



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.8.

9/16/2025

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### **Subject:**

Approval of Change Order No. 3 - Mims Asbestos Cement Water Main Replacement, Phase 4. (District 1).

### **Fiscal Impact:**

Change Order amount is for \$393,056.39 and will be funded by the Utility Services Department operations fund.

### **Dept/Office:**

Utility Services

### **Requested Action:**

It is requested that the Board of County Commissioners approve Change Order No. 3 - Mims Asbestos Cement Water Main Replacement, Phase 4. It is requested that the Board authorize the County Manager to execute all contracts, contract amendments, and any contract extensions, budget change requests (BCR), change orders, and any documents or other administrative actions related to this agreement.

### **Summary Explanation and Background:**

The original contract was awarded to DBE Management, LLC dba DBE Utility Services, in the amount of \$902,210. This Change Order is necessary due to a required redesign of the project due to conflicts with utilities. As a result of the design changes, the construction cost increased due to the means, methods, and materials costs. As a result, the contract amount will increase from \$902,210 to \$1,295,266.39, and the contract deadline will be extended accordingly.

The original Notice to Proceed for the above-mentioned project was issued on November 9, 2023, with an effective date of November 27, 2023. The project is funded partially by ARPA, and funding approval was adopted at the September 14, 2021, Board of County Commissioners meeting.

Attachment A - Change Order No. 3, and supporting documents

### **Clerk to the Board Instructions:**

E-mail the Clerk memo to [karina.perez@brevardfl.gov](mailto:karina.perez@brevardfl.gov) and mail the original to the Utility Services Department.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

September 17, 2025

**MEMORANDUM**

TO: Edward Fontanin, Utility Services Director

RE: Item F.8., Change Order No. 3 – Mims Asbestos Cement Water Main Replacement, Phase 4

The Board of County Commissioners, in regular session on September 16, 2025, approved and executed Change Order No. 3 – Mims Asbestos Cement Water Main Replacement Phase 4; and authorized the County Manager to execute all contracts, contract amendments, and any contract extensions, Budget Amendments (BCRs), change orders, and any documents or other administrative actions related to this agreement. Enclosed is Change Order No. 3.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

/tr

Encl. (1)

cc: Finance  
Budget



## CHANGE ORDER NO. 3

County Project No.: 6980114 Engineer  
Project No.: 100074060

B-7-22-91-A 10th 6/28/25

PROJECT TITLE Mims Asbestos Cement Water Main Replacement Phase 4

To: G Michael Davis, PMP *PRE 10/18/21*  
Construction Manager  
Brevard County Utility Services Department

You are hereby authorized to make the following additions and/or deductions to your contract amount:

	Previous Contract Amount	Increase	Decrease	Net Change	Revised Contract Amount
TOTAL	\$ 902,210.00	\$ 393,056.39	\$ 0.00	\$ 393,056.39	\$ 1,295,266.39

You are hereby authorized to make the following adjustment to the Contract Time:

Previous Contract Period	Previous Contract Deadline	Contract Time Extension	Revised Contract Period	Revised Contract Deadline
578 Days	5/27/2025	210 Days	788 Days	12/23/2025

## DESCRIPTION OF CHANGE:

ADD

DEDUCT

Item 1: Additional cost per Revised Plan Set

\$393,056.39

Item 2: Time Extension

210 Days

Recommended by Engineer  
Atkins North America, Inc.

By: *Frederick V. Vandy*  
Title: *Project Manager*  
Date: *05/01/2025*

Recommended by Brevard County  
Utility Services Department

*SE Sta*  
*June 05/25*

Accepted by Contractor

By: *[Signature]*  
Title: *V.P.O.P.*  
Date: *5/1/25*

O.K.

*Q.M.D.*  
*05/20/25*

Date

Vendor *18171*

PO #

*4500124083*

Doc #

Entered by: *Utility Svc 321-633-2091*

CHANGE ORDER NO.: 3

Approved By: *[Signature]*  
Rob Feltner, Chairman

*SEP 15 2025*

Date:

Per BCC-25/27

Section 00830

**REQUEST AND JUSTIFICATION FOR CHANGE**

County Project No.: 6980114 Engineer  
Project No.: 100074060

**PROJECT TITLE:** Mims Asbestos Cement Water Main Replacement Phase 4

ITEM NO.: 1

Necessity for change:

This Change Order outlines the revised construction plans and associated considerations for the water main project, originally bid in June 2022. Due to the passage of time and various project changes, including modifications to the water main alignment, updated material costs, and quantity adjustments, this revision provides a clear path forward. The adjustments reflect the necessary steps to move the project toward successful completion, taking into account completed work, received materials, and work that will need to be redone. This revision aims to ensure the project is executed efficiently and meets all required specifications, while maintaining safety and access throughout the construction process.

Will proposed change alter size of project:

Yes \_\_\_\_\_

No: X

If yes, explain:

Effect on operation and maintenance cost of this project:

END OF CHANGE ORDER FORM



September 15, 2021

**MEMORANDUM**

**TO:** Frank Abbate, County Manager

**Attn:** Kathy Wall

**RE:** Item I.3., Allocation of American Rescue Plan Act (ARPA) Funding to Qualified Capital Projects and Equipment within Commission Districts

The Board of County Commissioners, in regular session on September 14, 2021, approved the recommended allocation of, not to exceed, \$44 million of ARPA funding for capital projects within Commission Districts; authorized you to execute all necessary Budget Change Requests for ARPA funded projects approved by the Board; authorized Purchasing Services to issue and award competitive solicitations, within Commission District ARPA funding allocation, and as may be prioritized by each District Commissioner once bids are received and evaluated; and authorized you to execute all contracts, contract amendments, task orders, work orders, and any necessary extensions upon review and approval by the County Attorney's Office, Risk Management, and Purchasing Services.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

cc: Finance  
Budget



September 25, 2024

**MEMORANDUM**

**TO:** Jill Hayes, Budget Office Director

**RE:** Item D.4., Discussion and Adoption of the County's Final Budget Resolution for Fiscal Year 2024-2025

The Board of County Commissioners, in special session on September 24, 2024, executed and adopted Resolution No. 24-095, establishing the final budget for Fiscal Year 2024-2025. Enclosed is the fully-executed Resolution.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, appearing to read "Kim Powell".

Kim Powell, Clerk to the Board

Encl. (1)

cc: Finance

**RESOLUTION NO. 24-095**

**A RESOLUTION TO ADOPT A FINAL BUDGET PURSUANT TO CHAPTER 200, FLORIDA STATUTES, AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO ADOPT THE FINAL OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2024-2025 AND PROVIDING FOR AN EFFECTIVE DATE.**

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WHEREAS, Section 200.065, Florida Statutes, as amended, requires that the Board of County Commissioners of Brevard County, Florida, adopt a resolution establishing a budget for the ensuing fiscal year; and

WHEREAS, the Board of County Commissioners of Brevard County, Florida, advertised its intent to adopt an annual budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that:

1. This Resolution is hereby adopted under the provisions of Section 200.065, Florida Statutes, as amended.

2. The Board of County Commissioners, Brevard County, Florida, as taxing and governing authority, does hereby adopt an operating and capital budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 in the amount of \$2,250,925,875.

3. A certified copy of this Resolution shall be filed with the Property Appraiser and the Tax Collector of Brevard County, Florida, and the Department of Revenue of the State of Florida.

4. This Resolution shall take effect immediately upon its adoption.

DONE, ORDERED AND ADOPTED, THIS 24th DAY OF SEPTEMBER, A.D., 2024.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF  
BREVARD COUNTY, FLORIDA



Rachel Sadoff, Clerk



By: \_\_\_\_\_  
Jason Steele, Chair

As approved by the Board on September 24, 2024.



# ANNUAL CAPITAL IMPROVEMENT PLAN FOR FY 2024-2025 TO FY 2028-2029

Utility Services Department

## Utility Services Department

**Program Name:** COUNTY WATER AND WASTEWATER  
**Project Name:** Mims: Water Main Replacement of Asbestos Cement Pipe  
**Project Total:** \$13,557,128  
**Project Timeline:** October 1, 2013 through September 30, 2028  
**Funded Program:** 6980111, 6980113, 6980114  
**District(s):** 1

### Project Description, Milestones and Service Impact

This project will replace the asbestos cement and thin-walled P V C pipe in the Mims water distribution system and includes changing over the water service connections from the existing pipes to the new pipes. This project will take place in seven phases. The Mims water distribution system piping includes asbestos-cement and thin-walled P V C water pipes that were installed in the 1960's. The current pipe material is conducive to breaking thus the replacement of the pipe to better material will improve the integrity of the water system.

Revenue or Expense Category	All Prior Fiscal Years	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029 & Future	Total Revenue
Charges For Services Revenue	\$ 3,544,850	\$ -	\$ 337,912	\$ 7,766,040	\$ -	\$ -	\$ -	\$ 11,648,802
Other Finance Sources Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Transfers Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Revenue	\$ 1,908,326	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,908,326
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 5,453,176</b>	<b>\$ -</b>	<b>\$ 337,912</b>	<b>\$ 7,766,040</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,557,128</b>
Land Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning/Design Expense	\$ 469,043	\$ 115,650	\$ -	\$ 313,117	\$ -	\$ -	\$ -	\$ 897,810
Construction Expense	\$ 3,899,358	\$ 79,517	\$ 1,227,520	\$ 7,452,923	\$ -	\$ -	\$ -	\$ 12,659,318
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expense</b>	<b>\$ 4,368,401</b>	<b>\$ 195,167</b>	<b>\$ 1,227,520</b>	<b>\$ 7,766,040</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,557,128</b>



**Purchasing Services**  
2725 Judge Fran Jamieson Way  
Building C, Room 303  
Viera, Florida 32940

**NOTICE OF AWARD**

August 29, 2022

B#7-22-91-A/ Mims Asbestos Cement Water Main Replacement Phase 4

PROCUREMENT ANALYST: Stephanie Reynolds

<u>VENDOR</u>	<u>VENDOR CITY AND STATE</u>	<u>MEETS MINIMUM REQUIREMENTS</u>	<u>ITEMS AWARDED</u>	<u>AWARD AMOUNT</u>
DBE Management LLC DBA DBE Utility Services	Loxahatchee, FL	Yes	All	\$902,210.00
Youngs Communication, LLC	Melbourne, FL	Yes	None	\$1,075,314.00
Atlantic Development of Cocoa, Inc	Cocoa, FL	Yes	None	\$1,177,091.80
GPS Civil Construction, Inc	Holly Hill, FL	Yes	None	\$1,289,605.00
Timothy Rose Contracting, Inc	Vero Beach, FL	Yes	None	\$1,455,049.33
Cathcart Construction Company-Florida LLC	Winter Springs, FL	Yes	None	\$1,584,955.00

☐ BOARD AWARD--AGENDA ATTACHED

**Bowers, Mary** Digitally signed by Bowers, Mary  
Date: 2022.08.29 09:24:55 -04'00'

☒ APPROVED AWARD (NON-BOARD AGENDA):  
(Per Sections III E. & III.I & J, BCC-25, PROCUREMENT)

Mary Bowers, Purchasing Manager

- ☐ Award to overall lowest, responsive bidder, minimum three responses received.
- ☐ Award to other than low, with low bid being non-responsive.
- ☒ Award to low bid, less than three responses received.

FOR PURCHASING USE ONLY:

☒ ONE-TIME PURCHASE

☐ ANNUAL BID:

EFFECTIVE DATE: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

RENEWAL OPTION ☐ One year ☐ Other (fill in) \_\_\_\_\_

- ☐ Prompt Payment Discount Offered ☐ Yes \_\_\_\_\_ (Terms) ☒ NO
- ☐ Performance and payment bonds received with construction contract documents.
- ☐ Release Cashier's or Certified Check Received for Bid Deposit on Bids

SPECIAL INSTRUCTIONS TO AWARDED VENDOR:

- ☒ Please provide certificate of insurance.
- ☒ Please provide performance and payment bonds as required.
- ☒ OTHER: W9 on Oct 2018