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November 6, 2020

M E M O R A N D U M

TO: Frank Abbate, County Manager

RE: Approval of CARES Act Funding for the School Board

The Board of County Commissioners, in special session on November 5, 2020, approved reimbursement of up to \$4,000,000, inclusive of the \$2,800,000 already obligated, to the School Board provided those expenditures qualify and are reviewed by Tetra Tech.

Your continued cooperation is always appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Kimberly Powell, Clerk to the Board

cc: Each Commissioner
County Attorney
Finance
Budget



Coronavirus Aid, Relief, and Economic Security Act (CARES Act)

Coronavirus Relief Fund (CRF)



Outcomes & Board Decision Points

1. Board direction on distribution of currently unallocated funds
2. Board direction to require and authorize County Manager to execute grant agreements with fund recipients that include audit and claw-back provisions
3. Authorize the County Manager to transfer funds between programs to maximize program benefits, including all necessary Budget Change Requests



Coronavirus Relief Fund

- \$105 Million allocated to Brevard County
- Provided to local governments with population exceeding 500,000
- Must be used to fund expenses directly related to COVID-19
- Department of Treasury Guidance Updated September 2, 2020
- Treasury Office of Inspector General (OIG) Frequently Asked Questions (FAQ's) updated September 21, 2020



Use of Coronavirus Relief Fund

The CARES Act¹ provides that payment from the Fund may only be used to cover costs that:

1. Are necessary expenditures due to the public health emergency with respect to COVID-19;
2. Were not accounted for in the budget most recently approved as of March 27, 2020; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

¹ Subsection 601(d) of the Social Security Act (SSA), as amended, 42 U.S.C. 801 (d).



Federal Department of Treasury Guidance

- “Necessary” – the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for the spending the Fund Payments.
- “Due to” – expenditures must be used for actions taken to respond to the public health emergency
 - Addressing medical or public health needs
 - Response to second-order effects for the emergency, such as providing economic support to those suffering from employment or business interruptions due to COVID-19 related business closures.



Federal Department of Treasury Guidance

- “Not accounted for in the budget” – meets this requirement if:
 - The cost cannot lawfully be funded within that budget; or
 - The cost is for a substantially different use from any expected use of funds in that budget*

Revenue replacement is NOT a permissible use of Fund payments.

**Subsequent Treasury Guidance has provided clarification of what this means*



Office of Inspector General (OIG) FAQs

- OIG responsible for monitoring disbursement and use of funds, and recovery funds of where recipient failed to comply with Subsection 601(d) SSA, as amended.
- Prime Recipient – includes local governments with populations over 500,000 that submitted required certifications to Treasury (Brevard is a Prime Recipient).
- Sub-recipient – any entity to which a prime recipient issues a contract, grant, loan, direct payment, or transfer to another government entity of \$50,000 or more.



Brevard County Sub-recipients (over \$50K)

- Charter Officers, (4)
- Municipalities, (9)
- Contracted Services, (7)
- Vendors, (20)
- Other Agencies, (3)



Audits and Record Retention

- All CRF payments received by the prime recipient are subject to audit.
- OIG may audit sub-recipients as part of its audit of the prime recipient
- Prime recipient is responsible for documentation to support use of CRF proceeds even when a third party is hired to review and approve sub-recipient reimbursement requests and supporting documentation
- Small Business Assistance – Prime recipient must maintain all documents and financial records proving small businesses receiving grants were impacted by the public health emergency and eligible for CRF funds



Administrative Accommodations Public Safety

- As an administrative accommodation, governments may presume that public health and public safety employees meet the substantially dedicated test unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicated otherwise.
- Government will not have to demonstrate/substantiate that public health or public safety employee's functions/duties were substantially dedicated to mitigating the emergency.
- Prime and sub-recipients must maintain records and documentation supporting payroll amounts reimbursed using CRF funds.



Administrative Accommodations Safe Reopening of Schools

- Costs associated with providing distance learning (e.g. cost of laptops to provide students) are eligible for CARES funding.
- Costs associated with in-person learning (e.g. PPE for students or other costs associated with meeting CDC guidelines) are eligible
- As an administrative convenience, Treasury will presume that expenses of up to \$500 per elementary and secondary school students to be eligible expenditures, such that schools do not need to document the specific use of funds up to that amount.



Eligible Expenditures

1. Medical Expenses

- COVID-19 and antibody testing; hospital support; mental health services

2. Public Health Expenses

- Communication and enforcement; medical and protective supplies; disinfection

3. Payroll Expenses for Public Safety and Public Health Services

- Public Employee Reassignment; Correctional Officers; Emergency Medical Transport

4. Compliance with Public Health Measures

- Telework capability; Families First; sanitation of jail; social distancing; school support

5. Economic Support Programs

- Small business and nonprofit grants; workforce recovery; small business PPE; community support; individual assistance; food stability



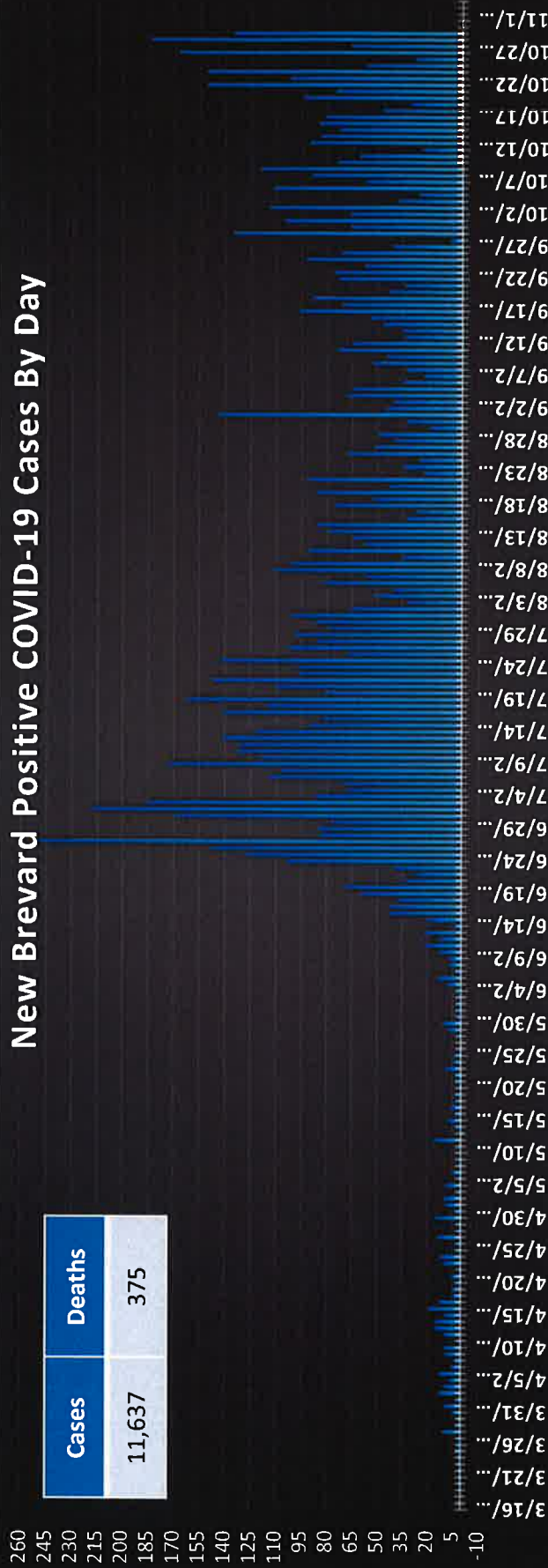
Current Board-Approved Programs

1. Public Health Program
2. Medical Expenditure Program
3. Public Health Compliance Program
4. Public Employee Reassignment Program
5. COVID-19 Related Emergencies
6. Housing Rental and Mortgage Assistance Program
7. Housing Utility and Security Deposit Program
8. Food Stability Program
9. Small Business Support Program



New Brevard Positive COVID-19 Cases By Day

Cases	Deaths
11,637	375



2-1-1 COVID Caller Needs Breakdown



Total Calls	Housing	Food	Utilities	Miscellaneous
37,782	5,937	2,291	2,844	25,704

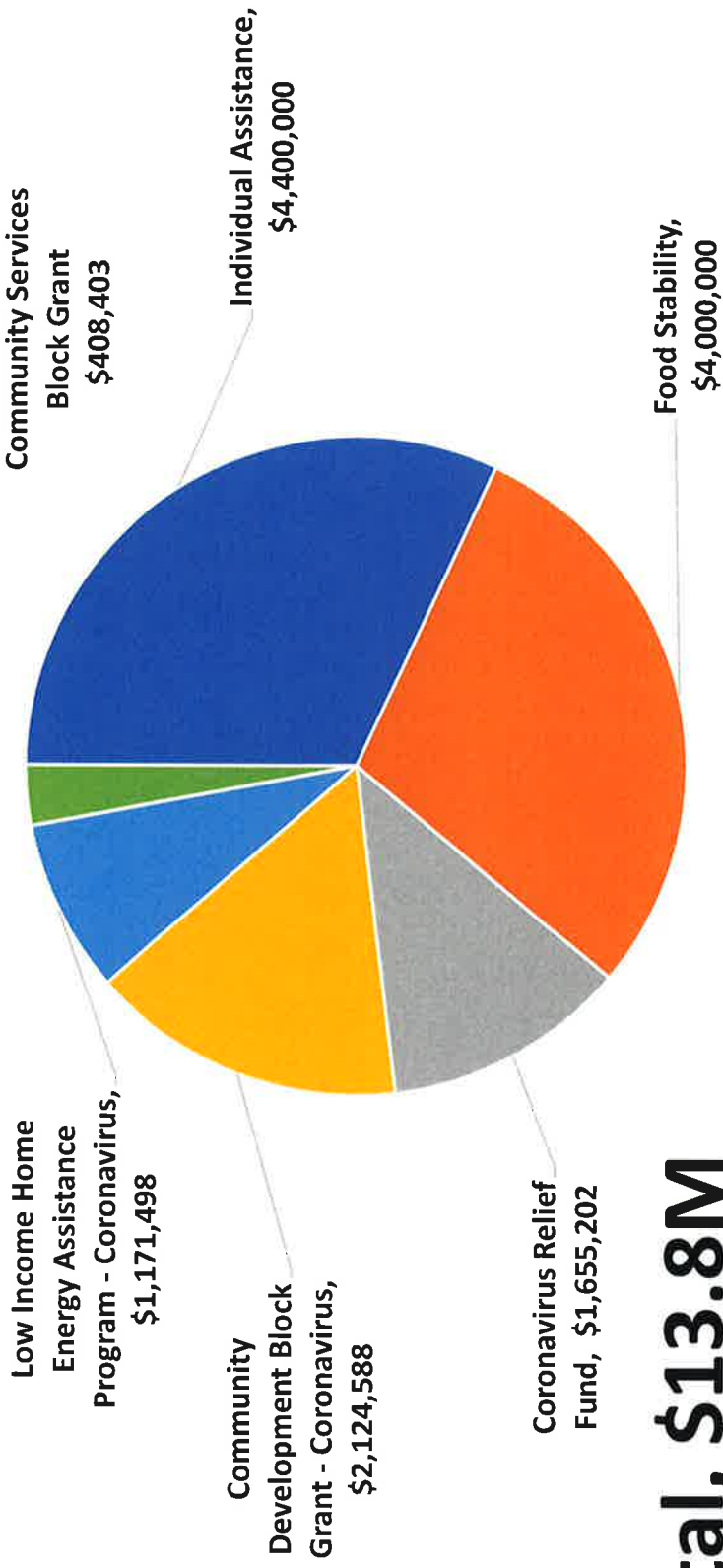


Coronavirus Relief Fund Status

Program	Budget	Incurred	Remaining
Public Health	\$ 7,000,000	\$ 7,832,689	\$ (832,689)
Medical Expenditure	\$ 16,000,000	\$ 5,004,025	\$ 10,995,975
Public Health Compliance	\$ 15,000,000	\$ 19,443,475	\$ (4,443,475)
Public Employee Reassignment	\$ 2,000,000	\$ 1,419,231	\$ 580,769
Unobligated Public Health and Safety	\$ 21,000,000	\$ -	\$ 21,000,000
Housing Rental & Mortgage Assistance	\$ 4,400,000	\$ 4,400,000	\$ -
Food Stability	\$ 4,000,000	\$ 4,000,000	\$ -
Economic Stability (PPE)	\$ 500,000	\$ 500,000	\$ -
Economic Stability (Career Source)	\$ 2,250,000	\$ 1,300,000	\$ 950,000
Economic Stability (Small Business Grant)	\$ 10,000,000	\$ 10,000,000	\$ -
Unobligated Economic Stability	\$ 22,884,237	\$ -	\$ 22,884,237
Total Expenditures	\$ 105,034,237	\$ 53,899,420	\$ 51,134,817



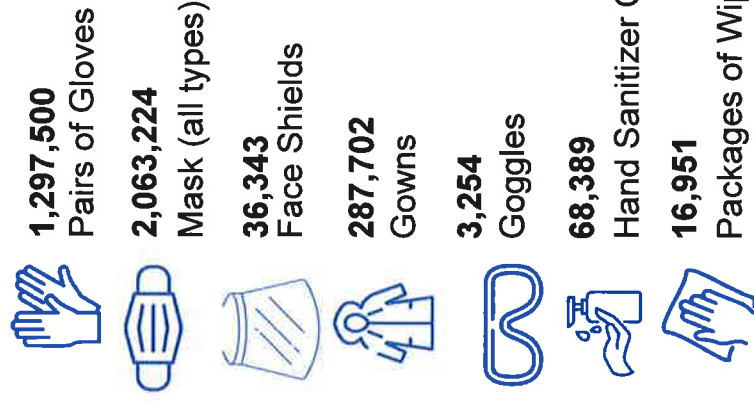
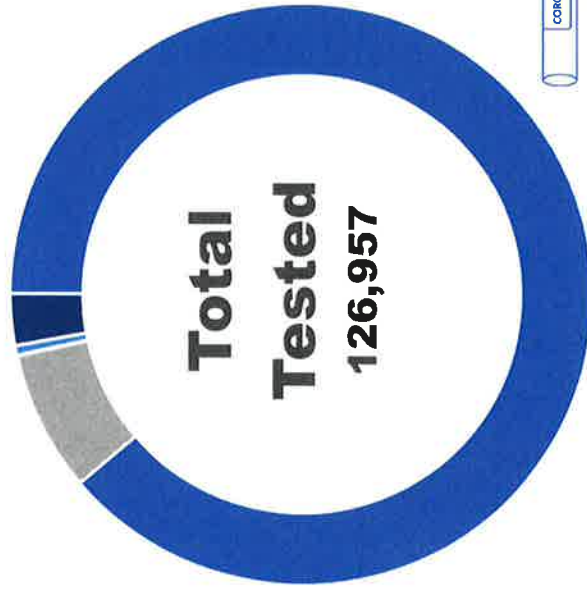
Community Support CARES Funding





COVID-19 Testing & PPE Status

11,724 Cases ■ Hospitalizations ■ Current Hospitalizations ■ Deaths ■ 375



PPE Request by Facility Type (Cumulative)

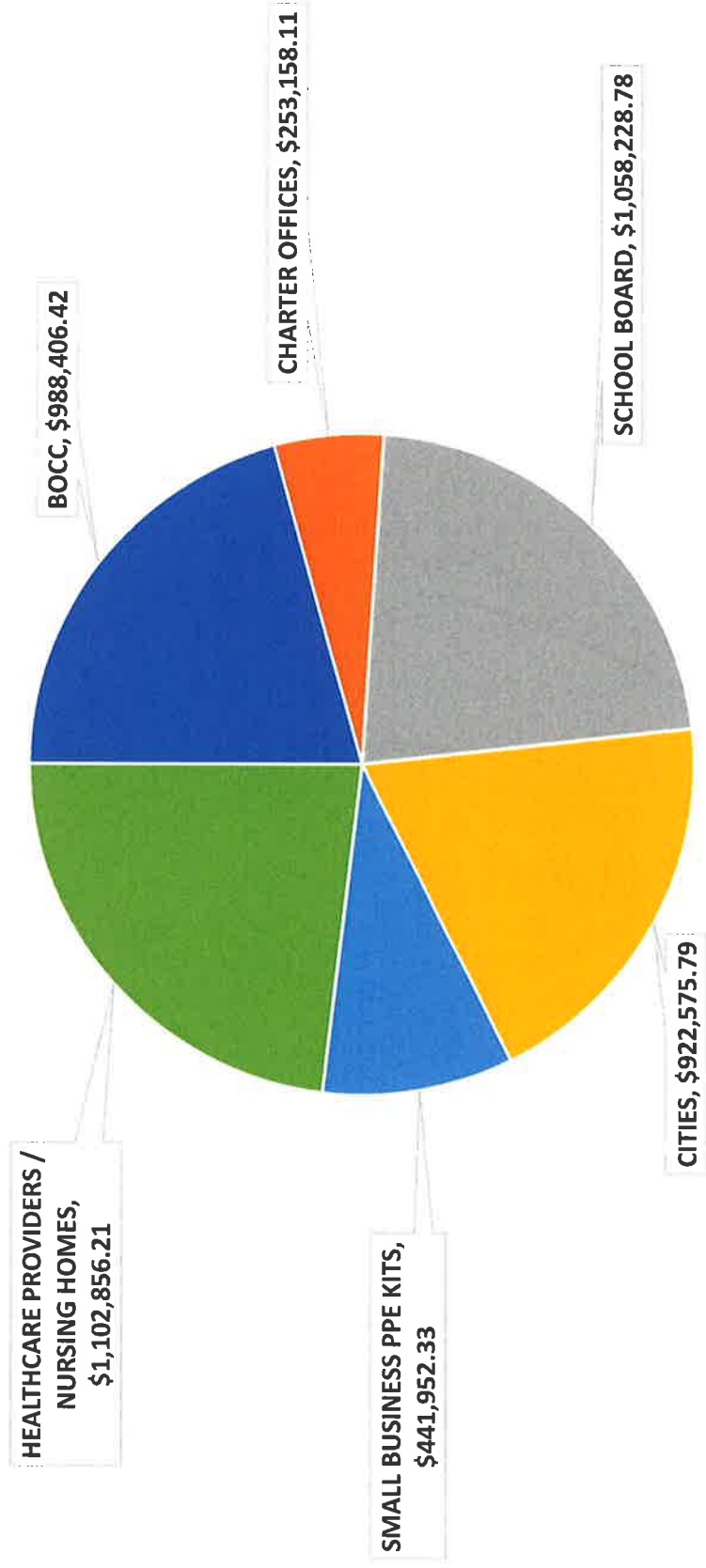
					
ALFs & NHs	Hospitals	Other Healthcare Providers	First Responders	Non-Healthcare Providers	Total Requests
228	18	56	37	163	366

PPE Distribution by Facility Type (Cumulative)

					
ALFs & NHs	Hospitals	Other Healthcare Providers	First Responders	Non-Healthcare Providers	Total Costs
162,039	34,866	27,644	796,496	4.8 Million	\$4.76 Million



COVID-19 COUNTY PPE EXPENSES BY AGENCY





Financial Assistance to Individuals (Cumulative)

Individual Assistance Application Received	Total Percentage of Applications from Unincorporated Residents	Total Percentage of Application from City Residents	Average Amount of Award	Individual Assistance Commitment
1,443	64.4%	35.6%	\$3,752 Per application	\$4.476 Million

Financial Assistance to Business (Cumulative)

Small Business PPE Kits Distributed	Small Business Application Received	Total Amount of Small Business Grants Awarded	Average Amount of Award	Total Amount of Workforce Recovery Program Funded Wages
2,226	1,608	\$9 Million	\$9,306 Per application	\$909,000



Small Business/Nonprofit Support

Economic Recovery Programs (as of 11/02)



Small Business Financial Assistance Program

1,608

applications received

\$11.5M

potential grant

87

Approved pending grant award

\$760K

in the process of being paid

888

Total small business /
nonprofits awarded grants

\$8.3M

grants awarded

Applications



■ Municipalities ■ Unincorporated



Community Feeding Operations

 Staging Area	 Pop-up pantries	 Children's Hunger Project	 Farmer's Market	 Total Committed/Anticipated
2.49 Million Pounds Received	2.07 Million Meals Distributed	46,679 Meals Distributed	17,055 Households Served	\$4.261 Million

Partner's Community Feeding Operations

 Second Harvest	 BPS Feeding Program	 Meals on Wheels
11.28 Million Meals (Cumulative)	1.34 Million Meals Distributed (9/16 – 10/28)	10,120 Meals Distributed (10/19– 10/23)



Municipal Obligations

Families First & Quarantine	\$	1,552,365
Social Distancing, Teleworking, Compliance	\$	1,034,910
Personal Protective Equipment	\$	922,576
Decontamination Machines	\$	665,455
Additional Public Safety Expenses	\$	417,302
Public Employee Reassignment	\$	333,842
Total Municipal Obligations	\$	4,926,450



Sheriff's Office Obligations

BCSO Public Safety Payroll		
Families First	\$	9,439
Jail Sworn Medical Inmate Transport	\$	563,875
Jail Mental Health	\$	601,819
Jail Transportation	\$	1,330,706
Jail Medical Contract Staffing	\$	1,084,584
Space X Crowd Control and Enforcement	\$	26,756
School Resource Officer Meal Deliveries	\$	688,510
Court Services and Civil Processes	\$	2,800,226
BCSO Supplies Necessary Due to COVID-19		
Transport Vans and Vehicles	\$	603,000
Personal Protective Equipment (Gloves)	\$	432,000
85 radios and associated equipment	\$	292,305
Thermal Cameras	\$	140,500
Disinfectant, Message Signs, Other	\$	87,340
PPE and Sanitization	\$	178,059
Total Sheriff's Office Obligations	\$	8,839,119



School Board Obligations

Hotspots for Students without Internet	\$	323,812
Before & Aftercare Supplemental Staffing & Supplies	\$	704,171
Food Service PPE, Coolers, Mobile Serving Carts	\$	146,671
Food Services Scanners, Stylus, Laptops, Tally Counters, Hand Sanitizers, Cable Adapters	\$	121,384
Purchase Requests (PPE and other COVID related supplies)	\$	1,300,612
Webcams, Monitors, and Blue-Tooth Headsets	\$	648,520
Apple iPads for Pre-K and Kindergarten	\$	2,567,402
Laptops for 7th and 8th graders (one to one)	\$	1,000,160
Reimbursement for PPE purchased prior to 9/15	\$	781,196
Total Current School Board Obligations	\$	7,593,928



Total Unobligated Funds

As of 11/04/2020, \$51.1 Million is Unobligated and Available For the Board to Allocate for Requests:

- **Additional Economic Support, eligible expenses and/or requests of \$44.5M**
- **Additional Public Safety Support, eligible expenses and/or requests of \$64.2M**



Potential Additional Economic Support Funding Options

Program	Obligated	Potential	
		Additional	Total
Individual Assistance & Food	\$ 8,400,000	\$ 2,200,000	\$ 10,600,000
Small Business Support	\$ 10,000,000	\$ 1,500,000	\$ 11,500,000
Schools	\$ 7,593,928	\$ 27,306,072	\$ 34,900,000
Hospitals			
Parrish Medical Center	\$ 1,334,833	\$ 5,000,000	\$ 6,334,833
Health First	\$ 44,577	\$ 5,000,000	\$ 5,044,577
Community Support			
Animal Rescue Groups	\$ 10,000	\$ 190,000	\$ 200,000
Brevard Zoo	\$ -	\$ 1,300,000	\$ 1,300,000
Mental Health/Circles of Care	\$ -	\$ 1,090,896	\$ 1,090,896
Urgent Care	\$ -	\$ 130,000	\$ 130,000
Aging Matters (Incl. Meals on Wheels)	\$ -	\$ 34,400	\$ 34,400
Homeless Coalition	\$ -	\$ 24,662	\$ 24,662
Tourism/Marketing	\$ -	\$ 750,000	\$ 750,000
	\$ 27,383,338	\$ 44,526,030	\$ 71,909,368



Potential Additional Public Safety Funding Options

Program	Obligated	Potential Additional	Total
Countywide EMS Transport	\$ 1,253,555	\$ 11,136,356	\$ 12,389,911
Fire EMS/Fire Medic/Dispatch	\$ 928,017	\$ 15,937,673	\$ 16,865,691
Jail/Corrections/Countywide (BCSO)	\$ 8,839,119	\$ 37,166,061	\$ 46,005,180
	\$ 11,020,692	\$ 64,240,090	\$ 75,260,782



Review of Board Decision Points

1. Board direction on distribution of currently unallocated funds
2. Board direction to require and authorize the County Manager to execute grant agreements with fund recipients that include audit and claw-back provisions
3. Authorize the County Manager to transfer funds between programs to maximize program benefits, including all necessary Budget Change Requests

School Board Incurred	
Expense	Amount
Purchase Requests (PPE and other COVID related supplies)	\$1,300,612
Food Service PPE, Coolers, Mobile Serving Carts	\$146,671
Webcams, Monitors, and Blue-Tooth Headsets	\$648,520
Reimbursement for PPE purchased prior to 9/15	\$781,196
Total:	\$2,876,999

District 3 Plan	
Program	Amount
Countywide EMS Transport	11,000,000
Fire EMS/Fire Medic/Dispatch	16,000,000
Jail/Corrections/Countywide (BSCO)	24,900,000
Total:	51,900,000

School Board Reassignment	
Expense	Amount
Hotspots for Students Without Internet	\$323,812
Before & Aftercare Supplemental Staffing and Supplies	\$704,171
Food Services Scanners, Stylus, Laptops, Tally Counters, Hand Sanitizers, Cable Adapters	\$121,384
Apple iPads, for Pre-K and Kindergarten	\$2,567,402
Laptops for 7th and 8th graders (one to one)	\$1,000,160
Total:	\$4,716,929

Strike

Expense Type			
Allocated and Spent	53,900,000	-4,700,000	49,200,000
Unallocated	51,100,000	4,700,000	55,800,000
Total:	105,000,000		105,000,000

November 5, 2020 CARES Act Workshop
Potential Motions from District 2 Commissioner Lober

1. Individual Assistance / Housing (Mortgage & Rent) Assistance: In accordance with the memo provided to the Board, by District 2 Commissioner Lober, during the October 27, 2020 BoCC meeting, allocate an additional \$2.2M (over and above the already allocated \$4.4M) to bolster the County's housing assistance program. As detailed in that memo, increase the maximum, per-applicant, funding cap from \$7,200 to \$12,500 over a ten-month period. Authorize the County manager and Chair to execute any documents necessary to implement this increase in funding.

Sidenote: My thanks to Rob Rains for supporting this proposal and for having provided unemployment data showing a decline in local low wage employment since the beginning of 2020.

2. BCFR EMS transport costs: In accordance with the memo provided to the Board, by District 2 Commissioner Lober, during the October 27, 2020 BoCC meeting, authorize County Manager or his designee to reimburse up to \$11,136,356 (over and above the existing \$1,253,555 already obligated) in relation to approved countywide EMS transport costs for an aggregate total of \$12,389,911. The Chair shall be authorized to sign any documents necessary to effectuate this action. This motion contemplates that funds to be reimbursed will **not** be deposited to the general fund. They will remain set aside in a deposit account or fund in which the future use shall be restricted to BCFR expenses.

3. Parrish Medical Center: Separate and apart from the \$1.3M already allocated to Parrish for community **testing**, with the understanding that Parrish will **match 20%** of any additional amount awarded to improve a **publicly-owned** property within Brevard County, authorize the County Manager or his designee to set aside an additional \$5M to reimburse Parrish, the County's only publicly-owned hospital system, for expenses determined by our consultant, TetraTech, to qualify for CARES Act reimbursement.

4. Animal Rescue Groups: In accordance with the memo provided to the Board, by District 2 Commissioner Lober, during the October 27, 2020 BoCC meeting, authorize County Manager or his designee to reimburse, for qualifying expenses, up to an additional \$100,000 to both the SPCA of Brevard and to the Brevard Humane Society for a maximum total of \$200,000, exclusive of the \$10,000 already applied for from the Brevard Humane Society through the County's small business grant program. This shall not be taken to mean that the Brevard Humane Society will be able to "double dip" and be reimbursed twice for the same expense(s). Should the SPCA of Brevard wish to also apply for the small business grant program, they may do so subject to its \$10,000 limit for qualifying expenses. The Chair shall be authorized to sign any documents necessary to carry out the Commission's direction on this item. Should either organization submit additional qualifying expenses, staff is further directed to bring back to the Commission, at the 9AM BoCC meeting scheduled for 12/22/2020, any such qualified expenses for consideration of allocating additional funding.

5. Brevard Zoo: Authorize the County Manager or his designee to set \$500,000 to reimburse the Brevard Zoo for qualifying expenses after such expenses are reviewed by

TetraTech to ensure that they qualify. The Chair shall be authorized to sign any necessary documents. Staff is further directed to forward qualifying expenses up to \$1.3M to TetraTech for review as soon as they are provided by the Brevard Zoo. Staff is directed to bring back this item at the 9AM BoCC meeting scheduled for 12/22/2020 for BoCC consideration of funding an amount over and above the \$500,000 authorized by this motion. By so doing, this allows us to significantly help the zoo now while retaining a portion of the requested funding to better ensure we are able to meet unexpected costs over the next six weeks. If such costs do not occur, we can allocate more to the zoo in December.

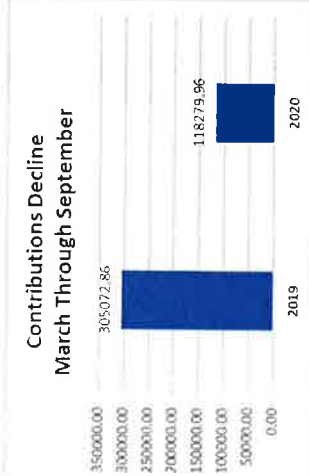
6. **Urgent Care Clinics:** In accordance with the memo provided to the Board, by District 2 Commissioner Lober, during the October 27, 2020 BoCC meeting, authorize County Manager or his designee to reimburse, for qualifying expenses, up to \$5000 per urgent care facility located within Brevard County irrespective of ownership, irrespective of whether in a municipality or unincorporated Brevard County, and irrespective of whether the owner(s) have received other forms of assistance from Brevard County (with the exception that individual expenses may not be reimbursed more than once through any combination of grant programs). The Chair shall be authorized to sign any necessary documents.

7. **Mutualink:** Authorize staff to negotiate a contract, not to exceed \$900,000, with Mutualink to provide emergency operations support to coordinate and direct governmental response in relation to the ongoing pandemic. Such contract must include an indemnification clause to protect Brevard County in the event that any portion of the costs paid are deemed ineligible for CARES Act funding by the U.S. Dept. of Treasury or any other entity authorized and tasked to make such determinations on behalf of the federal government. In such a case, Mutualink will refund, through the same method as payment is made, any and all costs associated with the service. Moreover, in the event of a funding clawback, the county shall be released from all ongoing contractual obligations. A service credit shall not be considered a refund.

Financial Impact Due to Covid-19

Since the pandemic began, the Brevard Humane Society has seen an increase in costs to operate, due in part to the loss of volunteer help. Through September our volunteer hours are down 64% (9,401 hours). We have had to adapt our services with only the essentials being provided while wearing face masks and social distancing, all without volunteer help. We were fortunate enough to recoup some losses with the help of PPP funds (\$257,300) and County CARES Act funds (\$10,000), however, these funds were quickly expended and we are now having to cut staff hours.

Contributions: The organization operates solely on its services, retail sales at the Thrift Shops, community donations and grants. Since the

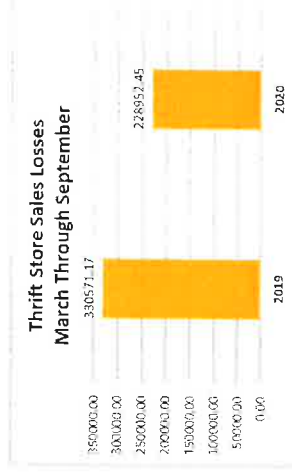


pandemic began, we have seen a drastic decrease in contributions (over \$180,000) from the same period in 2019 (64.5%).

Fundraising: Fundraising has also taken a large hit with a loss of \$83,000 (60%). We have cancelled many general events and three major events; most notably, the Annual Tuxes & Tails Gala.



Thrift Stores: Another revenue source, the Molly Mutt Thrift Stores which normally operates 7 days a week, is also suffering losses due to Covid-19. Being a non-essential service, all four thrift stores were closed most of April and May. The stores are now open but only 5 days a week due to Covid-19 restrictions. Thrift store income is down 24% from this same period last year.



Community Animal Care and Medical Supply Excess Distribution

Community Animal Care: For four (4) consecutive grant cycles, the Brevard Humane Society has been awarded the maximum funds to provide FREE spay/neuter services for felines (cats). This service is being offered to low-income residents and community cats (ferals) in Brevard County and is funded from the spay/neuter vehicle tags through Florida Animal Friend, Inc. The Brevard Humane Society performs this service for the sole purpose of reducing the homeless pet population, and includes a FREE rabies vaccine for the public's health and safety at no additional charge. The Brevard Humane Society has been instrumental in aiding Brevard County in becoming a "No Kill" County since 2006. Over the past four grant cycles we have been able to spay or neuter over 4,000 cats in an effort to reduce the homeless pet population.

Medical Supply Excess Distribution: The Brevard Humane Society partners with multiple vendors who donate their excess animal medical supplies. We share these supplies with other animal welfare organizations such as the Brevard Zoo, Florida Wildlife Sanctuary and Harmony Farms, to ensure the success of animal welfare in our community.

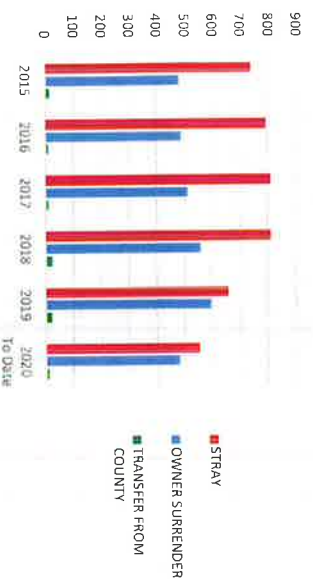
Summary: The organization's total income loss (due to Covid-19) from March through September 2020 is \$296,941.05.

Our Impact on the Community

The Brevard Humane Society is an essential element to Brevard County.

Animal Sheltering: Each year more than 50% of the animals that are received at the Brevard Humane Society are strays (brought to us by the Community). Although Brevard County Animal Services is funded through taxpayer dollars to take in stray animals, the Brevard Humane Society, at no cost, is relieving a financial tax burden on County residents by providing a service that otherwise would be an added expense/burden to County Animal Services.

Dog & Cat Intakes 2015-2020



Food Pantry: The Brevard Humane Society supports and partners with many other non-profits in our Community, such as Aging Matters of Brevard, Central Brevard Sharing Center, and the Coalition for the Hungry & Homeless. We provide pet food to homebound and/or low-income residents to keep their pets in their home, as well as homeless residents. We provide an average of 3,541 pounds of pet food per month to the Community. The Brevard Humane Society is able to provide this service from community food donations and grants.

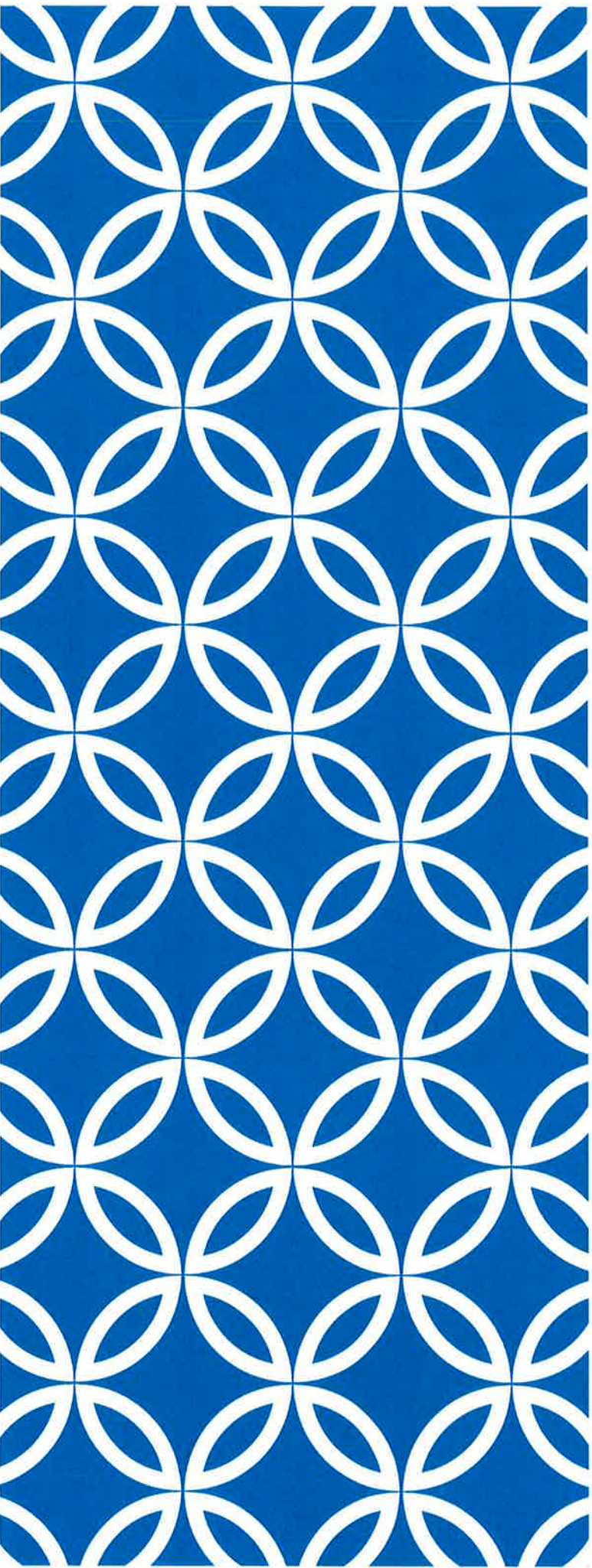


1020 Cox Road
Cocoa, FL 32926
321-636-3343

www.brevardhumanesociety.org

The Brevard Humane Society Has Supported the Community for 68 Years
Now we need your support!





SAFE OVERNIGHT STAY (S.O.S.) IN THE TIME OF COVID

How the Homeless Coalition leveraged this innovative, collaborative program to meet the needs of COVID vulnerable homeless households and how the County can ensure this service remains viable.

WHAT IS S.O.S.?

The S.O.S. program is a collaboration among several agencies within the Brevard Homeless Coalition that provides very short-term shelter to households. While in shelter (an average of 16 days but most have a length of stay of less than 10 days), the household works with a case manager to identify long-term solutions.

Populations Served: The programs priority serves households that have not previously been homeless, but have been unable to retain or maintain their current housing and suddenly find themselves in need of emergency shelter. this was strictly for families with children but it has expanded to include elderly and vulnerable single adults.

Funding: Up to this point, all of the funding for this program has been from private donors and local private grants.

Outcomes: In the last year over 65 households were served through S.O.S. with 74% of these households leaving shelter into permanent housing.

HOW WAS S.O.S. IMPACTED BY COVID-19

The S.O.S. program is very easily scalable. It started with one single family unit at Community of Hope dedicated to family shelter. Another unit was added through Housing for Homeless when the need was obviously higher than one unit could accommodate. S.O.S also formed a relationship with a local hotel that was used on occasion when an emergent situation presented itself.

When COVID-19 hit, this program allowed BHC to expand and serve many more households who were particularly vulnerable. These households were sheltered at a hotel greatly increasing the expense incurred by the program. **BHC spent \$18,662 since March 1st on shelter specifically in response to COVID-19.** This is strictly for shelter units and does not include case management or other services.

HOW CAN THE COUNTY HELP?

It is requested that Brevard County reimburse the Brevard Homeless Coalition for the extra expenses incurred by the S.O.S. program since March 1, 2020 plus an additional \$6,000 to be spent during the last 7 weeks of the calendar year. In effect it will match local funds generated for the program, and ensure that more vulnerable homeless households are sheltered and housed.

This program is valuable to our Homeless population as it relies on local funds, requires inter-agency collaboration, and provides a viable shelter program in a county with few such programs. The county using CARES Act funding to support the S.O.S. program is efficient use of resource. Perhaps more importantly it promotes private local funding and a collaborative approach, both of which are required to attain a sustainable and effective response to homelessness in Brevard.