

Π.4.5



**AGENDA REPORT  
March 6, 2018**

**SUBJECT:**

Approval RE: Permission to Solicit Request for Qualifications (RFQ) for Engineering Services; Approve and Authorize the Chair to Execute Florida Department Of Transportation (FDOT) Local Agency Program (LAP) Agreement and Resolution for the Port St. John Multi-Modal Feasibility Study – District 1

**FISCAL IMPACT:**

\$250,000 LAP Funding

**DEPT/OFFICE:**

Public Works

**REQUESTED ACTION:**

It is requested the Board authorize the advertisement and award of the Request for Qualifications (RFQ) for the engineering services for the Port St. John Multi-Modal Study. Additionally, it is requested the Board authorize the Chair to execute the RFQ contract and the forthcoming FDOT LAP Agreement and Resolution. Further, it is requested the Board approve any Budget Change Requests associated with this action and authorize the Chair to execute all necessary documents, agreements and resolutions related to this project contingent upon review and approval by the County Attorney and Risk Management.

**SUMMARY EXPLANATION and BACKGROUND:**

FDOT will program \$250,000 in funds for the feasibility study of the Port St. John Multi-Modal Study FPN 442440-1 in the Department's FY 2019. The project consists of the feasibility analysis for improving bicycle, pedestrian, and transit connectivity of the Port St. John community. The project limits are from Port St. John Parkway to Kings Highway and from US1 to west of I-95. The study report is to contain information on existing conditions, project need, and other factors to determine the feasibility of the multi-modal improvements. The study will evaluate the corridor components, such as right-of-way availability, drainage, utilities, ADA accessibility, and transit stop improvements. The study will also evaluate connectivity with the surrounding bicycle and pedestrian network and accessibility to schools, parks and other destinations.

In accordance with BCC-25 Procurement Policy, Board approval is required for solicitation and award of RFQ/Bids for projects \$100,000 or above when not previously approved by the Board. This project was not included in the Public Works Department FY 2017/2018 Five-Year Capital Improvement Plan, because at the time of budget submission, the grant was not funded. In order to meet FDOT's project timeline, staff needs to advertise the RFQ and proceed with the selection process. The LAP Agreement for the design phase will be submitted to the County in the upcoming months. Upon review and approval by the County Attorney and Risk Management, the Chair will execute all necessary documents, agreements and resolutions as required for this project.

**ATTACHMENTS:**

**Description**

- [Port St. John Study Map](#)

**REVIEWERS:**

**Department**

**Public Works**

**Public Works**

**Central Services**

**Reviewer**

**Thomas, Tammy**

**Scott, Jeanette**

**Camarata, Teresa**



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March 7, 2018

**MEMORANDUM**

**TO:** Andrew Holmes, Public Works Director    Attn: Tammy Thomas

**RE:** Item II.A.5., Permission to Solicit Request for Qualifications (RFQ) for Engineering Services; and Approve and Authorize the Chair to Execute the Resolution and Local Agency Program (LAP) Agreement with Florida Department of Transportation (FDOT) for Port St. John Multi-Modal Feasibility Study

The Board of County Commissioners, in regular session on March 6, 2018, authorized the advertisement and award of the RFQ for the engineering services of the Port St. John Multi-Modal Feasibility Study; authorized the Chair to execute the RFQ contract and the forthcoming FDOT LAP Agreement and Resolution; authorized the Chair to execute all necessary documents, agreements, and resolutions related to this project contingent upon review and approval by the County Attorney and Risk Management; and approved any Budget Change Requests associated with this action.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

cc:    Central Services Director  
      Finance  
      Budget

# Port St. John Multi-Modal Study Project Map

