



**AGENDA REPORT**  
**April 10, 2018**

**SUBJECT:**

Confirmation of Jim Liesenfelt as Assistant County Manager

**DEPT/OFFICE:**

County Manager

**REQUESTED ACTION:**

It is requested that the Board of County Commissioners confirm the appointment of Jim Liesenfelt as an Assistant County Manager for the Community Services Group

**SUMMARY EXPLANATION and BACKGROUND:**

Pursuant to the Brevard County Charter and Code of Ordinances, the Board of County Commissioners is asked to confirm the appointment of Jim Liesenfelt as an Assistant County Manager. Mr. Liesenfelt began his career with our Organization working for Transit Services in 1991, as Transit Planner. Mr. Liesenfelt was subsequently promoted and held the position of Manager of Planning and Finance until he was once again promoted and became the Transit Services Department Director in May 1997. He was appointed as Interim Assistant County Manager in July 2017 and has proven himself to be a highly experienced and valued member of our leadership team serving with distinction and recognized for his attention to details, ability to juggle multiple high-level issues at once, calm demeanor and level-headed decision making. Jim has also served in various positions for the Florida Public Transportation Association, including a term as Chair.

Upon confirmation. Mr. Liesenfelt will continue to provide leadership to Library Services, Tourism Development, Housing & Human Services, Parks & Recreation, Transit Services and University of Florida/Extension Services and Fire Rescue (Fire Rescue temporarily remaining as part of this group is subject to a forthcoming request by the County Manager for an organizational change).

Mr. Liesenfelt's resume is attached for the Board's information and review.

**ATTACHMENTS:**

**Description**

- Resume**



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April 11, 2018

MEMORANDUM

TO: Frank Abbate, County Manager

RE: Item II.D.3, Confirmation of Jim Liesenfelt as Assistant County Manager

The Board of County Commissioners, in regular session on April 10, 2018, confirmed the appointment of Jim Liesenfelt as an Assistant County Manager for the Community Services Group.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/cmw

cc: Each Commissioner

# **James P. Liesenfelt**

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(321) 951-1701 jim.liesenfelt@gmail.com

## **Summary:**

Administrator with executive level experience including a successful record of planning, implementing and building transportation services, developing teams with public and private partners, and leveraging budget and personnel restraints utilizing creative solutions.

## **Relevant Work Experience**

### **Interim Assistant County Manager-Community Services Group, Brevard County, FL, August 2017 to Present**

Assisted the County Manager with supervision of seven County Departments including: Fire Rescue, Housing and Human Services, Library Services, Parks and Recreation, Tourism Development Office, Transit Services and the University of Florida/Extension Services.

### **Transit Director, Space Coast Area Transit — May 1997 to August 2017**

Responsible for the daily management of Space Coast Area Transit (SCAT) comprising of 125+ employees, numerous volunteers and three separate contractors in providing public transportation throughout Brevard County. SCAT's operating budget is \$11 million per year, with a capital budget of \$3 million per year. SCAT operated 59 fixed and paratransit routes on a daily basis and operated the fourth largest vanpool fleet in the State of Florida, through contracted services.

- Managed three contractors to provide: vehicle maintenance, vanpool fleet management, and marketing and public relations (approximately 40% of budget)
- Increased Fixed Route Ridership by 945%
- Operated Special Needs Evacuation during numerous hurricanes and wildfires
- Developed partnerships with multiple municipalities to implement construction and maintenance of bus shelters throughout Brevard County
- In 2003, SCAT was named "Outstanding Transit Service in the Nation" in the one million to four million passenger category
- In 2011, SCAT was named as the "Florida Public Transportation System of the Year"
- Four Vehicle Operators named as the "Florida Bus Driver of the Year"
- Awarded the American Public Transportation Association's (APTA) Safety Award along with several State Safety Awards
- Awarded 15 APTA Marketing Awards and over 35 State Marketing Awards

### **Transit Planner III** — June 1991 to May 1997

- Promoted three times as Transit Planner I, II, & III
- Prepared and provided Grant Management for Federal Transit Administration Grants
- Served as Americans with Disabilities Act (ADA) Coordinator for SCAT and implemented the ADA plan
- Responsible for the Brevard County Transit Development Plan
- Prepared Florida Transportation Association's National Transit Database Report
- Assisted the Transit Director in various management decisions, including administrating the Transportation Disadvantaged Program
- In October 1996, became responsible for SCAT's overall finances, including grant submittals, billing and budgeting.

### **Positions Held**

Chair, Florida Public Transportation Association 2001/2002, also served as Vice President and Secretary/Treasurer from 1999/2001

Member, American Public Transportation Association Small Member Steering Committee 2000-2005

Chair/Member City of West Melbourne Planning and Zoning Board 2001 to present  
Brevard County United Way's Community Impact Committees 2004 - 2005

Boy Scouts Troup 314 Committee Chair 2017 – Present

### **Education**

**Indiana University, Bloomington, Indiana**

B.S. in Public Affairs, Concentration in Transportation, May, 1991

### **Additional Training**

**Executive Leadership Institute (ELI)**

Graduate