



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.5.

12/17/2024

Subject:

Approval Re: Advertisement for applicants to the Environmentally Endangered Lands Program Selection and Management Committee - All Districts

Fiscal Impact:

There is no fiscal impact.

Dept/Office:

Parks and Recreation Department / Environmentally Endangered Lands Program

Requested Action:

It is requested the Board of County Commissioners approve:

1. Parks and Recreation staff to publicly advertise to fill all membership positions with qualified citizen volunteer applicants for the Environmentally Endangered Lands Program, Selection and Management Committee, and
2. The Parks and Recreation Department, through the Environmentally Endangered Lands Program, to publicly advertise all future membership expirations and vacancies, and
3. Bring the list of qualified applicants back to the Board for final ranking and appointment as needed.

Summary Explanation and Background:

On January 24, 2023, the Board reviewed and ranked applicants; appointed the four highest-ranked science applicants; appointed the two highest-ranked business / finance / real estate applicants; appointed the next highest-ranked applicant in the two categories as alternate committee members; and appointed the recommended Tourist Development Council (TDC) appointee. On April 9, 2024 the Board appointed Curt Smith as a replacement TDC appointee, and one of the business, finance or real estate appointees (Jim Swann) has resigned from the committee. The remaining members had a different term ending date.

Since all current committee member's terms will have expired at the end of December 2024 and a new Business / Finance / Real Estate member is needed, staff is recommending the Board consider advertising for all positions with the opportunity for existing members to reapply. This will allow all members to be appointed at the same time and have the same term ending date.

The current ordinance allows members to continue to serve until they are either reappointed or replaced.

This request would, for the future, authorize Parks and Recreation staff to publicly advertise vacancies and subsequently bring a list of qualified applicants back to the Board for appointment.

Clerk to the Board Instructions:

F.5.

12/17/2024

Please send Board Direction Memo to the Environmentally Endangered Lands (EEL) Program.



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December 18, 2024

M E M O R A N D U M

TO: Mary Ellen Donner, Parks and Recreation Director

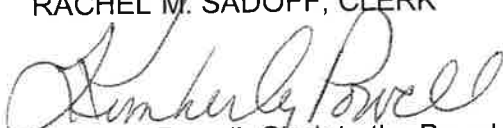
RE: Item F.5., Approval of Advertisement for Applicants to the Environmentally Endangered Lands Program Selection and Management Committee

The Board of County Commissioners, in regular session on December 17, 2024, approved the Parks and Recreation staff to publicly advertise to fill all membership positions with qualified citizen volunteer applicants for the Environmentally Endangered Lands Program, Selection and Management Committee; approved the Parks and Recreation Department, through the Environmentally Endangered Lands Program, to publicly advertise all future membership expirations and vacancies; and approved bringing the list of qualified applicants back to the Board for final ranking and appointment as needed.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/sm

cc: Environmentally Endangered Lands Program

Board of County Commissioners of Brevard County, Florida (Board)

1. Approves land acquisition policies, procedures and priorities based upon recommendations from the EEL Selection and Management Committee and EEL staff as presented in the Land Acquisition Manual.
2. Approves in writing, as a Board response to an agenda item, land acquisition, land sale, and project development proposals made by the EEL Selection and Management Committee. The Board may approve or deny any acquisition contract or acquisition proposal proposed by the EEL Selection and Management Committee; however, the Board may not add or expand projects identified within the acquisition strategy or presented on the acquisition or sale list.
3. Reviews and authorizes the annual budget for the EEL land acquisition program.
4. Authorizes all bond issues, both public and private, for carrying out the purchase of land.
5. Appoints members to the Brevard County EEL Selection and Management Committee. The procedure for appointment to the EEL Selection and Management Committee shall be:
 - a. The qualifications of all applicants or nominees responding to a call by the County Commissioners for EEL Selection and Management Committee volunteers shall be reviewed by a Qualifying Committee consisting of the EEL Program Manager, the Chairman of the Procedures Committee (or their designee), and the Director of Human Resources (or their designee). Staff will present the list of all applicants/nominees to the Qualifying Committee for review and an initial ranking based on their level of experience and education. Qualifications for EEL Selection and Management Committee members are outlined in this manual (pages 13 & 14).

Applicants/Nominees being recommended by the TDC and EDC will not be reviewed or ranked by the Qualifying Committee or the Procedures Committee, but will be presented to the County Commission for final ranking along with the list of science applicants/nominees.

The method of the initial ranking by the Qualifying Committee is as follows:

1. All applicants who meet the minimum qualifications as approved by the Qualifying Committee will be assigned one hundred (100) points.
2. Five (5) additional points are assigned for each graduate degree (Masters or Doctorate) in ecosystem management, natural resources conservation, aquatic biology, field ecology, marine biology, botany, geology, hydrology, fire ecology, natural areas management, human use and recreation in natural areas, science education, or natural areas sanctuary design.
3. And/or two (2) additional points for each year up to six (6) years for demonstrated professional expertise in biological or environmental sciences OR a closely related conservation field such as ecosystem management, natural resources conservation, aquatic biology, field ecology, marine biology, botany, geology, hydrology, fire ecology, natural areas management, human use and recreation in natural areas, science education, or natural area sanctuary design.

The Qualifying Committee will provide the list of all applicants/nominees to the Procedures Committee including identification of those applicants/nominees that have been determined by the Qualifying Committee to be qualified. The qualified applicants will be identified by their initial ranking.

The Procedures Committee will review the list of applicants presented by the Qualifying Committee and

will verify the final list of qualified applicants/nominees through a majority vote. County EEL staff will provide the list of the qualified applicants/nominees in ranked order from highest to lowest to the Board for review and final ranking.

Any Procedures Committee member who is applying for an open seat on the Selection and Management Committee, shall refrain from voting on the final list of qualified applicants or participating as a member of the Qualifying Committee.

b. The Board shall review the qualifications of the qualified nominees and give each nominee a ranking score from 1 - 3. The Assistant County Administrator (or designated county staff) shall tabulate the ranking scores. Those nominees with the highest scores shall be appointed to the EEL Selection and Management Committee, those nominees with the second highest scores shall be appointed as alternates to the EEL Selection and Management Committee. In cases of tied scores, the Board Chairperson will choose members or alternates by drawing names of those with tied scores from a box.

The Board will also select one (1) nominee from a list of recommended appointees provided by the TDC and EDC to fill the eighth voting seat on the Committee.

c. If replacement of EEL Selection and Management Committee members are required, the Board has the option to choose from the existing pool of qualified alternates (as defined by 6.b. above) or the Board can request that staff prepare a public advertisement as a call for qualified citizen volunteers (EEL Selection and Management Committee qualifications are established in the LAM on pages 13 & 14, and will be the basis for identifying qualified applicants). The process outlined in Sections a. and b. above shall be utilized for any new appointments to the EEL Selection and Management Committee.

d. Reappointments of EEL Selection and Management Committee members can occur at the discretion of the Board without additional review or new rankings. New appointments can be made as outlined in a, b, and c above or by selecting from the most recent (not exceeding two (2) years) pool of qualified applicants/nominees. Appointment procedures will be consistent with County policies for advisory board appointments, as specified in the Uniform Advisory Board Ordinance, Ordinance 95-31.

6. Approves all land acquisition contracts and documents provided to the Board by EEL staff, as recommended by the EEL Selection and Management Committee.

EEL Procedures Committee

a. Membership shall consist of eight (8) members appointed by the Selection and Management Committee for a term of two years. Each of the nominees above will be chosen by a majority vote of the Selection and Management Committee.

Each member shall have knowledge of environmentally sensitive lands and have participated in activities to acquire or protect such lands. A Chair and Co-Chair shall be elected by a majority vote of the Procedures Committee. A voting seat will be designated on the Selection and Management Committee for a Procedures Committee member selected by a majority vote of the Procedures Committee for a two-year term.

EEL Procedures Committee Duties and Responsibilities

1. Thoroughly evaluate the Volusia County Land Acquisition Plan for the purchase of environmentally endangered lands. (Task completed – 1990)