RESPONDENT'S INSTRUCTIONS FOR REPLYING TO A PETITION
TO ESTABLISH *ONLY* PATERNITY WHEN PATERNITY IS ADMITTED

This packet is to be used when you and the other person are not married, but have a child(ren) in common. The other parent has served you with papers to **ONLY** establish paternity of the child(ren) and *neither of you* question who the minor child(ren)'s birthfather is. The case number on the summons should be reflected on these documents.

Procedure:

1.   Complete the forms in this packet. Use **either** Answer, [Florida Supreme Court form 12.983(b)] **or** Answer and Counter Petition, [Florida Supreme Court form 12.983(c)]. **Do not use both**.

     Only if you are requesting visitation or custody will you need to complete the Uniform Child Custody Jurisdiction and Enforcement Act Affidavit [Florida Supreme Court 12.902(d)], and the Affidavit Regarding Juvenile Dependency [Law 1100].

     Do not leave anything blank. If a line does not apply put N/A.

2.   Once the form is completed and notarized, make 2 copies.

3.   Retain one copy for your records.

4.   File the original with the Clerk of Court. You may submit the paperwork either by U. S. mail to P.O. Box 219, Titusville, FL 32781-0219 or by visiting one of the Clerk of Courts locations.

     NORTH BREVARD SERVICE COMPLEX   **MELBOURNE COURTHOUSE**
     400 South Street, 2nd Floor   51 S. Nieman Avenue
     Titusville, Florida   Melbourne, Florida

     MOORE JUSTICE CENTER   **MERRITT ISLAND OFFICE**
     Viera Complex   2575 North Courtenay Parkway
     2825 Judge Fran Jamieson Way   Room 129
     Viera, Florida   Merritt Island, FL

                        PALM BAY OFFICE
                        450 Cogan Drive S. E.
                        Palm Bay, FL

5.   Mail one copy to the other party.

6.   You will be notified by mail of your hearing or trial date.

If you would like to have someone notarize or look over the completed forms before you file them, contact the Family Pro Se Coordinator at 321-617-7254 or email prosecoordinator@brevardclerk.us *to set an appointment.*