



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.1.

11/16/2021

Subject:

Permission to use current Chair's signature plates.

Fiscal Impact:

None

Dept/Office:

County Manager's Office

Requested Action:

It is requested the Board of County Commissioners grant permission for the Finance Department to continue to use the current Chair's signature plates for the signing of the Payroll and Accounts Payable checks until a new signature plate can be obtained with the new Chair's signature.

Summary Explanation and Background:

Clerk to the Board Instructions:



November 17, 2021

MEMORANDUM

TO: Frank Abbate, County Manager

RE: Item F.1., Permission to Use Current Chair's Signature Plates

The Board of County Commissioners, in regular session on November 16, 2021, granted permission for the Finance Department to continue using the current Chair's signature plates for signing the Payroll and Accounts Payable checks until the new Chair signature plates can be obtained.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell", is written over the printed name of the clerk.

Kimberly Powell, Clerk to the Board

/ds

cc: Finance