

Meeting Date
<b>October 18, 2016</b>



AGENDA	
Section	Public Hearing
Item No.	<u>IV. A.</u>

**AGENDA REPORT**  
*BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS*

SUBJECT:	PUBLIC HEARING RE: AMENDED DEVELOPMENT FEE RESOLUTION
DEPT/OFFICE:	COUNTY MANAGER'S OFFICE

Requested Action:

It is requested that the Board adopt the attached amended Fee Resolution for Development Applications.

Summary Explanation & Background:

At the Board meetings of May 26, 2016 and September 6, 2016, the subject of improving the level of service for the development approval process was discussed. The Lean Six Sigma analysis of the site plan and subdivision development approval processes was mentioned during those discussions. The Lean Six Sigma team has recommended an improvement plan that anticipates reducing site plan and subdivision approval timeframes from 117 days to 74 days. Full implementation of the plan requires the addition of 15 new staff positions for the development review departments. An additional \$1.03 million is needed to cover salary, benefits, and overhead of the new staff to provide the enhanced level of service. The proposed amended fee resolution is calculated to offset these costs and ensure the development approval process substantially pays for itself without burdening the taxpayers at large.

On September 14, 2016 staff presented the proposed Fee Resolution along with the level of service improvements to the Building Construction Advisory Committee (BCAC). The BCAC recommended approval of the Fee Resolution.

The Board granted staff permission to advertise the amended fee schedule at the September 27, 2016 meeting with an October 18, 2016 public hearing for adoption.

Contact: Tad Calkins

Phone: 321-633-2065

Clerk to the Board instruction:

Exhibits Attached: Fee Resolution

Contract /Agreement (If attached): Reviewed by County Attorney    Yes     No     PR

County Manager  
  
 Stockton Whitten 



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

December 8, 2016

MEMORANDUM

TO: Robin DiFabio, Planning and Development Director      Attn: Tad Calkins

RE: Item IV.A., Amended Fee Resolution for Development Applications

**This is to correct the memorandum of October 19, 2016.** The Board of County Commissioners, in regular session on October 18, 2016, adopted Resolution No. 16-189 to amend the Fee for Development Applications; **and directed the County Manager to work with Todd Pokrywa, The Viera Company, regarding his request that the preliminary plats, final engineering, subdivision and construction plans be approved at the staff level, and for staff to make whatever amendments to the Code are necessary.** Enclosed is a certified copy of the Resolution.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/kp

Encl.: (1)

cc: Natural Resources Management Director  
Public Works Director  
County Manager  
Finance  
Budget



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October 19, 2016

MEMORANDUM

TO: Robin DiFabio, Planning and Development Director      Attn: Tad Calkins

RE: Item IV.A., Amended Fee Resolution for Development Applications

The Board of County Commissioners, in regular session on October 18, 2016, adopted Resolution No. 16-189 to amend the Fee for Development Applications. Enclosed is a certified copy of the Resolution.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

✓ Tammy Rowe, Deputy Clerk

/kp

Encl.: (1)

Cc: Natural Resources Management Director  
Public Works Director  
County Manager  
Finance  
Budget

RESOLUTION 16- 189

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA ESTABLISHING A SCHEDULE OF FEES FOR CARRYING OUT THE RESPONSIBILITIES FOR PROCESSING DEVELOPMENT APPLICATIONS AND PERMITS, AND FOR PERFORMING DEVELOPMENT REVIEWS AND INSPECTIONS; REPEALING IN WHOLE OR IN PART CERTAIN EXISTING RESOLUTIONS ESTABLISHING FEE SCHEDULES FOR DEVELOPMENT APPLICATION AND PERMIT RELATED ACTIVITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners desires to establish a reasonable schedule of fees and charges for services pertaining to carrying out the responsibilities for, and the costs incurred related to administering development applications, permits, reviews and inspections provided for by Brevard County Code of Ordinances and Land Development Code, Florida Statutes, and other development laws, rules and regulations; and,

**WHEREAS**, the Board of County Commissioners has determined that it is necessary and beneficial to the public interest to update existing fees, and, where necessary add new fees for services provided or costs incurred for land development, building permits, development inspections, site plans, subdivisions, and right of way improvements and other related development administrative services and activities; and,

**WHEREAS**, the Board of County Commissioners has determined that the costs for development review and inspection services provided by various County departments and offices should be borne by the developers, builders and persons using such services; and,

**WHEREAS**, the Board of County Commissioners has determined that the schedule of fees herein are reasonable and necessary for providing the revenue to support and appropriately staff said County departments and offices; and,

**WHEREAS**, the Board of County Commissioners has determined that the schedule of fees are reasonable and necessary in order for County departments and offices to provide development review and inspection services in a timely manner.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of Brevard County, Florida as follows:

**SECTION 1. Prior Fees and Charges.** Certain prior fee resolutions adopted by the Board of County Commissioners establishing fees and charges for development review and inspection activities are hereby repealed in whole or in part as follows:

- a) Resolution 2003-175 establishing a schedule of fees for Transportation Engineering Surveying and Mapping Department for review of site plans, subdivisions, and final plats is hereby repealed in its entirety.

b) Resolution 2007-064 establishing a fee schedule for Natural Resources Management Office for review of building permits, site plans, subdivisions, land clearing and landscaping and related development applications is hereby repealed in its entirety.

c) Resolution 2007-170, Exhibit "B" Schedule of Address Assignment Review Fees, is hereby repealed in its entirety. The remainder of Resolution 2007-170 including Exhibit "A" Schedule of Building Code Division Fees, will remain in effect as originally adopted.

d) Resolution 2008-025 establishing a schedule of fees for Land Development Division and Public Works Department for review and inspection activities related to site plans, subdivisions, right of way improvements and similar development fees and charges is hereby repealed in its entirety.

e) Resolution 2010-216 establishing a schedule of fees for the review of sketch plans pursuant to the West Viera PUD Alternative Development Standards defined in the Future Land Use Element of the Brevard County Comprehensive Plan is hereby repealed in its entirety.

f) Resolution 2011-110 establishing a schedule of fees for the review and inspection of minor subdivision applications is hereby repealed in its entirety.

**SECTION 2. Establishment of a schedule of fees and charges.** A schedule of fees and charges as set forth in "Exhibit A - Schedule of Development Fees and Charges" attached hereto and by reference incorporated into and made part of this resolution, is established and adopted for carrying out the responsibility of administering and enforcement of Brevard County Land Development Regulations and Code of Ordinances, and related laws, rules, and regulations of the State of Florida.

**SECTION 3. Severability.** If any section, subsection, clause, phrase, or provision of this resolution is held invalid or unconstitutional, such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining provisions of this resolution.

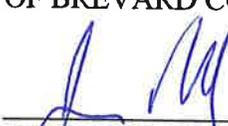
**SECTION 4. Effective Date.** This resolution shall take effect 90 days after adoption.

**DONE, ORDERED AND ADOPTED,** in regular session, this 18 day of October, 2016.

ATTEST:

  
\_\_\_\_\_  
Scott Ellis, Clerk

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

  
\_\_\_\_\_  
Jim Barfield, Chair  
As approved by the Board of County  
Commissioners on 10/18/2016

**EXHIBIT A - SCHEDULE OF DEVELOPMENT FEES AND CHARGES**

<b>APPLICATION FEES</b>		
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Fee</b>
All Agencies Development Applications	Application Processing Fee	\$ 25.00
<b>ADDRESS ASSIGNMENT</b>		
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Fee</b>
Address Assignment	Address Assignment - Appeals	\$ 500.00
Address Assignment	Address Assignment - City Addressing	\$5.00 per Lot
Address Assignment	Address Assignment - P.U.D. Review	\$ 100.00
Address Assignment	Address Assignment - Property Owner Requested Address Change	\$ 100.00
Address Assignment	Address Assignment - Property Owner Survey (if 911 Address Performs)	\$ 200.00
Address Assignment	Address Assignment - Recording Fee (Street Naming/Renaming)	Pursant to Clerk's Office Current Recording Fee.
Address Assignment	Address Assignment - Research	\$ 50.00
Address Assignment	Address Assignment - Roadway Vacating	\$ 50.00
Address Assignment	Address Assignment - Street Naming Citizen Request	\$ 100 + \$25 per Address Change
Address Assignment	Address Assignment - Street Re-naming Citizen Request	\$150 + \$25 per Address Change
<b>BUILDING PERMITS</b>		
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Fee</b>
Land Development	Driveway/Sidewalk Fee - Land Development	\$ 90.00
Land Development	Driveway/Sidewalk Subsequent Review Fee - Land Development	\$ 15.00
Contractor Licensing Regulation And Enforcement	Unlicensed Contractor Activity Enforcement	\$ 10.00
Natural Resources Mgmt. Dept.	Landscape/Landclearing - Review lots >1.25 acres	\$ 300.00
Natural Resources Mgmt. Dept.	Landscape/Landclearing Review lots ≤ 1.25 acres	\$ 90.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 2,000.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 480.00
Land Development	Lot Drainage/Flood Protection Fee - Land Development	\$ 150.00
Land Development	Lot Drainage/Flood Protection Subsequent Review Fee - Land Development	\$ 25.00
Land Development	Minor Lot Drainage/Flood Protection Fee - Land Development	\$ 15.00
Natural Resources Mgmt. Dept.	Natural Resources - 2nd and Subsequent Reviews of Unissued One-Stop Permits	\$ 30.00
Natural Resources Mgmt. Dept.	Natural Resources - Minor Review (Fence, Shed, Screen Room, Pool	\$ 15.00
Natural Resources Mgmt. Dept.	Natural Resources - Plan Review	\$ 90.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspections	\$ 360.00
Natural Resources Mgmt. Dept.	Natural Resources - Residential Bond Inspection	\$ 360.00
Address Assignment	Official Commercial/Industrial Unit Address - Address Assignment	\$ 100.00
Address Assignment	Official Commercial Unit Address - Address Assignment	\$ 70.00
Address Assignment	Official Residential Address- Address Assignment	\$ 60.00
Public Works - Engineering	Public Works Engineering - Flood Zone Letter	\$ 75.00
<b>MINOR SITE PLAN</b>		
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Fee</b>
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 2,000.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 480.00
Natural Resources Mgmt. Dept.	Minor Site Plan - Natural Resouces Landscaping/Land Clearing	\$300 + \$90/acre or fraction thereof
Address Assignment	Minor Site Plan 3rd and subsequent reviews - Address Assignment	\$ 50.00
Land Development	Minor Site Plan 3rd and subsequent reviews - Land Development	\$ 150.00
Public Works - Engineering	Minor Site Plan 3rd and subsequent reviews - Public Works Engineering	\$ 120.00
Public Works - Traffic Engineering	Minor Site Plan 3rd and subsequent reviews - Public Works Traffic Engineering	\$ 75.00
Survey Department	Minor Site Plan 3rd and subsequent reviews - Survey	\$ 50.00
Natural Resources Mgmt. Dept.	Minor Site Plan 3rd and subsequent reviews - Natural Resouces Landscaping	\$ 240.00

Natural Resources Mgmt. Dept.	Minor Site Plan 3rd and subsequent reviews - Natural Resources	\$ 450.00
Public Works - Engineering	Minor Site Plan Inspection each additional phase - Public Works Engineering	\$ 200.00
Public Works - Engineering	Minor Site Plan Inspection Fees Construction Costs less than \$20,000 - Public Works Engineering	\$ 400.00
Land Development	Minor Site Plan Review - Land Development	\$ 520.00
Address Assignment	Minor Site Plan Review - Address Assignment	\$ 50.00
Natural Resources Mgmt. Dept.	Minor Site Plan Review - Natural Resources	\$ 1,200.00
Public Works - Engineering	Minor Site Plan Review - Public Works Engineering	\$ 400.00
Public Works - Traffic Engineering	Minor Site Plan Review - Public Works Traffic Engineering	\$ 250.00
Survey Department	Minor Site Plan Review - Survey	\$ 100.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspections	\$ 360.00

### SITE PLANS

Agency/Department	Fee Description	Fee
Land Development	Appeal request to requirements to Article VIII - Land Development	\$ 500.00
Land Development	Appeal to an approved site plan - Land Development	\$ 1,500.00
Address Assignment	Full Site Plan - Address Assignment	\$ 100.00
Land Development	Full Site Plan - Land Development	\$ 640 + \$ 120 per lot
Public Works - Engineering	Full Site Plan - Public Works Engineering	\$ 500 + \$90/acre
Public Works - Traffic Engineering	Full Site Plan - Public Works Traffic Engineering	\$ 320 + \$60 per Acre
Survey Department	Full Site Plan - Survey	\$ 350.00
Public Works - Engineering	Inspection Major Site Plan Each Additional Phase - Public Works Engineering	\$ 300.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 2,000.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 480.00
Public Works - Traffic Engineering	Pre-App Conference - Public Works Traffic Engineering	\$ 150.00
Land Development	Pre-App Conference Site Plan - Land Development	\$ 260.00
Survey Department	Pre-App Conference Site Plan - Survey	\$ 100.00
Address Assignment	Pre-App Conference Site Plan - Address Assignment	\$ 100.00
Public Works - Engineering	Pre-App Conference Site Plan - Public Works Engineering	\$ 200.00
Natural Resources Mgmt. Dept.	Pre-App Site Plan Conference - Natural Resources	\$ 550.00
Natural Resources Mgmt. Dept.	Pre-App Site Plan Conference - Landscaping	\$ 550.00
Public Works - Engineering	Process Fee for Reduction Performance Bond - Public Works Traffic Engineering	\$ 400.00
Natural Resources Mgmt. Dept.	Reinspection Fee - Natural Resources	\$ 360.00
Natural Resources Mgmt. Dept.	Site Plan - Landscaping	\$300 + \$90/acre or fraction thereof
Natural Resources Mgmt. Dept.	Site Plan - Natural Resources	\$ 1,200.00
Address Assignment	Site Plan 3rd and subsequent reviews - Address Assignment	\$ 50.00
Survey Department	Site Plan 3rd and subsequent reviews - Survey	\$ 50.00
Land Development	Site Plan 3rd and subsequent reviews - Land Development	\$ 150.00
Natural Resources Mgmt. Dept.	Site Plan 3rd and subsequent reviews - Landscaping	\$ 240.00
Natural Resources Mgmt. Dept.	Site Plan 3rd and subsequent reviews - Natural Resources	\$ 450.00
Public Workd - Engineering	Site Plan 3rd and subsequent reviews - Public Works Engineering	\$ 120.00
Public Works - Traffic Engineering	Site Plan 3rd and subsequent reviews - Public Works Traffic Engineering	\$ 75.00
Public Works - Engineering	Site Plan Inspection Fees Construction Costs less than \$20,000 - Public Works Engineering	\$ 400.00
Public Works - Engineering	Site Plan Inspection Fees for the Portion of Construction Costs between \$500,001 - \$1,000,000 - Public Works Engineering	1.5% x Construction Costs
Public Works - Engineering	Site Plan Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering	1.0% x Construction Costs
Public Works - Engineering	Site Plan Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering	2% x Construction Costs
Land Development	Waiver Request Site Plans - Land Development	\$ 500.00
Public Works - Engineering	Waiver Request Site Plans Requiring Engineering Review - Public Works Engineering	\$ 250.00

### AMENDED SITE PLANS

Agency/Department	Fee Description	Fee
Address Assignment	Amended Site Plan Review - Address Assignment	\$ 50.00
Land Development	Amended Site Plan Review - Land Development	75% of Original Fee

Natural Resources Mgmt. Dept.	Amended Site Plan Review - Landscaping/Land Clearing	\$300 + \$90/acre or fraction thereof
Natural Resources Mgmt. Dept.	Amended Site Plan Review - Natural Resources	\$ 1,200.00
Public Works - Engineering	Amended Site Plan Review - Public Works Engineering	75% of Public Works Engineering's Original Fee
Public Works - Traffic Engineering	Amended Site Plan Review - Public Works Traffic Engineering	75% of Traffic Engineering's Original Fee
Survey Department	Amended Site Plan Review - Survey	\$ 150.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 2,000.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 480.00
Survey Department	Site Plan 3rd and subsequent reviews - Survey	\$ 50.00

#### ENGINEERING REVISIONS

Agency/Department	Fee Description	Fee
Address Assionment	Engineering Revision to approved plan - Address Assionment	\$ 50.00
Land Development	Engineering Revision to approved plan - Land Development	\$ 500.00
Public Works - Engineering	Engineering Revision to approved plan - Public Works Engineering	\$ 300.00
Public Works - Traffic Engineering	Engineering Revision to approved plan - Public Works Traffic Engineering	\$ 100.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 2,000.00
Natural Resources Mgmt. Dept.	Engineering Revision - Landscaping/Land Clearing	\$ 480.00
Natural Resources Mgmt. Dept.	Engineering Revision - Natural Resources	\$ 360.00
Public Works - Engineering	Public Works After Hours Inspections	\$400 Minimum (4 hours minimum + \$100 per hour)

#### PRELIMINARY PLAT

Agency/Department	Fee Description	Fee
Public Works - Engineering	Preliminary Plat/Engineering Review( if over 50 acres) - Public Works Engineering	\$600 + \$18 per lot
Survey Department	Preliminary Plat/Engineering Review( if 50 acres or less) - Survey	\$ 400.00
Public Works - Traffic Engineering	Preliminary Plat/Engineering Review( if 50 acres or less) - Public Works Traffic Engineering	\$450 + \$12 per lot
Public Works - Traffic Engineering	Preliminary Plat/Engineering Review if required with Site Plan - Public Works Traffic Engineering	\$ 250.00
Public Works - Engineering	Preliminary Plat/Engineering Review if required with Site Plan - Public Works Engineering	\$ 400.00
Survey Department	Preliminary Plat/Engineering Review ( if over 50 acres) - Survey	\$ 600.00
Public Works - Traffic Engineering	Preliminary Plat/Engineering Review ( if over 50 acres) - Public Works Traffic Engineering	\$650 + \$12 per lot
Land Development	Preliminary Plat/Engineering Review ( if over 50 acres) - Land Development	\$ 1,800.00
Public Works - Engineering	Preliminary Plat/Engineering Review ( if 50 acres or less) - Public Works Engineering	\$300 + \$18 per lot
Land Development	Preliminary Plat/Engineering Review ( if 50 acres or less) - Land Development	\$ 900.00
Natural Resources Mgmt. Dept.	Preliminary Plat/Development Plan Review - Natural Resources	\$ 960.00
Natural Resources Mgmt. Dept.	Preliminary Plat/Development Plan Review - Landscape/Landclearing	\$300 + \$90/acre or fraction thereof
Land Development	Preliminary Plat Review if required with Site Plan - Land Development	\$ 520.00
Address Assionment	Preliminary Plat Review if required with Site Plan - Address Assionment	\$ 50.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspection	\$ 360.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 480.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 2,000.00
Address Assionment	Final Engineering/Preliminary Plat - Address Assionment	\$50.00 + \$5.00 per lot
Survey Department	3rd and subsequent reviews - Survey	\$ 50.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$ 450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$ 240.00

#### MINOR SUBDIVISIONS

Agency/Department	Fee Description	Fee
Public Works - Traffic Engineering	Pre-Plat - Final Plat - Final Engineering Review - Public Works Traffic Engineering	\$ 500.00

Public Works - Engineering	Pre-Plat - Final Plat - Final Engineering Review - Public Works Engineering	\$	500.00
Natural Resources Mgmt. Dept.	Pre-Plat - Final Plat - Final Engineering Review - Natural Resources	\$	960.00
Natural Resources Mgmt. Dept.	Pre-Plat - Final Plat - Final Engineering Review- Landscaping/Land Clearing	\$	360.00
Land Development	Pre-Plat - Final Plat - Final Engineering Review - Land Development	\$	975.00
Address Assignment	Pre-Plat - Final Plat - Final Engineering Review - Address Assignment	\$	50.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspection	\$	360.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$	480.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$	2,000.00
Public Works - Traffic Engineering	Final Plat - Replat Review - Public Works Traffic Engineering	\$	200.00
Public Works - Engineering	Final Plat - Replat Review - Public Works Engineering	\$	250.00
Land Development	Final Plat - Replat Review - Land Development	\$	675.00
Address Assignment	Final Plat - Replat Review - Address Assignment	\$	50.00
Natural Resources Mgmt. Dept.	Final Plat - Replat Review - Natural Resources	\$	360.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$	450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$	240.00
Survey Department	3rd and subsequent reviews - Survey	\$	50.00

### SUBDIVISIONS

Agency/Department	Fee Description		Fee
Public Works - Engineering	Waiver Request Subdivisions Requiring Engineering Review - Public	\$	250.00
Land Development	Subdivision Waiver Request - Land Development	\$	500.00
Survey Department	Subdivision Pre-App Conference - Survey	\$	200.00
Public Works - Traffic Engineering	Subdivision Pre-App Conference - Public Works Traffic Engineering	\$	250.00
Public Works - Engineering	Subdivision Pre-App Conference - Public Works Engineering	\$	400.00
Natural Resources Mgmt. Dept.	Subdivision Pre-App Conference - Natural Resources	\$	550.00
Natural Resources Mgmt. Dept.	Subdivision Pre-App Conference - Landscaping / Landclearing	\$	550.00
Land Development	Subdivision Pre-App Conference - Land Development	\$	480.00
Address Assignment	Subdivision Pre-App Conference - Address Assignment	\$	100.00
Natural Resources Mgmt. Dept.	Subdivision Open Space Pre-App Conference or 1st Review - Natural Resources	\$	2,800.00
Natural Resources Mgmt. Dept.	Subdivision Open Space Pre-App Conference - Landscaping	\$	550.00
Public Works - Engineering	Subdivision Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering		2.5% x Construction Costs
Public Works - Engineering	Subdivision Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering		1.0% x Construction Costs
Public Works - Engineering	Subdivision Inspection Fees for the Portion of Construction Costs between \$500,001 - \$1,000,000 - Public Works Engineering		2% x Construction Costs
Survey Department	Subdivision 3rd and subsequent Reviews - Survey	\$	50.00
Address Assignment	Subdivision 3rd and subsequent Reviews - Address Assignment	\$	50.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspection	\$	360.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$	480.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$	2,000.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$	450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$	240.00

### FINAL PLATS

Agency/Department	Fee Description		Fee
Land Development	Final Plat Package Recordation - Land Development	\$	150.00
Address Assignment	Final Plat Submittal - Address Assignment	\$	100.00
Land Development	Final Plat Submittal - Land Development (Lots)		\$ 1134 plus \$54 per lot
Natural Resources Mgmt. Dept.	Final Plat Submittal - Natural Resources	\$	480.00
Public Works - Engineering	Final Plat Submittal - Public Works Engineering		\$350
Survey Department	Final Plat Submittal - Survey		\$ 1,000 plus \$15 per lot

### FLAGSTEMS AND EASEMENTS

Agency/Department	Fee Description		Fee
Address Assignment	Flagstems and Easements Review - Address Assignment		\$100 per Lot
Natural Resources Mgmt. Dept.	Flagstems and Easements Review - Natural Resources	\$	360.00
Land Development	Flagstems and Easements Review- Land Development	\$	150.00

Public Works - Engineering	Public Works - After Hours Inspections	\$100 per hour - 4 hour minimum
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**RIGHT OF WAY IMPROVEMENTS**

Agency/Department	Fee Description	Fee
Public Works - Engineering	Commercial Driveway	\$ 750 per Connection
Public Works - Engineering	Commercial Temporary Driveway	\$ 500.00
Public Works - Engineering	Directional Bore	\$ 500.00
Public Works - Engineering	Easement Encroachments Other Than Driveways	\$ 150.00
Public Works - Engineering	Engineering Revision (Projects Over \$200,000)	\$ 500.00
Public Works - Engineering	Engineering Revision (Projects Under \$200,000)	\$ 200.00
Public Works - Engineering	Paved Road Open Cut	\$ 1,200.00
Public Works - Engineering	Permit Application For Construction Cost Above \$200,000	\$ 1,000.00
Public Works - Engineering	Public Works After Hours Inspections	\$100.00 per hour - 4 hour minimum
Public Works - Engineering	Re-Inspection Fee ROW - Commercial	\$ 200.00
Public Works - Engineering	Re-Inspection Fee ROW - Residential	\$ 75.00
Public Works - Engineering	Residential Driveway Construction	\$ 150.00
Public Works - Engineering	Residential Temporary Driveway	\$ 90.00
Public Works - Engineering	Revisions to approved permit ROW	\$ 50.00
Natural Resources Mgmt. Dept.	Right-of-Way Permit Environmental Analysis - Natural Resources	\$ 180.00
Public Works - Engineering	Roadway Intersection Improvements	\$ 1,000.00
Public Works - Engineering	ROW (Projects over \$200K) Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering	1.0% x Construction Costs
Public Works - Engineering	ROW (Projects over \$200K) Inspection Fees for the Portion of Construction Costs between \$500,001 - \$1,000,000 - Public Works Engineering	2% x Construction Costs
Public Works - Engineering	ROW (Projects over \$200K) Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering	2.5% x Construction Costs
Public Works - Engineering	Short Side	\$ 150.00
Public Works - Engineering	Sidewalk Construction	\$ 250.00
Public Works - Engineering	Storm Sewer Construction	\$ 200.00
Public Works - Engineering	Stormwater Discharge	\$ 500.00
Public Works - Engineering	Utilization Fee - No Linear Ft	\$ 200.00
Public Works - Engineering	Utilization fee by linear foot	\$125.00 + \$.030 per Lineal foot
Public Works - Engineering	Work Commencing Without A Permit	Double the Permit Fee

**ROAD CONVERSION**

Agency/Department	Fee Description	Fee
Land Development	Road Conversion Applications - Land Development	\$ 1,000.00
Public Works - Engineering	Road Conversion Applications - Public Works Engineering	\$ 500.00
Public Works - Traffic Engineering	Road Conversion Applications - Public Works Traffic Engineering	\$ 300.00

**UNPAVED ROAD**

Agency/Department	Fee Description	Fee
Public Works - Engineering	Public Works After Hours Inspections	\$100 per hour - 4 hour minimum
Natural Resources Mgmt. Dept.	Unpaved Road Application - Natural Resources	\$ 360.00
Land Development	Unpaved Road Agreement for Building Permit - Land Development	\$ 50.00
Public Works - Engineering	Unpaved Road Construction Application - Public Works Engineering	\$ 1,000.00
Land Development	Unpaved Road Construction Application - Land Development	\$ 400.00
Address Assignment	Unpaved Road Construction Application - Official Street Naming - Address Assignment	\$ 100.00
Public Works - Engineering	Unpaved Road Inspection Fees for the Portion of Construction Costs between \$500,001 - \$1,000,000 - Public Works Engineering	2% x Construction Costs
Public Works - Engineering	Unpaved Road Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering	1.0% x Construction Costs
Public Works - Engineering	Unpaved Road Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering	2.5% x Construction Costs

**SKETCH PLAN FEES**

Agency/Department	Fee Description	Fee
Fire Prevention	Sketch Plan Fees - Fire Prevention	\$ 250.00
Land Development	Sketch Plan Fees - Land Development	\$ 1,750.00
Natural Resources Mgmt. Dept.	Sketch Plan Fees - Natural Resources/Landscaping	\$ 4,000.00
Public Works - Engineering	Sketch Plan Fees - Public Works Engineering	\$ 3,500.00
Public Works - Traffic Engineering	Sketch Plan Fees - Public Works Traffic	\$ 1,500.00
Zoning	Sketch Plan Fees - Zoning	\$ 1,000.00

**AMENDED SKETCH PLAN FEES**

Agency/Department	Fee Description	Fee
Fire Prevention	Amended Sketch Plan Fees - Fire Prevention	\$ 200.00
Land Development	Amended Sketch Plan Fees - Land Development	\$ 850.00
Natural Resources Mgmt. Dept.	Amended Sketch Plan Fees - Natural Resources/Landscaping	\$ 800.00
Public Works - Engineering	Amended Sketch Plan Fees - Public Works Engineering	\$ 750.00
Public Works - Traffic Engineering	Amended Sketch Plan Fees - Public Works Traffic	\$ 750.00
Zoning	Amended Sketch Plan Fees - Zoning	\$ 400.00

**Finish Floor Waiver**

Agency/Department	Fee Description	Fee
Public Works - Engineering	Finish Floor Elevation Waivers Residential Review Fee	\$ 250.00

**Natural Resources Management Office**

Agency/Department	Fee Description	Fee
Natural Resources Mgmt. Dept.	Written Consistency, Exemption or Interpretation Determinations	\$ 360.00
Natural Resources Mgmt. Dept.	Wetlands Toolbox Analysis – Board of Co. Commissioners Review	\$ 600.00
Natural Resources Mgmt. Dept.	Wetlands Toolbox Analysis – Administrative Review	\$ 360.00
Natural Resources Mgmt. Dept.	Wetland Determinations	\$ 400.00
Natural Resources Mgmt. Dept.	Wetland Delineations	< 2.5 acres = \$1,600 2.5 > 5.0 acres = \$3,200 5.0 > 10 acres - \$800 for each acre or fraction thereof
Natural Resources Mgmt. Dept.	Vested Rights	\$2,000 (plus Special Magistrate Costs, if unsuccessful)
Natural Resources Mgmt. Dept.	Surface Water Permits	\$ 750.00
Natural Resources Mgmt. Dept.	Rezoning Requests and Land Use Changes	\$ 300.00
Natural Resources Mgmt. Dept.	Restoration Plans (wetlands & land clearing)	\$ 800.00
Natural Resources Mgmt. Dept.	Reinspections	\$ 360.00
Natural Resources Mgmt. Dept.	Public Interest Determination	\$ 600.00
Natural Resources Mgmt. Dept.	Property Reviews	\$ 90.00
Natural Resources Mgmt. Dept.	Private Lakes	\$ 480.00
Natural Resources Mgmt. Dept.	Private Lake Variance	\$ 300.00
Natural Resources Mgmt. Dept.	Non-bonafide Agricultural Permits for Land Clearing	\$ 360.00
Natural Resources Mgmt. Dept.	Maintenance Dredging Consistency Review	\$ 300.00
Natural Resources Mgmt. Dept.	Land Clearing Permit for Surveys/Soil Testing	\$ 180.00
Natural Resources Mgmt. Dept.	Land Alterations	\$1,600 + \$75/acre or fraction thereof
Natural Resources Mgmt. Dept.	Consistency Review for Marinas w/ Site Plan or Subdivision Review	\$ 600.00
Natural Resources Mgmt. Dept.	Consistency Review for Marinas	\$ 900.00
Natural Resources Mgmt. Dept.	Coastal Vulnerable Structure Determination – single family	\$ 1,400.00
Natural Resources Mgmt. Dept.	Coastal Setback Line Variance	\$ 1,400.00
Natural Resources Mgmt. Dept.	Change of Use - Landscaping / Landclearing	\$ 300.00
Natural Resources Mgmt. Dept.	Appeals to the Board of County Commissioners	\$ 800.00
Natural Resources Mgmt. Dept.	Amendment to approved Landscape Plan	\$ 480.00
Natural Resources Mgmt. Dept.	Alternative Landscape Enhancement Plan	\$ 2,000.00
Natural Resources Mgmt. Dept.	Agricultural Exemption for Building	\$ 90.00
Natural Resources Mgmt. Dept.	Administrative Waiver for Land Clearing	\$ 240.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$ 450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$ 240.00

Natural Resources Mgmt. Dept.	After the Fact Permits: Project would have been permissible under current regulations	Triple Normal Permit Fee
Natural Resources Mgmt. Dept.	After the Fact Permits: Project is not permissible under current regulations	Restoration + fines
Natural Resources Mgmt. Dept.	<p>Review Fees—No permit issued. When a permit application has been reviewed and approved by all required agencies and the permit has not been issued within 30 (thirty) days of the last review, the review fee must be paid in its entirety for services rendered and will be collected through an approved process for collection.</p> <p>When a permit application has not been reviewed and approved by an agency due to plan deficiencies and the permit is not issued within 90 days of the application, a review fee equal to one-half of the permit fee as set forth herein must be paid and will be collected through an approved process for collection.</p> <p>In the event a permit applicant wishes to appeal the collection of a review fee, a written request must be made to the Department Director within 30 days of receipt of the notice that a review fee must be paid. The Director may, at his or her discretion, authorize a waiver of the review fees when the</p>	
Natural Resources Mgmt. Dept.	<p>Collection of Fees and Charges. All fees and charges shall be collected by Brevard County, and shall be received in full prior to the provision of such services and permit application reviews. Upon payment for such services, a receipt shall be issued to the payer, a copy of which shall be retained by the payee. Fees are non-refundable unless specifically approved for a refund or waived by the Board of County Commissioners. Five percent (5%) of the original fee to be refunded shall be retained by the County to offset the cost of processing the refund. No refund will be granted for any development application that has been processed for review by any of the other review agencies. After construction has commenced on site, no refund of any inspection fees will be made.</p>	

## Current Fee and Proposed Fee Chart

Agency/Department		APPLICATION FEES		Fee Description		Existing Fee	Proposed Fee
All Agencies Development Applications		Application Processing Fee		\$		\$	25.00
Agency/Department		ADDRESS ASSIGNMENT		Fee Description		Existing Fee	Proposed Fee
Address Assignment		Address Assignment - Appeals		\$	250.00	\$	500.00
Address Assignment		Address Assignment - City Addressing		\$	5.00	\$	\$5.00 per Lot
Address Assignment		Address Assignment - P.U.D. Review		\$		\$	100.00
Address Assignment		Address Assignment - Property Owner Requested Address Change		\$	50.00	\$	100.00
Address Assignment		Address Assignment - Property Owner Survey (if 911 Address Performs)		\$		\$	200.00
Address Assignment		Address Assignment - Recording Fee (Street Naming/Renaming)		\$	18.50		Pursant to Clerk's Office Current Recording Fee.
Address Assignment		Address Assignment - Research		\$	25.00	\$	50.00
Address Assignment		Address Assignment - Roadway Vacating		\$		\$	50.00
Address Assignment		Address Assignment - Street Naming Citizen Request		\$	\$50.00 + \$25.00 per address change	\$	\$ 100 + \$25 per Address Change
Address Assignment		Address Assignment - Street Re-naming Citizen Request		\$	\$75.00 + \$25.00 per address change	\$	\$150 + \$25 per Address Change
Agency/Department		BUILDING PERMITS		Fee Description		Existing Fee	Proposed Fee
Land Development		Driveway/Sidewalk Fee - Land Development		\$	90	\$	90
Land Development		Driveway/Sidewalk Subsequent Review Fee - Land Development		\$	15	\$	15
Contractor Licensing Regulation and Enforcement		Unlicensed Contractor Activity Enforcement		\$	0	\$	10
Natural Resources Mgmt. Dept.		Landscape/Landclearing - Review lots > 1.25 acres		\$	254.00	\$	300.00
Natural Resources Mgmt. Dept.		Landscape/Landclearing Review lots ≤ 1.25 acres		\$	75.00	\$	90.00
Natural Resources Mgmt. Dept.		Landscape/Land Clearing - Alternative Landscape Enhancement Plan		\$	1,650.00	\$	2,000.00
Natural Resources Mgmt. Dept.		Landscape/Land Clearing - Amendment to Approved Landscape Plan		\$	400.00	\$	480.00
Land Development		Lot Drainage/Flood Protection Fee - Land Development		\$	150.00	\$	150.00
Land Development		Lot Drainage/Flood Protection Subsequent Review Fee - Land Development		\$	25.00	\$	25.00
Land Development		Minor Lot Drainage/Flood Protection Fee - Land Development		\$	15.00	\$	15.00
Natural Resources Mgmt. Dept.		Natural Resources - 2nd and Subsequent Reviews of Unissued One-Stop Permits		\$	25.00	\$	30.00
Natural Resources Mgmt. Dept.		Natural Resources - Minor Review (Fence, Shed, Screen Room, Pool Enclosure Permits)		\$	12.00	\$	15.00
Natural Resources Mgmt. Dept.		Natural Resources - Plan Review		\$	75.00	\$	90.00
Natural Resources Mgmt. Dept.		Natural Resources - Reinspections		\$	300.00	\$	360.00
Natural Resources Mgmt. Dept.		Natural Resources - Residential Bond Inspection		\$	300.00	\$	360.00
Address Assignment		Official Commercial/Industrial Unit Address - Address Assignment		\$	50.00	\$	100.00
Address Assignment		Official Residential Unit Address - Address Assignment		\$	35.00	\$	70.00
Public Works - Engineering		Official Residential Address- Address Assignment		\$	30.00	\$	60.00
Public Works - Engineering		Public Works Engineering - Flood Zone Letter		\$	25.00	\$	75.00
Agency/Department		MINOR SITE PLAN		Fee Description		Existing Fee	Proposed Fee
Natural Resources Mgmt. Dept.		Landscape/Land Clearing - Alternative Landscape Enhancement Plan		\$	1,650.00	\$	2,000.00

Agency/Department	Fee Description	Existing Fee	Proposed Fee
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 400.00	\$ 480.00
Natural Resources Mgmt. Dept.	Minor Site Plan - Natural Resources Landscaping/Land Clearing	\$250 + \$75/acre or fraction thereof	\$300 + \$90/acre or fraction thereof
Address Assignment	Minor Site Plan 3rd and subsequent reviews - Address Assignment	\$ -	\$ 50.00
Land Development	Minor Site Plan 3rd and subsequent reviews - Land Development	\$ 112.50	\$ 150.00
Public Works - Engineering	Minor Site Plan 3rd and subsequent reviews - Public Works Engineering	\$ 37.50	\$ 120.00
Public Works - Traffic Engineering	Minor Site Plan 3rd and subsequent reviews - Public Works Traffic Engineering	\$ -	\$ 75.00
Survey Department	Minor Site Plan 3rd and subsequent reviews - Survey	\$ -	\$ 50.00
Natural Resources Mgmt. Dept.	Minor Site Plan 3rd and subsequent reviews - Natural Resources Landscaping	\$ 200.00	\$ 240.00
Natural Resources Mgmt. Dept.	Minor Site Plan 3rd and subsequent reviews - Natural Resources	\$ 375.00	\$ 450.00
Public Works - Engineering	Minor Site Plan Inspection each additional phase - Public Works Engineering	\$ -	\$ 200.00
Public Works - Engineering	Minor Site Plan Inspection Fees Construction Costs less than \$20,000 - Public Works Engineering	\$ -	\$ 400.00
Land Development	Minor Site Plan Review - Land Development	\$ 520.00	\$ 520.00
Address Assignment	Minor Site Plan Review - Address Assignment	\$ 25.00	\$ 50.00
Natural Resources Mgmt. Dept.	Minor Site Plan Review - Natural Resources	\$ 998.00	\$ 1,200.00
Public Works - Engineering	Minor Site Plan Review - Public Works Engineering	\$ 130.00	\$ 400.00
Public Works - Traffic Engineering	Minor Site Plan Review - Public Works Traffic Engineering	\$ -	\$ 250.00
Survey Department	Minor Site Plan Review - Survey	\$ 75.00	\$ 100.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspections	\$ 300.00	\$ 360.00
<b>SITE PLANS</b>			
Land Development	Appeal request to requirements to Article VIII - Land Development	\$ 200.00	\$ 500.00
Land Development	Appeal to an approved site plan - Land Development	\$ 1,500.00	\$ 1,500.00
Address Assignment	Full Site Plan - Address Assignment	\$ 50.00	\$ 100.00
Land Development	Full Site Plan - Land Development	\$ 640 + \$ 120 per lot	\$ 640 + \$ 120 per lot
Public Works - Engineering	Full Site Plan - Public Works Engineering	\$ 160 + \$30/acre	\$500 + \$90/acre
Public Works - Traffic Engineering	Full Site Plan - Public Works Traffic Engineering	\$ -	\$320 + \$60 per Acre
Survey Department	Full Site Plan - Survey	\$ 225.00	\$ 350.00
Public Works - Engineering	Inspection Major Site Plan Each Additional Phase - Public Works Engineering	\$ -	\$ 300.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 1,650.00	\$ 2,000.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 400.00	\$ 480.00
Public Works - Traffic Engineering	Pre-App Conference - Public Works Traffic Engineering	\$ -	\$ 150.00
Land Development	Pre-App Conference Site Plan - Land Development	\$ 260.00	\$ 260.00
Survey Department	Pre-App Conference Site Plan - Survey	\$ 75.00	\$ 100.00
Address Assignment	Pre-App Conference Site Plan - Address Assignment	\$ 50.00	\$ 100.00
Public Works - Engineering	Pre-App Conference Site Plan - Public Works Engineering	\$ 65.00	\$ 200.00
Natural Resources Mgmt. Dept.	Pre-App Site Plan Conference - Natural Resources	\$ 450.00	\$ 550.00
Natural Resources Mgmt. Dept.	Pre-App Site Plan Conference - Landscaping	\$ 450.00	\$ 550.00
Public Works - Engineering	Process Fee for Reduction Performance Bond - Public Works Traffic Engineering	\$ -	\$ 400.00

Agency/Department	Fee Description	Existing Fee	Proposed Fee
Natural Resources Mgmt. Dept.	Reinspection Fee - Natural Resources	\$ 300.00	\$ 360.00
Natural Resources Mgmt. Dept.	Site Plan - Landscaping	\$ 250 + \$75/acre or fraction thereof	\$ 300 + \$90/acre or fraction thereof
Natural Resources Mgmt. Dept.	Site Plan - Natural Resources	\$ 998.00	\$ 1,200.00
Address Assignment	Site Plan 3rd and subsequent reviews - Address Assignment	\$ -	\$ 50.00
Survey Department	Site Plan 3rd and subsequent reviews - Survey	\$ -	\$ 50.00
Land Development	Site Plan 3rd and subsequent reviews - Land Development	\$ 112.50	\$ 150.00
Natural Resources Mgmt. Dept.	Site Plan 3rd and subsequent reviews - Landscaping	\$ 200.00	\$ 240.00
Natural Resources Mgmt. Dept.	Site Plan 3rd and subsequent reviews - Natural Resources	\$ 375.00	\$ 450.00
Public Works - Engineering	Site Plan 3rd and subsequent reviews - Public Works Engineering	\$ 37.50	\$ 120.00
Public Works - Traffic Engineering	Site Plan 3rd and subsequent reviews - Public Works Traffic Engineering	\$ -	\$ 75.00
Public Works - Engineering	Site Plan Inspection Fees Construction Costs less than \$20,000 - Public Works Engineering	\$ -	\$ 400.00
Public Works - Engineering	Site Plan Inspection Fees for the Portion of Construction Costs between \$50,001 - \$1,000,000 - Public Works Engineering	1% x Construction Costs	1.5% x Construction Costs
Public Works - Engineering	Site Plan Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering	1% x Construction Costs	1.0% x Construction Costs
Public Works - Engineering	Site Plan Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering	1% x Construction Costs	2% x Construction Costs
Land Development	Waiver Request Site Plans - Land Development	\$ 200.00	\$ 500.00
Public Works - Engineering	Waiver Request Site Plans Requiring Engineering Review -	\$ -	\$ 250.00
<b>AMENDED SITE PLANS</b>			
Address Assignment	Amended Site Plan Review - Address Assignment	\$ -	\$ 50.00
Land Development	Amended Site Plan Review - Land Development	75% of Original Fee	75% of Original Fee
Natural Resources Mgmt. Dept.	Amended Site Plan Review - Landscaping/Land Clearing	\$ 250 + \$75/acre or fraction thereof	\$ 300 + \$90/acre or fraction thereof
Natural Resources Mgmt. Dept.	Amended Site Plan Review - Natural Resources	\$ 998.00	\$ 1,200.00
Public Works - Engineering	Amended Site Plan Review - Public Works Engineering	15% of Original Fee	75% of Public Works Engineering's Original Fee
Public Works - Traffic Engineering	Amended Site Plan Review - Public Works Traffic Engineering	\$ -	75% of Traffic Engineering's Original Fee
Survey Department	Amended Site Plan Review - Survey	\$ 75.00	\$ 150.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 1,650.00	\$ 2,000.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 400.00	\$ 480.00
Survey Department	Site Plan 3rd and subsequent reviews - Survey	\$ -	\$ 50.00
<b>ENGINEERING REVISIONS</b>			
Address Assignment	Engineering Revision to approved plan - Address Assignment	\$ 25.00	\$ 50.00
Land Development	Engineering Revision to approved plan - Land Development	\$ 500.00	\$ 500.00
Public Works - Engineering	Engineering Revision to approved plan - Public Works Engineering	\$ 125.00	\$ 300.00
Public Works - Traffic Engineering	Engineering Revision to approved plan - Public Works Traffic Engineering	\$ -	\$ 100.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 1,650.00	\$ 2,000.00

Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$	400.00	\$	480.00
Public Works - Engineering	Public Works After Hours Inspections	\$	300 minimum (4 Hours minimum + \$75 per hour)	\$	\$400 Minimum (4 hours minimum + \$100 per hour)
<b>PRELIMINARY PLAT</b>					
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Existing Fee</b>	<b>Proposed Fee</b>		
Public Works - Engineering	Preliminary Plat/Engineering Review (if over 50 acres) - Public Works Engineering	\$	200.00	\$	\$600 + \$18 per lot
Survey Department	Preliminary Plat/Engineering Review (if 50 acres or less) - Survey	\$	315.00	\$	400.00
Public Works - Traffic Engineering	Preliminary Plat/Engineering Review (if 50 acres or less) - Public Works Traffic Engineering	\$	-	\$	\$450 + \$12 per lot
Public Works - Traffic Engineering	Preliminary Plat/Engineering Review if required with Site Plan - Public Works Traffic Engineering	\$	-	\$	250.00
Public Works - Engineering	Preliminary Plat/Engineering Review if required with Site Plan - Public Works Engineering	\$	130.00	\$	400.00
Survey Department	Preliminary Plat/Engineering Review (if over 50 acres) - Survey	\$	525.00	\$	600.00
Public Works - Traffic Engineering	Preliminary Plat/Engineering Review (if over 50 acres) - Public Works Traffic Engineering	\$	-	\$	\$650 + \$12 per lot
Land Development	Preliminary Plat/Engineering Review (if over 50 acres) - Land Development	\$	1,800.00	\$	1,800.00
Public Works - Engineering	Preliminary Plat/Engineering Review (if 50 acres or less) - Public Works Engineering	\$	100.00	\$	\$300 + \$18 per lot
Land Development	Preliminary Plat/Engineering Review (if 50 acres or less) - Land Development	\$	900.00	\$	900.00
Natural Resources Mgmt. Dept.	Preliminary Plat/Development Plan Review - Natural Resources	\$	798.00	\$	960.00
Natural Resources Mgmt. Dept.	Preliminary Plat/Development Plan Review - Landscape/Landclearing	\$	\$250 + \$75/acre or fraction thereof	\$	\$300 + \$90/acre or fraction thereof
Land Development	Preliminary Plat Review if required with Site Plan - Land Development	\$	520.00	\$	520.00
Address Assignment	Preliminary Plat Review if required with Site Plan - Address Assignment	\$	25.00	\$	50.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspection	\$	300.00	\$	360.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$	400.00	\$	480.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$	1,650.00	\$	2,000.00
Address Assignment	Final Engineering/Preliminary Plat - Address Assignment	\$	25.00	\$	\$50.00 + \$5.00 per lot
Survey Department	3rd and subsequent reviews - Survey	\$	-	\$	50.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$	375.00	\$	450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$	200.00	\$	240.00
<b>MINOR SUBDIVISIONS</b>					
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Existing Fee</b>	<b>Proposed Fee</b>		
Public Works - Traffic Engineering	Pre-Plat - Final Plat - Final Engineering Review - Public Works Traffic Engineering	\$	-	\$	500.00
Public Works - Engineering	Pre-Plat - Final Plat - Final Engineering Review - Public Works	\$	450.00	\$	500.00
Natural Resources Mgmt. Dept.	Pre-Plat - Final Plat - Final Engineering Review - Natural Resources	\$	798.00	\$	960.00
Natural Resources Mgmt. Dept.	Pre-Plat - Final Plat - Final Engineering Review - Landscaping/Land Clearing	\$	300.00	\$	360.00

Agency/Department	Fee Description	Existing Fee	Proposed Fee
Land Development	Pre-Plat - Final Plat - Final Engineering Review - Land Development	\$ 975.00	\$ 975.00
Address Assignment	Pre-Plat - Final Plat - Final Engineering Review - Address Assignment	\$ 25.00	\$ 50.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspection	\$ 300.00	\$ 360.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 400.00	\$ 480.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 1,650.00	\$ 2,000.00
Public Works - Traffic Engineering	Final Plat - Replat Review - Public Works Traffic Engineering	\$ -	\$ 200.00
Public Works - Engineering	Final Plat - Replat Review - Public Works Engineering	\$ 150.00	\$ 250.00
Land Development	Final Plat - Replat Review - Land Development	\$ 675.00	\$ 675.00
Address Assignment	Final Plat - Replat Review - Address Assignment	\$ 25.00	\$ 50.00
Natural Resources Mgmt. Dept.	Final Plat - Replat Review - Natural Resources	\$ 300.00	\$ 360.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$ 375.00	\$ 450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$ 200.00	\$ 240.00
Survey Department	3rd and subsequent reviews - Survey	\$ -	\$ 50.00
<b>SUBDIVISIONS</b>			
Agency/Department	Fee Description	Existing Fee	Proposed Fee
Public Works - Engineering	Waiver Request Subdivisions Requiring Engineering Review - Public Works Engineering	\$ -	\$ 250.00
Land Development	Subdivision Waiver Request - Land Development	\$ 500.00	\$ 500.00
Survey Department	Subdivision Pre-App Conference - Survey	\$ 150.00	\$ 200.00
Public Works - Traffic Engineering	Subdivision Pre-App Conference - Public Works Traffic Engineering	\$ -	\$ 250.00
Public Works - Engineering	Subdivision Pre-App Conference - Public Works Engineering	\$ 120.00	\$ 400.00
Natural Resources Mgmt. Dept.	Subdivision Pre-App Conference - Natural Resources	\$ 450.00	\$ 550.00
Natural Resources Mgmt. Dept.	Subdivision Pre-App Conference - Landscaping / Landclearing	\$ 450.00	\$ 550.00
Land Development	Subdivision Pre-App Conference - Land Development	\$ 480.00	\$ 480.00
Address Assignment	Subdivision Pre-App Conference - Address Assignment	\$ 50.00	\$ 100.00
Natural Resources Mgmt. Dept.	Subdivision Open Space Pre-App Conference or 1st Review - Natural Resources	\$ 2,800.00	\$ 2,800.00
Natural Resources Mgmt. Dept.	Subdivision Open Space Pre-App Conference - Landscaping	\$ 450.00	\$ 550.00
Public Works - Engineering	Subdivision Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering	2.0% x Construction Costs	2.5% x Construction Costs
Public Works - Engineering	Subdivision Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering	1.0% x Construction Costs	1.0% x Construction Costs
Public Works - Engineering	Subdivision Inspection Fees for the Portion of Construction Costs between \$500,001 - \$1,000,000 - Public Works Engineering	1.5% x Construction Costs	2% x Construction Costs
Survey Department	Subdivision 3rd and subsequent Reviews - Survey	\$ -	\$ 50.00
Address Assignment	Subdivision 3rd and subsequent Reviews - Address Assignment	\$ -	\$ 50.00
Natural Resources Mgmt. Dept.	Natural Resources - Reinspection	\$ 300.00	\$ 360.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Amendment to Approved Landscape Plan	\$ 400.00	\$ 480.00
Natural Resources Mgmt. Dept.	Landscaping/Land Clearing - Alternative Landscape Enhancement Plan	\$ 1,650.00	\$ 2,000.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$ 375.00	\$ 450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$ 200.00	\$ 240.00
<b>FINAL PLATS</b>			
Agency/Department	Fee Description	Existing Fee	Proposed Fee

Land Development	Final Plat Package Recordation - Land Development	\$	150.00	\$	150.00
Address Assignment	Final Plat Submittal - Address Assignment	\$	50.00	\$	100.00
Land Development	Final Plat Submittal - Land Development (Lots)	\$	\$ 1134 plus \$54 per lot	\$	\$ 1134 plus \$54 per lot
Natural Resources Mgmt. Dept.	Final Plat Submittal - Natural Resources	\$	400.00	\$	480.00
Public Works - Engineering	Final Plat Submittal - Public Works Engineering	\$	\$ 120 plus \$6 per lot	\$	\$350 plus \$18 per lot
Survey Department	Final Plat Submittal - Survey	\$	1,000.00	\$	\$ 1,000 plus \$15 per lot
<b>FLAGSTEMS AND EASEMENTS</b>					
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Existing Fee</b>		<b>Proposed Fee</b>	
Address Assignment	Flagstems and Easements Review - Address Assignment	\$	\$50.00 per Lot	\$	\$100 per Lot
Natural Resources Mgmt. Dept.	Flagstems and Easements Review - Natural Resources	\$	300.00	\$	360.00
Land Development	Flagstems and Easements Review- Land Development	\$	-	\$	150.00
Public Works - Engineering	Public Works - After Hours Inspections	\$	\$75.00 per hour - 4 hour minimum	\$	\$100 per hour - 4 hour minimum
<b>RIGHT OF WAY IMPROVEMENTS</b>					
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Existing Fee</b>		<b>Proposed Fee</b>	
Public Works - Engineering	Commercial Driveway	\$	\$ 500 per Connection	\$	\$ 750 per Connection
Public Works - Engineering	Commercial Temporary Driveway	\$	500.00	\$	500.00
Public Works - Engineering	Directional Bore	\$	375.00	\$	500.00
Public Works - Engineering	Easement Encroachments Other Than Driveways	\$	90.00	\$	150.00
Public Works - Engineering	Engineering Revision (Projects Over \$200,000)	\$	200.00	\$	500.00
Public Works - Engineering	Engineering Revision (Projects Under \$200,000)	\$	25.00	\$	200.00
Public Works - Engineering	Paved Road Open Cut	\$	750.00	\$	1,200.00
Public Works - Engineering	Permit Application For Construction Cost Above \$200,000	\$	1,000.00	\$	1,000.00
Public Works - Engineering	Public Works After Hours Inspections	\$	\$75.00 per hour - 4 hour minimum	\$	\$100.00 per hour - 4 hour minimum
Public Works - Engineering	Re-Inspection Fee ROW - Commercial	\$	-	\$	200.00
Public Works - Engineering	Re-Inspection Fee ROW - Residential	\$	75.00	\$	75.00
Public Works - Engineering	Residential Driveway Construction	\$	90.00	\$	150.00
Public Works - Engineering	Residential Temporary Driveway	\$	90.00	\$	90.00
Public Works - Engineering	Revisions to approved permit ROW	\$	15.00	\$	50.00
Natural Resources Mgmt. Dept.	Right-of-Way Permit Environmental Analysis - Natural Resources	\$	150.00	\$	180.00
Public Works - Engineering	Roadway Intersection Improvements	\$	500.00	\$	1,000.00
Public Works - Engineering	ROW (Projects over \$200K) Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering	\$	1.0% x Construction Costs	\$	1.0% x Construction Costs
Public Works - Engineering	ROW (Projects over \$200K) Inspection Fees for the Portion of Construction Costs between \$500,001 - \$1,000,000 - Public Works Engineering	\$	1.5% x Construction Costs	\$	2% x Construction Costs
Public Works - Engineering	ROW (Projects over \$200K) Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering	\$	2.0% x Construction Costs	\$	2.5% x Construction Costs
Public Works - Engineering	Short Side	\$	75.00	\$	150.00
Public Works - Engineering	Sidewalk Construction	\$	125.00	\$	250.00
Public Works - Engineering	Storm Sewer Construction	\$	125.00	\$	200.00
Public Works - Engineering	Stormwater Discharge	\$	300.00	\$	500.00
Public Works - Engineering	Utilization Fee - No Linear Ft	\$	125.00	\$	200.00
Public Works - Engineering	Utilization fee by linear foot	\$	\$125.00 + \$.029 per Lineal foot	\$	\$125.00 + \$.030 per Lineal foot
Public Works - Engineering	Work Commencing Without A Permit	\$	Double the Permit Fee	\$	Double the Permit Fee
<b>ROAD CONVERSION</b>					
<b>Agency/Department</b>	<b>Fee Description</b>	<b>Existing Fee</b>		<b>Proposed Fee</b>	
Land Development	Road Conversion Applications - Land Development	\$	840.00	\$	1,000.00

Public Works - Engineering	Road Conversion Applications - Public Works Engineering	\$	210.00	\$	500.00
Public Works - Traffic Engineering	Road Conversion Applications - Public Works Traffic Engineering	\$	-	\$	300.00
<b>UNPAVED ROAD</b>					
<b>Agency/Department</b>		<b>Fee Description</b>		<b>Existing Fee</b>	<b>Proposed Fee</b>
Public Works - Engineering	Public Works After Hours Inspections	\$	\$75.00 per hour - 4 hour minimum	\$100 per hour - 4 hour minimum	
Natural Resources Mgmt. Dept.	Unpaved Road Application - Natural Resources Development	\$	\$300.00	\$360.00	
Public Works - Engineering	Unpaved Road Construction Application - Public Works Engineering	\$	50.00	50.00	
Land Development	Unpaved Road Construction Application - Land Development	\$	100.00	1,000.00	
Address Assignment	Unpaved Road Construction Application - Official Street Naming - Address Assignment	\$	400.00	400.00	
Public Works - Engineering	Unpaved Road Inspection Fees for the Portion of Construction Costs between \$500,001 - \$1,000,000 - Public Works Engineering	\$	-	\$	100.00
Public Works - Engineering	Unpaved Road Inspection Fees for the Portion of Construction Costs over \$1,000,001 - Public Works Engineering		1.5% x Construction Costs		2% x Construction Costs
Public Works - Engineering	Unpaved Road Inspection Fees for the Portion of Construction Costs up to \$500,000 - Public Works Engineering		1.0% x Construction Costs		1.0% x Construction Costs
			2.0% x Construction Costs		2.5% x Construction Costs
<b>SKETCH PLAN FEES</b>					
<b>Agency/Department</b>		<b>Fee Description</b>		<b>Existing Fee</b>	<b>Proposed Fee</b>
Fire Prevention	Sketch Plan Fees - Fire Prevention	\$	240.00	\$	250.00
Land Development	Sketch Plan Fees - Land Development	\$	1,520.00	\$	1,750.00
Natural Resources Mgmt. Dept.	Sketch Plan Fees - Natural Resources/Landscaping	\$	3,366.00	\$	4,000.00
Public Works - Engineering	Sketch Plan Fees - Public Works Engineering	\$	3,262.00	\$	3,500.00
Public Works - Traffic Engineering	Sketch Plan Fees - Public Works Traffic	\$	1,366.00	\$	1,500.00
Zoning	Sketch Plan Fees - Zoning	\$	620.00	\$	1,000.00
<b>AMENDED SKETCH PLAN FEES</b>					
<b>Agency/Department</b>		<b>Fee Description</b>		<b>Existing Fee</b>	<b>Proposed Fee</b>
Fire Prevention	Amended Sketch Plan Fees - Fire Prevention	\$	177.00	\$	200.00
Land Development	Amended Sketch Plan Fees - Land Development	\$	640.00	\$	850.00
Natural Resources Mgmt. Dept.	Amended Sketch Plan Fees - Natural Resources/Landscaping	\$	581.00	\$	800.00
Public Works - Engineering	Amended Sketch Plan Fees - Public Works Engineering	\$	299.00	\$	750.00
Public Works - Traffic Engineering	Amended Sketch Plan Fees - Public Works Traffic	\$	541.00	\$	750.00
Zoning	Amended Sketch Plan Fees - Zoning	\$	160.00	\$	400.00
<b>Finish Floor Waiver</b>					
<b>Agency/Department</b>		<b>Fee Description</b>		<b>Existing Fee</b>	<b>Proposed Fee</b>
Public Works - Engineering	Finish Floor Elevation Waivers Residential Review Fee	\$	115.00	\$	250.00
<b>Natural Resources Management Office</b>					
<b>Agency/Department</b>		<b>Fee Description</b>		<b>Existing Fee</b>	<b>Proposed Fee</b>
Natural Resources Mgmt. Dept.	Written Consistency, Exemption or Interpretation Determinations	\$	300.00	\$	360.00
Natural Resources Mgmt. Dept.	Wetlands Toolbox Analysis - Board of Co. Commissioners Review	\$	-	\$	\$600.00
Natural Resources Mgmt. Dept.	Wetlands Toolbox Analysis - Administrative Review	\$	-	\$	360.00
Natural Resources Mgmt. Dept.	Wetland Determinations	\$	400.00	\$	400.00

	Wetland Delineations	< 2.5 acres = \$1,600 2.5 > < 5.0 acres = \$3,200 5.0 > < 10 acres - \$800 for each acre or fraction thereof	< 2.5 acres = \$1,600 2.5 > < 5.0 acres = \$3,200 5.0 > < 10 acres - \$800 for each acre or fraction thereof
Natural Resources Mgmt. Dept.			
Natural Resources Mgmt. Dept.	Vested Rights	\$2,000 (plus Special Magistrate Costs, if unsuccessful)	\$2,000 (plus Special Magistrate Costs, if unsuccessful)
Natural Resources Mgmt. Dept.	Surface Water Permits	\$ 750.00	\$ 750.00
Natural Resources Mgmt. Dept.	Rezoning Requests and Land Use Changes	\$ 300.00	\$ 300.00
Natural Resources Mgmt. Dept.	Restoration Plans (wetlands & land clearing)	\$ 800.00	\$ 800.00
Natural Resources Mgmt. Dept.	Reinspections	\$ 300.00	\$ 360.00
Natural Resources Mgmt. Dept.	Public Interest Determination	\$ -	\$ 600.00
Natural Resources Mgmt. Dept.	Property Reviews	\$ 75.00	\$ 90.00
Natural Resources Mgmt. Dept.	Private Lakes	\$ 400.00	\$ 480.00
Natural Resources Mgmt. Dept.	Private Lake Variance	\$ 250.00	\$ 300.00
Natural Resources Mgmt. Dept.	Non-bona-fide Agricultural Permits for Land Clearing	\$ 300.00	\$ 360.00
Natural Resources Mgmt. Dept.	Maintenance Dredging Consistency Review	\$ 600.00	\$ 300.00
Natural Resources Mgmt. Dept.	Land Clearing Permit for Surveys/Soil Testing	\$ 150.00	\$ 180.00
Natural Resources Mgmt. Dept.	Land Alterations	\$ \$1,600 + \$75/acre or fraction thereof	\$ \$1,600 + \$75/acre or fraction thereof
Natural Resources Mgmt. Dept.	Consistency Review for Marinas w/ Site Plan or Subdivision Review	\$ 600.00	\$ 600.00
Natural Resources Mgmt. Dept.	Consistency Review for Marinas	\$ 900.00	\$ 900.00
Natural Resources Mgmt. Dept.	Coastal Vulnerable Structure Determination - single family	\$ 1,400.00	\$ 1,400.00
Natural Resources Mgmt. Dept.	Coastal Setback Line Variance	\$ 1,400.00	\$ 1,400.00
Natural Resources Mgmt. Dept.	Change of Use - Landscaping / Landclearing	\$ 250.00	\$ 300.00
Natural Resources Mgmt. Dept.	Appeals to the Board of County Commissioners	\$ 800.00	\$ 800.00
Natural Resources Mgmt. Dept.	Amendment to approved Landscape Plan	\$ 400.00	\$ 480.00
Natural Resources Mgmt. Dept.	Alternative Landscape Enhancement Plan	\$ 1,650.00	\$ 2,000.00
Natural Resources Mgmt. Dept.	Agricultural Exemption for Building	\$ 75.00	\$ 90.00
Natural Resources Mgmt. Dept.	Administrative Waiver for Land Clearing	\$ 200.00	\$ 240.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Natural Resources	\$ 375.00	\$ 450.00
Natural Resources Mgmt. Dept.	3rd and subsequent reviews - Landscaping	\$ 200.00	\$ 240.00
Natural Resources Mgmt. Dept.	After the Fact Permits: Project would have been permissible under current regulations	Triple Normal Permit Fee	Triple Normal Permit Fee
Natural Resources Mgmt. Dept.	After the Fact Permits: Project is not permissible under current regulations Review Fees - No permit issued - when a permit application has been reviewed and approved by all required agencies and the permit has not been issued within 30 (thirty) days of the last review, the review fee must be paid in its entirety for services rendered and will be collected through an approved process for collection.	Restoration + fines	Restoration + fines
Natural Resources Mgmt. Dept.	When a permit application has not been reviewed and approved Collection of Fees and Charges: Air Fees and Charges shall be collected by Brevard County, and shall be received in full prior to the provision of such services and permit application reviews. Upon payment for such services, a receipt shall be issued to the payer, a copy of which shall be retained by the payee. Fees are non-refundable unless specifically approved for a refund or waived by the Board of County Commissioners. Five percent (5%) of the original fee to be refunded shall be retained by the		
Natural Resources Mgmt. Dept.			

## Clean Copy of Fee Resolution

**Brevard County Accela Initiative:**

- On May 16, 2006 the Board of County Commissioners awarded the Proposal #P-4-06-02 for a new community development software program, Accela Automation, to Accela, Inc. The original contract amount for the configuration & installation services was \$1,115,170 and to date we have invested \$2,113,388 in the system.
- The following were the ranking of the selection committee for the five responsive proposals.
  1. Accela, Inc.
  2. Computronix
  3. Idea Integration
  4. Municipal Software
  5. CSDC Systems, Inc.
- The following three firms were shortlisted.
  1. Accela, Inc.
  2. Computronix
  3. Idea Integration
- The County launched Accela Automation after 15 month configuration effort in August 2007 as a business solution for building permits, fire permits, site plans, subdivisions, plats, right-of-way permits, licensing contractors, code enforcement, & unlicensed contractor enforcement. We have 211,000 records files entries with over 421,000 electronic documents attached. The system is integrated throughout the county, with 203 user accounts assigned to 8 of the 20 County Departments, 1 State Agency, and 2 constitutional offices. In addition, the system has an interface with County Finance's software and the Property Appraiser's software.
- The system provides a Contractor Licensing database that benefits Brevard County residents interested in hiring a licensed contractor. The data base lets licensed contractor verify their information on file is up to date. In addition, municipalities within the County are using the database to also verify contractor licenses. This allows the contractor to submit the insurance information to only the County.
- We are in the process of a major system enhancement with the goal of leveraging new software features. On April 15, 2014, the Board approved an amendment to the previously award contract #2383 to enhance the Permitting & Development's Accela software system. The contract amount for the project is \$224,505. The software optimization project includes the following improvements:

1. Align business processes with Accela's best practice templates to take advantage of new technologies as they come online.
  2. Expand online services to allow submittal of all development applications, code enforcement complaints, contractor licensing renewal, and public access to the associated documents.
    - Customers will be able to create an account that will track their projects, notifies them of the next step in the process, and provide real-time application status updates via email/text message.
    - Provides 24 hour / 7 days a week access.
  3. Leverage Electronic Plan Review to shorten review and approval time. This feature allows us to add comments directly on the documents and plans, and reduces customer cost for plan reproduction.
  4. Expand use of mobile technology into site plan/subdivision inspections and code enforcement.
    - This provides real-time inspection results to customers by utilizing the smart phone apps
  5. Integrate GIS data with Accela to provide staff with a centralized location for all development activities.
  6. Convert SharePoint electronic document management system to Accela Electronic Document Service. The system provides a more efficient means of uploading documents.
    - It provides online public access to the documents attached to permit, site plan, subdivision, and code enforcement case. Customer will better access to public records.
  7. Automate routine daily task (e.g., inspection scheduling, application intake, & expedited permits)
- Accela has already helped us gain a 161% increase in efficiency. In 2007 we issued 11,765 building permit with 52 FTEs & in 2014 we issued 14,141 building permits with 24FTEs.
    1. We anticipate gain several efficiencies with the enhancement project: For example the expending our online capabilities:

Daily Activity	Minutes per Activity	Activity Minutes per Day	Time Saved with 35% Online Service
67 Permits Entries	10	670 mins / 11.1 hrs	3.9 hrs
121 Inspection Scheduling	2	243 mins / 4 hrs	1.4 hrs

- We will save 5.3 hours per day through Accela's online services, presuming that we maintaining our current 35% of online services. If we factor in the in house saving with scheduling inspections, we will gain 1.3 hours of efficiency. Thus gaining 6.6 hours per day or ¾ of FTE.

- Some jurisdictions using Accela report that 65% of their intake is through online services. If we realize that level, we would almost double our savings.

**Accela Inc. Information:**

- There are 8 cities & counties in Florida utilizing Accela Automation and another 11 cities & counties in the state using one of their legacy software systems. They have 216 Cities, Counties, States & Federal Agencies Nation-wide live on Automation, and another 900 Agencies spanning local- Federal using their add-on products. Some of the more notable accounts US Fish & Wildlife, US Treasury, state & city of New York, California, Atlanta, Tampa, & Los Angeles County.
- The following is a listing of software program for Florida counties that we normally benchmark against.

County	Software	Parent Company
Hillsborough	Accela Automation	Accela
Osceola	Permits Plus	Accela
Leon	Permits Plus	Accela
Pinellas	Permits Plus	Accela
Broward	Posse	Conutronix
Orange	Amanda	CSCD Systems
Volusia	Amanda	CSCD Systems
Polk	Hansen	Infor
Palm Beach	In-house System	N/A
Duval	In-house System	N/A
Indian River	CD Plus	Perconti Data Systems, Inc.
Alachua	CD Plus	Perconti Data Systems, Inc.
Seminole	Navaline	SunGard Public Sector

**Amanda Conversion:**

- It would take 10-12 weeks to complete the CSDC Cost Estimate Survey while performing currently assigned tasks.
- The process of converting from Accela Automation to CSDC Amanda is estimated to take 3 years. This is based on the RFP process taking 12 to 18 months from its initial draft to a signed contract. Also, the system configuration and install should take another 18 months.
- Conversion of the existing Accela Automation data and documents would be at least 44-52 person weeks of effort.