



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Public Hearing

D.7.

9/19/2023

### Subject:

Authorization for the County Manager to Execute TRIM Compliance Forms

### Dept/Office:

Budget Office

### Requested Action:

It is recommended that the Board authorize the County Manager to execute the below Department of Revenue Forms on behalf of the County. Included in this authorization is the authority and obligation to assemble all components of the "TRIM Compliance Package" and to transmit the same to the appropriate Department of Revenue authorities.

### Summary Explanation and Background:

- Form DR-487, "Certification of Compliance with Sections 200 and 218, Florida Statutes",
- Form DR-487V, "Vote Record for Final Adoption of Millage Levy";
- Forms DR-420, "Certification of Taxable Value";
- Forms DR-420MM, "Maximum Millage Levy Calculation Final Disclosure";
- Forms DR-420TIF, "Tax Increment Adjustment Worksheet";
- Forms DR-420DEBT, "Certification of Voted Debt Millage"
- Forms DR-422, "Certification of Final Taxable Value" and
- Forms DR-422DEBT, "Certification of Final Voted Debt Millage"

The above action empowers and obligates the County Manager to do what is necessary to complete the administrative actions required to prove "Truth in Millage" and legislative property tax reform compliance with the Florida Department of Revenue.

### Clerk to the Board Instructions:

Maintain necessary documents for records retention



September 20, 2023

**MEMORANDUM**

TO: Jill Hayes, Budget Office Director

RE: Item D.7., Authorization for the County Manager to Execute Truth-in-Millage (TRIM) Compliance Forms

The Board of County Commissioners, in special session on September 19, 2023, authorized the County Manager to execute the Florida Department of Revenue TRIM Compliance Forms on behalf of the County; and authorized the authority and obligation to assemble all components of the 'TRIM Compliance Package' and to transmit the same to the appropriate Department of Revenue authorities.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

*Kimberly Powell*  
Kim Powell, Clerk to the Board

cc: County Manager  
Contracts Administration  
Finance