

Meeting Date
July 7, 2015



AGENDA	
Section	Awards and Resolutions
Item No.	I.B.

AGENDA REPORT
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Volunteer Recognition Initiative: <i>Volunteer Stars Light up Brevard</i>
DEPT/OFFICE:	County Manager's Office and Human Resources

Requested Action:

It is requested that the County Manager introduce Allison Matteson, Brevard County B.R.A.V.E. Volunteer Coordinator, who will describe *Volunteer Stars Light Up Brevard* initiative and introduce the Department that will be presenting this award.

After the volunteer is introduced we would then like the County Manager to present a plaque and star pin to Volunteer Jenna Mousseau, a volunteer with the Brevard County Medical Examiner's Office.

Summary Explanation & Background:

Every other month a Brevard County Volunteer will be recognized as part of the County's *Volunteer Stars Light of Brevard* initiative recognizing a County volunteer for his or her dedicated services to one of our Departments.

For this meeting's recognition, Allison Matteson will introduce Anita Hasert, Lead Investigation Technician of the Brevard County Medical Examiner's Office who will in turn introduce the volunteer.

Clerk to the Board Instructions:

Exhibits Attached:

Contract /Agreement (If attached):		Reviewed by County Attorney	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager		Assistant County Manager, Frank Abbate			Department Director / Extension 			
Stockton Whitten		Assistant County Manager, Venetta Valdengo			Jerry Visco, Director of Human Resources Anita Hasert, Lead Investigation Technician			



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July 8, 2015

MEMORANDUM

TO: Stockton Whitten, County Manager

RE: Item I.B., Presentation of Volunteer Recognition Initiative: *Volunteer Stars Light Up Brevard*

The Board of County Commissioner, in regular session on July 7, 2015, acknowledged presentation by Anita Hazard, Lead Technician, Brevard County Medical Examiner's Office, who recognized Jenna Mousseau, a volunteer with the Brevard County Medical Examiner's Office.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

/kg

cc: Human Resources Director

Volunteer Star Award Nominee: Jenna Mousseau, Brevard County Medical Examiner's Office

Presented by: Anita Hasert, Lead Forensic Technician/Investigator and Volunteer Coordinator

Brevard County Medical Examiner's Office welcomes volunteers who aren't afraid to get their hands dirty. In our line of work, we don't know what our day will be like until we get there. At any second, there could be another death investigation needing to be handled and brought into our office. The volunteer duties range from answering the busy phones, filing individual case paperwork, CDs, taking photographs, helping to fingerprint decedents, sweeping and mopping the floors, etc. We even go outside and sweep the leaves and remove any visible cobwebs. We currently have 2 volunteers at our office that help with anything and everything that needs to be done. We recommend they volunteer at least 2 days/week totalling around 16hrs/week. That equals out to 416hrs/year for just 1 volunteer. So doing the math, that's 832 volunteer hours each year give or take which is over \$11,000 in budget revenue that we are saving.

Jenna Mousseau began volunteering with us in the Fall of 2014. She was recruited by the Student internship/externship coordinator at Eastern Florida State College. Jenna not only works fulltime by caring for her grandmother, but she is also a student at Eastern Florida State College. This coming summer, Jenna will be transferring to the University of Central Florida to further her education in the field of medicine. Anytime she wasn't able to make it in on her scheduled day(s), she would let me know ahead of time so we wouldn't be left hanging. Due to the various types of cases we get in our office, it's quite difficult to retain a volunteer or even staff sometimes. So, by having a volunteer like Jenna, who can stomach some of the things we have to see, we know she's a natural in the medical field.

Jenna has a bright future ahead of her. When Jenna started out, she was squeamish and shy. Now, she has the "Can Do" attitude and comes in to get the job done accurately and efficient. We appreciate her charisma and work ethic. Jenna will be greatly missed by our office but she knows she will always be welcome back.