

Meeting Date
August 4, 2015



AGENDA	
Section	Consent
Item No.	II.D.1

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Approval of Budget Change Request(s)
DEPT/OFFICE:	Budget Office

Requested Action:

It is requested that the Board of County Commissioners review and approve the attached Budget Change Request(s) / BCR's

Summary Explanation & Background:

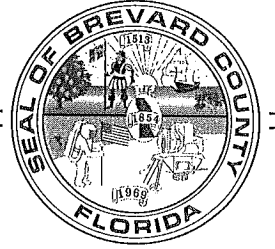
In accordance with the Budget and Financial Policy (BCC-21), the attached budget change request(s) are being submitted for review and approval by the Board of County Commissioners.

Clerk to the Board instruction:

Exhibits Attached

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager	Assistant County Manager	Department Director / Extension Tom Rosenberg, Director 633-2153
Stockton Whitten	Assistant County Manager	



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
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August 5, 2015

MEMORANDUM

TO: Tom Rosenberg, Budget Office Director

RE: Item II.D.1., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on August 4, 2015, approved the Budget Change Requests, as submitted. Enclosed are the Budget Change Requests.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

/ds

Encls. (a/s)

cc: Finance



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1445 **Department:** TOURISM DEVELOPMENT
Date: 07/08/2015 **Program:** TOURISM DEVELOPMENT
Type of Request: AMENDMENT

Revenue Change:		Expenditure Change:	
TAXES	\$157,284	OPERATING EXPENSES	\$6,000
STATUTORY REDUCTION	(\$7,864)	OPERATING EXPENSES	\$3,500
TRANSFERS - OTHERS	\$559	RESERVES - OPERATING	\$140,479

Total:	\$149,979	Total:	\$149,979
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Justification:

Fund 1445-Visitor Info Center Fund will show a net increase of budgeted Tourist Tax Revenues, Statutory Reduction, Operating Expenses, Reserves-Other and a small decrease in the transfer for a portion of admin expenses (\$559).

FY2014-15 Fiscal Impact: Net Increase in Revenue of \$157,284 and budgeted correction amounts of \$6,000 in Office Supplies, \$3,500 in Communications & Freight, and placed \$140,479 in Reserves to later assist with the development of a Gateway Visitors Information Center & Network.

Alternative:

If this budget change is not approved the Visitor Information Center Fund will continue to over collect and Budgeted Tourist Tax Revenues will be under budgeted. An accurate fiscal year 2015 budget based on the current actual Tourist Tax Revenue Collection information cannot be achieved if this budget change request is not approved.

SAP Document Number:

50011132

Approval:

EJGARVEY	APPROVED 07/08/2015
JJHAYES	APPROVED 07/20/2015
TTROSENBERG	APPROVED 07/21/2015
SEWHITTEN	APPROVED 07/29/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 4 DAY OF Aug 2015
 Scott Ellis, Clerk
 BY: D. Roman D.C.



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1444 **Department:** TOURISM DEVELOPMENT
Date: 07/08/2015 **Program:** TOURISM DEVELOPMENT
Type of Request: AMENDMENT

Revenue Change:		Expenditure Change:	
TRANSFERS - OTHERS	\$729,559	RESERVES - OPERATING	\$729,559

Total:	\$729,559	Total:	\$729,559
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Justification:

For FY2014-15, Tourist Tax Collections are up 43% over the Budgeted Tourist Tax Revenues within the FY2014-15 Budget.

Upon Board approval of the proposed FY2014-15 TDO Budget increase, each fund will recognize revenue and expenses according to Florida Statutes, Chapter 125.0104 and County Ordinances 86-25, 88-18, 89-38E and 90-17, which outline and authorize specific uses for the tourist tax revenues.

This budget change recognizes a necessary transfer from the Promotion & Advertising Fund in order to reserve funds for the Disaster Fund as an emergency reserves account. The funds needed to make this transfer are coming from increased actual Tourist Tax Collections and the revenue needs to be recognized

Alternative:

If this budget change is not approved, the funds designated to be recognized as Disaster Account Reserves will remain in Operating Expenses in the Promotion & Advertising Fund.

SAP Document Number:	Approval:
50011134	EJGARVEY APPROVED 07/08/2015
	JJHAYES APPROVED 07/20/2015
	TTROSENBERG APPROVED 07/21/2015
	SEWHITTEN APPROVED 07/29/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 4 DAY OF Aug 2015
 Scott Ellis, Clerk
 BY: D. Thomas D.C.



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 0001 Department: SHERIFF'S OFFICE
 Date: 07/28/2015 Program: SHERIFFS OFFICE
 Type of Request: AMENDMENT

Revenue Change:		Expenditure Change:	
MISCELLANEOUS	\$64,737	CAPITAL EXPENDITURES	\$61,500
STATUTORY REDUCTION	(\$3,237)		

Total:	\$61,500	Total:	\$61,500
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Justification:

This budget change request recognizes proceeds from the sale of surplus aviation parts. These funds will be used to purchase equipment to help with operations in the Aviation Unit.

Alternative:

If not approved, the Sheriff's Office budget and the County's budget will not match.

SAP Document Number:
50011159

Approval:
 SMMESHBERGER APPROVED 07/28/2015
 TTROSENBERG APPROVED 07/28/2015
 SEWHITTEN APPROVED 07/29/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 4 DAY OF Aug. 2015
 Scott Ellis, Clerk
 BY: D. Thomas D.C.



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 0001 **Department:** GENERAL GOVERNMENT OPERATIONS
Date: 07/28/2015 **Program:** GENERAL GOVERNMENT OPERATIONS
Type of Request: AMENDMENT

Revenue Change:		Expenditure Change:	
TRANSFERS - GENERAL REVENUE	(\$32,050)	RESERVES - OPERATING	(\$32,050)

Total:	(\$32,050)	Total:	(\$32,050)
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Justification:

This budget change request transfers additional funding for the Medicaid expenses, which is an unfunded state mandate. The expenditure associated with this mandate have exceeded anticipated amounts for the current fiscal year, and will need to be increased based on billing amounts submitted by the state. This action is a companion item to budget change #20150733

Alternative:

If not approved, funding will not be available to pay these expenditures to the State of Florida.

SAP Document Number:
50011160

Approval:
SMMESHBERGER APPROVED 07/28/2015
TTROSENBERG APPROVED 07/28/2015
SEWHITTEN APPROVED 07/29/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 4 DAY OF Aug 2015
Scott Ellis, Clerk
BY: D. Romo D.C.

BCR Log No. 20150732



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 0001 Department: GENERAL GOVERNMENT OPERATIONS
Date: 07/28/2015 Program:
Type of Request: AMENDMENT

Revenue Change:		Expenditure Change:	
TRANSFERS - GENERAL REVENUE	\$32,050	OPERATING EXPENSES	\$32,050

Total:	\$32,050	Total:	\$32,050
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Justification:

This budget change request transfers additional funding for the Medicaid expenses, which is an unfunded state mandate. The expenditure associated with this mandate have exceeded anticipated amounts for the current fiscal year, and will need to be increased based on billing amounts submitted by the state. This action is a companion item to budget change request 20150732.

Alternative:

If not approved, funding will not be available to pay these expenditures to the State of Florida.

SAP Document Number:
50011161

Approval:
SMESHBERGER APPROVED 07/28/2015
TROSENBERG APPROVED 07/28/2015
SEWHITTEN APPROVED 07/29/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 4 DAY OF Aug. 2015
Scott Ellis, Clerk
BY: D. Thomas D.C.



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1470 Department: HOUSING AND HUMAN SERVICES DEPARTMENT
Date: 07/09/2015 Program: COMMUNITY RESOURCES
Type of Request: LINE ITEM TRANSFER

Revenue Change:	Expenditure Change:	
MISCELLANEOUS	CAPITAL EXPENDITURES	(\$180,000)
	OPERATING EXPENSES	\$180,000

Total:	\$0	Total:	\$0
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Justification:

This Budget Change Request (BCR) is a line item transfer moving budget from The Woody Simpson Community Room Capital Improvement Project to Operating expense in the Community Development Block Grant (CDBG) budget. This transfer is necessary to facilitate the recent addition of the Country Acres and Tropical Trail demolition projects to the CDBG budget which were not initially budgeted this fiscal year.

Alternative:

Should this BCR not be approved, it would result in the two additional demolition projects not being funded through the CDBG grant and we will not be able to complete the two projects.

SAP Document Number:	Approval:	
50011137	IJGOLDEN	APPROVED 07/09/2015
	CTLEA	APPROVED 07/09/2015
	TTROSENBERG	APPROVED 07/14/2015
	SEWHITTEN	APPROVED 07/15/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 4 DAY OF Aug. 2015
Scott Ellis, Clerk
BY: D. Hemans D.C.

BCR Log No. 20150712



**Budget Change Request (Form BCC-114)
Brevard County Budget Office**

FUND: 1080 Department: PLANNING AND DEVELOPMENT DEPARTMENT
Date: 06/23/2015 Program: BUILDING CODE
Type of Request: LINE ITEM TRANSFER

Revenue Change:

Expenditure Change:

OPERATING EXPENSES	\$100,000
RESERVES - OPERATING	(\$100,000)

Total:	\$0	Total:	\$0
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Justification:

This budget change request is to provide funding from Planning and Development/Building Code reserves for professional services of an outside vendor to provide Building Code inspection and plan review. Years of advertising positions, both Building Inspector and Plans Examiner, has provided no qualified applicants for the positions. The vendor's services will enable us to reduce overtime expenses, to keep pace with the increased workload demand, and to maintain established service level benchmarks for plan reviews and inspections.

Alternative:

If the funding for professional services is not approved, an outside vendor cannot be used; therefore, overtime expenses would continue to accrue and we will not be able to maintain established service level benchmarks.

SAP Document Number:

50011108

Approval:

RMSOBRINO	APPROVED 06/23/2015
DJEAN-PIERRE	APPROVED 06/24/2015
TTROSENBERG	APPROVED 06/25/2015
SEWHITTEN	APPROVED 07/15/2015

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 4 DAY OF Aug 2015

Scott Ellis, Clerk

BY: D. Y. Roman D.C.