corporate or governmental budgets?

When I was promoted to Senior Vice President Operations of International Rehabilitation Services, one of my tasks was to have input into the company budget process and to review monthly budget reporting as it pertained to income & expense related to categorized functional and trending services. As a business owner, I was responsible for preparing the company budget with our CPA and regularly reviewing income & expenses.

5. Do you have any affiliation with individuals or organizations in the medical community?

No.

6. Are you now, or have you been employed at Parrish Medical Center?

My family moved to Brevard County from Palm Beach County where I was employed by the Palm Beach County Health Department as a Nurse Specialist. I transferred to the Brevard County Health Department, which at the time did not have my distinct classification in their budget. I worked for a few months at the hospital that is now Parrish Medical Center as a float R.N. (Labor & Delivery, Emergency Room, Premature Nursery, Post-surgery, etc), until my Public Health Classification was approved for Brevard County. I am not now employed by Parrish Medical Center.

7. Do you have any medical business or employment experience? Please see my resume.