

F. Consent Agenda - Planning and Development  
ITEM 7.



AGENDA REPORT  
May 21, 2019

**Request #14 for disbursement of Educational Impact Fees**

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**SUBJECT:**

Approval RE: Request #14 for disbursement of Educational Impact Fees to the School Board

**FISCAL IMPACT:**

Disbursements to the School Board in the amount of \$14,275,362 were budgeted for FY18/19. The requested disbursement would use 19% of the budgeted amount. No additional fiscal impacts are anticipated to result from this disbursement. The Board of County Commissioners have the sole authority to impose Educational Facilities Impact Fees on new development countywide and chose to do so beginning in September 2004. All Educational Facilities Impact Fees, less actual administrative costs, are transferred in full to the School Board of Brevard County for expenditure.

**DEPT/OFFICE:**

Planning and Development

**REQUESTED ACTION:**

It is requested that the Board of County Commissioners authorize the disbursement of educational facilities impact fees in the amount of \$2,738,690.88 to the School Board of Brevard County in accordance with the terms of the interlocal agreement and authorize the Budget Office to execute any budget changes required to implement this disbursement.

**SUMMARY EXPLANATION and BACKGROUND:**

On April 22, 2019 the Impact Fee Advisory Committees for the North and South Educational Facilities Impact Fee Benefit Districts met and adopted project funding recommendations for consideration by the School Board. The Impact Fee Advisory Committees consist of one representative from each of the following: the School Board, Brevard County and each municipality within the Benefit District that has entered into an interlocal agreement with the County to participate in the Educational Facilities Impact Fee program. The Impact Fee Advisory Committees generally meet several times each year to make recommendations regarding the use of the impact fees that have been collected during the prior fiscal period.

The School Board approved the funding recommendations on April 23, 2019.

**ATTACHMENTS:**

**Description**

- **Request #14 for disbursement of Educational Impact Fees**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

May 22, 2019

MEMORANDUM

TO: Tad Calkins, Planning and Development Director

RE: Item F.7., Request #14 for Disbursement of Educational Impact Fees

The Board of County Commissioners, in regular session on May 21, 2019, authorized the disbursement of Educational Facilities Impact Fees in the amount of \$2,738,690.88 to the School Board of Brevard County in accordance with the terms of the Interlocal Agreement; and authorized the Budget Office to execute any budget changes required to implement this disbursement.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/kp

cc: Finance  
Budget

# School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6699

Mark W. Mullins, Ed.D., Superintendent



April 24, 2019

Frank Abbate, Brevard County Manager  
Brevard County Government Offices,  
2725 Judge Fran Jamieson Way, Building C  
Viera, FL 32941

**RE: Request #14 for Transfer of Educational Facilities Impact Fees**

Dear Mr. Abbate:

Please transfer Educational Facilities Impact Fees in the amount of \$2,738,690.88 to the School District as recommended by the Educational Facilities Impact Fee Benefit District Advisory Committees at their meetings on April 22, 2019 and approved by the School Board at its meeting on April 23, 2019. I have attached a copy of approved Board Agenda Item #34 for your reference and records.

Thank you in advance for your timely processing of this request. Please contact me if you have any questions or require additional information regarding this matter.

Sincerely,

Susan Hann, P.E.  
Assistant Superintendent, Facilities Services

Enclosure: Agenda Item #34 Educational Impact Fees; 04-23-2019 School Board Meeting on Tuesday, April 23, 2019

Copy w/ attachments (via e-mail):

Dr. Mark Mullins  
Pennie Zuercher  
Jo Ann Clark  
David Lindemann  
Steve Swanke (Brevard County Planning & Zoning)

Susan Hann, P.E.  
Assistant Superintendent / Facilities Services  
Phone: (321) 633-1000 x450 Fax: (321) 633-4646



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e-Agenda

**04-23-2019 School Board Meeting**  
Agenda Item #34

**Board Approved**  
**Date** 4/23/19

*Consent*

**Title**

Educational Facilities Impact Fees

**Discussion**

Brevard County collects educational facilities impact fees from residential development for construction of educational facilities or capital improvements that provide educational capacity in the Impact Fee Benefit District from which the funds were collected.

The funds may be used on capacity projects identified in the District's Annual Educational Facilities Work Program. The process by which funds are allocated to projects is outlined in the Interlocal Agreement between Brevard County and the School Board. Each Benefit District (North and South) has an Educational Facilities Impact Fee Benefit District Advisory Committee that includes the School Board, County and applicable municipal representatives. The District Advisory Committees makes a recommendation to the School Board. The School Board approves or modifies the recommendation and then submits the funding request to Brevard County for approval by the Board of County Commissioners. This process can take 2-4 months before funds are received by the District.

The School Board approved the recommendations for the educational facilities impact fee revenue through December 31, 2018 at their January 22, 2019 meeting.

The Board action requested allocates the revenue received through March 31, 2019. The Impact Fee Benefit District Advisory Committees are meeting on April 22. The staff recommendation to the Committees is as follows:

South Benefit District: Allocate funds to the Viera Area Elementary School (approximately \$2.1 million)

North Benefit District: Allocate funds to the Mims Elementary Cafeteria Expansion (approximately \$630,000)

**This item will be updated following the April 22, 2019 meeting of the Educational Facilities Impact Fee Benefit District Advisory Committees.**

**Recommendation**

Approve the recommendations of the Educational Facilities Impact Fee Benefit District Advisory Committees (to be provided April 22, 2019).

Authorize the Superintendent to request Brevard County disburse the Educational Facilities Impact Fees available through March 31, 2019.

**Meeting Date(s)**

Consent w/o Information - 4/23/2019

**Authority for Action**

F.S. 1013.66

**Involves Expenditure of Funds Directly in the Classroom**

No

**Source of Funding**

Agenda Item will not Require the Expenditure of Funds

FY	Amount	Budgeted	Fund	Cost Center	Project	Function	Object	Program
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**Legal Counsel Review**

No

**Contact**

Susan Hann, P.E., Assistant Superintendent Facilities Services 633-1000 ext. 446

David Lindemann, AICP, Manager Facilities Planning and Intergovernmental  
Coordination 633-1000 ext. 463

Attachment: [Impact Fee Benefit District Advisory Committees Recommendation Summary 04 22 2019.pdf](#)

## Summary of All Recommendations

Recommend use of new impact fees accrued from 1/1/2019 through 3/31/2019 (amounts provided by Brevard County):

Benefit District	Impact Fees Available (1/1/2019 - 3/31/2019)	Benefit District	IFAC Meeting	Amount Recommended	Project Recommended
1		1	4/22/2019	\$0.00	
2		2	4/22/2019	\$0.00	
3		3	4/22/2019	\$0.00	
4		4	4/22/2019	\$0.00	
South	\$2,107,570.52	South	4/22/2019	\$2,107,570.52	Central (Viera) Elem
North	\$631,120.36	North	4/22/2019	\$631,120.36	Mims ES Cafeteria Expansion

Recommend use of new School Board interest available 3/31/2019:

Benefit District	SB Interest FY19 as of March 31, 2019	Interest allocated 1/14/2019	Benefit District	IFAC Meeting	Amount Recommended	Project Recommended
1	\$110,941.02	\$86,740.38	1	4/22/2019	\$24,200.64	South Area (TBD) Elem
2	\$93,235.38	\$73,045.58	2	4/22/2019	\$20,189.80	Central (Viera) Elem
3	\$32,383.18	\$25,076.79	3	4/22/2019	\$7,306.39	Cocoa HS Addition
4	\$196.46	\$128.43	4	4/22/2019	\$68.03	Mims ES Cafeteria Expansion
South	\$34,397.44	\$7,144.46	South	4/22/2019	\$7,252.98	Central Elem
North	\$20,159.24	\$10,301.82	North	4/22/2019	\$9,857.42	Mims ES Cafeteria Expansion



**EDUCATIONAL IMPACT FEE  
ADVISORY COMMITTEE MEETING #14  
April 22, 2019  
BENEFIT DISTRICT 1**

RECOMMENDATION 1	AMOUNT	VOTE
<b>Recommend use of the new School Board interest accrued from 1/1/2019 through 3/31/2019 for use on a new South Area (location TBD) Elementary School:</b>	<b>\$24,200.64</b>	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Jason Mahaney		Yes
Indialantic / Christopher Chinault		Yes
Malabar / Matt Stinett		Yes
Melbourne / Cindy Dittmer		Yes
Palm Bay / Kenny Johnson		Yes
West Melbourne / Christy Fischer		Yes
Brevard Public Schools / Susan Hann		Yes



**EDUCATIONAL IMPACT FEE**  
**ADVISORY COMMITTEE MEETING #14**  
**April 22, 2019**  
**BENEFIT DISTRICT 2**

RECOMMENDATION 1	AMOUNT	VOTE
<b>Recommend use of the new School Board interest accrued from 1/1/2019 through 3/31/2019 for use on a new Central (Viera) Area Elementary School:</b>	<b>\$20,189.80</b>	
Brevard County / Rebecca Ragain		Yes
Cape Canaveral / Buzz Petsos		Absent
Cocoa Beach / Susanne Ryan		Yes
Indian Harbour Beach / Mark Ryan		Yes
Melbourne / Cindy Dittmer		Yes
Satellite Beach / Courtney Barker		Yes
Brevard Public Schools / Susan Hann		Yes



**EDUCATIONAL IMPACT FEE  
ADVISORY COMMITTEE MEETING #14  
April 22, 2019  
BENEFIT DISTRICT 3**

<b>RECOMMENDATION 1</b>	<b>AMOUNT</b>	<b>VOTE</b>
<b>Recommend use of the new School Board interest accrued from 1/1/2019 through 3/31/2019 for use on a 12-classroom addition building at Cocoa Jr/Sr High School:</b>	<b>\$7,306.39</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Cocoa / Dodie Selig		<b>Yes</b>
Rockledge / Alix Bernard		<b>Absent</b>
Brevard Public Schools / Susan Hann		<b>Yes</b>



**EDUCATIONAL IMPACT FEE  
ADVISORY COMMITTEE MEETING #14  
April 22, 2019  
BENEFIT DISTRICT 4**

RECOMMENDATION 1	AMOUNT	VOTE
Recommend use of the new School Board interest accrued from 1/1/2019 through 3/31/2019 for use on the Mims Elementary cafeteria expansion:	\$68.03	
Brevard County / Rebecca Ragain		Yes
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Susan Hann		Yes



**EDUCATIONAL IMPACT FEE  
ADVISORY COMMITTEE MEETING #14  
April 22, 2019  
BENEFIT DISTRICT NORTH**

RECOMMENDATION 1	AMOUNT	VOTE
<b>Recommend use of new impact fees available for use on the Mims Elementary cafeteria expansion:</b>	<b>\$631,120.36</b>	
Brevard County / Rebecca Ragain		Yes
Cape Canaveral / Buzz Petsos		Absent
Cocoa / Dodie Selig		Yes
Cocoa Beach / Susanne Ryan		Yes
Rockledge / Alix Bernard		Absent
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Susan Hann		Yes

RECOMMENDATION 2	AMOUNT	VOTE
<b>Recommend use of new School Board interest accrued from 1/1/2019 through 3/31/2019 for use on the Mims Elementary cafeteria expansion:</b>	<b>\$9,857.42</b>	
Brevard County / Rebecca Ragain		Yes
Cape Canaveral / Buzz Petsos		Absent
Cocoa / Dodie Selig		Yes
Cocoa Beach / Susanne Ryan		Yes
Rockledge / Alix Bernard		Absent
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Susan Hann		Yes



**EDUCATIONAL IMPACT FEE  
ADVISORY COMMITTEE MEETING #14  
April 22, 2019  
BENEFIT DISTRICT SOUTH**

RECOMMENDATION 1	AMOUNT	VOTE
<b>Recommend use of new impact fees available for a new Central (Viera) Area Elementary School:</b>	<b>\$2,107,570.52</b>	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Jason Mahaney		Yes
Indialantic / Christopher Chinault		Yes
Indian Harbour Beach / Mark Ryan		Yes
Malabar / Matt Stinett		Yes
Melbourne / Cindy Dittmer		Yes
Palm Bay / Kenny Johnson		Yes
Satellite Beach / Courtney Barker		Yes
West Melbourne / Christy Fischer		Yes
Brevard Public Schools / Susan Hann		Yes

RECOMMENDATION 2	AMOUNT	VOTE
<b>Recommend use of new School Board interest accrued from 1/1/2019 through 3/31/2019 for a new Central (Viera) Area Elementary School:</b>	<b>\$27,252.98</b>	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Jason Mahaney		Yes
Indialantic / Christopher Chinault		Yes
Indian Harbour Beach / Mark Ryan		Yes
Malabar / Matt Stinett		Yes
Melbourne / Cindy Dittmer		Yes
Palm Bay / Kenny Johnson		Yes
Satellite Beach / Courtney Barker		Yes
West Melbourne / Christy Fischer		Yes
Brevard Public Schools / Susan Hann		Yes