

Meeting Date

**SEPTEMBER 27,
2016**

AGENDA

Section

**PUBLIC
HEARING**Item
No.

I.B.

AGENDA REPORT

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	AUTHORIZATION FOR THE COUNTY MANAGER TO EXECUTE TRIM COMPLIANCE FORMS				
DEPT/OFFICE:	BUDGET OFFICE				
Requested Action:					
It is recommended that the Board authorize the County Manager to execute the below Department of Revenue Forms on behalf of the County. Included in this authorization is the authority and obligation to assemble all components of the "TRIM Compliance Package" and to transmit the same to the appropriate Department of Revenue authorities.					
Summary Explanation & Background:					
• Form DR-487, "Certification of Compliance with Sections 200 and 218, Florida Statutes"; • Form DR-487V, "Vote Record for Final Adoption of Millage Levy"; • Forms DR-420, "Certification of Taxable Value"; • Forms DR-420MM, "Maximum Millage Levy Calculation Final Disclosure"; • Forms DR-420TIF, "Tax Increment Adjustment Worksheet"; • Forms DR-420DEBT, "Certification of Voted Debt Millage" • Forms DR-422, "Certification of Final Taxable Value" and • Forms DR-422DEBT, "Certification of Final Voted Debt Millage" The above action empowers and obligates the County Manager to do what is necessary to complete the administrative actions required to prove "Truth in Millage" and legislative property tax reform compliance with the Florida Department of Revenue					
Clerk to the Board instruction: Maintain necessary documents for records retention.					
Exhibits Attached: None					
Contract /Agreement (If attached): Reviewed by County Attorney					
Yes	☐	No	☐	PR	☐
County Manager			Department Director / Extension		
Stockton Whitten			Tom Rosenberg/52854		



September 28, 2016

MEMORANDUM

TO: Tom Rosenberg, Budget Director

RE: Item I.B., Authorization for the County Manager to Execute TRIM Compliance Forms

The Board of County Commissioners, in special session on September 27, 2016, authorized the County Manager to execute the Florida Department of Revenue Truth-in-Millage (TRIM) Forms on behalf of the County; and authorized the authority and obligation to assemble all components of the 'TRIM Compliance Package' and to transmit the same to the appropriate Department of Revenue authorities.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

✓ Tammy Rowe, Deputy Clerk

/ds

cc: County Manager
Contracts Administration
Finance