



**AGENDA REPORT
April 10, 2018**

SUBJECT:

Permission to issue a Request for Proposal (RFP) and negotiate competitive agreements to select a qualified vendor to design, provision, implement, and maintain a replacement of the E-911 Digital Voice Logging System.

FISCAL IMPACT:

The costs of E-911 logging system will be funded by the EM/E-911 and 800 MHz Administration division, funded through the State 911 fees and the \$12.50 fund. There is no General Fund impact.

DEPT/OFFICE:

Emergency Management

REQUESTED ACTION:

It is requested that the BoCC authorize the Emergency Management Office and Central Services Department to perform the following actions:

1. Solicit competitive proposals to design, provision, implement, and maintain a solution to replace the current E-911 Digital Voice Logging System.
2. Approve contract award to the best-ranked proposer.
3. Utilize the restricted funds from State 911 fees and \$12.50 surcharge.
4. Authorize the County Manager or designee to execute the contract, subject to approval by the County Attorney's Office & Risk Management, and approve any necessary budget changes required by the project.
5. Approve a selection/negotiation committee comprised of stakeholders consisting of:
 - Brevard County Sheriff's Office Communications Manager (or designee)
 - Melbourne Police Department Communications Manager (or designee)
 - Brevard County EM/E-911 Administration Systems Manager (or designee)

SUMMARY EXPLANATION and BACKGROUND:

The EM/E-911 Administration division maintains a digital voice logging system utilized by all eleven county and municipal Public Safety Answering Points to record 911 calls. The original system was approved for purchase by the Board on November 1, 2011; and the maintenance Agreement with Replay was approved on October 10, 2017 by the BoCC, for an additional term of one year.

This item requests replacement of the existing Digital Voice Logging System via a competitive process, in keeping with the Board discussion during the October 10, 2017 commission meeting.

CLERK TO THE BOARD INSTRUCTIONS:

Send Clerk Memorandum to Emergency Management along with two set of copies, please.

ATTACHMENTS:

Description

- **BoCC II.C.5, 10-10-2017 backup material**

REVIEWERS:

Department	Reviewer
Central Services	Camarata, Teresa

ITEM II.C.5., RENEWAL OF EXISTING AGREEMENT WITH REPLAY, RE: SERVICE ITEMS OF EQUIPMENT RELATED TO THE HARDWARE OF THE E911 SYSTEM AND MAINTAIN THE SOFTWARE OF THE DIGITAL VOICE LOGGING SYSTEM

Kimberly Prosser, Emergency Management Director, stated this is a renewal of the existing Agreement with Replay; the E911 administration division maintains a digital voice recording system that is used by all 11 public safety answering points in Brevard County; it records both 911 phone calls and megahertz radio traffic; and this is the annual renewal of the Maintenance Agreement.

Commissioner Tobia stated contracts like this scare him; this is proprietary software; when this was passed in 2012, the license had one year maintenance and after that the County was, due to the fact that it was proprietary, at the mercy of the business when it comes to maintenance; it looks as though the contract maintenance was five percent higher this year than it was last year; and he inquired if there is anything in the contract limiting the increase for next year.

Ms. Prosser stated it is at five percent limit each year.

Commissioner Tobia asked if the CPI is a small percentage of that, and if it has grown five percent each and every year.

Ms. Prosser stated this is the second renewal; the first renewal, last year, was also five percent.

Commissioner Tobia inquired if this is something that could be put out to bid or looked at another way so the County is not consistently weighted down with an automatic five percent increase year after year.

Ms. Prosser replied affirmatively. She noted as a matter of fact, in the next couple of years this equipment will be nearing end of life so they will be looking to bid it out for a new product and vendor; hopefully they will be in a new Emergency Operations Center (EOC) by then and they might have the option of fewer servers rather than one in every public safety answering point; and that might save them some money as well.

Commissioner Tobia announced he is not familiar with this software; he inquired if this software is all proprietary; and he stated he imagines there are other competitors.

Ms. Prosser stated there are competitors.

Commissioner Tobia inquired if there are any open source or if it is all proprietary.

Ms. Prosser stated it is all proprietary.

Commissioner Barfield asked if there is any way, since they know it has two years of life that they could negotiate a maximum increase for the next two years, where they would bring it down.

Ms. Prosser stated they do already know based on the Agreement that it is a maximum of five percent per year; and she mentioned they are starting to look at other competitors already.

Commissioner Barfield stated he thinks that would be a reason for them, if they want to be competitive, they may want to bring their price down.

Ms. Prosser commented she can have that conversation.

Chairman Smith stated in other words if they want to compete in the next bid then they might be a little friendlier.

Ms. Prosser reiterated she can have that conversation.

Chairman Smith stated he would strongly recommend it.

The Board approved renewal of the existing Agreement with Replay from October 12, 2017, to October 11, 2018, for service of the equipment related to the hardware of the E911 System and to maintain the software of the digital voice logging system.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristine Isnardi, Commissioner District 5
SECONDER:	Rita Pritchett, Vice Chairwoman/Commissioner District 1
AYES:	Pritchett, Barfield, Tobia, Smith, Isnardi



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

April 11, 2018

M E M O R A N D U M

TO: Kimberly Prosser, Emergency Management Director

RE: Item II.C.3., Permission to Issue Request for Proposals (RFP) for E-911 Digital Voice Logging System

The Board of County Commissioners, in regular session on April 10, 2018, granted permission to solicit competitive proposals to design, provision, implement, and maintain a solution to replace the current E-911 Digital Voice Logging System; approved the contract be awarded to the best-ranked proposer; authorized utilization of the restricted funds from State 911 fees and \$12.50 surcharge; authorized the County Manager, or his designee, to execute the contract, subject to approval by the County Attorney's Office and Risk Management; approved any necessary budget changes required by the project; and approved a selection/negotiation committee comprised of stakeholders consisting of the Brevard County Sheriff's Office Communications (or designee), Melbourne Police Department Communications Manager (or designee), and Brevard County Emergency Management/E-911 Administration Systems Manager (or designee).

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/ds

cc: County Manager
Central Services Director
Committee Members
Finance
Budget

Meeting Date
October 10, 2017



AGENDA	
Section	CONSENT
Item No.	II.C.5

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Renewal of existing agreement with Replay
DEPT/OFFICE:	Emergency Management – E911 Administration

Requested Action:
Approval to renew existing Agreement from October 12, 2017 to October 11, 2018.

Summary Explanation & Background:

The EM/E911 Administration division maintains a digital voice recording system utilized by all eleven County and municipal Public Safety Answering Points to record 911 calls. This item requests renewal of the existing Agreement with Replay to service the items of equipment related to the hardware of the 911 system and to maintain the software of the digital voice logging system in good operating condition.

The term of the maintenance agreement executed by the Brevard County Board of County Commissioners was effective October 12, 2016, for one year. This renewal, for the term of one year, would begin October 12, 2017 and terminate on October 11, 2018.

All County and municipal Public Safety Answering Points also utilize this system to record law enforcement, fire and medical 800 MHz radio traffic. The costs of 800 MHz radio recording are borne by the Sheriff's Office, County Fire-Rescue, and municipal police & fire departments.

The costs of 911 recording are borne by the EM/E911 Administration division, and funded through State 911 fees. There is no General Fund impact.

Pricing Breakdown:
\$84,892.68 = Yearly Contract Amount
\$24,678.82 = Minus Cost for Radio Recording
\$60,213.86 = Balance for 911 Administration

Clerk to the Board Instructions:

Exhibits Attached:

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager	Assistant County Manager	Department Director / Extension
Frank Abbate <i>[Signature]</i>	Assistant County Manager	<i>[Signature]</i> X56610



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October 11, 2017

MEMORANDUM

TO: Kimberly Prosser, Emergency Management Director

RE: Item II.C.5., Renewal of Existing Agreement with Replay for Service Items of Equipment Related to the Hardware of the E911 System and Maintain the Software of the Digital Voice Logging System

The Board of County Commissioners, in regular session on October 10, 2017, approved renewal of the existing Agreement with Replay from October 12, 2017, to October 11, 2018, for service of the equipment related to the hardware of the E911 System and to maintain the software of the digital voice logging system. Enclosed is a fully-executed Amendment to Agreement.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/kp

Encl. (1)

cc: Contracts Administration
Finance
Budget

**RECEIVED
BREVARD COUNTY**

OCT 17 2017

EMERGENCY MANAGEMENT

ITEM II.C.5., RENEWAL OF EXISTING AGREEMENT WITH REPLAY, RE: SERVICE ITEMS OF EQUIPMENT RELATED TO THE HARDWARE OF THE E911 SYSTEM AND MAINTAIN THE SOFTWARE OF THE DIGITAL VOICE LOGGING SYSTEM

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AYES:	Pritchett, Barfield, Tobia, Smith, Isnardi

Meeting Date
October 10, 2017



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Item No.	II C.5

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October 11, 2017

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SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/kp

Encl. (1)

cc: Contracts Administration
Finance
Budget

**RECEIVED
BREVARD COUNTY**

OCT 17 2017

EMERGENCY MANAGEMENT