



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.10.

2/11/2020

### Subject:

Approval, Re: Authorizing Resolution, Grant Application, Certifications and Assurances, Execution of Follow-Up Grant Agreement for FY2020 Space Coast Area Transit Section 5310 Formula Grant with the Florida Department of Transportation

### Fiscal Impact:

FY2019-2020

\$587,473 from Federal Transit Administration Section 5310 Funds (4136/363425),  
\$ 73,434 from Sale of Surplus Vehicles (4140/R30375),  
\$ 73,434 from FDOT Toll Revenue Credit (No exchange of funds occur).

### Dept/Office:

Transit Services Department

### Requested Action:

It is requested that the Board of County Commissioners approve the following actions for the FY2020 Section 5310 Formula Grant for Enhanced Mobility of Seniors and Individuals with Disabilities with the Florida Department of Transportation (FDOT) in the amount of \$734,342:

- The Chair to sign the Authorizing Resolution, Application for Federal Assistance SF424 and the FDOT Certification and Assurances;
- The use of FDOT Toll Revenue Credits for a portion of the required local match;
- The Transit Services Director to sign the Grant Application Submittal Letter, Transportation Plan Certification, Proposed Budget, Standard Lobbying Certification, Leasing Certification and the Certification of Equivalent Service;
- Authorize the Chair to execute the Grant Agreement upon County Attorney and Risk Management approvals;
- Authorize the Transit Services Director to execute any additional follow-up documentation, resolutions and amendments necessary to secure these funds;
- Authorize the County Manager to execute necessary budget change requests.

### Summary Explanation and Background:

Federal Transit Administration's (FTA) Section 5310, Formula Grant for Enhanced Mobility of Seniors and Individuals with Disabilities provides formula funding to states to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. This program supports transportation services, planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities. The funds are distributed to states based on formula for rural, small urban and large urban areas.

102

The 5310 Grant funding will allow us to meet our mission, "To provide quality transportation services that meet the needs of the public and enhances the quality of life of the community." The Department is requesting to purchase seven Ford E-450's replacement buses. The seven cutaway buses will aid in reducing rising maintenance costs of older 2011 and 2012 Chevrolet Glaval Titan II's buses that have met their Federal useful life.

Florida Department of Transportation (FDOT) has developed an application process, award criteria and a contract management system to administer the program. Under the Section 5310 Program, at least 55% of the program funds must be capital 5310 projects. The program is open to local government entities that operate a public transportation service and is eligible to receive direct grants under 5307 or 5311 grant programs. Brevard County currently is eligible and does receive 5307 grant funding.

FTA is now requiring Space Coast Area Transit (Brevard County) to maintain a Transit Asset Management Plan, so that all of our assets are kept in a state of good repair. As outlined in our Transit Asset Management Plan, we have scheduled target goals for replacement of our transit vehicles based on Federal Useful Life of each vehicle type. This grant will allow Space Coast Area Transit to meet our target goals.

The total application amount is \$734,432; 80% (\$587,473.60) will be funded through the 5310 formula grant, 10% local match (\$73,434.20) will be funded by the County using proceeds received from the sale of Transit surplus vehicles and 10% state match (\$73,434.20) from FDOT Toll Revenue Credit Program.

### **Clerk to the Board Instructions:**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

February 12, 2020

**M E M O R A N D U M**

TO: Scott Nelson, Transit Services Director

RE: Item F.10., Authorizing Resolution, Grant Application, Certifications and Assurances, Execution of Follow-Up Grant Agreement for FY2020 Space Coast Area Transit Section 5310 Formula Grant with Florida Department of Transportation (FDOT)

The Board of County Commissioners, in regular session on February 11, 2020, executed and adopted Resolution No. 20-010, authorizing the signing and submission of a grant application and supporting documents and assurances to the FDOT, the acceptance of a grant award from the FDOT, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award; authorized the Chair to execute the Grant Application for Federal Assistance SF424 and the FDOT Certification and Assurances; approved the use of FDOT Toll Revenue Credits for a portion of the required local match; authorized you to sign the Grant Application Submittal Letter, Transportation Plan Certification, Proposed Budget, Standard Lobbying Certification, Leasing Certification, and the Certification of Equivalent Service; authorized the Chair to execute the Grant Agreement upon County Attorney and Risk Management approvals; authorized you to execute any additional follow-up documentation, resolutions, and amendments necessary to secure the funds; and authorized the County Manager to execute the necessary budget change requests. Enclosed are the fully-executed Resolution, Grant Application, and Certifications and Assurances.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/ds

Encls. (a/s)

cc: County Manager  
Finance  
Budget

# **Florida Department of Transportation**



**49 U.S.C. Section 5310**

**Capital & Operating Assistance Application – SFY 2021**

Formula Grants for the Enhanced Mobility of  
Seniors and Individuals with Disabilities

CFDA 20.513

# Table of Contents

<b>TABLE OF CONTENTS</b>	<b>2</b>
<b>PLEASE NOTE</b>	<b>3</b>
<b>CHECKLIST</b>	<b>4</b>
<b>APPLICANT INFORMATION</b>	<b>5</b>
<b>PART I – APPLICANT ELIGIBILITY</b>	<b>6</b>
Eligibility Questionnaire	6
Exhibit A: Cover Letter	7
Exhibit B: Governing Board’s Resolution	9
Exhibit C: Coordinated Public Transit-Human Service Transportation Plan	11
Exhibit D: CTC Agreement or Certification	14
Exhibit E: Certification of Incorporation	NA
Exhibit F: Proof of Non-Profit Status	NA
Exhibit G: Local Clearinghouse Agency/RPC Cover Letter	NA
Exhibit H: Public Hearing Notice	23
<b>PART II - FUNDING REQUEST</b>	<b>25</b>
Form A-1: Current System Description	25
Form A-2: Fact Sheet	29
Form A-3: Proposed Project Summary	32
Form B-1: Financial Capacity – Proposed Budget for Transportation Program	39
Form B-2: Operations Phase- Estimate of Project Costs by Budget Category	58
Form B-3: Capital Request Form	60
Form C: Current Vehicle and Transportation Equipment Inventory Form ( <i>for entire fleet</i> )	71
<b>PART III – MANAGERIAL CAPABILITY</b>	<b>77</b>
Exhibit I: FDOT Certification and Assurances	77
Exhibit J: Standard Lobbying Certification	79
Exhibit K: Leasing Certification	80
Exhibit L: Certification of Equivalent Service	81
Form 424: Application for Federal Assistance	83
Exhibit M: Federal Certifications and Assurances	86
Exhibit N: Transportation Operating Procedure (TOP)	File
Exhibit O: Title VI Plan	File

## Please Note

This grant application is color coded based on which type of award you are applying for.

Forms and exhibits in **purple** must be completed for **all** applications.

### **All Applications**

Forms and exhibits in **red** apply to capital applications, exclusively.

### **Capital Applications**

Forms and exhibits in **blue** apply to operating applications, exclusively.

### **Operating Applications**

# Checklist

Each of the below items must be included with your Section 5310 Grant Application submittal in the same order as the checklist.

☒ Application Checklist (*this form*)

☒ Applicant Information

## **PART I - APPLICANT ELIGIBILITY**

☒ Eligibility Questionnaire (*only applicable for returning applicants*)

☒ Exhibit A: Cover Letter

☒ Exhibit B: Governing Board's Resolution

☒ Exhibit C: Coordinated Public Transit-Human Service Transportation Plan

☒ Exhibit D: CTC Agreement or Certification

☐ Exhibit E: Certification of Incorporation (*Required for all first-time private non-profit applicants*)

☐ Exhibit F: Proof of Non-Profit Status

☐ Exhibit G: Local Clearinghouse Agency/RPC Cover Letter (*Required if proposed project is for facilities*)

Date received: \_\_\_\_\_

☒ Exhibit H: Public Hearing Notice

## **PART II - FUNDING REQUEST**

☒ Form A-1: Current System Description

☒ Organization Chart

☒ Form A-2: Fact Sheet

☒ Form A-3: Proposed Project Summary

☒ Form B-1: Financial Capacity – Proposed Budget for Transportation Program

☒ Proof of Local Match

☒ Supporting Documentation

☐ Form B-2: Operations Phase- Estimate of Project Costs by Budget Category

☒ Form B-3: Capital Request

☒ Completed Sample Order Form(s)

☒ Form C: Current Vehicle and Transportation Equipment Inventory

## **PART III – REQUIRED DOCUMENTS**

☒ Exhibit I: FDOT Certification and Assurances

☒ Exhibit J: Standard Lobbying Certification

☒ Exhibit K: Leasing Certification

☒ Exhibit L: Certification of Equivalent Service

☒ Form 424: Application for Federal Assistance

☒ Exhibit M: Federal Certifications and Assurances


☐ Exhibit N: Transportation Operating Procedure (*Applies to Section 5310-only Applicants*)

☐ Exhibit O: Title VI Plan (*Required if not previously submitted to District*)

☐ Exhibit P: Protection of the Environment (*Required if the proposed project is for facilities*)

☒ Exhibit Q: Triennial Review – CAP Closeout

# Applicant Information

		<b>49 U.S.C. Section 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities:</b> <b>GRANT APPLICATION</b>	
Agency (Applicant) Legal Name: Brevard County Board of County Commissioners d/b/a Space Coast Area Transit		Physical Address (No P.O. Box): 401 S Varr Ave Cocoa FL 32922	
Applicant Status: <input type="checkbox"/> First-time applicant <input checked="" type="checkbox"/> Returning applicant <i>A first-time applicant has no active FDOT-funded vehicles and has not received new funding for the past two grant cycles</i>			
Applicant's County: Brevard If Applicant has offices in more than one county, list county where main office is located			
City: Cocoa	State: FL	Zip + 4 Code: 32922- 8632	Congressional District: 8th
Federal Taxpayer ID Number: 85-8012621749C-1			
Applicant Fiscal period start and end dates: <u>October 1, 2020</u> to <u>September 30, 2021</u> <i>State Fiscal period from: July 1, 2020 to June 30, 2021</i>			
Applicant's DUNS Number: 8301721930000 <i>Unique 9-Digit number issued by Dun &amp; Bradstreet. May be obtained free of charge at: <a href="http://fedgov.dnb.com/webform">http://fedgov.dnb.com/webform</a></i>			
Counties Served: Brevard County <i>List the county or counties that will be served by the proposed project.</i>		Project's Service Area: <input checked="" type="checkbox"/> Large Urban <input checked="" type="checkbox"/> Small Urban <input type="checkbox"/> Non-Urban <i>Check all that apply.</i>	
Executive Director: Scott Nelson		Grant Contact Person (if different than Executive Director): Karen Petters	
Telephone: 321-635-7815 x 52931		Telephone: 321-635-7815 x 52933	
Fax: 321-633-1905		Fax: 321-633-1905	
E-mail Address: Scott.Nelson@BrevardFL.gov		Email Address: Karen.Petters@BrevardFL.gov	
Current Vehicle Inventory: <u>      </u> Vans <u>      </u> Vans/Lifts <u>      </u> Sedans or Minivans Enter Number for <b>ENTIRE</b> Fleet <u>71</u> Buses/Cutaways <u>      </u> Other <u>      </u> N/A			
Authorizing Representative certifying to the information contained in this application is true and accurate. Signature (Authorizing Representative) [blue ink]: _____ Printed Name: <u>Scott Nelson</u> Title: <u>Transit Director</u> Email Address: <u>Scott.Nelson@BrevardFL.gov</u> *Must attach a Resolution of Authority from your Board (original document) for the person signing <b>ALL</b> documents on behalf of your agency. See Exhibit B			



# PART I – APPLICANT ELIGIBILITY

## Eligibility Questionnaire

This questionnaire applies to returning applicants. If you are a current grant sub-recipient and are not compliant with all FDOT and FTA Section 5310 requirements, you will not be eligible to receive grant funds until compliance has been determined. You must be in compliance at time of grant award execution.

<p>Are you a returning applicant?</p> <p>*If yes, please answer all questions. If no, disregard remaining questions in this questionnaire.</p>	<p><input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p>
<p>Has your agency completed a Triennial Oversight Review?</p> <p>If yes, what date(s) did the review occur?  <u>April 13, 2017</u></p> <p>If yes, is your agency currently in compliance?</p>	<p><input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No   <input type="checkbox"/> Review Scheduled  <input type="checkbox"/> Was not notified by FDOT District Office</p> <p><input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No   <input type="checkbox"/> N/A</p>
<p>If your agency is not in compliance, do you have a Corrective Action Plan (CAP) to come into compliance?</p> <p>If yes, what is the anticipated date of corrective action closeout? _____</p>	<p><input type="checkbox"/> Yes   <input type="checkbox"/> No   <input checked="" type="checkbox"/> N/A</p>
<p>Did your agency complete the "Section 5310 Program Performance Measures Annual Report"?</p> <p>If no, what date will your agency submit the report?          _____</p>	<p><input type="checkbox"/> Yes   <input checked="" type="checkbox"/> No</p>
<p>Is your agency registered on SAM.gov?</p> <p><i>Note: Agency must register each year/application cycle.</i></p>	<p><input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>If yes, registration expiration date: 05/07/2020</p>
<p>_____          Signature [blue ink]</p> <p><u>Scott Nelson, Transit Director</u>      <u>February 12, 2020</u>          Typed Name and Title      Date</p>	

## **Exhibit A: Cover Letter**

Administration Office  
401 S. Varr Avenue  
Cocoa, FL 32922  
Office: 321.635.7815  
Fax: 321.633.1905



## STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION GRANT APPLICATION

Brevard County Board of County Commissioners d/b/a Space Coast Area Transit submits this Application for the Section 5310 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Brevard County Board of County Commissioners further agrees, in accordance with Sections 129.07 and 768.28, Florida Statutes to indemnify, defend and hold harmless FDOT and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense arising out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 12th Day of February, 2020 with an original resolution or certified copy of the original resolution authorizing Scott Nelson, Transit Services Director, to sign the Application.

Brevard County Board of County Commissioners d/b/a Space Coast Area Transit  
*Agency Name*

\_\_\_\_\_  
*Signature (blue ink)*

Scott J. Nelson, Transit Services Director  
*Typed Name and Title of Authorized Representative*

February 12, 2020  
*Date*



**RideLine 321.633.1878**

**321Transit.com**

**Vanpool 321.952.4562**

## **Exhibit B: Governing Board's Resolution**

**RESOLUTION 20-010**

A RESOLUTION of the Brevard County Board of County Commissioners authorizing the signing and submission of a grant application and supporting documents and assurances to the Florida Department of Transportation, the acceptance of a grant award from the Florida Department of Transportation, and the purchase of vehicles and/or equipment and/or expenditure of grant funds pursuant to a grant award.

WHEREAS, Brevard County Board of County Commissioners has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA:

This resolution applies to Federal Program under U.S.C. Section 5310.

The submission of grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.

Scott Nelson, Transit Services Director, is authorized to sign the application, accept a grant award, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 11th DAY OF FEBRUARY, 2020.

Brevard County Board of County Commissioners

By   
Bryan Lober, Chair

ATTEST:

  
Scott Ellis, Clerk

As approved by the Board on February 11, 2020



## **Exhibit C: Coordinated Public Transit- Human Service Transportation Plan**

## COORDINATED PUBLIC TRANSIT – HUMAN SERVICE TRANSPORTATION PLAN CERTIFICATION

Brevard County Board of County Commissioners d/b/a Space Coast Area Transit certifies and assures to the Florida Department of Transportation regarding its application for assistance under 49 U.S.C 5310 that this grant request is included in a coordinated plan compliant with Federal Transit Administration Circular FTA C9070.1G.

(a) The name of this coordinated plan:

Space Coast Area Transit Transportation Disadvantaged Service Plan

(b) The agency that adopted this coordinated plan:

Brevard County Local Coordinating Board for the Transportation Disadvantaged

(c) The date the coordinated plan was adopted:

November 16, 2015

(d) Section and page in the coordinated plan that identifies the project or need your agency is fulfilling:

Section 1 pages 1-6, 8-17, 24-33 and Section 2 pages 42-57

\_\_\_\_\_  
*Signature (blue ink)*

Scott J. Nelson, Transit Services Director

*Typed Name and Title of Authorized Representative*

February 12, 2020

*Date*



## **Exhibit D: CTC Agreement or Certification**

See Grant Application Instruction Manual for Community Transportation Coordinator (CTC) Agreement requirements.

## **Exhibit E: Certification of Incorporation**

**All first-time private non-profit applicants** must include a copy of their certification of incorporation here. You may insert the certification as a PDF or print and attach the document to your final application.

## **Exhibit F: Proof of Non-Profit Status**

**All private non-profit applicants** must include proof of non-profit status here. You may insert the proof of status as a PDF or print and attach the document to your final application.

## **Exhibit G: Local Clearinghouse Agency/RPC Cover Letter**

**If grant application is for facilities**, please include a copy of the cover letter submitted to the local clearinghouse agency or Regional Planning Council (RPC). You may insert the letter as a PDF or print and attach the document to your final application.

## **Exhibit H: Public Hearing Notice**

Attach a copy of the notice of public hearing and an affidavit of publication here, **if applicable (see instruction manual)**. You may insert the notice as a PDF or print and attach the document to your final application.

### **Public Notice-Sample**

All interested parties within (Counties Affected) are hereby advised that (Public Agency) is applying to the Florida Department of Transportation for a capital grant under Section 5310 of the Federal Transit Act of 1991, as amended, for the purchase of (Description of Equipment) to be used for the provision of public transit services within (Defined Area of Operation).

This notice is to provide an opportunity for a Public Hearing for this project. This public notice is to ensure that this project and the contemplated services will not duplicate current or proposed services provided by existing transit or paratransit operators in the area.

This hearing will be conducted if and only if a written request for the hearing is received by (Specify due date).

Requests for a hearing must be addressed to (Public Agency Name and Address) and a copy sent to (Name and Address of Appropriate FDOT District Office).

All public notices must include the following language:

Florida Law and Title VI of the Civil Rights Act of 1964 Prohibits Discrimination in Public accommodation on the basis of race, color, sex, religion, national origin, age, disability, income or of marital status.

Persons believing they have been discriminated against on these conditions may file a complaint with the Florida Commission on Human Relations at 850-488-7082 or 800-342-8170 (voice messaging).



## **Exhibit D: CTC Agreement or Certification**

Contract # TD 1670

Effective: 7/1/16 to 6/30/21

STATE OF FLORIDA  
COMMISSION FOR THE TRANSPORTATION DISADVANTAGED  
**MEMORANDUM OF AGREEMENT**

This Memorandum of Agreement is between the COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, hereby referred to as the "Commission," and

Brevard County Board of County Commissioners d/b/a Space Coast Area Transit, 401 South Varr

Avenue, Cocoa, FL 32922

the COMMUNITY TRANSPORTATION COORDINATOR, designated pursuant to Chapter 427, F.S., to serve the transportation disadvantaged for the community that includes the entire area of

BREVARD

county(ies), and hereafter referred to as the "Coordinator."

This Agreement is made in consideration of the mutual benefits to both parties; said consideration acknowledged hereto by the parties as good and valuable consideration.

The Parties Agree:

I. The Coordinator Shall:

- A. Become and remain totally apprised of all of the Transportation Disadvantaged resources available or planned in their designated service area. This knowledge will be used to plan, coordinate, and implement the most cost effective transportation disadvantaged transit system possible under the economic and other conditions that exist in the designated service area.
- B. Plan and work with Community Transportation Coordinators in adjacent and other areas of the state to coordinate the provision of community trips that might be handled at a lower overall cost to the community by another Coordinator. This includes honoring any Commission-approved statewide certification program that allows for intercounty transportation opportunities.
- C. Arrange for all services in accordance with Chapter 427, Florida Statutes, and Rule 41-2, FAC, and as further required by the Commission and the local Coordinating Board approved Transportation Disadvantaged Service Plan.
- D. Return any acquired profits or surplus funds originating through the course of business as the Coordinator that are beyond the amounts(s) specifically identified and approved in the accompanying Transportation Disadvantaged Service Plan. Such profits or funds shall be returned to the Coordinator's transportation system or to any subsequent Coordinator, as a total transportation system subsidy, to be applied to the immediate following operational year. The Coordinator will include similar language in all coordination contracts to assure that transportation disadvantaged related revenues are put back into transportation disadvantaged services.

E. Accomplish this Project by:

1. Developing a Transportation Disadvantaged Service Plan for approval by the local Coordinating Board and the Commission. Coordinators who are newly designated to a particular service area shall submit a local Coordinating Board approved Transportation Disadvantaged Service Plan, within 120 calendar days following the execution of the Coordinator's initial memorandum of agreement with the Commission, for approval by the Commission. All subsequent Transportation Disadvantaged Service Plans shall be submitted and approved with the corresponding memorandum of agreement. The approved Transportation Disadvantaged Service Plan will be implemented and monitored to provide for community-wide transportation services for purchase by non-sponsored transportation disadvantaged persons, contracting social service agencies, and other entities that use local, state, or federal government funds for the purchase of transportation for the transportation disadvantaged.
2. Maximizing the use of available public school transportation resources and public fixed route or fixed schedule transit services and assuring that private or public transit, paratransit operators, and school boards have been afforded a fair opportunity to participate to the maximum extent feasible in the planning process and in the development of the provisions of the Transportation Disadvantaged Service Plan for the transportation disadvantaged.
3. Providing or arranging 24-hour, 7-day per week transportation disadvantaged service as required in the designated service area by any Federal, State or Local Government agency sponsoring such services. The provision of said services shall be furnished in accordance with the prior notification requirements identified in the local Coordinating Board and Commission approved Transportation Disadvantaged Service Plan.
4. Complying with all local, state, and federal laws and regulations that apply to the provision of transportation disadvantaged services.
5. Submitting to the Commission an Annual Operating Report detailing demographic, operational, and financial data regarding coordination activities in the designated service area. The report shall be prepared on forms provided by the Commission and according to the instructions of said forms.

F. Comply with Audit and Record Keeping Requirements by:

1. Utilizing the Commission recognized Chart of Accounts defined in the *Transportation Accounting Consortium Model Uniform Accounting System for Rural and Specialized Transportation Providers* (uniform accounting system) for all transportation disadvantaged accounting and reporting purposes. Community Transportation Coordinators with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.

2. Assuming the responsibility of invoicing for any transportation services arranged, unless otherwise stipulated by a purchase of service contract or coordination contract.
  3. Maintaining and filing with the Commission, local Coordinating Board, and all purchasing agencies/entities such progress, fiscal, inventory, and other reports as those entities may require during the period of this Agreement.
  4. Providing copies of finance and compliance audits to the Commission and local Coordinating Board as requested by the Commission or local Coordinating Board.
- G. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The Coordinator shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Commission or this Agreement. They shall have full access to and the right to examine any of the said records and documents during the retention period.
- H. Comply with Safety Requirements by:
1. Complying with Section 341.061, F.S., and Rule 14-90, FAC, concerning System Safety; or complying with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board; and
  2. Assuring compliance with local, state, and federal laws, and Commission policies relating to drug testing. Conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration.
- I. Comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of \$200,000 for any one person and \$300,000 per occurrence at all times during the existence of this Agreement for all transportation services purchased or provided for the transportation disadvantaged through the Community Transportation Coordinator. Upon the execution of this Agreement, the Coordinator shall add the Commission as an additional **named insured** to all insurance policies covering vehicles transporting the transportation disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Commission. The Coordinator shall insure that contracting transportation operators and coordination contractors also maintain the same minimum liability insurance, or an equal governmental insurance program. Insurance coverage in excess of \$1 million per occurrence must be approved by the Commission and the local Coordinating Board before inclusion in the Transportation Disadvantaged Service Plan or in the justification of rates and fare structures. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida and written verification of insurance protection in accordance with Section 768.28, Florida Statutes, shall be provided to the Commission upon request.

- J. Safeguard information by not using or disclosing any information concerning a user of services under this Agreement for any purpose not in conformity with the local, state and federal regulations (45 CFR, Part 205.50), except upon order of a court, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.
- K. Protect Civil Rights by:
1. Complying with state and federal laws including but not limited to laws regarding discrimination on the basis of sex, race, religion, age, disability, sexual orientation, or national origin. The Coordinator gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so requested by the Commission.
  2. Agreeing that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Coordinator, its successors, subcontractors, transferee, and assignees for the period during which such assistance is provided. Assure that all operators, subcontractors, subgrantee, or others with whom the Coordinator arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the Coordinator agrees that the Commission may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.
- L. To the extent allowed by Section 768.28, Florida Statutes, and only to the monetary and other limitations contained therein, indemnify and hold harmless the Commission and all of the Commission's members, officers, agents, and employees; purchasing agency/entity officers, agents, and employees; and the local, state, and federal governments from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Coordinator during the performance of this Agreement, whether direct or indirect, and whether to any person or property to which the Commission or said parties may be subject, except that neither the Coordinator nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Commission or any of its members, officers, agents or employees; purchasing agency/entity, officers, agents, and employees; and local, state, or federal governments. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency/entity or Coordinator to which sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency/entity or political subdivision of the State of Florida or the federal government to be sued by third parties in any matter arising out of any Agreement or contract. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, no agency or subdivision of the state shall be required to indemnify, insure, or assume any liability for the Commission's negligence.

- M. Comply with standards and performance requirements of the Commission, the local Coordinating Board approved Transportation Disadvantaged Service Plan, and any purchase of service contracting agencies/entities. Failure to meet the requirements or obligations set forth in this MOA, and performance requirements established and monitored by the local Coordinating Board in the approved Transportation Disadvantaged Service Plan, shall be due cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Commission.
- N. Comply with subcontracting requirements by executing or negotiating contracts for transportation services with Transportation Operators and Coordination Contractors, and assuring that the conditions of such contracts are maintained. The requirements of Part 1, Paragraph E.5. through M are to be included in all contracts, subcontracts, coordination contracts, and assignments made by the Coordinator for services under this Agreement. Said contracts, subcontracts, coordination contracts, and assignments will be reviewed and approved annually by the Coordinator and local Coordinating Board for conformance with the requirements of this Agreement.
- O. Comply with the following requirements concerning drivers and vehicles:
1. Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle.
  2. The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver.
  3. All vehicles shall be equipped with two-way communications in good working order and be audible to the driver at all times to the base.
  4. All vehicles providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible.

P. Comply with other requirements as follows:

1. Transport an escort of a passenger and dependent children as locally negotiated and identified in the local Transportation Disadvantaged Service Plan.
2. Determine locally in the Transportation Disadvantaged Service Plan, the use, responsibility, and cost of child restraint devices.
3. Transport with the passenger at no additional charge, passenger property that can be carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices.
4. Provide shelter, security, and safety of passengers at vehicle transfer points.
5. Post a local or other toll-free number for complaints or grievances inside each vehicle. The local complaint process shall be outlined as a section in the local Transportation Disadvantaged Service Plan including advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local Coordinating Board.
6. Provide out-of-service-area trips, when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips.
7. Keep interior of all vehicles free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger.
8. Determine locally by the local Coordinating Board and provide in the local Transportation Disadvantaged Service Plan the billing requirements of the Community Transportation Coordinator. All bills shall be paid to subcontractors within 7 calendar days after receipt of said payment by the Coordinator, in accordance with Section 287.0585, Florida Statutes.
9. Maintain or have access to a passenger/trip database on each rider being transported within the system.
10. Provide each rider and escort, child, or personal care attendant adequate seating for paratransit services. No more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time.
11. First Aid shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

12. Cardiopulmonary Resuscitation shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

II. The Commission Shall:

- A. Recognize the Coordinator as the entity described in Section 427.011(5), Florida Statutes, and Rule 41-2.002(4), F.A.C.
- B. Attempt to insure that all entities with transportation disadvantaged funds will purchase transportation disadvantaged services through the Coordinator's system.

III. The Coordinator and the Commission Further Agree:

- A. Nothing in this Agreement shall require the Commission to observe or enforce compliance with any provision thereof, perform any other act or do any other thing in contravention of any applicable state law. If any of the provisions of this Agreement is found by a court of law to violate any applicable state law, the purchasing agency/entity will at once notify the Commission in writing in order that appropriate changes and modifications may be made by the Commission and the Coordinator to the end that the Coordinator may proceed as soon as possible with the provision of transportation services.
- B. If any part or provision of this Agreement is held invalid, the remainder of this Agreement shall be binding on the parties hereto.
- C. Termination Conditions:
  - 1. Termination at Will - This Agreement may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by certified mail, return receipt required, or in person with proof of delivery.
  - 2. Termination for Breach - Unless the Coordinator's breach is waived by the Commission in writing, the Commission may, by written notice to the Coordinator, terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. Waiver by the Commission of breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement, and shall not act as a waiver or estoppel to enforcement of any provision of this Agreement. The provisions herein do not limit the Commission's right to remedies at law or to damages.
- D. This agreement will expire unless an extension is granted to the Coordinator in writing by the Commission, in accordance with Chapter 287, Florida Statutes.
- E. Renegotiations or Modifications of this Agreement shall only be valid when they have been reduced to writing, duly approved by the Commission, and signed by both parties hereto.



F. Notice and Contact:

The name and address of the contract manager for the Commission for this Agreement is: **Executive Director, 605 Suwannee Street, MS-49, Tallahassee, FL 32399-0450.** The representative/position of the Coordinator responsible for administration of the program under this Agreement is:

Jim Liesenfelt, Transit Services Director, 401 South Varr Avenue

Cocoa, FL 32922

In the event that either party designates different representatives after execution of this Agreement, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this Agreement.

This document has been reviewed in its entirety and approved by the local Coordinating Board at its official meeting held on April 25, 2016.

Martha Keng  
Coordinating Board Chairperson

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

COMMUNITY TRANSPORTATION  
COORDINATOR:

Brevard County Board of County Commissioners  
d/b/a Space Coast area Transit

Agency Name

Jim Barfield

Typed Name of Authorized Individual

Signature: [Signature]

Chairman

Title: \_\_\_\_\_

As approved by the Board on May 17, 2016.

STATE OF FLORIDA, COMMISSION FOR  
THE TRANSPORTATION DISADVANTAGED:

Steven E Holmes

Typed Name of Authorized Individual

Signature: [Signature]

Title: Executive Director

Reviewd for Legal Form and Content by:

[Signature]  
Diana Yuan, Assistant County Attorney - Date 4/18/2016

ATTEST:

[Signature]  
SCOTT ELLIS, CLERK

## **Exhibit H: Public Hearing Notice**

All interested parties within Brevard County are hereby advised that Brevard County Board of County Commissioners d/b/a Space Coast Area Transit is applying to the Florida Department of Transportation for a capital grant under Section 5310 of the Federal Transit Act of 1991, as amended, for the purchase of transit buses to be used for the provision of public transit services within Brevard County.

This notice is to provide an opportunity for a Public Hearing for this project. The public notice is to ensure that this project and the contemplated services will not duplicate current or proposed services provided by existing transit or paratransit operators in the area.

This hearing will be conducted if and only if a written request for the hearing is received by February 4, 2020.

Requests for a hearing must be addressed to Space Coast Area Transit, 401 S Varr Ave, Cocoa FL 32922 and a copy sent to Florida Department of Transportation, District V Office, 420 W Landstreet Rd, Orlando FL 32824.

Florida Law and Title VI of the Civil Rights Act of 1964 Prohibits Discrimination in Public accommodation on the basis of race, color, religion, sex, national origin, handicap or of marital status. Persons believing they have been discriminated against on these conditions may file a complaint with the Florida Commission on Human Relations at 850-488-7082 or 800-342-8270 (voice messaging).

---

### ***INSTRUCTIONS TO: FLORIDA TODAY NEWSPAPER LEGAL ADVERTISEMENTS***

Please publish in the Legal Advertisements Section. Send proof of publication and invoice to: Space Coast Area Transit, 401 South Varr Avenue Cocoa FL 32922, ATT: Cathy Lively. If you have any questions, please contact Cathy Lively at 321-635-7815 x 52932 or Fax 321-633-1905.

# PART II - FUNDING REQUEST

## Form A-1: Current System Description

- (a) Please provide a brief general overview of the organization type (i.e., government authority, private non-profit, etc.) including its mission, program goals, and objectives (Maximum 300 words).

Brevard County Board of County Commissioners Transit Services Department, d/b/a as Space Coast Area Transit, provides transportation services for its 589,000 area residents plus visitors. It totaled 2,353,120 passenger trips in FY 2018-2019. The system operates 20 fixed routes with 29 buses Monday-Friday, 19 fixed routes with 23 buses on Saturday, and three fixed routes on Sunday. We also operate 34 demand-response routes Monday-Friday, eight on Saturday, and three on Sunday. Demand-response includes traditional paratransit, 14 contract routes to adult day training programs, and seniors at lunch. Demand-response service is provided in house, and the drivers and buses are used in both demand-response and fixed route modes. Our Volunteers in Motion program has eight vehicles in which volunteer drivers provide demand-response trips. Space Coast Area Transit also has a contracted vanpool program with 71 vans leased to commuters and social service agencies.

Space Coast Area Transit's mission is "To provide quality transportation services that meet the needs of the public and enhances the quality of life of the community." Our program goals are safe driving, passenger safety, excellent customer service, and on time performance.

Fixed route ridership grew by double digits every year from 2007-2015; yet the past four years the ridership has declined. It dropped 3% in FY 2018-2019. Our goal as a system is to regain ridership growth with promotional events, training, a large ITS purchase that will provide real time bus schedule information and better service. At the beginning of this fiscal year we started two paratransit routes to meet demand for transportation for the visually impaired and other disabled persons, and increasing kidney dialysis.

- (b) Please provide information below:

- Organizational structure (**attach an organizational chart at the end of this section**)
- Total number of employees in organization 142
- Total number of transportation-related employees in the organization 108

- (c) Who is responsible for insurance, training, management, and administration of the agency's transportation programs? (Maximum 100 words)

Ultimately the Transit Director is responsible for training, management and administration of the agency's transportation programs. Several members of our staff—including the Administrative Assistant, Manager of Operations and Maintenance, and Customer Service Manager also play an integral role in daily operations and management of these programs. Space Coast Area Transit is self-insured through the Brevard County Board of County Commissioners.

- (d) How are the operations of the transportation program currently funded? What are the sources of the funding (e.g., state, local, federal, private foundations, fares, other program fees)? (Maximum 200 words)

Space Coast Area Transit operations are funded through many transportation programs along with local funding. We utilize local funding as match to obtain the maximum funding from our grants. We receive grants from Federal Transit Administration (Section 5307, 5339, and 5310), Florida Department of Transportation (Block Grant, Corridor Grants), and Florida Commission for the Transportation Disadvantaged (Trip and Equipment, Planning Grants). Space Coast Area Transit also utilizes revenue from fares and advertising.

- (e) How does your agency ensure that passengers are eligible recipients of 5310-funded transportation service? (Maximum 200 words)

Space Coast Area Transit ensures eligibility of demand-response passengers by first conducting a phone interview with the potential rider followed by them receiving and submitting a formal application for documentation and verification. This process is in compliance with the approval of the Florida Commission for the Transportation Disadvantaged. Space Coast Area Transit also has an ADA Paratransit application process.

Fixed Route Service provides reduced fares to seniors 60+, disabled, veterans, and students. Medicare cards are accepted as proof for reduced fare. A Space Coast Area Transit reduced fare ID is issued upon production of the required documentation.

- (f) To what extent does your agency serve minority populations? Is your agency minority-owned? (Maximum 200 words)

Space Coast Area Transit is a local governmental agency that provides a fair and equitable service to all residents and visitors to Brevard County. Passengers are required to submit applications for demand response service which are determined if eligible in accordance with the requirements and guidelines of the specific funding programs. Fixed route service is open and available to any individual to access the system on our local scheduled bus routes.

- (g) How many drivers are utilized for 5310-funded transportation services?

All are eligible

- How many drivers do you have? 108
- How many vehicles do you have that require a Commercial Driver's License (CDL) certified driver? All

(h) Fully explain your transportation program:

- Service hours, planned service, routes and trip types;
- Staffing—include plan for training on vehicle equipment such as wheelchair lifts, etc.;
- Records maintenance—who, what methods, use of databases, spreadsheets etc.;
- Vehicle maintenance—who, what, when and where. Which services are outsourced (e.g., oil changes)? Include a section on how vehicles are maintained without interruptions in service
- System safety plan (5310 only agencies exempt)
- Drug-free workplace; and
- Data collection methods, including how data was collected to complete Form A-2.

*Note: If the applicant is a CTC, **relevant pages** of a TDSP and AOR containing the above information may be provided. **Please do not attach the entire plan or report.** If the applicant is a “5310 only agency,” relevant information from the TOP containing the above elements may be provided below*

**Service hours, planned service, routes, and trip types:** 20 Fixed Routes and 34 Demand-Response Routes (Paratransit and Contract), Monday-Friday 4:50am- 11:45pm; 19 Fixed Routes and 6 Demand-Response Routes, Saturday 5:10am- 11:45pm; 3 Fixed Routes and 3 Demand- Response Routes, Sunday 7:10am- 6:15pm. Started two new Demand-Response Paratransit routes to meet increased demand from visually impaired and other disabled people and kidney dialysis on October 5, 2019.

**Staffing-include plan for training on vehicle equipment such as wheelchair lifts, etc.** We have one vehicle operator trainer who works with the Safety and Training Coordinator. New drivers go through 5 weeks of state certified training including bus maneuvering, route learning, ADA, wheelchair securement, drug & alcohol policy, defensive driving, our distracted driving policy, customer service, de-escalating conflicts, emergency procedures, as well as county and department policies. We have refresher training and recertification of defensive driving, customer service, and CPR at regular intervals. We have required Quarterly Employee Meetings, focusing on important safety and training topics.

**Records Maintenance- who, what methods, use of databases, spreadsheets, etc.** Maintenance records defect slips and work orders are kept electronically by the vehicle maintenance contractor. Pre-trip inspection forms are maintained in a paper file, training spreadsheets, DOT medical certificates, and driver's license records are kept on file by staff. Accident and Incident reports and records are maintained by the Safety and Training Coordinator. Driver files, including discipline, are maintained by the secretaries. The records retention schedule is followed in accordance with agreements or FL Statute Chapter 119.

**Vehicle Maintenance- who, what, when, and where.** Vehicle maintenance is done by our Maintenance Contractor, First Vehicle Services. They have well trained techs and support staff. They adhere to the maintenance plan in our contract, with all scheduled maintenance and inspections in our Cocoa and Melbourne shops. (We have done major shop renovations at both of our bases in the past two years, including new bus lifts). We outsource major engine, transmission, warranty repairs, and unusual diagnostic repairs to dealerships. We have the fully allowed ratio of spare buses to maintain service.

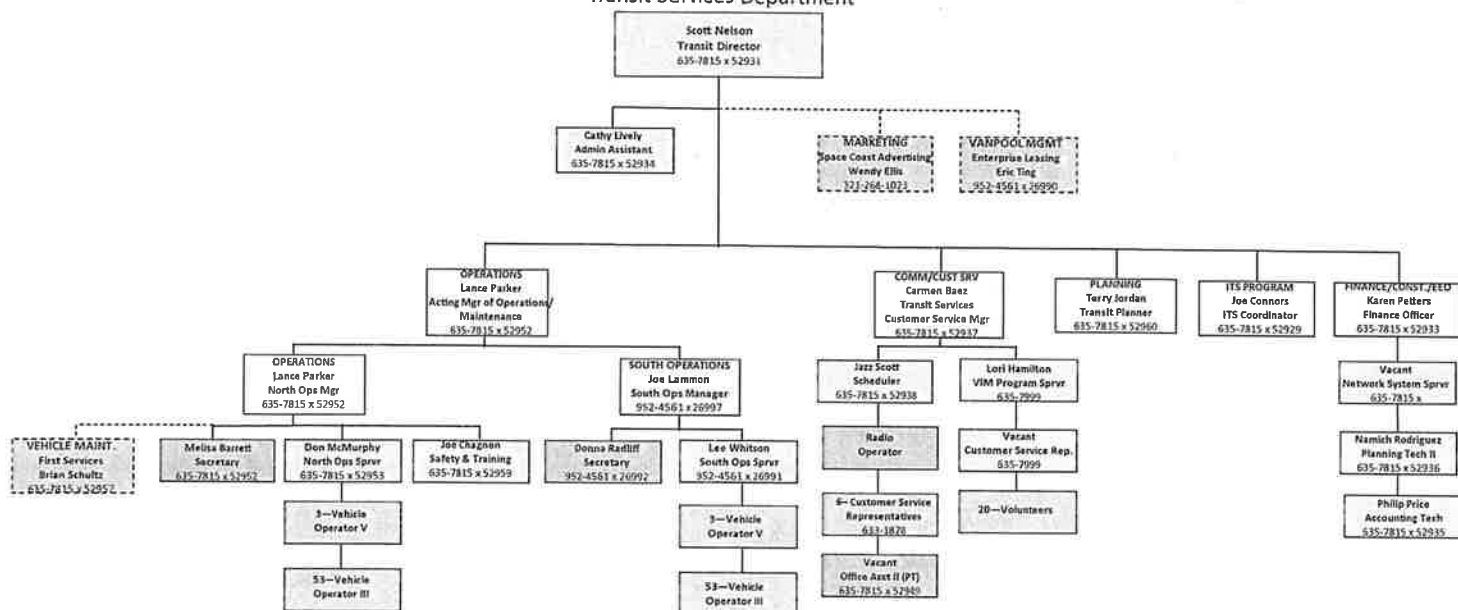
**System safety plan.** Space Coast Area Transit's SSPP is on file at the FDOT office.

**Drug-free workplace.** We have a Drug Free workplace. We revised our Drug and Alcohol Policy in response to a State Triennial Review, with Diana Byrne's input. We passed an FTA Drug and Alcohol Audit Feb. 14-16, 2018. We have a zero tolerance drug and alcohol testing policy.

**Data collection methods, including how data was collected to complete Exhibit A-2.**

Data is acquired from Trapeze Scheduling Software. Statistics from the Annual Operating Report and NTD.

# Transit Services Department



## Form A-2: Fact Sheet

	Calculations <sup>1</sup> (current system)	Current System	Calculations <sup>1</sup> (if grant is awarded)	If Grant is Awarded (Estimates are acceptable)
1	Number of total one-way trips served by the agency <b>PER YEAR</b> (for entire system). * Please include calculations.	From Annual Operating Report	2,353,120	2,353,120
2	Number of one-way passenger trips provided to seniors and individuals with disabilities <b>PER YEAR.</b> *	Data taken from Annual Operations Report	482,009	482,009
3	Number of individual senior and disabled clients (unduplicated) <b>PER YEAR.</b>	Trapeze scheduling software calculations for demand response service	2,797	2,797
4	Total number of vehicles used to provide service to seniors and individuals with disabilities.	34	34*	34

1 If a software program is used to obtain the required data for the fact sheet, please include the source of the data, i.e., Trapeze).



		Calculations <sup>1</sup> (current system)	Current System	Calculations <sup>1</sup> (if grant is awarded)	If Grant is Awarded (Estimates are acceptable)
5	Number of 5310 vehicles used to provide service to seniors and individuals with disabilities eligible for replacement.	Space Coast Area Transit does not currently have any 5310 vehicles in its fleet.	0	0	0
6	Total fleet vehicle miles traveled to provide service to seniors and individuals with disabilities <b>PER YEAR.</b>	Data taken from Annual Operating Report.	2,448,473	2,448,473	2,448,473
7	Total number of square miles of service coverage.	Brevard County is 1,016 square miles.	1,016	Brevard County is 1,016 square miles.	1,016
8	Number of days that vehicles are in operation to provide service to seniors and individuals with disabilities <b>AVERAGE PER YEAR.</b>	34 Demand-response routes (Paratransit and Contract), Monday – Friday 4:15 am – 9:00 pm. 8 Demand-response routes Saturday 5:10 am – 7:00 pm. 3 Demand-response routes Sunday 7:30 am – 5:45 pm.	361		361

	Calculations <sup>1</sup> (current system)	Current System	Calculations <sup>1</sup> (if grant is awarded)	If Grant is Awarded (Estimates are acceptable)
9 Number of hours of service <b>AVERAGE PER DAY.</b>	Typical service hours are from 4:15 – 9:00	17	Maintain existing service hours of operation.	17
10 Number of hours of service <b>PER YEAR.</b>	Trapeze scheduling software calculations for demand response service	208,658	Maintain existing service hours of operation.	208,658
11 Posted hours of normal operation agency provides service to seniors and individuals with disabilities <b>PER WEEK</b> (This does not include non-scheduled emergency availability).	34 Demand-response routes (Paratransit and Contract), Monday – Friday 4:15 am – 9:00 pm. 8 Demand-response routes Saturday 5:10 am – 7:00 pm. 3 Demand-response routes Sunday 7:30 am – 5:45 pm.	<i>M–F :4:15 am – 9:00 pm</i>  <i>Saturday: 5:10 am – 7:00 pm</i>  <i>Sunday: 7:30 am – 5:45 pm</i>  <i>Total (WEEK): 7 days of service, 108 hours per week</i>	Maintain existing service hours of operation	<i>M–F :4:15 am – 9:00 pm</i>  <i>Saturday: 5:10 am – 7:00 pm</i>  <i>Sunday: 7:30 am – 5:45 pm</i>  <i>Total (WEEK): 7 days of service, 108 hours per week</i>

\*One-way passenger trip is the unit of service provided each time a passenger enters the vehicle, is transported, and then exits the vehicle. Each different destination would constitute a passenger trip.

## Form A-3: Proposed Project Summary

### All Applicants

(a) How will the grant funding be used?

Check all that apply:

<input checked="" type="checkbox"/> Vehicle(s)→	<input type="checkbox"/> Expansion	<input checked="" type="checkbox"/> Replacement
<input type="checkbox"/> Equipment→	<input type="checkbox"/> Expansion	<input type="checkbox"/> Replacement
<input type="checkbox"/> Mobility Management		
<input type="checkbox"/> Preventative Maintenance		
<input type="checkbox"/> Operating→	<input type="checkbox"/> Expansion	<input type="checkbox"/> Continuing Service

(b) In which geographic area(s) will the requested grant funds be used to provide service?

- ☒ Urban (UZA)
- ☒ Small Urban (SUZA)
- ☐ Rural

Complete the service area percentages for the geographic areas where the requested grant funds will be used to provide service

*Example:*

If your agency makes 500 trips per year and 100 of those trips are urban, then:

$100 \text{ UZA trips} / 500 \text{ total trips} = .2 * 100 = 20\% \text{ UZA service area}$

UZA	1,953,090	/	2,353,120	<b>=83%</b>	% UZA service area
SUZA	400,030	/	2,353,120	<b>=17%</b>	% Small Urban service area
Rural		/		<b>=</b>	% Rural service area
<div> <div>Number of trips, revenue service hours, or revenue service miles within specified geographic area</div> <div>Divided by</div> <div>Total number of trips, revenue service hours, or revenue service miles</div> <div>Equals</div> <div>Percentage of service within specified geographic area</div> </div>					

Calculate the funding split for the geographic areas where the requested grant funds will be used to provide service.

UZA	<b>734,342</b>	<b>X</b>	83%	<b>=</b>	\$609,504
SUZA	<b>734,342</b>	<b>X</b>	17%	<b>=</b>	\$124,838
Rural		<b>X</b>		<b>=</b>	\$
Total amount requested		Multiplied by	Percentage of service within specified geographic area	Equals	Funding split

**NOTE:** When invoicing for operating projects, you must use the above funding split on your invoice summary forms.

Once you have determined the funding split between UZA, SUZA and Rural, you will need to calculate the match amount.

**NOTE: Operating Assistance (50% Federal and 50% Local):**

UZA	<b>N/A</b>	<b>X</b>	.5 Federal & .5 Local	<b>=</b>	\$	\$
SUZA		<b>X</b>	.5 Federal & .5 Local	<b>=</b>	\$	\$
Rural		<b>X</b>	.5 Federal & .5 Local	<b>=</b>	\$	\$
Funding Split		Multiplied by	.5 Federal & .5 Local	Equals	Federal	Local

**NOTE: Capital Assistance (80% Federal, 10% State and 10% Local):**

UZA	<b>608,504</b>	<b>X</b>	.8 Federal & .1 State & .1 Local	<b>=</b>	\$486,804	\$60,850	\$60,850
SUZA	<b>124,838</b>	<b>X</b>	.8 Federal & .1 State & .1 Local	<b>=</b>	\$99,870	\$12,484	\$12,484
Rural		<b>X</b>	.8 Federal & .1 State & .1 Local	<b>=</b>	\$	\$	\$
Funding Split		Multiplied by	State & .1 Local	Equals	Federal	State	Local

How will the grant funding improve your agency's transportation service? Provide a general description of the project components to be funded via this agreement.

5310 Grant funding will allow us to meet our mission, "To provide quality transportation services that meet the needs of the public and enhances the quality of life of the community."

The 7 buses will aid in reducing rising maintenance costs of older buses that have met their useful life. (We currently have no 5310 vehicles.)

We have 2011 and 2012 Chevrolet Glaval Titan II's, most with over 200,000 miles. The Duramax diesel engines have been very reliable, but we have replaced transmissions in nearly 3/4 of our Glaval fleet. We want to purchase seven Ford E-450's; they will all be replacement vehicles.

(c) Provide a description of the project location, please include at least one of the below. Use attachments if necessary:

- Transportation service geographical limits
- Maps
- Illustration/graphic of project area

Space Coast Area Transit operates throughout Brevard County.

# Brevard County SYSTEM MAP

Effective 10/6/18

Route 1 – Titusville/Viera

Route 2 – Titusville

Route 3 – Merritt Island

Route 4 – 520 Connector

Route 5 – Titusville/Mims

Route 6 – Cocoa/Rockledge

Route 7 – Rockledge/Viera

Route 8 – West Cocoa

Route 9 – Cape Canaveral/Cocoa Beach

Route 20 – Heritage West Melbourne

Route 21 – Downtown Melbourne

Route 22 – South Palm Bay

Route 23 – West Palm Bay

Route 24 – Melbourne/Eau Gallie

Route 25 – Palm Bay Connector

Route 26 – South Beach

Route 27 – East Palm Bay

Route 28 – North Melbourne

Route 29 – Melbourne/Viera

Route 33 – Eau Gallie Arts District

**space**  
**Coast**  
**AREA TRANSIT**

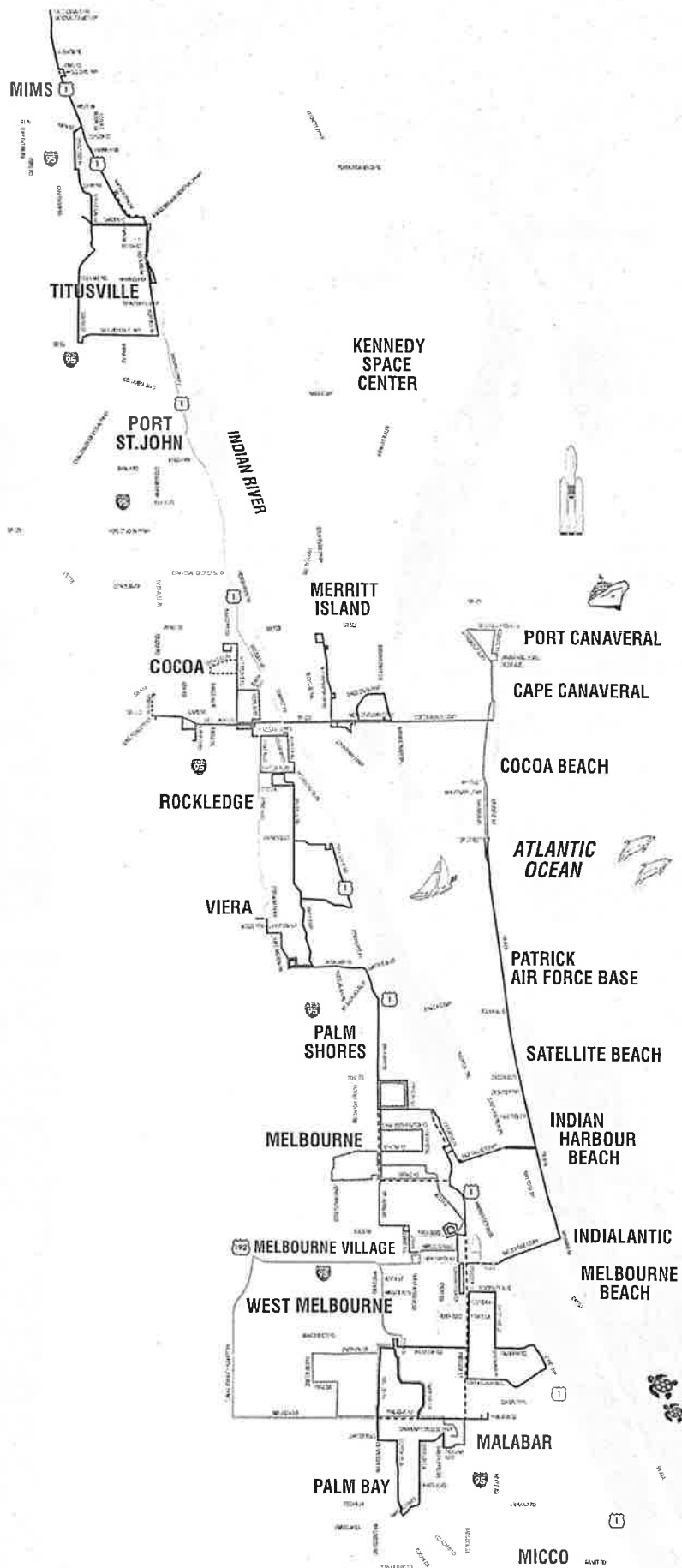
401 S. Varr Avenue • Cocoa, FL 32922

Call the RideLine  
**321.633.1878**

Get Connected  
**321Transit.com**



*Volunteers in Motion*  
"We Serve Because We Care"



(d) Describe project components in detail. Please explain the challenges or difficulties that your agency will overcome if awarded these funds.

Will it be used to:

- Provide more hours of service?
- Expand service to a larger geographic area?
- Provide shorter headways?
- Provide more trips?
- To continue service or expand service?

This grant will be used to purchase 7 new buses for our aging fleet. They will meet the replacement projections of our Asset Management Plan.

These new buses will aid us in keeping our fleet up to date and greatly reduce maintenance costs. We will be commencing the switch from diesel to gasoline powered smaller cutaway buses with purchase of Ford E-450's. Our projections are this will save us money and maintenance of the elaborate diesel emissions packages on the current diesel vehicles.

Newer buses will reduce buses being out of service and improve reliability. Without these funds our bus replacements would be delayed. We would undoubtedly incur higher maintenance costs for replacing engines, transmissions, front suspensions, air conditioning components, etc.

- (e) If this grant is not fully funded, can you still proceed with your transportation program? Explain.

Yes. We could continue operations at existing levels. We would have to contend with many older buses out of service, and possibly breakdowns. It would definitely require additional maintenance costs. It could potentially cost lost trips if buses were out of service for an extended period.

- (f) **New agencies only:** Have you met with the CTC and, if so, how are you providing a service they cannot? Provide detailed information supporting this determination. *Applications submitted without the appropriate CTC coordination agreement may be rejected by FDOT. Grant awards will not be made without an appropriate coordination agreement.*

N/A. Space Coast Area Transit is the CTC.



### Capital Requests Only

- (a) If this capital request includes equipment, please describe the purpose of the request.
- (b) If you are requesting a vehicle that requires a driver with a CDL:
  - Do you currently have an adequate number of CDL licensed drivers on staff to operate the requested vehicle(s)? If not, how will you ensure staffing needs are met?
- (c) If the requested vehicles or equipment will be used by a lessee or private operator under contract to the applicant agency, identify the proposed lessee/operator.
  - Include an equitable plan for distribution of vehicles/equipment to lessees and/or private operators.

- (a) The purpose of this grant request is to purchase 7 cutaway buses for replacement. The buses to be replaced have met their useful life.
- (b) All of our drivers have Class A or B CDL licenses. We have enough CDL licensed drivers to operate our current buses.
- (c) The buses will be operated by Brevard County Space Coast Area Transit, and not leased to private contractors.

# Form B-1: Financial Capacity – Proposed Budget for Transportation Program

<b>Estimated Revenues</b> <i>(See Instruction Manual)</i>	<b>Revenue Amount</b> <i>Entire Transportation program</i> <i>(See Instruction Manual)</i>
<b>Passenger Fares for Transit Service (401)</b>	<b>\$1,626,000</b>
<b>Special Transit Fares (402)</b>	
<b>School Bus Service Revenues (403)</b>	
<b>Freight Tariffs (404)</b>	
<b>Charter Service Revenues (405)</b>	
<b>Auxiliary Transportation Revenues (406)</b>	<b>\$260,000</b>
<b>Non-transportation Revenues (407)</b>	<b>\$20,000</b>
<b>Total Revenue</b>	<b>\$1,906,000</b>
<b>Other Revenue Categories</b>	<b>_____</b>
<b>Taxes Levied Directly by the Transit System (408)</b>	
<b>Local Cash Grants and Reimbursements (409)</b>	<b>\$2,176,653</b>
<b>Local Special Fare Assistance (410)</b>	
<b>State Cash Grants and Reimbursements (411)</b>	<b>\$5,066,597</b>
<b>State Special Fare Assistance (412)</b>	
<b>Federal Cash Grants and Reimbursements (413)</b>	<b>\$14,980,023</b>
<b>Interest Income (414)</b>	
<b>Contributed Services (430)</b>	
<b>Contributed Cash (431)</b>	
<b>Subsidy from Other Sectors of Operations (440)</b>	
<b>Total of Other Revenue</b>	<b>\$22,223,273</b>
<b>Grand Total All Revenue</b>	<b>\$24,129,273</b>

<b>Estimated Expenses</b> (See Instruction Manual)	<b>Expense Amount</b> Entire Transportation program
<b>Labor (501)</b>	\$5,036,131
<b>Fringe &amp; Benefits (502)</b>	\$2,439,004
<b>Services (503)</b>	\$895,511
<b>Materials &amp; Supplies (504)</b>	\$2,491,595
<b>Vehicle Maintenance (504.01)</b>	\$3,865,682
<b>Utilities (505)</b>	\$91,000
<b>Insurance (506)</b>	\$223,011
<b>Licenses &amp; Taxes (507)</b>	\$7,000
<b>Purchased Transit Service (508)</b>	\$0
<b>Miscellaneous (509)*</b>	\$430,947
<b>Leases &amp; Rentals (512)</b>	\$7,138
<b>Depreciation (513)*</b>	\$2,561,654
<b>Grand Total All Expenses</b>	<b>\$18,048,673</b>

\* Refer to CFR 200.436 for guidance when entering expenses under "Depreciation".

<b>Shortfall</b>	
<b>Source</b>	<b>Amount</b>
1. Grand Total All Revenues minus 5310 Operating Project Amount	
2. Grand Total All Expenses	
3. Shortfall (Subtract Line 2 from Line 1)	
4. Enter Total Operating Project Amount (from Line 424, Line 18(g))	
5. If request (Line 4) is more than needed shortfall identified on Line 3, provide justification:	

Note: Line 5 is MANDATORY – do not leave blank. If information is not provided it reflects no urgency for the requested funds. Amount needed should be clearly identified.

Proof of Local Match	
Source	Amount
Sale of Surplus Equipment	\$117,432
	\$
	\$
	\$
	\$
	\$
<b>Total Local Match</b> 50% of Total Project Cost for operating awards 10% of Total Project Cost for capital awards	<b>\$117,432</b>

Attach documentation of match funds directly after this page. Proof may consist of, but not be limited to:

- Transportation Disadvantaged (TD) allocation,
- Written statements from county commissions, state agencies, city managers, mayors, town councils, organizations, accounting firms and financial institutions.

\_\_\_\_\_  
Signature [blue ink]

\_\_\_\_\_  
Scott Nelson, Transit Director

\_\_\_\_\_  
Typed Name and Title of Authorized Representative

\_\_\_\_\_  
February 12, 2020

\_\_\_\_\_  
Date

## **TRANSIT SERVICES DEPARTMENT SUMMARY**

### **MISSION STATEMENT:**

To provide quality transportation services that meets the needs of the public and enhances the quality of life for the community.

### **PROGRAMS AND SERVICES:**

### **ACCOMPLISHMENTS, INITIATIVES, TRENDS AND ISSUES AND SERVICE LEVEL IMPACTS:**

#### ***Bus Operations:***

##### **Accomplishments:**

- 29 peak vehicles on 20 Fixed Routes providing 2,118,469 passenger trips last year
- 31 peak vehicles on 31 Paratransit routes providing Transportation Disadvantaged, A D A contract and Volunteers in Motions services; for a total of 126,211 trips
- 71 peak vehicles in Commuter and Human Services agency vanpools with 296,998 trips provided
- Provided over 144,976 hours of revenue services on all buses
- Dispatch and Reservation Center answered 112,291 calls/requests for information and services and customer comments
- Implemented Route 20 Heritage-West Melbourne Route to Heritage High School, West S.R. 192 and Goodwill, Field of Dreams, Promise in Brevard, Melbourne Square Mall, and Hammock Landing
- Hosted 6<sup>th</sup> annual Tourism and Transit Summit in Cape Canaveral with over 150 elected business officials attending
- Ride with Jim has continued to be very popular, with Assistant County manager interacting with citizens and educating them about Transit Services
- Steady increase in revenue for bus wrap contract advertising; a total revenue of \$255,322, which is an increase of 10.4% over the previous year
- Purchased and installed a new state of the art Quantum rear facing wheelchair securement system on a 40 foot bus, to increase capacity to four wheelchair positions
- Revised and updated the Drug and Alcohol Testing Policy
- Major upgrade to the Transit Services website to bring it into A D A compliance

##### **Initiatives:**

- Award Request for Proposal for the Vanpool Management services
- Award Request for Proposal for the General Planning Consultant
- Award Request for Proposal for the Intelligent Transportation Systems for fixed routes and paratransit

##### **Trends and Issues:**

We are seeing an increased demand from senior and disabled customer, especially the visually impaired and kidney dialysis riders. The new Promise in Brevard facility is attracting disabled residents and their families from all parts of the country. As a result, we now see an increase in demand to the Brevard Achievement Center and the bridges from there. One contract route has been added and routing changes have been made for several others to accommodate the ridership increase. Ridership on fixed routes overall has dropped slightly. Fiscal Year 2018-2019 ridership is down 1.5% compared to the previous year, the decrease is attributed to a strong economy. Other Florida transit systems also report declines in fixed route ridership.

Our total boarding of 20.8 per hour are still higher than found in West Palm Beach, Jacksonville, Tampa, Saint Petersburg, Tallahassee, and Volusia County.

**Service Level Impacts:**

- Two new paratransit routes in Fiscal Year 2019-2020

***Transit Capital:***

**Accomplishments:**

- Four new 30 foot Gillig buses were added in May 2018
- Two new Ford Transit wheelchair lift equipped vans for agencies in the vanpool program
- Completed Transit Asset Management Plan to comply with the new Federal Transit Administrations requirement
- Completion of Melbourne bus maintenance shop renovations includes new bus lift, electrical, floor coating and painting
- Completion of Cocoa administrative building upgrades includes security upgrades, cubicles, carpeting, interior and exterior painting
- Completion of the A D A Bus Stop Assessment in continuing effort to improve bus stop accessibility

**Initiatives:**

- Purchase two new Gillig Trolleys for Route 9 Cocoa Beach-Cape Canaveral
- Purchase ten new small buses
- Continue to upgrade and modernize the vanpool fleet with contractor
- Begin demolition of the condemned building to begin construction of the expanded employee parking at the Cocoa terminal
- Improvements to the Cocoa Transit Center on South Varr Avenue in Cocoa
- Bus shelter agreements and A D A bus stop improvements in Viera, Satellite Beach, Merritt Island, Cape Canaveral, Cocoa, Rockledge, West Melbourne, Cocoa Beach, Palm Bay, Melbourne, and Eastern Florida State College

**Trends and Issues:**

Work on bus stops continues; the Florida Department of Transportation has built accessible stops along stretches of A 1 A and S.R. 520 in conjunctions with road projects.

**Service Level Impacts:**

Not Applicable

**TRANSIT SERVICES DEPARTMENT: SUMMARY**

Transit Services Department Revenue & Expense Category	Actual F Y 2017- 2018	Final Budget F Y 2018- 2019	Adopted Budget F Y 2019- 2020	Difference	% Change
Taxes Revenue	\$30	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess. Revenue	\$0	\$0	\$0	\$0	0.00%
Intergovernmental Revenue	\$13,026,708	\$18,261,803	\$19,412,726	\$1,150,923	6.30%
Charges for Services Revenue	\$1,818,959	\$1,882,000	\$1,886,000	\$4,000	0.21%
Fines and Forfeits Revenue	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenue	\$248,265	\$20,000	\$20,000	\$0	0.00%
Statutory Reduction	\$0	-\$1,008,193	-\$1,065,937	-\$57,744	5.73%
<b>Total Operating Revenues</b>	\$15,093,962	\$19,155,610	\$20,252,789	\$1,097,179	<b>5.73%</b>
Balance Forward Revenue	\$65,172	\$649,652	\$649,652	\$0	0.00%
Transfers - General Revenue	\$1,859,453	\$1,938,280	\$2,176,653	\$238,373	12.30%
Transfers - Other Revenue	\$0	\$0	\$0	\$0	0.00%
Other Finance Source Revenue	\$0	\$0	\$0	\$0	0.00%
<b>Total Non-Operating Revenues</b>	\$1,924,625	\$2,587,932	\$2,826,305	\$238,373	<b>9.21%</b>
<b>TOTAL REVENUES</b>	<b>\$17,018,587</b>	<b>\$21,743,542</b>	<b>\$23,079,094</b>	<b>\$1,335,552</b>	<b>6.14%</b>
Compensation and Benefits Expense	\$6,301,182	\$7,441,607	\$7,475,135	\$33,528	0.45%
Operating Expense	\$6,588,912	\$8,121,841	\$8,052,014	-\$69,827	-0.86%
Capital Outlay Expense	\$2,836,971	\$4,579,643	\$5,833,654	\$1,254,011	27.38%
<b>Operating Expenditures</b>	\$15,727,065	\$20,143,091	\$21,360,803	\$1,217,712	<b>6.05%</b>
C I P Expense	\$598,883	\$1,600,451	\$1,718,291	\$117,840	7.36%
Debt Service Expense	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating Expense	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital Expense	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted Expense	\$0	\$0	\$0	\$0	0.00%
Grants and Aid Expense	\$0	\$0	\$0	\$0	0.00%
Transfers Expense	\$0	\$0	\$0	\$0	0.00%
<b>Total Non-Operating Expenses</b>	\$598,883	\$1,600,451	\$1,718,291	\$117,840	<b>7.36%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$16,325,948</b>	<b>\$21,743,542</b>	<b>\$23,079,094</b>	<b>\$1,335,552</b>	<b>6.14%</b>

**TRANSIT SERVICES DEPARTMENT: BUS OPERATIONS**

<b>Bus Operations Program Revenue &amp; Expense Category</b>	<b>Actual F Y 2017- 2018</b>	<b>Final Budget F Y 2018- 2019</b>	<b>Adopted Budget F Y 2019- 2020</b>	<b>Difference</b>	<b>% Change</b>
Taxes Revenue	\$30	\$0	\$0	\$0	0.00%
Permits, Fees & Special Assessments Revenue	\$0	\$0	\$0	\$0	0.00%
Intergovernmental Revenue	\$3,789,653	\$4,337,655	\$4,432,703	\$95,048	2.19%
Charges for Services Revenue	\$1,818,959	\$1,882,000	\$1,886,000	\$4,000	0.21%
Fines and Forfeits Revenue	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenue	\$9,211	\$20,000	\$20,000	\$0	0.00%
Statutory Reduction	\$0	-\$311,986	-\$316,935	-\$4,949	1.59%
<b>Total Operating Revenues</b>	<b>\$5,617,853</b>	<b>\$5,927,669</b>	<b>\$6,021,768</b>	<b>\$94,099</b>	<b>1.59%</b>
Balance Forward Revenue	\$0	\$544,455	\$544,455	\$0	0.00%
Transfers - General Revenue	\$1,859,453	\$1,938,280	\$2,176,653	\$238,373	12.30%
Transfers - Other Revenue	\$1,850,548	\$1,771,496	\$1,725,622	-\$45,874	-2.59%
Other Finance Source Revenue	\$0	\$0	\$0	\$0	0.00%
<b>Non-Operating Revenues</b>	<b>\$3,710,001</b>	<b>\$4,254,231</b>	<b>\$4,446,730</b>	<b>\$192,499</b>	<b>4.52%</b>
<b>TOTAL REVENUES</b>	<b>\$9,327,854</b>	<b>\$10,181,900</b>	<b>\$10,468,498</b>	<b>\$286,598</b>	<b>2.81%</b>
Compensation and Benefits Expense	\$6,238,092	\$7,332,744	\$7,475,135	\$142,391	1.94%
Operating Expense	\$2,389,719	\$2,849,156	\$2,993,363	\$144,207	5.06%
Capital Outlay Expense	\$216	\$0	\$0	\$0	0.00%
<b>Operating Expenses</b>	<b>\$8,628,027</b>	<b>\$10,181,900</b>	<b>\$10,468,498</b>	<b>\$286,598</b>	<b>2.81%</b>
C I P Expense	\$112,384	\$0	\$0	\$0	0.00%
Debt Service Expense	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating Expense	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital Expense	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted Expense	\$0	\$0	\$0	\$0	0.00%
Grants and Aid Expense	\$0	\$0	\$0	\$0	0.00%
Transfers Expense	\$0	\$0	\$0	\$0	0.00%
<b>Non-Operating Expenses</b>	<b>\$112,384</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$8,740,411</b>	<b>\$10,181,900</b>	<b>\$10,468,498</b>	<b>\$286,598</b>	<b>2.81%</b>



# **BUS OPERATIONS: BUDGET VARIANCES**

Bus Operations Program Revenue and Expense Category	Variance	% Variance	Explanation
Taxes Revenue	\$0	0.00%	
Permits, Fees & Spec. Assess. Revenue	\$0	0.00%	
Intergovernmental Revenue	\$95,048	2.19%	Associated with an increase in state grant funding
Charges for Services Revenue	\$4,000	0.21%	Attributable to an increase in advertising revenue
Fines and Forfeits Revenue	\$0	0.00%	
Miscellaneous Revenue	\$0	0.00%	
Statutory Reduction	-\$4,949	1.59%	Corresponds with changes in Operating Revenue
Balance Forward Revenue	\$0	0.00%	
Transfers - General Revenue	\$238,373	12.30%	Attributable to Cost of Living Adjustments and F R S rate increases as well as the addition of two paratransit routes in Fiscal Year 2020
Transfers - Other Revenue	-\$45,874	-2.59%	Associated with a decrease in Federal Transit Administration operating assistance transfers
Other Finance Source Revenue	\$0	0.00%	
Compensation and Benefits Expense	\$142,391	1.94%	Attributable to Cost of Living Adjustments and F R S rate increases as well as the addition of two paratransit routes in Fiscal Year 2020
Operating Expense	\$144,207	5.06%	Attributable to an anticipated increase in fuel costs
Capital Outlay Expense	\$0	0.00%	
Grants and Aid Expense	\$0	0.00%	
C I P Expense	\$0	0.00%	
Debt Service Expense	\$0	0.00%	
Reserves-Operating Expense	\$0	0.00%	
Reserves - Capital Expense	\$0	0.00%	
Reserves - Restricted Expense	\$0	0.00%	
Transfers Expense	\$0	0.00%	

**TRANSIT SERVICES DEPARTMENT: TRANSIT CAPITAL**

Transit Capital Program Revenue & Expense Category	Actual F Y 2017- 2018	Final Budget F Y 2018- 2019	Adopted Budget F Y 2019- 2020	Difference	% Change
Taxes Revenue	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Special Assessments Revenue	\$0	\$0	\$0	\$0	0.00%
Intergovernmental Revenue	\$9,237,055	\$13,924,148	\$14,980,023	\$1,055,875	7.58%
Charges for Services Revenue	\$0	\$0	\$0	\$0	0.00%
Fines and Forfeits Revenue	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenue	\$239,053	\$0	\$0	\$0	0.00%
Statutory Reduction	\$0	-\$696,207	-\$749,002	-\$52,795	7.58%
<b>Total Operating Revenues</b>	<b>\$9,476,109</b>	<b>\$13,227,941</b>	<b>\$14,231,021</b>	<b>\$1,003,080</b>	<b>7.58%</b>
Balance Forward Revenue	\$65,172	\$105,197	\$105,197	\$0	0.00%
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other Revenue	-\$1,850,548	-\$1,771,496	-\$1,725,622	\$45,874	-2.59%
Other Finance Source Revenue	\$0	\$0	\$0	\$0	0.00%
<b>Non-Operating Revenues</b>	<b>-\$1,785,376</b>	<b>-\$1,666,299</b>	<b>-\$1,620,425</b>	<b>\$45,874</b>	<b>-2.75%</b>
<b>TOTAL REVENUES</b>	<b>\$7,690,733</b>	<b>\$11,561,642</b>	<b>\$12,610,596</b>	<b>\$1,048,954</b>	<b>9.07%</b>
Compensation and Benefits Expense	\$63,090	\$108,863	\$0	-\$108,863	-100.00%
Operating Expense	\$4,199,194	\$5,272,685	\$5,058,651	-\$214,034	-4.06%
Capital Outlay Expense	\$2,836,754	\$4,579,643	\$5,833,654	\$1,254,011	27.38%
<b>Operating Expenses</b>	<b>\$7,099,038</b>	<b>\$9,961,191</b>	<b>\$10,892,305</b>	<b>\$931,114</b>	<b>9.35%</b>
C I P Expense	\$486,499	\$1,600,451	\$1,718,291	\$117,840	7.36%
Debt Service Expense	\$0	\$0	\$0	\$0	0.00%
Reserves-Operating Expense	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital Expense	\$0	\$0	\$0	\$0	0.00%
Reserves - Restricted Expense	\$0	\$0	\$0	\$0	0.00%
Grants and Aid Expense	\$0	\$0	\$0	\$0	0.00%
Transfers Expense	\$0	\$0	\$0	\$0	0.00%
<b>Non-Operating Expenses</b>	<b>\$486,499</b>	<b>\$1,600,451</b>	<b>\$1,718,291</b>	<b>\$117,840</b>	<b>7.36%</b>
<b>TOTAL EXPENSES</b>	<b>\$7,585,537</b>	<b>\$11,561,642</b>	<b>\$12,610,596</b>	<b>\$1,048,954</b>	<b>9.07%</b>

# **TRANSIT CAPITAL: BUDGET VARIANCES**

Transit Capital Program Revenue and Expense Category	Variance	% Variance	Explanation
Taxes Revenue	\$0	0.00%	
Permits, Fees & Spec. Assess. Revenue	\$0	0.00%	
Intergovernmental Revenue	\$1,055,875	7.58%	Associated with a new Federal Transit Administration grant and grant funding that will be carried forward into Fiscal Year 2020
Charges for Services Revenue	\$0	0.00%	
Fines and Forfeits Revenue	\$0	0.00%	
Miscellaneous Revenue	\$0	0.00%	
Statutory Reduction	-\$52,795	7.58%	Corresponds with changes in Operating Revenue
Balance Forward Revenue	\$0	0.00%	
Transfers - General Revenue	\$0	0.00%	
Transfers - Other Revenue	\$45,874	-2.59%	Associated with Federal Transit Administration operating assistance that was received in Fiscal Year 2019
Other Finance Source Revenue	\$0	0.00%	
Compensation and Benefits Expense	-\$108,863	-100.00%	Attributable to the realignment of personnel costs to maximize State grants in Fiscal Year 2019
Operating Expense	-\$214,034	-4.06%	Attributable to the completion of projects in Fiscal Year 2019
Capital Outlay Expense	\$1,254,011	27.38%	Associated with a new Federal Transit Administration grant as well as the purchase of two buses ordered in Fiscal Year 2019 but will not be received until Fiscal Year 2020
Grants and Aid Expense	\$0	0.00%	
C I P Expense	\$117,840	7.36%	Associated with a new Federal Transit Administration grant which is offset by the completion of projects in Fiscal Year 2019
Debt Service Expense	\$0	0.00%	
Reserves-Operating Expense	\$0	0.00%	
Reserves - Capital Expense	\$0	0.00%	
Reserves - Restricted Expense	\$0	0.00%	
Transfers Expense	\$0	0.00%	

**TRANSIT SERVICES DEPARTMENT  
PERFORMANCE MEASURES**

<b>Program</b>	<b>Objective</b>	<b>Measure</b>	<b>Actual F Y 2017- 2018</b>	<b>Estimated F Y 2018- 2019</b>	<b>Projected F Y 2019- 2020</b>
Bus Operations	Plan and maintain infrastructure and improve the transportation network	Trips Provided (fixed route)	2,119,469	1,918,349	2,162,723
Bus Operations	Plan and maintain infrastructure and improve the transportation network	Trips Provided (paratransit)	126,211	130,000	130,000
Bus Operations	Provide for health and social needs of the community	Reduced Fare to elderly, disabled veterans and students	410,194	400,000	410,000
Bus Operations	Deliver Excellent Customer Service	Complaints per 10,000 boarding	21	25	23
Bus Operations	Effective and Efficient Operations	Revenue Miles between service interruptions (fixed route)	36,866	45,000	45,000
Bus Operations	Effective and Efficient Operations	Revenue Miles between service interruptions (paratransit)	34,175	34,000	34,000
Bus Operations	Effective and Efficient Operations	Cost per trip (fixed route)	\$4.83	\$3.68	\$4.92
Bus Operations	Effective and Efficient Operations	Cost per trip (paratransit)	\$36.98	\$38.05	\$37.73
Bus Operations	Effective Volunteer Program	Volunteer Hours Donated	3,925	5,000	4,500
Bus Operations	Enhance the Employee Innovation Program	Training hours Attended	3,343	5,550	5,000
Bus Operations	Meet Financial & Budget Requirements	Fuel Cost	\$1,423,993	\$1,400,000	\$1,534,528
Bus Operations	Meet Financial & Budget Requirements	Farebox Revenue	\$780,499	\$1,050,000	\$845,000
Bus Operations	Meet Financial & Budget Requirements	Pass Book Fares	\$288,699	\$265,000	\$275,000

**TRANSIT SERVICES DEPARTMENT  
PROGRAM SERVICE CHANGE JUSTIFICATION**

**Program:** Bus Operations

**Service Change Title:** Demand Response Paratransit Routes

**Location/Area:** Viera, Central and South areas of the County

Level	Is it Mandated?	References
Federal Law	NO	Not Applicable
State Statute	NO	Not Applicable
Voter Referendum	NO	Not Applicable
County Ordinance	NO	Not Applicable
County Policy/Administrative Order	NO	Not Applicable

**Service Change Description:**

Addition of two demand response paratransit routes.

**Justification of Need/Alternative Funding Statement:**

Two additional paratransit routes are needed to support the growing demand in the Viera, Central and South areas of the County.

**Outcome of Service Change:**

With the addition of the two new paratransit routes, more citizens, who are disabled, will have a better opportunity for transportation to medical appointments, work, school, shopping and other activities.

**Fiscal Impact**

**Funding source:** General Fund, Grants

Expenditure Type	Is this recurring?	Total
Compensation and Benefits	YES	186,474
Operating Expenses	YES	113,526
Capital Outlay	N/A	0
<b>Total Expenditures</b>		<b>\$300,000</b>

**Revenues Generated as a result of this Service Change:** \$201,076

**Personnel Impact:** 2

**TRANSIT SERVICES DEPARTMENT  
TRAVEL A&B SUMMARY**

<b>Program Name</b>	<b>Description</b>	<b>Position</b>	<b>Destination</b>	<b>Funding Source</b>	<b>Total Cost</b>
Bus Operations	F P T A Annual Meeting	Staff	T B D	Charges For Services	\$1,500
Bus Operations	State Bus Rodeo	Staff	T B D	Charges For Services	\$500
Bus Operations	State Paratransit Rodeo	Staff	T B D	Charges For Services	\$500
Bus Operations	F P T A Quarterly Meetings	Staff	T B D	Charges For Services	\$1,650
Transit Capital	F T A Region I V Meeting	Director, Finance Officer	Atlanta	Grants	\$2,000
Transit Capital	F T A Training	Finance Officer	T B D	Grants	\$6,000
Transit Capital	National Safety Institute	Safety Officer	T B D	Grants	\$1,697
Transit Capital	Motor Vehicle Tester Training	Safety Officer	T B D	Grants	\$2,100
<b>Total Funded For Department</b>					<b>\$15,947</b>

**TRANSIT SERVICES DEPARTMENT  
CAPITAL OUTLAY SUMMARY**

<b>Program</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Funding Source</b>	<b>Total Cost</b>
Transit Services	28 Foot Freightliners	4	\$186,000	Grant	\$744,000
Transit Services	35 Foot Gilligs	2	\$541,787	Grant	\$1,083,574
Transit Services	35 Foot Gilligs	1	\$549,000	Grant	\$549,000
Transit Services	Replacement Buses	6	\$149,782	Grant	\$898,692
Transit Services	Replacement Vans	11	\$73,893	Grant	\$812,819
Transit Services	Intelligent Transportation	1	\$1,200,000	Grant	\$1,200,000
Transit Services	Mobile Fare Equipment	8	\$9,619	Grant	\$76,948
Transit Services	Mobile Radios	13	\$4,450	Grant	\$57,856
Transit Services	Cameras H D 12 Channel	27	\$10,697	Grant	\$288,829
Transit Services	Security Equipment	1	\$79,936	Grant	\$79,936
Transit Services	Servers	2	\$6,000	Grant	\$12,000
Transit Services	Computers/Tablets	12	\$2,500	Grant	\$30,000
<b>Total Funded For Department</b>					<b>\$5,833,654</b>

**TRANSIT SERVICES DEPARTMENT  
CAPITAL IMPROVEMENTS PROGRAM**

<b>Program Name</b>	<b>Description</b>	<b>Funding Source</b>	<b>Total Cost</b>
Transit Capital	Security - Transit Terminals	Grant	\$150,000
Transit Capital	Parking Lot - Cocoa Terminal	Grant	\$150,640
Transit Capital	Demolition of Vet Building - Cocoa Terminal	Grant	\$150,000
Transit Capital	Bus Shelters	Grant	\$1,067,651
Transit Capital	Melbourne Terminal	Grant	\$200,000
<b>Total Funded For Department</b>			<b>\$1,718,291</b>



**TRANSIT SERVICES****PROGRAM NAME: BUS OPERATIONS****PROJECT TITLE: BUS SHELTERS**

Project Total: \$853,915

Project Timeline: October 1st, 2017 through September 30th, 2020

Funded Program #: 6300010

**Project Description, Milestones and Service Impact**

Space Coast Area Transit will be working with the local municipalities to construct and install bus shelters, benches and signage throughout the county through use of inter-local agreements. Space Coast Area Transit will permit, construct and upgrade them up to meet the American with Disabilities Act requirements. Under the agreements, Space Coast Area Transit will own the bus shelters and the municipalities will maintain and clean the shelters.

Revenue or Expense Category	All Prior Fiscal Years	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024 & Future	Total Revenue
Charges for Services Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Permit/Fees Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Revenue	\$ 183,991	\$ 99,248	\$ 1,067,651	\$ -	\$ -	\$ -	\$ -	\$ 1,350,890
Loans Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 183,991</b>	<b>\$ 99,248</b>	<b>\$ 1,067,651</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,350,890</b>
Land Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning/Design Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Expense	\$ 183,991	\$ 99,248	\$ 1,067,651	\$ -	\$ -	\$ -	\$ -	\$ 1,350,890
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expense</b>	<b>\$ 183,991</b>	<b>\$ 99,248</b>	<b>\$ 1,067,651</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,350,890</b>

**TRANSIT SERVICES**

**PROGRAM NAME: TRANSIT CAPITAL**

**PROJECT TITLE: PARKING LOT - COCOA TERMINAL**

Project Total: \$150,640

Project Timeline: October 1st, 2019 through September 30th, 2020

Funded Program #: 6300237

**Project Description, Milestones and Service Impact**

Replacement of concrete slab parking lot at Cocoa Transit Terminal.

Revenue or Expense Category	All Prior Fiscal Years	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024 & Future	Total Revenue
Charges for Services Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Permit/Fees Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Revenue	\$ -	\$ 150,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,640
Loans Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 150,640</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,640</b>
Land Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning/Design Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Expense	\$ -	\$ -	\$ 150,640	\$ -	\$ -	\$ -	\$ -	\$ 150,640
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,640</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,640</b>

# **TRANSIT SERVICES**

**PROGRAM NAME: TRANSIT CAPITAL**

**PROJECT TITLE: MELBOURNE TERMINAL**

Project Total: \$200,000

Project Timeline: October 1st, 2019 through September 30th, 2020

Funded Program #: 6300514

## **Project Description, Milestones and Service Impact**

Renovations at the Melbourne Terminal to Include: carpet replacement, interior painting, renovation of the men's restroom and office modifications.

Revenue or Expense Category	All Prior Fiscal Years	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024 & Future	Total Revenue
Charges for Services Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Permit/Fees Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Revenue	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Loans Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
Land Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning/Design Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Expense	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

**TRANSIT SERVICES****PROGRAM NAME: TRANSIT CAPITAL****PROJECT TITLE: SECURITY - TRANSIT TERMINALS**

Project Total: \$150,000

Project Timeline: October 1st 2019 through September 30th, 2020

Funded Program #: 6518206

**Project Description, Milestones and Service Impact**

Space Coast Area Transit is mandated by the Federal Transit Administration to spend a minimum of 1% of the total annual capital grant funds on security. This project will include: upgrade security camera software and hardware, replace non-working outside security cameras with high definition at both Space Coast Area Terminals, front lobby modifications, fencing, and installation of access controls on doors.

Revenue or Expense Category	All Prior Fiscal Years	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024 & Future	Total Revenue
Charges for Services Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Permit/Fees Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Revenue	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Loans Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
Land Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning/Design Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Expense	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

# **TRANSIT SERVICES**

**PROGRAM NAME: TRANSIT CAPITAL**

**PROJECT TITLE: DEMOLITION OF VET BUILDING - COCOA TERMINAL**

Project Total: \$150,000

Project Timeline: October 1st, 2018 through September 30th, 2020

Funded Program #: 6571406

## **Project Description, Milestones and Service Impact**

Space Coast Area Transit will demo the Vet building that is located on the north side of the Cocoa terminal, remove all debris and prepare empty lot for a future employee parking lot.

Revenue or Expense Category	All Prior Fiscal Years	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024 & Future	Total Revenue
Charges for Services Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Permit/Fees Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Revenue	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Loans Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
Land Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning/Design Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Expense	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

# **Form B-2: Operations Phase- Estimate of Project Costs by Budget Category**

<b>Budget Categories Operations</b> <i>(Expenses related only to transit operations)*</i>	<b>Local</b>	<b>Federal</b>	<b>Total</b>
<b>Salaries</b>			
<b>Fringe Benefits</b>			
<b>Contractual Services</b>			
<b>Travel</b>			
<b>Other Direct Costs</b>			
<b>a.</b>			
<b>b.</b>			
<b>c.</b>			
<b>d.</b>			
<b>e.</b>			
<b>f.</b>			
<b>g.</b>			
<b>h.</b>			
<b>i.</b>			
<b>j.</b>			
<b>k.</b>			
<b>l.</b>			
<b>m.</b>			
<b>Indirect Costs</b>			
<b>Totals</b>	\$	\$	\$

Budget category amounts are estimates. While the contract is active, amounts can be shifted between items without amendment (because they are all within the Operations Phase), but the revised budget must be submitted to the District to be approved and updated in the Florida Accountability Contract Tracking System (FACTS).

**Estimated project-generated revenue:** \_\_\_\_\_

## Form B-3: Capital Request Form

To identify vehicle type and estimate cost visit <http://tripsflorida.org/>

**All vehicle requests must be supported with a completed sample order form in order to generate a more accurate estimating of the vehicle cost. The order form can be obtained from <http://www.tripsflorida.org/contracts.html>**

1. Select Desired Vehicle (Cutaway, Minibus etc.)
2. Choose Vendor (use drop down arrow next to vendor name to see information)
3. Select Order Packet
4. Complete Exhibit A (Order Form)

The Florida Department of Management Services Contract can be found at [Florida Department of Management DMS](#)

Replacement (R) or Expansion (E)	Fuel Type	Useful Life (See Application Instructions)	Description/ Vehicle Type	Quantity	Estimated Cost (from Order Form)
Replacement (R)	Gas	5 Years and 200,000 Miles	Ford E450 Turtle Top Odyssey 14,500 24' 14 Ambulatory and 4 W/C	7	\$734,342
<b>Subtotal</b>					<b>\$734,342</b>

\* Under Description/Vehicle Type, include the length and type vehicle, lift or ramp, number of seats and wheelchair positions. For example, 22' gasoline bus with lift, twelve (12) ambulatory seats, and two (2) wheelchair positions. Please note, in this example, if both wheelchair positions are occupied the ambulatory seats will be reduced to eight (8). Any bus options that are part of purchasing the bus itself should be part of the vehicle request and NOT separated out under equipment.

### Replacement Vehicles (R)

If the capital request includes replacement vehicles, please list the vehicles in your current fleet that you are intending to replace with the vehicle from your vehicle request. Please list by order of priority.

YEAR	TYPE	MAKE	MILES	VIN	FDOT Control #
2012	Glaval	Chevrolet	258,584	1GB6G5BL7C1181062	N/A
2012	Glaval	Chevrolet	217,675	1GB6G5BL3C1184749	N/A
2011	Glaval	Chevrolet	199,955	1GB9G5AL4A1181855	N/A
2011	Glaval	Chevrolet	246,380	1GB9G5AL5A1184151	N/A
2012	Glaval	Chevrolet	250,444	1GB6G5BL3C1180605	N/A
2011	Glaval	Chevrolet	230,825	1GB9G5AL7A1183860	N/A
2012	Glaval	Chevrolet	233,083	1GB6G5BL2C1181051	N/A

## Equipment Request

If item requested is after-market, it is recommended to gather and retain at least two estimates for the equipment requested. Purchases must be approved at the local level and follow the [Procurement Guidelines](#).

Description* (See Application Instructions)	Quantity	Estimated Cost
	<b>Subtotal</b>	<b>\$</b>

\* List the number of items and provide a brief description (i.e. two-way or stereo radio, computer hardware/software, etc.)

\$734,342	+	\$0	=	\$734,342
Vehicle Subtotal	Plus	Equipment Subtotal	Equals	Total Cost

\$734,342	*	0.8	=	\$587,474
Total Cost	Multiplied by	80%	Equals	Federal Request Form 424, Block 18 (a)



Preventive Maintenance Requests Only

**Note:** Applicants applying for preventative maintenance costs must have a District-approved Preventative Maintenance (PM) Plan and a cost allocation plan if maintenance activities are performed in-house.

- (a) Please specify Period of Performance (should not exceed one (1) year)
- (b) Please include a list of general PM activities to take place with the funding
- (c) Please list useful life for purchase of any items over \$5,000

N.A.

**ORDER FORM – PAGE ONE**  
**CONTRACT #TRIPS-17-CA-ABG**

**TURTLE TOP CUTAWAY TRANSIT VEHICLES-ALLIANCE BUS GROUP**

**AGENCY NAME:** Space Coast Area Transit

**DATE:** 12/20/2019

**PURCHASE ORDER NUMBER:** \_\_\_\_\_

**CONTACT PERSON:** Lance Parker 321.635.7815 x 52952 Lance.Parker@BrevardFL.gov  
 (Name, Telephone Number and Email Address)

July 18, 2019

Item				Unit Cost	Quantity	Total Cost
<b>Base Vehicle Type</b>						
Ford E350 6.8L Gas	Van Terra XL	11,500	22'	\$71,753		
Ford E350 6.8L Gas	Odyssey	11,500	22'	\$71,753		
Chevy G3500 6.0L Gas	Van Terra XL	12,300	22'	\$71,588	NO LONGER AVAILABLE AS OF 2-13-2018	
	23' Option	add		\$700		
Chevy G3500 6.0L Gas	Odyssey	12,300	22'	\$71,588		
Ford E350 6.8L Gas	Van Terra XLT	12,500	23'	\$73,040		
Chevy G4500 6.0L Gas	Odyssey	14,200	23'	\$74,138		
	24' Option	add		\$2,450		
Ford E450 6.8L Gas	Odyssey	14,500	23'	\$74,145	7	\$519,015
	24' Option	add		\$2,450	7	\$17,150
Freightliner S2C 6.7L D	Odyssey XL	19,500	28'	\$128,813		
	30' Option	add		\$2,000		
Freightliner S2C 6.7L D	Odyssey XL	26,000	37'	\$135,914		
<b>Vinyl Stripe Choices</b>						
Scheme #1	16,500 and up = (\$800); All others = (\$300)			See Item		
Scheme #2	16,500 and up = (\$565); All others = (\$500)			See Item		
Scheme #3	16,500 and up = (\$500); All others = (\$400)			See Item		
Custom Paint				\$4075	7	\$28,525
<b>Base Seating</b>						
Standard Seat (per person)				\$295		
Foldaway (per person)				\$345	98	\$33,810
Children's Seat (per person)				\$385		
<b>Securement Systems</b>						
Q'Straint QRTMAX securement (per position)				\$575	28	\$16,100
Sure-Lok Titan securement (per position)				\$591		
WC-18 Compliant Occupant Restraint-Q-Straint QRT360				\$750		
Seat belt extensions				\$26		
Freedman TDSS tie-down system				\$110	28	\$3,080
<b>PAGE ONE SUB-TOTAL</b>				----	----	\$617,680

**ORDER FORM – PAGE TWO**  
**CONTRACT #TRIPS-17-CA-ABG**

July 18, 2019

Item	Unit Cost	Quantity	Total Cost
<b>Side Wheelchair Lift Choices (ILO Standard Lift Add~)</b>			
Braun Model NCL919IB-2 (or latest)	Standard		
Braun Millennium Lift	N/A		
Braun Model NCL954IB3454-2 1000 lb Lift	Add \$376	7	\$2,632
Ricon Model S5510 (or latest)	Add \$200		
Ricon Model S Titanium 1000 lb Lift	Add \$610		
<b>Rear Wheelchair Lift Choices (ILO Standard Lift Add~)</b>			
Ricon Klear-View lift (prior approval from FDOT required)	Add \$243		
Braun model NVL917IB lift (prior approval from FDOT required)	Add \$138		
<b>Optional Engines</b>			
Diesel engine meeting current EPA requirements			
Diesel Option	N/A		
Gas 6.2L	N/C		
<b>Alternative Fuel Systems</b>			
Compressed Natural Gas (CNG) or Liquid Petroleum Gas (LPG) Engine meeting current EPA requirements: pricing for Alternate Fuel Vehicles include upcharge for delivery and Methane detection system (CNG only).			
Compressed Natural Gas (CNG) Size: 26 GGE Make: IMPCO Installer: A1 Alternatives	\$22,450		
Compressed Natural Gas (CNG) Size: 29 GGE Make: IMPCO Installer: A1 Alternatives	\$23,919		
Compressed Natural Gas (CNG) Size: 38 GGE Make: IMPCO Installer: A1 Alternatives	\$27,359		
Compressed Natural Gas (CNG) Size: 47 GGE Make: IMPCO Installer: A1 Alternatives	\$27,789		
Liquid Petroleum Gas (LPG) – Size: 41 GGE Make: Roush Installer: A1 Alternatives	\$17,950		
Liquid Petroleum Gas (LPG) – Size: 64 GGE Make: Roush Installer: A1 Alternatives	\$19,985		
Methane Detection System	\$1,550		
Starter Interrupt "Interlock Switch"	\$250		
Engine Prep: Gaseous fuel deliver	\$312		
Aluminum wheels: Freightliner = (\$2,450); 19,500 = (\$2,200); All Others = (\$1,200)	See Item	7	\$8,400
Stainless steel wheel liners / inserts, front and rear wheels: Freightliner = (\$400); All Others = (\$300)	See Item		
<b>Seating</b>			
Dimensions vinyl line of coated transit bus seating fabric with antimicrobial Nanocide (per seat)	Standard		
Upgrade interior side wall panels with Nanocide	\$1,174		
USSC Evolution G2E with pedestal	\$1,595	7	\$11,165
Freedman Sport Driver's seat with Relaxor, Sport Shield	\$1,450		
Recaro Ergo LXS Driver's seat	\$1,118		
<b>PAGE TWO SUB-TOTAL</b>	----	----	\$22,197

**ORDER FORM – PAGE THREE**  
**CONTRACT #TRIPS-17-CA-ABG**

July 18, 2019

Item	Unit Cost	Quantity	Total Cost
<b>Fire Suppression</b>			
Fog Maker Fire Detection and Suppression System	Standard	7	N/A
Kidde Automatic Fire Detection and Suppression System	Add \$400		
DAFO Fire Suppression System	Add \$1,695		
<b>Route/Head Signs</b>			
Transign manually operated roller curtain type sign	\$3,500		
TwinVision "Elyse" (software needed) electronic destination system (FR/SD/RE)	\$6,250		
TwinVision "Mobi-Lite" electronic destination sign (FR/SD)	\$3,800		
Transign "Vista Star" electronic destination sign (FR/SD)	\$3,800		
Twin Vision Mobilite Front sign only	\$3,400		
Transign LLC 2-digit Block / Run Number box unit	\$395		
Transign LLC 3-digit Block / Run Number box unit	\$425		
Transign LLC passenger "STOP REQUESTED" sign	\$350		
Stop Request system	\$1,300		
<b>Camera Systems</b>			
SEON 2 camera system = (\$1,580); 4 camera system = (\$2,090); 6 camera system = (\$4,062); 8 camera system = (\$4,652)	See Item		
REI 2 camera system = (\$1,821); 4 camera system = (\$2,020); 6 camera system = (\$3,138); 8 camera system = (\$3,445)	See Item		
Gatekeeper 2 camera system = (\$1,761); 4 camera system = (\$2,112); 6 camera system = (\$2,805); 8 camera system = (\$3,175)	See Item		
AngelTrax 2 camera system = (\$1,924); 4 camera system = (\$2,354); 6 camera system = (\$3,340); 8 camera system = (\$3,899)	See Item		
Angel Trax Vulcan DVR	\$2,065		
Angel Trax 2 TB SS HD	\$1,850		
Angel Trax 2 TB HD	\$241		
Apollo 2 camera system = (\$3,655); 4 camera system = (\$4,695); 6 camera system = (\$6,250); 8 camera system = (\$6,980)	See Item	7	\$63,210
Price for single replacement camera	\$400		
<b>Other Options Available</b>			
Altro Transflor slip resistant vinyl flooring: 16,500 and up = (\$450); All	See Item		
Gerflor Tarabus slip resistant vinyl flooring: 16,500 and up = (\$525); All others = (\$420)	See Item		
Driver Safety Partition	\$215	7	\$1,505
Kelderman 2-stage rear air suspension	\$2,600		
Bentec Powder-Coated handrails and stanchions (provide standard colors)	\$300		
Exterior remote controlled mirrors	\$400	7	\$2,800
Romeo Rim HELP bumper (rear only)	\$645	7	\$4,515
HawKEye Reverse Assistance System (with rear HELP bumper); 11,500 = (\$680); All Others = (\$1,102)	See Item		
Reverse camera and monitor backing system: Manufacturer: Rear View Safety	\$450	7	\$3,150
Air purification system	\$3,200		
"Mentor Ranger" in-vehicle computer	\$4,985		
<b>PAGE THREE SUB-TOTAL</b>	----	----	\$75,180

**ORDER FORM – PAGE FOUR**  
**CONTRACT #TRIPS-17-CA-ABG**

July 18, 2019

Item	Unit Cost	Quantity	Total Cost
<b>Other Options Available (Continued)</b>			
REI Public Address System ~ stand alone system	\$500		
Upgrade the standard vehicle AM/FM Radio: REI Radio with PA system	\$380		
Child "Checkmate" system	\$395		
Pull cord "Stop Request System" with chime and sign	\$1,300		
Kubota key switch, exterior, for passenger entrance door	\$125		
Angled right hand entry assist bar	\$85	7	\$595
Driver's running board	\$125	7	\$875
Upgrade standard black flooring to gray, blue, or tan: Van Terra, Terra Transit = (\$300); Odyssey XL= (\$500)	See Item		
Intermotive "Pre-Trip Inspection" module	\$350		
110 V outlet Pkg: 1500 W inverter / single 110 V outlet at each seat: 14,500 and less = (\$3,455); 19,500 and 26,000 = (110 V outlet	See Item		
Audio/Visual Pkg: AM/FM/CD/DVD/ with 24" TV: 14,500 and less = (\$1,750); 19,500 and 26,000 = (32" TV ~ \$2,695)	See Item		
Overhead Wave luggage racks w/Omega lighting, w/extra dome light: 14,500 and less = (\$2,430); 19,500 and 26,000 = (Swan select racks with Aisle lighting \$4,975)	See Item		
Reading lights for racks, LED double per passenger location: 19,500 and Freightliner = (\$90); All others = (\$85)	See Item		
Additional 10.2" Wedge Monitor 19,500 and 26,000	\$875		
8 speaker package with amplifier 19,500 and 26,000	\$485		
Armrests-Aisle or Wall side-each 19,500 and 26,000	\$30		
Avail MDT – Includes Para Transit Kit #FC-2012 – Driver Interface, Communications, Interface Expansion Box (IEB), Emergency Alarm, and Navigational Assistance Unit	\$14,732		
2-Position Sportworks bike rack (black)	\$2,000		
2-Position Sportworks bike rack (stainless)	\$2,100		
Power Pedestal for Dr. Seat	\$500	7	\$3,500
Diamond model D farebox	\$1,371		
Advertising racks (interior)	\$400	7	\$2,800
LYTX Drive Cam	\$1,155		
Rosco Dual Vision	\$1,120		
Removable emergency exit door handle	\$25		
<b>Air Conditioning</b>			
<b>ILO Base System-Add the following amounts ( )</b>			
ACC Roof Mount Condenser: ILO base for Van Terra 11,500, 12,300, 12,500 = (\$200); Fliner 19,500 = (\$905); Fliner 26,000 = (\$800)	See Item		
ACC Roof Mount Complete: ILO base for Odyssey 11,500, 12,300, 14,200, 14,500 = (\$2,955); Fliner 19,500 = (\$5,455); Fliner 26,000 = (\$3,930)	See Item		
ACC Roof Mount Complete: ILO base for Van Terra 11,500, 12,300, 12,500 = (\$2,610)	See Item		
<b>PAGE FOUR SUB-TOTAL</b>			
	----	---	\$7,770

**ORDER FORM – PAGE FIVE**  
**CONTRACT #TRIPS-17-CA-ABG**

July 18, 2019

Item	Unit Cost	Quantity	Total Cost
<b>Air Conditioning (Continued)</b>			
<b>ILO Base System-Add the following amounts ( )</b>			
TK Skirt Mount: ILO base for Ford E350 11,500, 12,500, and Chevy G3500 12,300 = (\$3,435); Condenser TA-600 w/ TM-21; Freightliner 19,500 = (\$9,880), 26,000 = (\$10,790)	See Item		
TK Roof Mount Condenser : ILO base for Ford E350 11,500, 12,500, and Chevy G3500 12,300 = (\$3,875); Condenser TA-600 w/ TM-21; Freightliner 19,500 = (\$9,245), 26,00 = (\$13,164)	See Item		
TK Roof Mount Complete : ILO base for Ford E350 11,500, 12,500, and Chevy G3500 12,300 = (\$4,100); Condenser SLR-65 w/ TM-21; Freightliner 19,500 = (\$7,335), 26,00 = (\$11,254)	See Item		
TK Skirt Mount: ILO base for Ford E450 14,500 = (\$7,480); Chevy G4500 14,200 = (\$6,982); Condenser TA-800 w/ TM-31	See Item		
TK Roof Mount Condenser : ILO base for Ford E450 14,500 = (\$8,030); Chevy G4500 14,200 = (\$7,544); Condenser TA-800 w/ TM-31	See Item		
TK Roof Mount Complete : ILO base for Ford E450 14,500 = (\$7,230); Chevy G4500 14,200 = (\$6,729); SLR-75 w/ TM-31	See Item		
TK Skirt Mount: ILO base for Freightliner S2C 19,500, 26,000 = (\$7,780); Condenser Dual SA-800 w/ TM-21	See Item		
TK Roof Mount Condenser: ILO base for Freightliner S2C 19,500, 26,000 = (\$8,790); Condenser Dual SA-800 w/ TM-21	See Item		
TK Roof Mount Complete: ILO base for Freightliner S2C 19,500, 26,000 = (\$6,880); Condenser Dual SLR-75 w/ TM-21	See Item		
<b>PAGE FIVE SUB-TOTAL</b>	---	----	0

**ORDER SUMMARY**

<b>PAGE FIVE SUB-TOTAL</b> (sub-total of fifth page)	----	----	0
<b>PAGE FOUR SUB-TOTAL</b> (sub-total of fourth page)	----	----	\$7,770
<b>PAGE THREE SUB-TOTAL</b> (sub-total of third page)	----	----	\$75,180
<b>PAGE TWO SUB-TOTAL</b> (sub-total of second page)	----	----	\$22,197
<b>PAGE ONE SUB-TOTAL</b> (sub-total of first page)	----	----	\$617,680
<b>GRAND TOTAL</b> (sum of pages 1, 2, 3, 4, and 5 sub-totals)	----		\$722,827

2021 Ford Chassis Increase \$1,645

7

\$11,515

**\$734,342**

## ANTICIPATED USAGE

### Service Type: (check all that apply)

\_\_\_\_\_ **Fixed Route:** Services provided on a repetitive, fixed schedule basis along a specific route with vehicles stopping to pick up and deliver passengers to specific locations; each fixed route trip serves the same origins and destinations

  X   **Paratransit:** Shared use transit service operating in response to calls from passengers or their agents to the transit operator, who schedules a vehicle to pick up the passengers to transport them to their destinations

\_\_\_\_\_ **Shuttle/Deviated Fixed Route:** Transit service that operates along a fixed alignment or path at generally fixed times, but may deviate from the route alignment to collect or drop off passengers who have requested the deviation

**Estimated days in service per week** \_\_\_\_\_

### Operating Environment (check all that apply)

City Streets   X  

Highway   X  

Parking Lot/Airport Shuttle \_\_\_\_\_

Retirement Campus \_\_\_\_\_

Combination City/Highway \_\_\_\_\_

College Campus \_\_\_\_\_

Other \_\_\_\_\_

### Operational Equipment (check all that apply)

	<u>Using Now</u>	<u>Will put on these buses</u>	<u>Will add in the future</u>
Destination Signs-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fare Box-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Routing equipment-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Camera System-----	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Passenger counter-----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

..... 171

## CHOICES FORM

CONTRACT #TRIPS-17-CA-ABG

TURTLE TOP CUTAWAY TRANSIT VEHICLES

### SEATING AND FLOORING CHOICES

**Seating Colors:** (circle one) Blue Charcoal

**Flooring Colors:** (circle one) Blue Gray Beige Black

**Paint Scheme:** (circle one) #1 #2 #3 Other

**Paint Schemes Note:** If an agency requires a paint and lettering scheme that is NOT GENERALLY covered by one of those listed above, they may make separate arrangements either with the manufacturer or a local vendor to provide these services. Agencies will select colors (2) for background and stripes when orders are placed. All paint scheme pricing shall reflect white base coat.

### *Upholstery Information-Vinyl Colors Available:*

**BLUE CMI VINYL** #119 Dimensions Nanocide Late Evening

**CHARCOAL CMI VINYL** #120 Dimensions Nanocide Charcoal

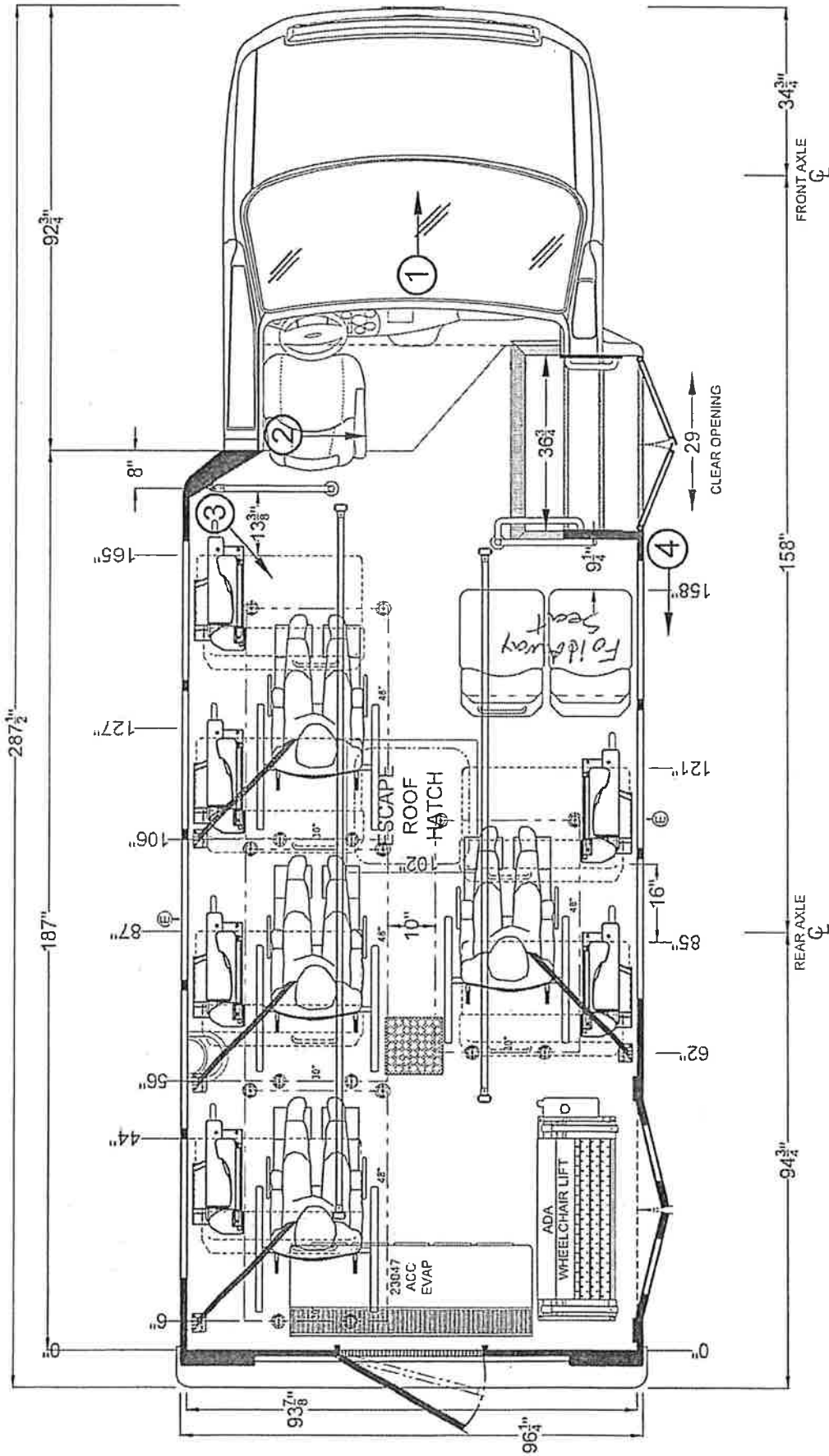
### WHEELCHAIR LIFT CHOICE

**Wheelchair Lift:** (circle one) Braun Ricon

### SECUREMENT RETRACTOR CHOICE

**W/C Securement:** (circle one) Sure-Lok Titan Q'Straint QRTMAX





CONTACT TURTLE TOP AT 800-269-2105 FOR  
 AVAILABILITY OF THIS FLOOR LAYOUT IF  
 DRAWING DATE HAS EXCEEDED 90 DAYS.

DATE  
 4/18/2018

FILE NAME  
 171030-D1\_FD29\_RLD\_7-DBL FLD\_2 FW SEATS

NOTES

DRIVER SIDE- 16 / 29 / 2 / 2-3-4-5 / 9.5 / 9.5  
 WINDOW SPACING  
 PASSENGER SIDE- 4.5 / 51.75 / 18 / 29 / 2 / 2-3 / 6 / 16.75

THIS DRAWING  
 AND THE  
 INFORMATION  
 CONTAINED  
 HEREIN ARE  
 THE EXCLUSIVE  
 PROPERTY OF  
 TURTLE TOP AND  
 SHALL NOT BE  
 COPIED OR  
 DUPLICATED IN  
 ANY MANNER  
 WITHOUT OUR  
 WRITTEN  
 CONSENT

DRIVER SIDE- 16 / 29 / 2 / 2-3-4-5 / 9.5 / 9.5  
 WINDOW SPACING  
 PASSENGER SIDE- 4.5 / 51.75 / 18 / 29 / 2 / 2-3 / 6 / 16.75

THIS DRAWING  
 AND THE  
 INFORMATION  
 CONTAINED  
 HEREIN ARE  
 THE EXCLUSIVE  
 PROPERTY OF  
 TURTLE TOP AND  
 SHALL NOT BE  
 COPIED OR  
 DUPLICATED IN  
 ANY MANNER  
 WITHOUT OUR  
 WRITTEN  
 CONSENT



TURTLE TOP

"To furnish the customer the best mid-size  
 bus in the industry in both quality of mater  
 and workmanship."

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

CHASSIS MAKE  
 FORD E-450

## Form C: Current Vehicle and Transportation Equipment Inventory Form

Date of Inventory: 01/03/2020

Model Year	Make/Size/ Type	FDOT Control # or VIN	Ramp or Lift	Seats & WC positions (i.e. 12+2)	Current Mileage	Previous Mileage	Current Mileage- Previous Mileage= Mileage from the past year	Vehicle Status (Active/ Spare/ Other)	Expected Retirement Date	Donated? (Yes/No) If yes, when was the vehicle donated to your agency?	Funding Source
2011	Chev. 23' Glaval	1GB9G5AL4A1181855	Lift	14+6	199,955	173,940	26,015	Active	2020	No	FTA
2011	Chev. 23' Glaval	1GB9G5AL2A1183460	Lift	14+6	218,661	200,780	17,881	Spare	2022	No	FTA
2011	Chev. 23' Glaval	1GB9G5AL3A1183600	Lift	14+6	222,397	204,533	17,864	Active	2020	No	FTA
2011	Chev. 23' Glaval	1GB9G5AL8A1183687	Lift	14+6	211,261	190,469	20,792	Active	2023	No	FTA
2011	Chev. 23' Glaval	1GB9G5AL7A1183860	Lift	14+6	230,825	212,461	18,364	Active	2020	No	FTA
2011	Chev. 23' Glaval	1GB9G5AL5A1184151	Lift	14+6	246,380	224,422	21,958	Active	2020	No	FTA
2011	Chev. 23' Glaval	1GB9G5AL7A1184281	Lift	14+6	217,485	200,752	16,733	Active	2020	No	FTA
2011	Chev. 23' Glaval	1GB9G5ALXA1184241	Lift	14+6	183,932	166,008	17,924	Active	2021	No	FTA
2011	Chev. 23' Glaval	1GB6G5BL2C1161026	Lift	15+4	227,121	210,405	16,716	Active	2021	No	FTA
2012	Chev. 23' Glaval	1GB6G5BLXC1180732	Lift	15+4	232,927	208,765	24,162	Active	2020	No	FTA
2012	Chev. 23' Glaval	1GB6G5BL3C1180605	Lift	15+4	250,444	228,153	22,291	Active	2020	No	FTA
2012	Chev. 23' Glaval	1GB6G5BL2C1180658	Lift	15+4	225,421	201,444	23,977	Active	2022	No	FTA
2012	Chev. 23' Glaval	1GB6G5BL2C1181051	Lift	15+4	233,083	209,534	23,549	Active	2020	No	FTA
2012	Chev. 23' Glaval	1GB6G5BL7C1181062	Lift	15+4	258,584	236,648	21,936	Active	2020	No	FTA
2012	Chev. 23' Glaval	1GB6G5BLXC1181542	Lift	15+4	216,631	188,998	27,633	Active	2022	No	FTA
2012	Chev. 23' Glaval	1GB6G5BL8C1184813	Lift	15+4	214,393	192,406	21,987	Active	2023	No	FTA
2012	Chev. 23' Glaval	1GB6G5BL3C1184749	Lift	15+4	217,675	195,487	22,188	Active	2020	No	FTA
2013	Int. 28' Champion	5WEXWSKK2DH418829	Lift	20+6	185,452	175,444	10,008	Active	2023	No	FTA
2013	Int. 28' Champion	5WEXWSKK6DH418834	Lift	20+6	179,843	166,422	13,421	Spare	2021	No	FTA
2013	Int. 28' Champion	5WEXWSKK8DH418835	Lift	20+6	180,422	168,214	12,208	Active	2022	No	FTA
2013	Int. 28' Champion	5WEXWSKK2DH418832	Lift	20+6	179,071	157,814	21,257	Active	2022	No	FTA
2013	Int. 28' Champion	5WEXWSKK4DH418833	Lift	20+6	178,155	164,806	13,349	Active	2020	No	FTA
2013	Int. 28' Champion	5WEXWSKK0DH418828	Lift	20+6	174,373	154,658	19,715	Spare	2023	No	FTA
2013	Int. 28' Champion	5WEXWSKK0DH418831	Lift	20+6	206,858	180,768	26,090	Active	2021	No	FTA
2013	Int. 28' Champion	5WEXWSKKXDH418836	Lift	20+6	187,838	167,168	20,670	Spare	2020	No	FTA
2013	Int. 28' Champion	5WEXWSKK9DH418830	Lift	20+6	178,528	166,503	12,025	Active	2021	No	FTA
2003	Thomas 30' SLF	5DF230DB73JA37482	Ramp	28+2	401,218	401,218	0	Spare	2020	No	FTA
2003	Thomas 30' SLF	5DF230DB23JA44016	Ramp	28+2	429,209	423,390	5,819	Active	2020	No	FTA
2003	Thomas 30' SLF	5DF230DB13JA46839	Ramp	28+2	458,019	458,019	0	Spare	2020	No	FTA
2018	Gillig 30' Low Floor	15GGE2718J3093398	Ramp	27+3	98,666	51,126	47,540	Active	2032	No	FTA
2018	Gillig 30' Low Floor	15GGE271XJ3093399	Ramp	27+3	57,851	28,697	29,154	Active	2032	No	FTA
2018	Gillig 30' Low Floor	15GGE2712J3093400	Ramp	27+3	69,724	36,955	32,769	Active	2032	No	FTA
2018	Gillig 30' Low Floor	15GGE2714J3093401	Ramp	27+3	63,461	30,344	33,117	Active	2032	No	FTA
2009	Int. 31' Champion LF	1HV8TAMF37W501868	Ramp	24+2	251,462	232,391	19,071	Active	2020	No	FTA
2007	Gillig 35' Low Floor	15GG8271471078460	Ramp	30+2	564,389	536,451	27,938	Spare	2022	No	FTA
2007	Gillig 35' Low Floor	15GG8271671078461	Ramp	30+2	731,837	696,789	35,048	Active	2021	No	FTA
2007	Gillig 35' Low Floor	15GG8271871078462	Ramp	30+2	623,186	593,083	30,103	Active	2022	No	FTA
2007	Gillig 35' Low Floor	15GG8271X71078463	Ramp	30+2	685,063	654,641	30,422	Spare	2021	No	FTA
2007	Gillig 35' Low Floor	15GG8271171078464	Ramp	33+4	586,700	564,893	21,807	Active	2022	No	FTA
2007	Gillig 35' Low Floor	15GG8271371078465	Ramp	33+4	597,748	572,020	25,728	Active	2022	No	FTA
2011	Gillig 35' Low Floor	15GG8271181179917	Ramp	30+2	565,842	510,392	55,450	Active	2022	No	FTA
2011	Gillig 35' Low Floor	15GG8271381179918	Ramp	30+2	422,211	396,419	25,792	Active	2024	No	FT

## Form C: Current Vehicle and Transportation Equipment Inventory Form

Date of Inventory: 01/03/2020

Model Year	Make/Size/Type	FDOT Control # or VIN	Ramp or Lift	Seats & WC positions (i.e. 12+2)	Current Mileage	Previous Mileage	Current Mileage- Previous Mileage= Mileage from the past year	Vehicle Status (Active/ Spare/ Other)	Expected Retirement Date	Donated? (Yes/No) if yes, when was the vehicle donated to your agency?	Funding Source
2011	Gillig 35' Low Floor	15GG8271181179919	Ramp	30+2	410,996	343,185	67,811	Spare	2025	No	FTA
2011	Gillig 35' Low Floor	15GG8271181179920	Ramp	30+2	426,593	350,221	76,372	Spare	2024	No	FTA
2011	Gillig 35' Low Floor	15GG8271381179921	Ramp	30+2	532,933	432,059	100,874	Active	2022	No	FTA
2011	Gillig 35' Low Floor	15GG8271581179922	Ramp	30+2	428,579	356,498	72,081	Active	2024	No	FTA
2011	Gillig 35' Low Floor	15GG8271781179923	Ramp	30+4	457,770	388,920	68,850	Active	2023	No	FTA
2011	Gillig 35' Low Floor	15GG8271981179924	Ramp	30+4	459,793	396,604	63,189	Active	2023	No	FTA
2011	Gillig 35' Low Floor	15GG8271981180118	Ramp	30+2	432,742	335,704	97,038	Active	2024	No	FTA
2011	Gillig 35' Low Floor	15GG8271081180119	Ramp	30+2	460,451	372,825	87,626	Spare	2023	No	FTA
2011	Gillig 35' Low Floor	15GG8271781180120	Ramp	30+2	496,332	388,532	107,800	Active	2023	No	FTA
2011	Gillig 35' Low Floor	15GG8271981180121	Ramp	30+2	521,809	399,235	122,574	Active	2023	No	FTA
2011	Gillig 35' Low Floor	15GG8271081180122	Ramp	30+2	422,236	327,578	94,658	Spare	2025	No	FTA
2011	Gillig 35' Low Floor	15GG8271281180123	Ramp	30+2	474,074	348,851	125,223	Active	2023	No	FTA
2013	Gillig 35' Low Floor	15GG8271501182774	Ramp	31+2	379,212	267,879	111,333	Active	2026	No	FTA
2013	Gillig 35' Low Floor	15GG8271701182775	Ramp	31+2	406,756	291,213	115,543	Active	2026	No	FTA
2015	Gillig 35' Low Floor	15GG82718F1185350	Ramp	29+3	209,528	132,062	77,466	Active	2027	No	FTA
2016	Gillig 35' Low Floor	15GG82718G1189187	Ramp	29+3	222,750	99,104	123,646	Active	2028	No	FTA
2016	Gillig 35' Low Floor	15GG8271XG1189188	Ramp	29+3	182,330	82,432	99,898	Active	2028	No	FTA
2016	Gillig 35' Low Floor	15GG82711G1189189	Ramp	29+3	248,129	122,516	125,613	Active	2028	No	FTA
2016	Gillig 35' Low Floor	15GG82718G1189190	Ramp	29+3	218,496	102,333	116,163	Active	2028	No	FTA
2016	Gillig 35' Low Floor	15GG8271XG1189191	Ramp	29+3	232,450	121,855	110,595	Active	2028	No	FTA
2007	Gillig 40' Low Floor	15GGD271271078466	Ramp	34+2	625,814	557,651	68,163	Spare	2021	No	FTA
2007	Gillig 40' Low Floor	15GGD271471078467	Ramp	34+2	732,367	638,265	94,102	Active	2021	No	FTA
2011	Gillig 40' Low Floor	15GGD271181180124	Ramp	37+2	473,807	380,236	93,571	Active	2023	No	FTA
2011	Gillig 40' Low Floor	15GGD271381180125	Ramp	37+2	502,895	393,988	108,907	Active	2023	No	FTA
2013	Gillig 40' Low Floor	15GGD2719D1182772	Ramp	38+2	493,114	346,346	146,768	Active	2025	No	FTA
2013	Gillig 40' Low Floor	15GGD2710D1182773	Ramp	38+2	366,958	256,947	110,011	Active	2026	No	FTA
2015	Gillig 40' Low Floor	15GGD2715F1185347	Ramp	35+3	377,406	240,728	136,678	Active	2027	No	FTA
2015	Gillig 40' Low Floor	15GGD2717F1185348	Ramp	35+4	322,205	234,661	87,544	Active	2027	No	FTA
2015	Gillig 40' Low Floor	15GGD2719F1185349	Ramp	35+3	259,736	166,254	93,482	Active	2027	No	FTA

# BUS INVENTORY

1/7/2020

Location	SCAT	Year	Asset Mgmt	Fuel	Model	Engine	Transmission	VIN Number	Plate	Length	Doors	Seats	W/C	Lift	Fare Box	Camera	Sign	Grant Purchased	Eligible Retire	Scheduled Retire Date	Life Miles 01/02/2020
North	2211	2011	3330185	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5AL4A1181855	TC6928	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2020	199,955
South	2212	2011	3330189	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5AL2A1183460	TC6933	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2022	218,661
North	2213	2011	3330186	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5AL3A1183600	TC6927	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2020	222,397
South	2214	2011	3330190	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5AL8A1183687	TC6934	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2023	211,261
South	2215	2011	3330187	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5AL7A1183960	TC6931	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2020	230,825
South	2216	2011	3330191	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5AL5A1184151	TC6930	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2020	246,380
North	2217	2011	3330188	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5AL7A1184281	TC6929	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2020	217,485
North	2218	2011	3330192	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB9G5ALX1184241	TC6932	23'	1	14	6	Braun	Diamond	Apollo 4	None		2016	2021	183,932
South	2321	2012	3330210	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BL2C1161026	TC9765	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2021	227,121
North	2322	2012	3330211	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BLXC1180732	TC9766	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2020	232,927
North	2323	2012	3330209	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BL3C1180605	TC9767	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2020	250,444
North	2324	2012	3330214	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BL3C1180658	TC9768	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2022	225,421
South	2325	2012	3330213	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BL3C1181051	TC9769	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2020	233,083
North	2326	2012	3330215	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BL7C1181062	TC9770	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2020	258,584
North	2327	2012	3330212	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BLXC1181542	TC9771	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2022	216,831
South	2331	2012	3330216	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BL8C1184813	TC9975	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2023	214,393
South	2332	2012	3330217	Dsl	Glaval Titan II	6.6L Duramax	GM Hydro	1GB6G5BL3C1184749	TC9774	23'	1	15	4	Braun	Diamond	Apollo 4	None		2017	2020	217,675
North	2811	2013	3330219	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX2DH418829	TD0735	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2023	185,452
North	2812	2013	3330226	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX6DH418834	TD0734	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2021	179,843
North	2813	2013	3330220	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX8DH418835	TD0728	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2022	180,422
South	2814	2013	3330221	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX2DH418832	TD0733	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2022	179,071
North	2815	2013	3330223	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX4DH418833	TD0729	28'	1	20	6	Braun	Diamond	Apollo 7	Twin Vision		2018	2020	178,155
North	2816	2013	3330224	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX0DH418828	TD0727	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2023	174,373
North	2817	2013	3330222	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX0DH418831	TD0732	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2021	206,858
South	2818	2013	3330225	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX0DH418836	TD0731	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2020	187,838
South	2819	2013	3330218	Dsl	Champion Int'l-Def	MaxxForce 7	Allison	5WEXW5KX9DH418830	TD0730	28'	1	20	6	Braun	Diamond	Apollo 4	Twin Vision		2018	2021	178,528
South	3004	2003	3330158	Dsl	Thomas SLF	5.9 CUM ISB	Allison	5DF230DB73JA37482	214943	30'	2	28	2	Ricon	GFI	Apollo 7	Luminator		2013	2020	401,218
South	3014	2003	3330165	Dsl	Thomas SLF	5.9 CUM ISB	Allison	5DF230DB23JA4016	219081	30'	2	28	2	Ricon	GFI	Apollo 7	Luminator		2013	2020	429,209
South	3016	2003	3330167	Dsl	Thomas SLF	5.9 CUM ISB	Allison	5DF230DB13JA46839	219097	30'	2	28	2	Ricon	GFI	Apollo 7	Luminator		2013	2020	458,019
North	3102	2009	3330180	Dsl	Champion Int'l-Def	INT VT365	Allison	1HV8TAMF37W501868	TC2403	31'	1	24	2	Braun 300	GFI	Apollo 6	Luminator		2016	2020	251,462
North	3021	2018	580331	Dsl	Gillig LF	CUM ISL	Allison	15GGE2718J3093398	TG2607	30'	1	27	3	Lift-U	GFI	Apollo HD-8	Twin Vision		2030	2032	98,666

# BUS INVENTORY

1/7/2020

Location	SCAT	Year	Asset Mgmt	Fuel	Model	Engine	Transmission	VIN Number	Plate	Length	Doors	Seats	W/C	Lift	Fare Box	Camera	Sign	Grant Purchased	Eligible Retire	Scheduled Retire Date	Life Miles 01/02/2020
South	3022	2018	580330	Dsl	Gillig LF	CUM ISL	Allison	15GGE271X03093399	TG2605	30'	1	27	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2030	2032	57,851
South	3023	2018	580329	Dsl	Gillig LF	CUM ISL	Allison	15GGE27123093400	TG2606	30'	1	27	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2030	2032	69,724
South	3024	2018	580332	Dsl	Gillig LF	CUM ISL	Allison	15GGE27143093401	TG2604	30'	1	27	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2030	2032	63,461
South	3510	2007	3330172	Dsl	Gillig LF	CUM ISL	Allison	15GGB271471078460	TA9658	35'	2	30	2	Lift-U	GFI	Apollo 8	Luminator		2019	2022	564,389
North	3511	2007	3330173	Dsl	Gillig LF	CUM ISL	Allison	15GGB271671078461	TA9659	35'	2	30	2	Lift-U	GFI	Apollo 8	Luminator		2016	2021	731,837
South	3512	2007	3330174	Dsl	Gillig LF	CUM ISL	Allison	15GGB271871078462	TA9660	35'	2	30	2	Lift-U	GFI	Apollo 8	Luminator		2019	2022	623,186
North	3513	2007	3330175	Dsl	Gillig LF	CUM ISL	Allison	15GGB271X71078463	TA9661	35'	2	30	2	Lift-U	GFI	Apollo 8	Luminator		2016	2021	685,063
North	3520	2007	3330176	Dsl	Gillig LF	CUM ISL	Allison	15GGB271171078464	TB2428	35'	1	33	4	Lift-U	GFI	Apollo 7	Luminator		2019	2022	586,700
South	3521	2007	3330177	Dsl	Gillig LF	CUM ISL	Allison	15GGB271371078465	TB2429	35'	1	33	4	Lift-U	GFI	Apollo 7	Luminator		2019	2022	597,748
North	3531	2011	3330193	Dsl	Gillig LF	CUM ISL	Allison	15GGB271181179917	TC3180	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2022	565,842
South	3532	2011	3330194	Dsl	Gillig LF	CUM ISL	Allison	15GGB271381179918	TC3181	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2024	422,211
North	3533	2011	3330195	Dsl	Gillig LF	CUM ISL	Allison	15GGB271581179919	TC3182	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2025	410,996
North	3534	2011	3330196	Dsl	Gillig LF	CUM ISL	Allison	15GGB271181179920	TC3183	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2024	426,593
South	3535	2011	3330197	Dsl	Gillig LF	CUM ISL	Allison	15GGB271381179921	TC3184	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2022	532,933
North	3536	2011	3330198	Dsl	Gillig LF	CUM ISL	Allison	15GGB271581179922	TC3185	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2024	428,579
North	3541	2011	3330199	Dsl	Gillig LF	CUM ISL	Allison	15GGB271781179923	TC3186	35'	1	30	4	Lift-U	GFI	Apollo 7	Twin Vision		2023	2023	457,770
South	3542	2011	3330200	Dsl	Gillig LF	CUM ISL	Allison	15GGB271981179924	TC3187	35'	1	30	4	Lift-U	GFI	Apollo 7	Twin Vision		2023	2023	459,793
North	3551	2011	3330201	Dsl	Gillig LF	CUM ISL	Allison	15GGB271981180118	TC8400	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2024	432,742
North	3552	2011	3330202	Dsl	Gillig LF	CUM ISL	Allison	15GGB271081180119	TC8401	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2023	460,451
South	3553	2011	3330203	Dsl	Gillig LF	CUM ISL	Allison	15GGB271781180120	TC8402	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2023	496,332
South	3554	2011	3330204	Dsl	Gillig LF	CUM ISL	Allison	15GGB271781180121	TC8403	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2023	521,809
South	3555	2011	3330205	Dsl	Gillig LF	CUM ISL	Allison	15GGB271081180122	TC8404	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2025	422,236
South	3556	2011	3330206	Dsl	Gillig LF	CUM ISL	Allison	15GGB271281180123	TC8405	35'	2	30	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2023	474,074
North	3561	2013	3330227	Dsl	Gillig LF	CUM ISL	Allison	15GGB271501182774	TD5615	35'	2	31	2	Lift-U	GFI	Apollo 8	Twin Vision		2025	2026	379,212
North	3562	2013	3330230	Dsl	Gillig LF	CUM ISL	Allison	15GGB271701182775	TD5616	35'	2	31	2	Lift-U	GFI	Apollo 8	Twin Vision		2025	2026	406,756
South	3571	2015	3330234	Dsl	Gillig LF	CUM ISL	Allison	15GGB2718F1185350	TE0157	35'	2	29	3	Lift-U	GFI	Apollo 8	Twin Vision		2027	2027	209,528
North	3581	2016	3330236	Dsl	Gillig LF	CUM ISL	Allison	15GGB2718G1189187	TF3565	35'	2	29	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2028	2028	222,750
North	3582	2016	3330237	Dsl	Gillig LF	CUM ISL	Allison	15GGB271XG1189188	TF3566	35'	2	29	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2028	2028	182,330
South	3583	2016	3330238	Dsl	Gillig LF	CUM ISL	Allison	15GGB2711G1189189	TF3564	35'	2	29	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2028	2028	246,129
South	3584	2016	3330239	Dsl	Gillig LF	CUM ISL	Allison	15GGB2718G1189190	TF3563	35'	2	29	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2028	2028	218,496
South	3585	2016	3330240	Dsl	Gillig LF	CUM ISL	Allison	15GGB271XG1189191	TF3573	35'	2	29	3	Lift-U	GFI	Apollo HD 8	Twin Vision		2028	2028	232,450

# BUS INVENTORY

1/7/2020

Location	SCAT	Year	Asset Mgmt	Fuel	Model	Engine	Transmission	VIN Number	Plate	Length	Doors	Seats	W/C	Lift	Fare Box	Camera	Sign	Grant Purchased	Eligible Retire	Scheduled Retire Date	Life Miles 01/02/2020
South	4010	2007	3330178	Dsl	Gillig LF	CUM ISL	Allison	15GGD271271078466	TB2430	40'	2	34	2	Lift-U	GFI	Apollo 8	Luminator		2019	2021	625,814
North	4011	2007	3330179	Dsl	Gillig LF	CUM ISL	Allison	15GGD271471078467	TB2431	40'	2	34	2	Lift-U	GFI	Apollo 8	Luminator		2016	2021	732,367
North	4021	2011	3330207	Dsl	Gillig LF	CUM ISL	Allison	15GGD271181180124	TC8406	40'	2	37	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2023	473,807
South	4022	2011	3330208	Dsl	Gillig LF	CUM ISL	Allison	15GGD271381180125	TC8407	40'	2	37	2	Lift-U	GFI	Apollo 8	Twin Vision		2023	2023	502,895
North	4031	2013	3330229	Dsl	Gillig LF	CUM ISL	Allison	15GGD2719D1182772	TD5613	40'	2	38	2	Lift-U	GFI	Apollo 8	Twin Vision		2025	2025	493,114
South	4032	2013	3330228	Dsl	Gillig LF	CUM ISL	Allison	15GGD2710D1182773	TD5614	40'	2	38	2	Lift-U	GFI	Apollo 8	Twin Vision		2025	2026	366,958
North	4041	2015	3330232	Dsl	Gillig LF	CUM ISL	Allison	15GGD2715F1185347	TEO155	40'	2	35	3	Lift-U	GFI	Apollo 8	Twin Vision		2027	2027	377,406
North	4042	2015	3330233	Dsl	Gillig LF	CUM ISL	Allison	15GGD2717F1185348	TEO156	40'	2	35	4	Lift-U	GFI	Apollo 8	Twin Vision		2027	2027	322,205
South	4043	2015	3330231	Dsl	Gillig LF	CUM ISL	Allison	15GGD2719F1185349	TEO154	40'	2	35	3	Lift-U	GFI	Apollo 8	Twin Vision		2027	2027	259,736

# **PRIORITY ORDER FOR REPLACEMENT**

Unit No.	Unit Description	Life Miles	Major Repairs	Replace order Reason	Replacement order
2217.	2217. 2011 GLAVL EXPRESS 4500	217,485	none	1 - cant align to specs due to accident	1
2326	2326 2012 GLAVL EXPRESS 4500	258,584	none	1-mileage no major repairs.	2
2332	2332 2012 GLAVL EXPRESS 4500	217,675	Front end 11/19	5-mileage no major repairs.	3
2211.	2211. 2011 GLAVL EXPRESS 4500	199,955	none	2-mileage no major repairs.	4
2216.	2216. 2011 GLAVL EXPRESS 4500	246,380	Transmission 2/16, mile 143557, Front end 8/19	4-mileage	5
2323	2323 2012 GLAVL EXPRESS 4500	250,444	Transmission 2/17 miles 175231	2-mileage	6
2215.	2215. 2011 GLAVL EXPRESS 4500	230,825	Transmission 2/16 miles 111176	5-mileage	7
2325	2325 2012 GLAVL EXPRESS 4500	233,083	Transmission 3/16 miles 124256, Front end 10/19	4-mileage	8
2322	2322 2012 GLAVL EXPRESS 4500	232,927	Transmission 2/17 miles 166884	3-mileage	9
2213.	2213. 2011 GLAVL EXPRESS 4500	222,397	Transmission 2/17 miles 143395, Differential 9/19	6-mileage	10
2218.	2218. 2011 GLAVL EXPRESS 4500	183,932	Front end 10/19	3-mileage no major repairs.	11
2321	2321 2012 GLAVL EXPRESS 4500	227,121	Transmission 3/18 178853	6-mileage	12
2212.	2212. 2011 GLAVL EXPRESS 4500	218,661	transmission 2015 miles 122628, steering box 2/19	7-mileage	13
2324	2324 2012 GLAVL EXPRESS 4500	225,421	Transmission 2/17 miles 166040	7-mileage	14
2327	2327 2012 GLAVL EXPRESS 4500	216,631	Transmission 4/18 miles 163459, Engine 11/19	9-mileage	15
2214.	2214. 2011 GLAVL EXPRESS 4500	211,261	Transmission 3/19 miles 188877, differential 2/17, front end 10/19	8-mileage	16
2331	2331 2012 GLAVL EXPRESS 4500	214,393	Transmission 7/18 miles 169931	8-mileage	17

Average transmission replacement 154532

## PART III – MANAGERIAL CAPABILITY

### Exhibit I: FDOT Certification and Assurances

**Space Coast Area Transit** certifies and assures to the Florida Department of Transportation regarding its Application under U.S.C Section 5310 dated **21** day of **January, 2020**

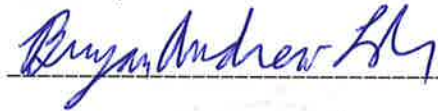
- 1 It shall adhere to all Certifications and Assurances made to the federal government in its Application.
- 2 It shall comply with Florida Statutes:
  - Section 341.051–Administration and financing of public transit and intercity bus service programs and projects
  - Section 341.061 (2)–Transit Safety Standards; Inspections and System Safety Reviews
- 3 It shall comply with Florida Administrative Code **(Does not apply to Section 5310 only recipients)**:
  - Rule Chapter 14-73–Public Transportation
  - Rule Chapter 14-90–Equipment and Operational Safety Standards for Bus Transit Systems
  - Rule Chapter 14-90.0041–Medical Examination for Bus System Driver
  - Rule Chapter 41-2–Definitions
- 4 It shall comply with FDOT's:
  - Bus Transit System Safety Program Procedure No. 725-030-009  
**(Does not apply to Section 5310 only recipients)**
  - Transit Vehicle Inventory Management Procedure No. 725-030-025
  - Public Transportation Vehicle Leasing Procedure No. 725-030-001
  - Guidelines for Acquiring Vehicles
  - Procurement Guidance for Transit Agencies Manual
- 5 It has the fiscal and managerial capability and legal authority to file the application. Local matching funds will be available to purchase vehicles/equipment at the time an order is placed.
- 6 It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.
- 7 It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.
- 8 It will return project vehicles/equipment to FDOT if, for any reason, they are no longer needed or used for the purpose intended.
- 9 It recognizes FDOT's authority to remove vehicles/equipment from its premises, at no cost to FDOT, if FDOT determines the vehicles/equipment are not used for the purpose intended, improperly maintained, uninsured, or operated unsafely.
- 10 It will not enter into any lease of project vehicles/equipment or contract for transportation



services with any third party without prior approval of FDOT.

- 11 It will notify FDOT within **24 hours** of any accident or casualty involving project vehicles/equipment and submit related reports as required by FDOT.
- 12 It will notify FDOT and request assistance if a vehicle should become unserviceable.
- 13 It will submit an annual financial audit report to FDOT (FDOTSingleAudit@dot.state.fl.us), if required.
- 14 It will undergo a triennial review and inspection by FDOT to determine compliance with the baseline requirements. If found not in compliance, it must send a progress report to the local FDOT District office on a quarterly basis outlining the agency's progress towards compliance.

January 21, 2020 Date



Signature of Authorized Representative

Bryan Lober; Chair

Typed Name and Title of Authorized Representative

**As approved by the Board on January 21, 2020.**

ATTEST:

  
\_\_\_\_\_  
SCOTT ELLIS, CLERK

## Exhibit J: Standard Lobbying Certification

The undersigned **Brevard County**, certifies, to the best of his or her knowledge and belief, that:

- 1 No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," (a copy of the form can be obtained from [FDOT's website](#)) in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]
- 3 The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**NOTE:** Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.

**Brevard County**, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

February 12, 2020

Date

Signature of Contractor's Authorized Official

Scott Nelson, Transit Director

Typed Name and Title of Authorized Representative

## Exhibit K: Leasing Certification

### Memorandum for FTA 5310

\_\_\_\_\_  
**Date:**

\_\_\_\_\_  
**From:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
*Typed Name and Title of Authorized Representative*

\_\_\_\_\_  
*Typed Agency Name*

**To:** Florida Department of Transportation, District Office Modal Development Office/Public Transit

**Subject:** YEAR 2021 GRANT APPLICATION TO THE FEDERAL TRANSIT ADMINISTRATION, OPERATING OR CAPITAL ASSISTANCE FOR ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM, 49 UNITED STATES CODE SECTION 5310

**Leasing:**

Will the (Name of applicant agency), as applicant to the Federal Transit Administration Section 5310 Program, lease the proposed vehicle(s) or equipment out to a third-party?

☒ No

☐ Yes

If yes, specify to whom:

\_\_\_\_\_  
**NOTE: It is the responsibility of the applicant agency to ensure District approval of all lease agreements.**

## Exhibit L: Certification of Equivalent Service

### CERTIFICATION OF EQUIVALENT SERVICE

Space Coast Area Transit certifies that its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the most integrated setting feasible and is equivalent with respect to:

- 1 Response time;
- 2 Fares;
- 3 Geographic service area;
- 4 Hours and days of service;
- 5 Restrictions on trip purpose;
- 6 Availability of information and reservation capability; and
- 7 Constraints on capacity or service availability.

In accordance with 49 CFR Part 37, public entities operating demand responsive systems for the general public which receive financial assistance under 49 U.S.C. 5310 and 5311 of the Federal Transit Administration (FTA) funds must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Such public entities not receiving FTA funds shall also file the certification with the appropriate state office program. Such public entities receiving FTA funds under any other section of the FTA Programs must file the certification with the appropriate FTA regional office. This certification is valid for no longer than one year from its date of filing. Non-public transportation systems that serve their own clients, such as social service agencies, are required to complete this form.

Executed this 12 day of February 2020.

Scott Nelson, Transit Director

*Typed Name and Title of Authorized Representative*

*Signature of Authorized Representative*

## **Form 424: Application for Federal Assistance**

Attach the completed Form 424 here. You may insert the completed form as a PDF or print and attach the form to your final application document.

## **Exhibit M: Federal Certifications and Assurances**

Please attach Federal Certifications and Assurances signature page and the page listing the certification categories here. You may insert the signed certifications and assurances as a PDF or print and attach the form to your final application document.

## **Exhibit N: Transportation Operating Procedure (TOP)**

### **(Applies to Section 5310-only Applicants)**

Attach the agency's most recent TOP, if not already on file with your District Office. Please refer to the FDOT State Management Plan as amended for current TOP requirement. You may insert the TOP as a PDF or print and attach the document to your final application.

## **Exhibit O: Title VI Plan**

If an applicant has not submitted their most recent Title VI plan to the Department, a copy must be included here. You may insert the Title VI Plan as a PDF or print and attach the document to your final application.

## **Exhibit P: Protection of the Environment**

Required **if the proposed project is for the construction of facilities**. Please see Grant Application Instruction Manual for details.

## **Exhibit Q: Triennial Review – Corrective Action Plan (CAP) Closeout**

Required if the agency's latest Triennial Review included a Corrective Action Plan. Please submit a copy of the corrective action plan and/or letter of compliance.

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

**\* 2. Type of Application:**

- ☒ New  
☐ Continuation  
☐ Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

01/21/2020

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

1001

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

Brevard County Board of County Commissioners

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000523

**\* c. Organizational DUNS:**

8301721930000

**d. Address:**

**\* Street1:**

401 S. Varr Ave

**Street2:**

**\* City:**

Cocoa

**County/Parish:**

**\* State:**

FL: Florida

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

32922-8632

**e. Organizational Unit:**

**Department Name:**

Transit Services

**Division Name:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mr.

**\* First Name:**

Scott

**Middle Name:**

**\* Last Name:**

Nelson

**Suffix:**

**Title:**

Transit Director

**Organizational Affiliation:**

**\* Telephone Number:**

321-635-7815

**Fax Number:**

321-633-1905

**\* Email:**

scott.nelson@brevardfl.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Federal Transit Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.513

CFDA Title:

Enhanced Mobility of Seniors and Individuals with Disabilities

**\* 12. Funding Opportunity Number:**

Not Applicable

\* Title:

Not Applicable

**13. Competition Identification Number:**

Not Applicable

Title:

Not Applicable

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Capital purchase of vehicles to be used throughout Brevard County.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="587,473.60"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="73,434.20"/>
* d. Local	<input type="text" value="73,434.20"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="734,342.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed:



## **Exhibit M: Federal Certifications and Assurances**

# **CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.**

*All applicants must make the certifications in this category.*

## **1.1. Standard Assurances.**

*This certification appears on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:
  - (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 C.F.R. Part 21;
  - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 C.F.R. Part 25;
  - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated

- against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age.
- (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 C.F.R. Part 27;
  - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
  - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
  - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
  - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
  - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
  - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
  - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 C.F.R. Part 24.
  - (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
  - (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.
  - (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
  - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
  - (2) Notification of violating facilities pursuant to EO 11738;
  - (3) Protection of wetlands pursuant to EO 11990;
  - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
  - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
  - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
  - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
  - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 C.F.R. Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 C.F.R. Part 1201.
- (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.

- (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a sub-recipient from:
  - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
  - (3) Using forced labor in the performance of the award or subawards under the award.

**1.2. Standard Assurances: Additional Assurances for Construction Projects.**

*This certification appears on the Office of Management and Budget's standard form 424D "Assurances—Construction Programs" and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.*

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work confirms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

**1.3. Procurement.**

*The Uniform Administrative Requirements, 2 C.F.R. 200.324, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews.*

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 C.F.R. Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost

Principles, and Audit Requirements for Federal Awards,” 2 C.F.R. Part 200, particularly 2 C.F.R. §§ 200.317–200.326 “Procurement Standards;

- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

#### **1.4. Suspension and Debarment.**

*Pursuant to Executive Order 12549, as implemented at 2 C.F.R. Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant’s exclusion status. 2 C.F.R. § 180.300. Additionally, each applicant must disclose any information required by 2 C.F.R. § 180.335 about the applicant and the applicant’s principals prior to entering into an award agreement with FTA. This certification serves both purposes.*

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;
- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification;
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

#### **CATEGORY 2. TAX LIABILITY AND FELONY CONVICTIONS.**

*Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. As prescribed by U.S. DOT Order 4200.6, FTA requires each applicant to certify as to its tax and felony status.*

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

### CATEGORY 3. LOBBYING.

*If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 C.F.R. § 20.110 and app. A to that part.*

*This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 C.F.R. Part 20.*

#### **3.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **3.2. Statement for Loan Guarantees and Loan Insurance.**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## **CATEGORY 4. PRIVATE SECTOR PROTECTIONS.**

*If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.*

### **4.1. Charter Service Agreement.**

*To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 C.F.R. § 604.4.*

The applicant agrees that it, and each of its subrecipients, and third party contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 C.F.R. Part 604, the terms and conditions of which are incorporated herein by reference.



#### 4.2. School Bus Agreement.

*To enforce the provisions of 49 U.S.C. § 5323(f), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 C.F.R. § 605.15.*

- (a) If the applicant is not authorized by the FTA Administrator under 49 C.F.R. § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
  - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
  - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 C.F.R. § 605.11, the applicant agrees as follows:
  - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
  - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.
  - (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
  - (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

#### CATEGORY 5. TRANSIT ASSET MANAGEMENT PLAN.

*If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).*

The applicant certifies that it has, or will develop, a transit asset management plan in compliance with 49 C.F.R. Part 625.

**CATEGORY 6. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.**

**6.1. Rolling Stock Buy America Reviews.**

*If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 C.F.R. § 663.7.*

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 C.F.R. Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 C.F.R. Part 663.

**6.2. Bus Testing.**

*If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 C.F.R. § 665.7.*

The applicant certifies that the bus was tested at the Bus Testing Facility and that the bus received a passing test score as required by 49 C.F.R. Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

**CATEGORY 7. URBANIZED AREA FORMULA GRANTS PROGRAM.**

*If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act ("TIFIA") (23 U.S.C. §§ 601–609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)); or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;

- (c) Will maintain equipment and facilities in accordance with the applicant's transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
  - (1) Senior;
  - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
  - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq., and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);
- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
  - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
  - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

**CATEGORY 8. FORMULA GRANTS FOR RURAL AREAS.**

*If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5310(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).*

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
  - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
  - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected intercity bus service providers, and the intercity bus service needs of the State are being met adequately.
- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
  - (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
  - (2) It has determined that otherwise eligible local transit needs are being addressed.

**CATEGORY 9. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.**

*If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).*

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award,
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

**CATEGORY 10. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.**

*If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.*

*If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants) or subsection (b) (competitive grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3) and (b)(6), respectively.*

*If the applicant, regardless of whether it is in an urbanized or rural area, will apply for an award under subsection (c) (low or no emission vehicle grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(c)(3).*

*Making this certification will incorporate by reference the applicable certifications in Category 7 or Category 8.*

**CATEGORY 11. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.**

*If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 7, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 7 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.*

*In addition to the certification in Category 7, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2).*

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;
- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

#### **CATEGORY 12. STATE OF GOOD REPAIR GRANTS.**

*If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, this certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4).*

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 C.F.R. Part 625.

#### **CATEGORY 13. INFRASTRUCTURE FINANCE PROGRAMS.**

*If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601-609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 7 for the Urbanized Area Formula Grants Program, Category 9 for the Fixed Guideway Capital Investment Grants program, and Category 12 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).*

*Making this certification will incorporate the certifications in Categories 7, 9, and 12 by reference.*

**CATEGORY 14. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.**

*If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 C.F.R. § 655.83.*

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 C.F.R. Part 655.

**CATEGORY 15. RAIL SAFETY TRAINING AND OVERSIGHT.**

*If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 C.F.R. §§ 659.43, 672.31, and 674.39.*

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 C.F.R. part 659, "Rail Fixed Guideway Systems; State Safety Oversight";
- (b) Compliant with the requirements of 49 C.F.R. part 672, "Public Transportation Safety Certification Training Program"; and
- (c) Compliant with the requirements of 49 C.F.R. part 674, "State Safety Oversight".

**CATEGORY 16. DEMAND RESPONSIVE SERVICE.**

*If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 C.F.R. Part 37, it must make the following certification. This certification is required by 49 C.F.R. § 37.77.*

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;

- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;
- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

#### **CATEGORY 17. INTEREST AND FINANCING COSTS.**

*If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).*

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

#### **CATEGORY 18. CONSTRUCTION HIRING PREFERENCES.**

*If the applicant will ask FTA to approve the use of geographic, economic, or any other hiring preference not otherwise authorized by law on any contract or construction project to be assisted with an award from FTA, it must make the following certification. This certification is required by the Consolidated Appropriations Act, 2019, Pub. L. 116-6, div. G, title I, § 191.*

The applicant certifies the following:

- (a) That except with respect to apprentices or trainees, a pool of readily available but unemployed individuals possessing the knowledge, skill, and ability to perform the work that the contract requires resides in the jurisdiction;
- (b) That the applicant will include appropriate provisions in its bid document ensuring that the contractor does not displace any of its existing employees in order to satisfy such hiring preference; and



- (c) That any increase in the cost of labor, training, or delays resulting from the use of such hiring preference does not delay or displace any transportation project in the applicable Statewide Transportation Improvement Program or Transportation Improvement Program.

**FTA FISCAL YEAR 2019 CERTIFICATIONS AND ASSURANCES**  
**FEDERAL FISCAL YEAR 2019 CERTIFICATIONS AND ASSURANCES FOR FTA**  
**ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Brevard County Board of County Commissioners d/b/a Space Coast Area Transit

The Applicant certifies to the applicable provisions of categories 01-18.   X  

*Or,*

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	_____
02 Tax Liability and Felony Convictions	_____
03 Lobbying	_____
04 Private Sector Protections	_____
05 Transit Asset Management Plan	_____
06 Rolling Stock Buy America Reviews and Bus Testing	_____
07 Urbanized Area Formula Grants Program	_____
08 Formula Grants for Rural Areas	_____
09 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
10 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
11 Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____
12 State of Good Repair Grants	_____
13 Infrastructure Finance Programs	_____
14 Alcohol and Controlled Substances Testing	_____
15 Rail Safety Training and Oversight	_____
16 Demand Responsive Service	_____
17 Interest and Financing Costs	_____
18 Construction Hiring Preferences	_____

**FEDERAL FISCAL YEAR 2019 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE**

**PAGE**

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2019)

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Brevard County Board of County Commissioners d/b/a Space Coast Area Transit

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2019, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2019.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature



Date:

4/23/19

Name Kristine Isnardi, Chair

Authorized Representative of Applicant

As approved by the Board on April 23, 2019

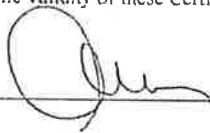
**AFFIRMATION OF APPLICANT'S ATTORNEY**

For (Name of Applicant): Brevard County Board of County Commissioners d/b/a Space Coast Area Transit

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature



Date:

4/2/2019

Name Abigail Forrester Jorandby

Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*

## Exhibit Q: Triennial Review— CAP Closeout

\* We are in a current FTA  
Triennial Review and have not  
received our CAP Closeout as of  
date.

## **END OF APPLICATION**

### **5310 Grant Application Revised on September 13, 2019**

Revised by: Erin Schepers, Grant Programs Administrator

FDOT Public Transit Office

605 Suwannee Street (MS 26)

Tallahassee, Florida 32399-0450

Work Phone: 850-414-4526

Email: [erin.schepers@dot.state.fl.us](mailto:erin.schepers@dot.state.fl.us)