



July 23, 2020

**M E M O R A N D U M**

TO: Frank Abbate, County Manager

RE: Item L.3., Personal Protective Equipment (PPE) for Small Retail Businesses

The Board of County Commissioners, in regular session on July 21, 2020, approved providing PPE for small retail businesses with less than 25 full-time equivalent employees.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Kimberly Powell, Deputy Clerk

cc: Each Commissioner  
County Attorney  
Finance  
Budget