



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.4.

4/5/2022

Subject:

Employee Benefits Consulting Service Contract

Fiscal Impact:

\$104,500/yr. guaranteed for 3 years; the greater of 3% or CPI adjustments for subsequent renewals.

Dept/Office:

Office of Human Resources/Employee Benefits

Requested Action:

It is requested that the Board accept the recommendation of the Employee Benefits Insurance Advisory Committee to retain RobinsonBush as the Board's employee benefits consultant and authorize the Human Resource Director to execute a multi-year contract for consulting services with RobinsonBush, Inc.

Summary Explanation and Background:

An RFP for employee benefits consulting services (#P-2-22-11) was published by the Board of County Commissioners in order to evaluate market alternatives for these services. Two vendors, including the incumbent consultant (RobinsonBush, Inc.), submitted proposals that were evaluated by the Board's Employee Benefits Insurance Advisory Committee (EBIAC) on March 10, 2022. Upon review of the proposals a motion was made to by the EBIAC to score and rank the proposals.

Fees for Professional Services from the proposals received in response to this RFP accounted for 30% of the scoring by the EBIAC. The consultant's technical approach & services provided accounted for 30% of their score while the firm's qualifications accounted for another 30% of their score and the firms experience accounting for the remaining 10% of their score.

Based on the scoring of the EBIAC, it was the committee's recommendation that RobinsonBush, Inc. be retained as the employee benefits consultant to the Board of County Commissioners. The contract for services is to become effective the first of the month following Board approval and run for a period of three (3) years with renewal options for years 4 & 5.

RobinsonBush, Inc. is a professional consulting firm specializing in employee benefits located in Orlando Florida. The firm has provided employee benefits consulting services to Brevard County BOCC since 2004. RobinsonBush, Inc. also provides ongoing consulting services to large private and public sector employers including, The City of Orlando, Orange County BOCC, Volusia County BOCC, Duval County School Board, and Polk County School Board.

Clerk to the Board Instructions:



April 6, 2022

MEMORANDUM

TO: Jerry Visco, Human Resource Director

RE: Item F.4., Employee Benefits Consulting Service Contract

The Board of County Commissioners, in regular session on April 5, 2022, accepted the recommendation of the Employee Benefits Insurance Advisory Committee to retain RobinsonBush as the Board's employee benefits consultant; and authorized you to execute a multi-year contract for consulting services with RobinsonBush, Inc.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

for Donna Scott
Kimberly Powell, Clerk to the Board

/pp

cc: Finance
Budget



**SELECTION COMMITTEE CONSOLIDATED EVALUATION SCORESHEET
MEDICARE ADVANTAGE PLANS**

Any questions regarding the content of
this notice should be directed to
Summer Wylie at (321) 617-7390

MEETING DATE: March 10, 2022 @ 1:00 pm
POSTING DATE: March 15, 2022 THROUGH: March 22, 2022 @ 5:00 pm POSTED BY: Stephanie Reynolds

▼ Committee Member ▼	McGriff Insurance Services, Inc.	Robinson Bush Consulting
Garard Visco, BOCC HR	2	1
Kika Golan, D2 Office	2	1
Adrienne Schmadeke, D4 Office	2	1
Imtiaz Khan, BOCC Budget	2	1
Peter Fuscias	1	2
Cecilia Burke, Clerk of Court	2	1
Gregory Pelham, Property Appraiser	2	1
Ron Fornall, BCSO	2	1
Darlie McGee	2	1
Karen Hirschmiller, Tax Collector	2	1
Tom Jenkins, Retiree Appointee	2	1
Chris DiSciascio, IAFF Representative	2	1
TOTAL POINTS	23	13
RANKING	2	1

Motion made by Adrienne Schmadeke, seconded by Greg Pelham to recommend award to the highest ranked proposer, Robinson Bush to the Board of County Commissioners to be retained as the Board's Benefits Consultant.
Motion passed 11-1.

Brevard County encourages prompt and fair handling of all complaints and disputes with the business community.
Filing of any disputes and appeals shall be in accordance with procedures specified in bid documents