

CENTRAL SERVICES GROUP
PURCHASING SERVICES
Brevard County Government Center
2725 Judge Fran Jamieson Way,
Bldg. C, Suite C-303
Viera, FL 32940

Telephone (321) 617-7390
Fax (321) 617-7391

Case Management System Licensing, Maintenance, and Implementation Services
RFP # P-4-19-01
January 22, 2019
Addendum 1

TO ALL PROSPECTIVE BIDDERS

This is an Addendum to and shall be considered as part of the original Proposal package for the above mentioned Proposal. Please acknowledge receipt of Addendum #1 in space provided on the attached Revised Cost Information Sheet, and return with proposal package. Proposers are requested to acknowledge receipt of this Addendum with their Proposal.

QUESTIONS AND RESPONSES

- 1. Question:** How is the Clerk currently meeting this need? Which vendor currently provides the Case Management System?
Response: *The Clerk refers the requestor to the information located on page 10 of the Clerk's RFP which identifies the Clerk's current CMS. Since the time of the drafting of the RFP, the CMS's vendor has changed from TriTech to CentralSquare Technologies. The product remains the same.*
- 2. Question:** What is the estimated cost of the Case Management System?
Response: *The Clerk anticipates a CMS cost of approximately \$2M for licensing and implementation or less, but as outlined on page 10, intends to give preference to replies which include a multi-year licensing payment arrangement to maximize the sunset of necessary parallel systems and cash flow.*
- 3. Question:** Has the Clerk allocated funding for the Case Management System yet? If so, through what source (budget, CIP, state/federal grant, etc.)?
Response: *The Clerk intends to rely on its trust funds which provide for the expenditure of dollars on technical improvements as a primary source of funding. Additionally, the Clerk intends to be able to offset the cost of licensing by the sunset of expenditures on multiple maintenance contracts for programs which may be discontinued upon implementation on a fully-integrated CMS. Additional funding may be necessary but has not been sought or secured at this time.*
- 4. Question:** Would it be possible for the Clerk to name the three greatest challenges that they have had with the current solution?
Response: *Our three largest challenges include the fact that our CMS is currently nearing end-of-life; we're the only county using this CMS so any changes are completely and entirely paid for by*

our office; we have had to develop multiple external work around systems to complete tasks which the Clerk believes can be completed within a newer, modern integrated system.

5. **Question:** What other systems will have to integrate or interface with the Case Management System?

Response: *In addition to the programs the Clerk hopes to replace as outlined on page 10 of the RFP, the Clerk expects the CMS to be able to support either internal or external ad hoc report capabilities; to be able to integrate with Crystal (if such is not a built in component); to be able to seamlessly provide for the electronic recording of certain court documents with the Clerk's recording product, Acclaim from Harris. Additionally, the Clerk requires integration with a redaction software package. The Clerk currently uses aiRedact from Mentis but is open to alternative, robust solutions.*

6. **Question:** Who is the technical contact and/or project manager of the Case Management System?

Response: *For our current CMS: Taylor Sakuma
For a future CMS: Mike Elso and Taylor Sakuma*

PROPOSAL DUE DATE AND TIME

The Proposal due date and time is changed to February 21, 2019 at 2:00 p.m. Late proposals shall not be accepted.

All other terms and conditions remain unchanged.

Sincerely,



Jonathan McLester, CPPO, CPPB
Purchasing and Contracts Supervisor

END OF ADDENDUM NO. 1