



AGENDA	
Section	Consent
Item No.	II.C.2

Meeting Date
December 20, 2016

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	CONTINUATION OF EXISTING AGREEMENT FOR SPECIAL MAGISTRATE SERVICES
DEPT/OFFICE:	CENTRAL SERVICES DEPARTMENT

Requested Action:

It is requested the Board of County Commissioners approve and authorize the Chairman to Execute an Amendment to the Special Magistrate Services Agreement with Stewart B. Capps and Joseph Miniclier which renews the existing Agreements for one year.

Summary Explanation & Background:

The Board of County Commissioners authorized Agreements with Stuart B. Capps and Mr. Joseph Miniclier as a result of a competitive solicitation and evaluations of applications to perform services as Special Magistrates to hold hearings and assess fines against violators of the County's Codes and Ordinances. Mr. Capps serves as primary Special Magistrate for Code Enforcement cases and alternate for Contractor Licensing and Vested Right cases. Mr. Miniclier serves as primary Special Magistrate for Contractor Licensing and Vested Right cases and alternate for Code Enforcement cases. The agreements include a provision for renewal for an additional one-year period at the discretion of the Board of County Commissioners under the same terms and conditions.

The current amendment will be for a one year renewal with the same terms and conditions remaining in force as the original Agreement. Mr. Capps new term shall begin February 3, 2017 and continue through February 3, 2018; Mr. Minicliers new term shall begin February 25, 2017 and continue through February 25, 2018.

Fiscal Impact: FY 2017 expenditures for are projected at \$11,000 and budgeted in Fund 0002, Cost Center 210290 and Fund 0027, Cost Center 220500.

Contact: Teresa Camarata, Central Services Director, Ext. 5-2543
 Leslie Rothering, Purchasing Services, Ext. 5-7390

Clerk to the Board Instructions: Forward Agreements to Central Services Office upon signature by Chairman

Exhibits Attached: Renewal Agreements

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager	Assistant County Manager, Frank Abbate	Department Director / Extension <i>Teresa Camarata</i> Teresa Camarata, Central Services Director; Ext. 5-2543
Stockton Whitten	Assistant County Manager, Venetta Valdengo	



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

December 21, 2016

MEMORANDUM

TO: Teresa Camarata, Central Services Director Attn: Leslie Rothering

RE: Item II.C.2., Amendment to Extend Existing Contracts with Stewart B. Capps and Joseph Miniclier for Special Magistrate Services

The Board of County Commissioners, in regular session on December 20, 2016, executed Amendment to Extend Existing Contracts with Stewart B. Capps and Joseph Miniclier for Special Magistrate services. Enclosed are executed Contract for each Special Magistrate.

Upon execution by Stewart B. Capps and Joseph Miniclier, please forward the fully-executed Contracts to this office for inclusion in the official minutes.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

Encls. (2)

cc: Planning and Development Director
Clerk to the Special Magistrate
Contracts Administration
Finance
Budget

AGREEMENT TO EXTEND EXISTING CONTRACT

THIS AMENDMENT TO THE AGREEMENT, is made and entered into on this 20th day of December 2016, by and between the BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA (the "County") and Joseph E. Miniclier, P.A ("Special Magistrate") having a business location at 1037 Pathfinder Way, Suite 150, Rockledge, FL 32955.

WITNESSETH:

WHEREAS, the County previously entered into an Agreement with dated February 25, 2016, for the purposes of providing Special Magistrate Services to the County;

WHEREAS, the parties hereto desire to extend the term of said Agreement for an additional one (1) year period of time, under the same terms and conditions.

NOW THEREFORE, the parties wish to amend the Agreement dated February 25, 2016 as follows:

1. The term of the Agreement executed by the parties effective February 25, 2016 shall be renewed for the term of one year commencing February 25, 2017 and terminating on February 25, 2018.

2. All other terms and conditions of the Agreement, which is incorporated herein by this reference, not inconsistent with the terms and provisions of this Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, the County and Company have executed this Agreement as of the date first written above.

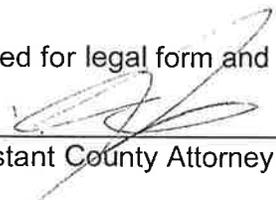
ATTEST:

By 
Scott Ellis
Clerk of the Circuit Court

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA

By 
Curt Smith, Chairman
Brevard County Commission
(As approved by the Board on December 20, 2016)

Reviewed for legal form and content:

By 
Assistant County Attorney

Special Magistrate:

By _____
Joseph Miniclier, P.A.

AGREEMENT TO EXTEND EXISTING CONTRACT

THIS AMENDMENT TO THE AGREEMENT, is made and entered into on this 20th day of December 2016, by and between the BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA (the "County") and Stewart B. Capps ("Special Magistrate") having a business location at 325 Fifth Avenue, Suite 208, Indialantic, Florida 32903

WITNESSETH:

WHEREAS, the County previously entered into an Agreement with dated February 3, 2016, for the purposes of providing Special Magistrate Services to the County;

WHEREAS, the parties hereto desire to extend the term of said Agreement for an additional one (1) year period of time, under the same terms and conditions.

NOW THEREFORE, the parties wish to amend the Agreement dated February 3, 2016 as follows:

1. The term of the Agreement executed by the parties effective February 3, 2016 shall be renewed for the term of one year commencing February 3, 2017 and terminating on February 3, 2018.

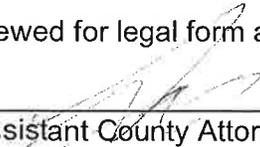
2. All other terms and conditions of the Agreement, which is incorporated herein by this reference, not inconsistent with the terms and provisions of this Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, the County and Company have executed this Agreement as of the date first written above.

ATTEST:

By 
Scott Ellis
Clerk of the Circuit Court

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA
By 
Curt Smith, Chairman
Brevard County Commission
(As approved by the Board on December 20, 2016)

Reviewed for legal form and content:
By 
Assistant County Attorney

Special Magistrate:
By _____
Stewart B. Capps