

Meeting Date
10/4/16



AGENDA	
Section	CONSENT
Item No.	II.65

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Approval of Authorizing Resolution, Grant Application, Standard Assurances and Execution of Follow Up Grant Agreement, Re: Florida Commission for the Transportation Disadvantaged Enhanced Mobility Grant (Fiscal Impact \$40,125)
DEPT/OFFICE:	Community Services Group / Transit Services Department

Requested Action:

It is requested that the Board of County Commissioners approve and authorize the following actions for the Enhanced Mobility Grant from the Florida Commission for the Transportation Disadvantaged in the amount of \$40,125:

- the Chairman to sign the Authorizing Resolution,
- the Chairman to sign the Grant Application,
- the Chairman to sign the Standard Assurances,
- approve all budgetary documents,
- the Chairman to sign the Joint Participation Agreement, if funding is awarded, contingent upon County Attorney and Risk Management approval,
- the Chairman to sign any funding/coordination agreement, contingent upon County Attorney and Risk Management approval, required by the Florida Commission for the Transportation Disadvantaged,
- the Transit Director to execute any additional follow-up documentation/resolutions and amendments necessary to secure these funds.

Summary Explanation & Background:

The 2016 Florida Legislature authorized \$1,750,000 of non-recurring funds to be competitively awarded by the Commission to Community Transportation Coordinators (CTCs) to support projects that:

- 1) enhance the access of older adults, persons with disabilities, and low income individuals to healthcare, shopping, education, employment, public services, and recreation;
- 2) assist in the development, improvement, and use of transportation systems in non-urbanized areas;
- 3) promote the efficient coordination of services;
- 4) support inter-city bus transportation; or
- 5) encourage private transportation provider participation.

In June, the State awarded approximately \$750,000 in this grant program; Space Coast Area Transit's previous application was not successful. This is the second application request and the State is expected to release all of the remaining funds. This application is to request funding for fixed route all-day passes. On April 1, 2017, Space Coast Area Transit will eliminate transfers and implement an all-day pass. Approximately 30 human service agencies purchase \$25,000 single passes for the clients to use the fixed route buses. With the elimination of transfers, agencies will have to purchase all day passes, which could lead to an increase in cost and a change in how the agencies provide transportation for their clients. This grant would ease the transition for our bus pass purchasing agencies. While the grant application does not specifically name the agencies, the attached listing names the agencies that will be offered the opportunity to purchase passes with just a 10% match.

If the application is successful, Space Coast Area Transit will work with the human service agencies before the day pass transition date of April 1, 2017. **NOTE:** Brevard County will receive approximately \$200,000 additional funding for its Transportation Disadvantaged service starting in FY2017, so there is not a need for the County to apply for this one time grant funding opportunity.

Fiscal Impact Analysis:	Business Area	Amount	Description
FY2016-17	TBD	\$40,125	Commission for the Transportation Disadvantaged

Name: Jim Liesenfelt, Transit Services Director
Phone: 635-7815 ext. 601; E-mail: Jim.Liesenfelt@brevardfl.gov

Clerk to the Board Instructions:

Exhibits Attached: (1) Grant Applications, (1) Authorizing Resolutions, (1) Standard Assurances, (1) Listing of bus pass Human Service Agencies

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager	Assistant County Manager	Department Director / Extension
Stockton Whitten	Venetta Valdengo	James P. Liesenfelt, Transit Services Director



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

October 5, 2016

MEMORANDUM

TO: James Liesenfelt, Transit Services Director

RE: Item II.B.5., Resolution, Grant Application, Standard Assurances and Execution of Follow-Up Grant Agreement for Florida Commission for the Transportation Disadvantaged Enhanced Mobility Grant

The Board of County Commissioners, in regular session on October 4, 2016, executed the Authorizing Resolution, Grant Application, and Standard Assurances; approved all budgetary documents; authorized the Chairman to execute the Joint Participation Agreement, if funding is awarded, contingent upon County Attorney and Risk Management; authorized the Chairman to execute any funding/coordinating agreement, contingent upon County Attorney and Risk Management approval, required by the Florida Commission for the Transportation Disadvantaged; and you to execute any additional follow-up documentation/resolutions and amendments necessary to secure these funds. Enclosed are a certified copy of the Resolution, Original Grant Application, and Standard Assurances and Follow-Up Agreement.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/cm

Encls. (3)

cc: Contracts Administration
Finance
Budget

APPLICATION FORMS

- EXHIBIT A Grant Application (Application Form)
- EXHIBIT B Grant Application (Scope)
- EXHIBIT C Grant Application (Sample Authorizing Resolution)
- EXHIBIT D Grant Application (Standard Assurances)

EXHIBIT A

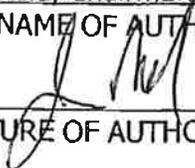
**Commission for the Transportation Disadvantaged
Grant Application Form for
the Mobility Enhancement Grant**

1. DATE SUBMITTED: 10/4/2016
2. LEGAL NAME OF APPLICANT: Brevard County Board of County Commissioners
3. FEDERAL IDENTIFICATION NUMBER: 59-60000523
4. REMITTANCE ADDRESS: 401 South Varr Ave.
5. CITY AND STATE: Cocoa, FL ZIP CODE: 32922
6. CONTACT PERSON FOR THIS GRANT: Jim Liesenfelt
7. PHONE NUMBER: 321 635-7815 FAX NUMBER: 321 633-1905
8. E-MAIL ADDRESS: jim.liesenfelt@brevardcounty.us
9. PROJECT LOCATION [County(ies)]: Brevard County
10. PROPOSED START DATE: January 1, 2017 ENDING DATE: June 30, 2017
11. ESTIMATED PROJECT FUNDING REQUESTED:
Grant Funds \$ 36,112.50 90%
Local Match \$ 4,012.50 10%
TOTAL \$ 40,125.00 100%

12. I hereby certify that this document has been duly authorized by the governing body of the applicant, and the applicant intends to complete the project, and to comply with any attached assurances if the assistance is awarded.

Jim Barfield, Chairman

TYPED NAME OF AUTHORIZED REPRESENTATIVE AND TITLE


SIGNATURE OF AUTHORIZED REPRESENTATIVE

As approved by the Board on 10/4/16
DATE

Attest:

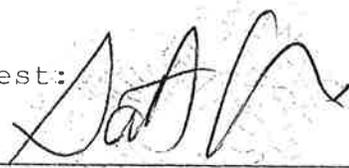

SCOTT ELLIS, CLERK

EXHIBIT B

SCOPE

Project Description:

Space Coast Area Transit is proposing the implementation of a day pass and eliminating single passes on its fixed route network on April 1, 2017. At the present time, about 20 Human Service agencies purchase single ride passes for their clients. Once the day pass program begins, holders of a single ride pass will not be able to complete their trip if their trip includes a transfer without paying an additional fare. In addition, a number of human service agencies have purchased and maintain an inventory of several hundred single ride bus passes and the holders of those passes will not be able to obtain a transfer to complete their trip.

The Mobility Enhancement Grant funding being requested would be used to purchase day passes to provide one time assistance to human service agencies in the transition from single ride passes to day passes.

Currently, the human service agencies provide their clients with bus passes in order to access transportation to get to medical, work, shopping and other life sustaining appointments. The cost of a fixed route trip is approximately \$3.00 while a paratransit trip on a Space Coast Area Transit vehicle is \$30.00. Space Coast Area Transit works with human services agencies to ease the barriers to utilize the much lower cost fixed route service as opposed to expensive paratransit service.

In addition to the transitional bus pass program, the South Brevard Women's Center is requesting funding for monthly and 10 ride passes. The Women's Center serves clients that may be homeless, victims of violence and residing in an emergency safe house, or clients of the Women's Center self-sufficiency, career guidance, or military programs. Clients need reliable transportation in order to reach their jobs, take their children to school, and accomplish errands such as attending medical appointments and grocery shopping.

Being able to consistently go to work, school, or local businesses allows Women's Center's clients to gain economic independence.

The Countywide bus pass program allows for:

- Enhanced access to healthcare and medical appointments to low income Transportation Disadvantaged individuals
- Promote coordination of services throughout the County of services between human services agencies and Space Coast Area Transit
- Enhance Space Coast Area Transit fixed route ridership and operating revenue
- Lower cost transportation via the fixed route system

Project Timeframe:

If awarded the grant, Space Coast Area Transit staff anticipates roll out of the day pass on April 1, 2017 and would continue the discounted Day Pass sales until the funds are depleted or until June 30, 2017.

The Women's Center bus passes program would begin on January 3, 2017 and be completed by June 30, 2017.

Project Performance Measures:

This project will demonstrate the need for enhanced medical, food and other life sustaining appointments for low income Transportation Disadvantaged persons. The project's effectiveness will be measure by the numbers of clients served and the number of participating human service agencies.

Project Funding:

The total cost of this grant program is \$40,125. The transition to a day pass program is estimated to cost \$37,500 and is based on the estimated single ride passes sold to human service agencies in one year. The total cost of the Women's Center bus pass sales is \$2,625.

If awarded, the mobility enhancement grant would fund 90 percent of the cost of the passes and the agencies would fund the 10% match.

Cost Item	Total Project Cost	Local Share	CTD Share
Day Pass Sales	\$37,500	\$3,750	\$33,750
Women's Center Passes	\$2,625	\$262.50	\$2362.50
	\$40,125	\$4012.50	\$36,112.50
	100%	10%	90%

EXHIBIT C

2016-182

AUTHORIZING RESOLUTION

A RESOLUTION of the Brevard County Board of County Commissioners, hereinafter BOARD, hereby authorizes the filing of a Mobility Enhancement Grant Application with the Florida Commission for the Transportation Disadvantaged.

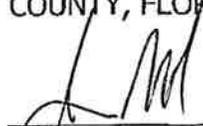
WHEREAS, this BOARD has the authority to file this Grant Application and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

1. The BOARD has the authority to file this grant application.
2. The BOARD authorizes Jim Barfield, Chairman to file and execute the application on behalf of the Brevard County Board of County Commissioners with the Florida Commission for the Transportation Disadvantaged.
3. The BOARD'S Registered Agent in Florida is the Chairman. The Registered Agent's address is 2725 Judge Fran Jamieson Way, Viera, FL 32940.
4. The BOARD authorizes Jim Barfield, Chairman to sign any and all agreements or contracts which are required in connection with the application.
5. The BOARD authorizes the Transit Services Director to sign any and all assurances, warranties, certifications and any other documents which may be required in connection with the application or subsequent agreements.

DULY PASSED AND ADOPTED THIS 4th DAY OF October, 2016.

BOARD OF COUNTY COMMISSIONERS, BREVARD
COUNTY, FLORIDA



Jim Barfield, Chairman
As approved by the Board on 10/4/16

ATTEST:



Scott Ellis, Clerk

STATE OF FLORIDA
COUNTY OF BREVARD
This is to certify that the foregoing
is a true and current copy of Authorizing Resolution
Resolutions witness my hand
and official seal this 4 day of
October 2016
SCOTT ELLIS, Clerk of Circuit Court

BY Deborah Heales D.C.

EXHIBIT D

STANDARD ASSURANCES

The recipient hereby assures and certifies that:

- (1) The recipient will comply with the federal, state, and local statutes, regulations, executive orders, and administrative requirements which relate to discrimination on the basis of race, color, creed, religion, sex, age, and handicap with respect to employment, service provision, and procurement.
- (2) Public and private for-profit, transit and paratransit operators have been or will be afforded a fair and timely opportunity by the local recipient to participate to the maximum extent feasible in the planning and provision of the proposed transportation planning services.
- (3) The recipient has the requisite fiscal, managerial, and legal capacity to carry out the Transportation Disadvantaged Program and to receive and disburse State funds.
- (4) The recipient intends to accomplish all tasks as identified in this grant application.
- (5) The recipient is aware that the Mobility Enhancement Grant is a reimbursement grant. Reimbursement of funds will be approved for payment upon receipt of a properly completed invoice with supporting documentation.
- (6) The recipient is aware that the approved project must be complete by June 30, 2017, which means services must be provided by that date or reimbursement will not be approved.
- (7) Mobility Enhancement Grant funds will not be used to supplant or replace existing federal, state, or local government funds.
- (8) Vehicles shall meet or exceed the applicable criteria set forth in the Florida Department of Transportation's Guidelines for Acquiring Vehicles on file with the Commission on January 1, 2017, or criteria set forth by any other federal, state, or local government agency.
- (9) Capital equipment purchased through this grant shall comply with the recipient's competitive procurement requirements or Chapter 287 and Chapter 427, Florida Statutes.

This certification is valid for no longer than the agreement period for which the grant application is filed.

Signature: 
Name: Jim Barfield, Chairman
Title: Brevard County Board of County Commissioners

Date: As approved by the Board on 10/4/2016

ATTEST:



Scott Ellis, Clerk

Single Pass Agency Purchasers

Brevard Cares, Inc.	4085 US Highway 1, Rockledge, FL. 32955
Brevard Health Alliance	220 Barton Blvd., Rockledge, FL. 32955
Brevard Rescue Missions	PO Box 362203, Melbourne, FL. 32936
Bridges of America	585 Camp Road, Cocoa, FL. 32922
Catholic Charities	5145 N Cocoa Blvd., Cocoa, FL. 32927
Circles of Care	2020 Commerce Drive, Melbourne, FL. 32904
Comprehensive Health	1495 N Harbour City Blvd., Melbourne, FL. 32935
Crosswinds	1407 Dixon Blvd., Cocoa, FL. 32922
Family Promise	P.O. Box 562666, Rockledge, FL. 32956-Tara Pagliarini
First Step, Inc.	Shannon Wilson-Deputy county attorney 2725 Judge Fran Jar
First United Methodist	1165 Fay Blvd., Cocoa, FL. 32927
Genesis House	2102 Helen Street, Melbourne, FL. 32901
Holmes Regional	1350 South Hickory St., Melbourne FL. 32901, Attn: Case Man
Home at Last	1727 N Atlantic Avenue, Cocoa Beach, FL. 32931
Homeless Vet	7075 N Cocoa Blvd. Suite 700, Port St. John, FL. 32927
Impower	3157 North Alafaya Trail, Orlando, FL. 32826
Jail Ministries	N/A
Love, Inc.	2774 N Harbour City Blvd., Melbourne, FL. 32935
Mental Health Resource Center	500 Barton Blvd., Rockledge, FL. 32955
Parrish Medical Center	951 North Washington Avenue, Titusville, FL. 32796
Salvation Army	919 Peachtree Street, Cocoa, FL. 32922
Salvation Army	1080 Hickory Street, Melbourne, FL. 32901
School Board	2700 Judge Fran Jamieson Way, Melbourne, FL. 32940
Sharing Ministries	Shirlene Wright-address N/A
St. Vincent DePaul	5301 North Atlantic Avenue, Cocoa Beach, FL. 32931
Steadytown, Inc.	907 East Strawbridge Avenue Suite 102, Melbourne, FL. 3290
Vietnam & Vets of Brevard	700 East Fee Avenue, Melbourne, FL. 32901
Volunteers of America	924 Peachtree Street, Cocoa, FL. 32922
Walk About Ministries	112 S. Brown Avenue, Titusville, FL. 32796
Womens Center	400 Julia Street, Titusville, FL. 32796
Wuestoff	110 Longwood Avenue, Rockledge, FL. 32955 Attn: Case Man

EXHIBIT C

AUTHORIZING RESOLUTION

A RESOLUTION of the Brevard County Board of County Commissioners, hereinafter BOARD, hereby authorizes the filing of a Mobility Enhancement Grant Application with the Florida Commission for the Transportation Disadvantaged.

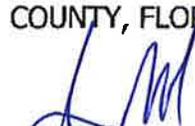
WHEREAS, this BOARD has the authority to file this Grant Application and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

1. The BOARD has the authority to file this grant application.
2. The BOARD authorizes Jim Barfield, Chairman to file and execute the application on behalf of the Brevard County Board of County Commissioners with the Florida Commission for the Transportation Disadvantaged.
3. The BOARD'S Registered Agent in Florida is the Chairman. The Registered Agent's address is 2725 Judge Fran Jamieson Way, Viera, FL 32940.
4. The BOARD authorizes Jim Barfield, Chairman to sign any and all agreements or contracts which are required in connection with the application.
5. The BOARD authorizes the Transit Services Director to sign any and all assurances, warranties, certifications and any other documents which may be required in connection with the application or subsequent agreements.

DULY PASSED AND ADOPTED THIS 4th DAY OF October, 2016.

BOARD OF COUNTY COMMISSIONERS, BREVARD
COUNTY, FLORIDA



Jim Barfield, Chairman
As approved by the Board on 10/4/16

ATTEST:



Scott Ellis, Clerk