

Meeting Date
03/03/2015



AGENDA	
Section	PUBLIC HEARING
Item No.	IV C

AGENDA REPORT
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	HEARING, RE: SUBSTANTIAL AMENDMENTS TO 2011-2016 CONSOLIDATED PLAN, 2014-2015 ANNUAL ACTION PLAN, AND CITIZEN PARTICIPATION PLAN
DEPT/OFFICE:	HOUSING AND HUMAN SERVICES DEPARTMENT

Requested Action:

It is requested that the Board of County Commissioners (BOCC) conduct a Public Hearing, as required by the U.S. Department of Housing and Urban Development (HUD), for the purpose of receiving public comments on Substantial Amendments to the Brevard County Home Consortium 2011-2016 Consolidated Plan, the Brevard County 2014-2015 Annual Action Plan, and the Citizen Participation Plan; and upon closure of the Public Hearing, approve the aforementioned plan amendments for submission to HUD.

Summary Explanation & Background:

On July 23, 2014 and August 26, 2014, the Board of County Commissioners approved the submission of two Section 108 loan applications to the Department of Housing and Urban Development (HUD). If approved by HUD, these funds will be used for the installation of a waterline and fire hydrants in the West Canaveral Groves Neighborhood Strategy Area and the construction of a Health Department Clinic that will be located at 601 E. University Blvd., Melbourne, FL. Brevard County's future Community Development Block Grant (CDBG) funds will be used for repayment of the loans, with general revenue as payer of last resort.

Section 570.704 of the Code of Federal Regulations requires that the Consolidated Plan, Annual Action Plan, and Citizen Participation Plan be amended to include information related to the Section 108 applications. Additionally, as required by Brevard County's HUD approved Citizen Participation Plan, a thirty (30) day public comment period and a Public Hearing is required. A Public Notice was placed in the Florida Today Newspaper on January 12, 2015, outlining the amendments to the plans, soliciting public comment, and advising of the Public Hearing scheduled for March 3, 2015. The public comment period runs from January 27, 2015 through February 27, 2015. No comments have been received as of February 17, 2015. All public comments received will be considered and attached to the Substantial Amendments for forwarding to HUD.

The Substantial Amendments for the Consolidated Plan and Annual Action Plan incorporate the addition of the two Section 108 projects. Additionally, there are modifications to the Citizen Participation Plan to align it with Section 91.105 of the Code of Federal Regulations and add language regarding the Section 108 applications, specifically:

- additional language related to the Section 108 applications on pages 1, 2, 5, and 10,
- scribes corrections,
- reworded phrases, and
- the realignment of sections.

(continued on next page)

Clerk to the Board instruction: None

Exhibits Attached: (1) Substantial Amendment Summaries with modified pages; (2) Strikethrough and clean copy of the Citizen Participation Plan; (3) Florida Today advertisement

Contract /Agreement (If attached):	Reviewed by County Attorney	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	PR	<input type="checkbox"/>
------------------------------------	-----------------------------	-----	--------------------------	----	-------------------------------------	----	--------------------------

County Manager	Assistant County Manager	Department Director / Extension
Stockton Whitten	Venetta Valdengo	Ian Golden - 52007



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972

March 4, 2015

MEMORANDUM

TO: Ian Golden, Housing and Human Services Director Attn: Chenita Joiner

RE: Item IV.C, Substantial Amendment to 2011-2016 Consolidated Plan, 2014-2015 Annual Action Plan, and Citizen Participation Plan

The Board of County Commissioners, in regular session on March 3, 2015, conducted Public Hearing as required by the U.S. Department of Housing and Urban Development (HUD), for the purpose of receiving public comments on Substantial Amendments to the Brevard County Home Consortium 2011-2016 Consolidated Plan, the Brevard County 2014-2015 Annual Action Plan, and the Citizens Participation Plan; and approved the plan amendments for submission to HUD.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge

Tammy Etheridge, Deputy Clerk

/cm

FY 14/15 – There will be no impact to the General Fund

FY 15/16 – No Impact to the General Fund. If approved by HUD, Section 108 Grants Funds of approximately \$1,648,051 will be awarded to Brevard County for construction of a waterline and fire hydrants and \$1,600,000 toward the construction of the Health Department located in Melbourne, FL.

Contact: Chenita Joiner, Community Development and Resource Manager (633-2007)

NOTICE OF PUBLIC HEARING
BREVARD COUNTY HOME CONSORTIUM AND
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SUBSTANTIAL AMENDMENTS AND CITIZEN PARTICIPATION PLAN UPDATE

AD#1346445-01/12/2015

NOTICE OF PUBLIC HEARING
BREVARD COUNTY HOME CONSORTIUM AND
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SUBSTANTIAL AMENDMENTS AND CITIZEN PARTICIPATION PLAN UPDATE

Brevard County Housing and Human Services Department is soliciting public review and fire

hydrants in West Canaveral Groves, Cocoa; and construction of a health clinic at 601 E. University Boulevard, Melbourne. Repayment of loan funds would be pledged by future allocations of Brevard County Community Development Grant funds, with general revenue pledged as a last resort.

The Substantial Amendment and proposed Citizen Participation Plan will be available for public review and comment January 27, 2015 through February 27, 2015 online at <http://www.brevardcounty.us/HumanServices/HousingPrograms/AffordableHousingProgram> and at Brevard County Housing and Human Services Department (2725 Judge Fran Jamieson Way, Building B-106, Viera) from 8:00 a.m. until 5:00 p.m. Agencies, groups and individuals are encouraged to share their ideas and comments with County staff and the general public.

A public hearing will be held at 9:00 a.m. March 3, 2015 during the regularly scheduled Board of County Commissioners meeting at 2725 Judge Fran Jamieson Way, Building C, Viera. In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodations or an interpreter to participate in the proceedings should notify Brian Breslin in the Housing and Human Services Department no later than 48 hours prior to the meeting at (321) 633-2076.

Attorney for Plaintiff
 200 SW 1st Avenue, 12th Floor
 Ft. Lauderdale, FL 33301
 Tele: (954) 525-4100
 Fax: (954) 525-4300
 stein@kolawyers.com
 By: Craig Brett Stein, Esq.
 Craig Brett Stein, Esq.
 Florida Bar No.: 01204641255-828

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

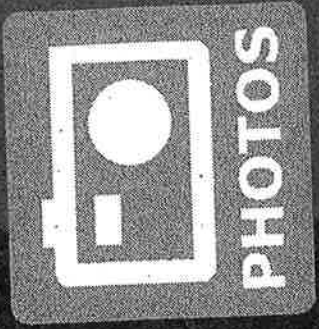
Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.

Participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at (321) 633-2171 x2. If you are hearing or voice impaired, call (800) 955-8771; Or write to: Court Administration, Moore Justice Center, 2825 Judge Fran Jamieson Way, Viera, Florida 32940.





BOARD OF COUNTY COMMISSIONERS

Housing and Human Services

2725 Judge Fran Jamieson Way

Building B, Suite 106

Viera, Florida 32940

BREVARD COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

SUBSTANTIAL AMENDMENT

2011-2016 CONSOLIDATED PLAN AND 2014-2015 ANNUAL ACTION PLAN

A. Overview

Brevard County Board of County Commissioners (County) seeks to establish a loan pool not to exceed \$3,600,000 under the Section 108 Loan Guarantee Program (Section 108 Loan), administered by the United States Department of Housing and Urban Development (HUD). If approved, these funds will be used to provide infrastructure and public facilities, pursuant to the National Objectives outlined in statute 570.208.

The addition of a Section 108 Loan application requires a substantial amendment to modify the existing priorities and strategies outlined in the 2011-2016 Consolidated Plan and 2014-2015 Annual Action Plan. The funds are proposed for two (2) purposes: installation of a waterline and fire hydrant project in Cocoa and construction of a health clinic in Melbourne.

B. Substantial Amendment Narrative

If awarded Section 108 Loan funds, the County will pledge future allocations of Community Development Block Grant (CDBG) funds. The anticipated 2014-2015 CDBG allocation is \$1,170,088. General revenue funds will be pledged as a last resort.

1. The following section of the 2011-2016 Consolidated Plan is to be amended as indicated:

Community Development Strategy: Response to Question 1 Public Facility and Infrastructure Priorities – page 69 (addition): Based on the conditions and needs identified, Brevard County has designated a significant amount of its CDBG funds to projects over the next five (5) years, including an application for a Section 108 Loan.

2. The following sections of the 2014-2015 Action Plan are to be amended as indicated:

Community Development Strategy: Summary of CDBG Funded Activities – page 47 (addition):

03J*WCG Water Line*\$1,648,051*Suitable Living Environment*Availability* Infrastructure/Water Improvements*People

03P*Health Clinic*\$1,600,000*Suitable Living Environment*Availability*Public Facility*People

Community Development Strategy: CDBG Project Descriptions for FY 2014-15 – page 47 (addition): Section 108 Loan Application - Construction of a 19,000 ft., 12 inch potable water main along Satellite Boulevard, Cocoa with fire hydrants; and construction of a 13,000 ft. health clinic on University Boulevard, Melbourne.

Priority Community Development Needs – IX. Tables & Performance Matrix (addition): Table 2B, 3C, and Performance Matrix updated and attached.

C. Citizen Participation and Public Comment

Public comment is sought through a public hearing and a thirty (30) day public comment period advertised in the Florida Today newspaper on January 12, 2015. A public hearing is scheduled for March 3, 2015 in the Commission Room at the Government Center in Viera during the regularly scheduled Board of County Commissioners meeting. All public comments will be welcomed and given due consideration by County staff. A summary of any comments received and responses given by the County will be attached.

Brevard County also has a Section 3 Policy that identifies mechanisms to increase the percentage of contracts awarded to minority and women owned businesses. (See Policy in Other Narrative section of this report)

Brevard County Public Facility and Infrastructure Priorities

Infrastructure, Public Facilities and Improvement priorities are based on survey information, neighborhood plans and community meeting information received from identified neighborhood strategy areas. Brevard County has seven (7) identified neighborhood strategy areas located throughout the County. A minimum of fifty-one percent (51%) of the residents in each area are low to moderate income. Information obtained in community surveys, neighborhood planning processes and community meetings all reveal that these neighborhoods are in need of street and sidewalk improvements, recreational facilities, drainage improvements, demolition and clearance of dilapidated structures and vacant lots, and neighborhood economic development initiatives. Based on the conditions and needs identified, Brevard County has designated a significant amount of its CDBG funds to projects in these neighborhoods over the next five (5) years, including an application for a Section 108 Loan.

Public Facilities

- Improvement/increase of quantity of neighborhood facilities serving LMI persons
- Improvement/increase of quantity of facilities that benefit LMI youth
- Improvement/increase of quantity of facilities that benefit seniors and the elderly

Infrastructure

- Improvement/increase of quantity of public improvements that benefit LMI

Demolition and Clearance

- Continue to carry out demolition and clearance activities in and effort to reduce/eliminate slum and blighted conditions
- Reduce street and drainage littering

Crime Prevention, Nuisance & Safety Need

- Improve street lighting and sidewalks
- Remove and renovate vacant buildings

Economic Development

Citizens expressed a need for job training, job opportunities, financing and small business development opportunities within their communities. These actions normally occur within the context of Economic Development activities carried out by CDBG programs. Each member of the Consortium conducts and coordinates with agencies conducting economic development activities in their respective communities.

Brevard County Economic Development Priorities

The Brevard County Housing and Human Services Department, through the CDBG Advisory Board, will evaluate the possibility of developing an Economic Development Strategy using eligible CDBG program funds. The Advisory Board will further evaluate options with non-profit and industry organizations in the formation of a combined government, non-profit, and industry cooperative ventures or partnerships. The primary goals of the Economic Development programs will be to:

BREVARD COUNTY

In FY 2014-15, the County's CDBG Program will undertake the activities listed below.

SUMMARY OF 2014-2015 CDBG FUNDED ACTIVITIES

MATRIX #	PROJECT NAME	FUNDING AMOUNT	OBJECTIVE	OUTCOME	PRIORITY NEED	ACCOMPLISHMENT TYPE	ANNUAL NUMERIC GOAL
05	Cuyler Community Learning Center	\$66,923	Suitable Living Environment	Sustainability	Public Services	People	300
05	Central Brevard Sharing Center	\$45,246	Suitable Living Environment	Sustainability	Public Services	People	1450
05	Early Learning Coalition	\$18,098	Economic Opportunity	Availability/Accessibility	Public Services	People	95
05	Community Services Council	\$22,623	Suitable Living Environment	Sustainability	Public Services	People	20
05	AMI Kids Space Coast	\$22,623	Suitable Living Environment	Sustainability	Public Services	People	66
		\$175,513					
02	Demolition	\$21,000	Suitable Living Environment	Availability/Accessibility	Demolition and Clearance	People	3
03F	West Cocoa Pocket Park	\$273,900	Suitable Living Environment	Availability/Accessibility	Public Facility	People	2044
03J	Woody Simpson Park Community Room	\$155,219	Suitable Living Environment	Availability/Accessibility	Public Facility	People	1557
03I	Schoolhouse Paving & Drainage	\$155,220	Suitable Living Environment	Availability/Accessibility	Infrastructure	People	1549
03I	Burnett Rd Beautification/Sidewalks	\$155,219	Suitable Living Environment	Availability/Accessibility	Infrastructure	People	2044
03J	West Canaveral Groves Water Line	\$1,648,051	Suitable Living Environment	Availability/Accessibility	Infrastructure/Water Improvements	People	
03P	Health Clinic	\$1,600,000	S Suitable Living Environment	Availability/Accessibility	Public Facility	People	
21A	CDBG Program Administration	\$234,017	Suitable Living Environment	Availability/Accessibility Sustainability	Administration	Other	N/A
CDBG TOTALS		\$1,170,088 \$4,418,139					

CDBG Project Descriptions for FY 2014-2015

Section 108 Loan

Application for construction of a 19,000 ft., 12 inch potable water main along Satellite Boulevard, Cocoa with fire hydrants; and construction of a 13,000 ft. health clinic on University Boulevard, Melbourne.

Burnett Rd. Beautification & Sidewalks

This project will consist of sidewalk construction, lighting, landscaping and some drainage improvements.

Schoolhouse Paving and Drainage

This project consists of the design and construction of roadway and drainage improvements.

Table 2B
Priority Community Development Needs

Priority Need	Priority Need Level	Unmet Priority Need	Dollars to Address Need	5 Yr Goal Plan/Act	Annual Goal Plan/Act	Percent Goal Completed
Acquisition of Real Property						
Disposition						
Clearance and Demolition	H		\$21,000		3	
Clearance of Contaminated Sites						
Code Enforcement						
Public Facility (General)						
Senior Centers						
Handicapped Centers						
Homeless Facilities						
Youth Centers						
Neighborhood Facilities						
Child Care Centers						
Health Facilities	H		\$1,600,000			
Mental Health Facilities						
Parks and/or Recreation Facilities	H		\$429,119		3,601	
Parking Facilities						
Tree Planting						
Fire Stations/Equipment						
Abused/Neglected Children Facilities						
Asbestos Removal						
Non-Residential Historic Preservation						
Other Public Facility Needs						
Infrastructure (General)						
Water/Sewer Improvements	H		\$155,220		1549	
Street Improvements	H		\$1,648,051			
Sidewalks	H		\$155,219		2044	
Solid Waste Disposal Improvements						
Flood Drainage Improvements						
Other Infrastructure						
Public Services (General)						
Senior Services						
Handicapped Services						
Legal Services						
Youth Services	H		\$22,623		66	
Child Care Services	H		\$18,098		95	
Transportation Services						
Substance Abuse Services						
Employment/Training Services						
Health Services						
Lead Hazard Screening						
Crime Awareness						
Fair Housing Activities						
Tenant Landlord Counseling						
Other Services	H		\$134,792		1,770	
Economic Development (General)						
C/I Land Acquisition/Disposition						
C/I Infrastructure Development						
C/I Building Acq/Const/Rehab						
Other C/I						
ED Assistance to For-Profit						
ED Technical Assistance						
Micro-enterprise Assistance						
Other						
Transit Oriented Development						
Urban Agriculture						

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name Brevard County

Priority Need

Infrastructure Water/Sewer Improvements

Project Title

West Canaveral Groves Water Line

Description

This project will consist of the construction of approximately 19,000 feet of 12 inch potable water main with fire hydrants spaced 100 feet apart.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: West Canaveral Groves

Street Address: Satellite Boulevard

City, State, Zip code: Cocoa, Florida 32926

Objective Number SL-1	Project ID
HUD Matrix Code 03J	CDBG Citation 570.208(a)
Type of Recipient Government	CDBG National Objective LMJFI
Start Date (mm/dd/yyyy) 10/1/2014	Completion Date (mm/dd/yyyy) 9/30/2015
Performance Indicator NA	Annual Units NA
Local ID NA	Units Upon Completion NA

Funding Sources:

CDBG	\$1,648,051
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$1,648,051

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

CITIZEN PARTICIPATION PLAN

I. Introduction

The Brevard County HOME Consortium is a recipient of HOME Investment Partnerships Program funds from the U.S. Department of Housing and Urban Development (HUD). The HOME Consortium is comprised of Brevard County and the Cities of Titusville, Cocoa, Melbourne, and Palm Bay. Brevard County serves as the lead jurisdiction of the HOME Consortium. The Brevard County Housing and Human Services Department is responsible for the planning, preparation, day to day activities, and submission of the Consolidated Plan, Action Plan, Substantial Amendments, Performance Reports and Loan Applications affecting the HOME Investment Partnerships Grant, and Brevard County's Community Development Block Grant Programs. Each member city of the Brevard County HOME Consortium (Consortium) is responsible for the development of their own individual CPP for Community Development Block Grant (CDBG) funds and any other HUD programs. Not more than ten percent (10%) of the annual HOME Investment Partnership's Program funds (including program income) is allowed for administration. The Brevard County Board of County Commissioners, after receiving input from the public, any advisory bodies, and staff, approves the annual allocation of funding for identified needs and goals in accordance with the grant criteria established by HUD. Pursuant to 24 CFR Part 91, these funding allocations concur with the needs and goals established in the Brevard County HOME Consortium's Consolidated Plan.

All participants in federally funded programs are required to have a Citizen Participation Plans (CPP), pursuant to Section 24 of the Code of Federal Regulations (CFR) Part 91, Subpart B. The CPP sets forth the policies, procedures and implementation strategies to provide for and encourage effective citizen input in the implementation, and assessment of the Consolidated Plan, Substantial Amendments, Annual Action Plan, Consolidated Annual Performance and Evaluation Report, and the Section 108 Loan Program. The CPP encourages participation by all residents, especially persons of low to moderate income who are residents of areas which are eligible for funding, such as those who live in the Community Development Neighborhood Strategy Areas. Minority, non-english speaking, persons with disabilities and residents of assisted housing developments are also encouraged to participate.

II. Definitions

- A. Annual Action Plan: An Action Plan is prepared for each of the five Consolidated Plan years, and specifies the anticipated amount of funding to be received. It serves as an annual application for funding, and describes the activities/projects that will address the needs and priorities identified in the Consolidated Plan.
- B. Consolidated Plan: The Consolidated Plan is a five year strategic plan, prepared as required by 24 CFR Part 91. It is the planning document used by the HOME Consortium to describe the needs and goals of various programs. The Consolidated Plan allows the Consortium to apply for funding under the HOME program. Additionally, it allows the individual members of the Consortium to apply for CDBG and other Housing and Community Development Program funding.
- C. Consolidated Annual Performance and Evaluation Report (CAPER): The CAPER annually provides details of the Consortium's performance and progress made towards the five-year goals established in the Consolidated Plan. It is submitted within 90 days of the end of the Consortium's entitlement year, or by December 30, and is the basis for an evaluation of annual accomplishments.
- D. Section 108 Loan Guarantee Program: The Section 108 Program (Section 108) is the loan guarantee component of the Community Development Block Grant (CDBG) Program. It is designed to provide communities with a source of financing for economic development, housing rehabilitation, public

facilities and improvements, and large-scale physical development projects. The Section 108 Loan Guarantee Program allows local governments to transform a small portion of their CDBG entitlement funds into a federally guaranteed loan large enough to pursue physical and economic revitalization projects. This enables the renewal of entire neighborhoods. Such public investment is often needed to inspire private economic activity, provide the initial resources, or simply the confidence that private firms and individuals need to invest in distressed areas.

- E. Substantial Amendment: a Substantial Amendment is defined as one or more of the following changes made to the Consolidated Plan:
- a. A change in the allocation priorities or the method of distributing funds
 - b. The carrying out of a new activity not previously identified
 - c. A change to the purpose, scope, location or beneficiary of an activity
 - d. A change in the project location which is outside of, and not contiguous to, previously designated target area; or described location for the activity.
 - e. The percentage of federal CDBG funds expended for the benefit of low to moderate income persons falls below its required 70% as a result of any proposed increase/decrease in expenditures for any one project or activity.

III. Applicability and Adoption of the Citizen Participation Plan

Pursuant to 24 CFR Part 91.105 the HOME Consortium has developed, adopted, and is committed to the implementation of the CPP. The procedures outlined herein are designed to encourage all residents to participate in process and program development.

IV. Encouragement of Citizen Participation

Provide and encourage citizen participation with particular emphasis on participation by persons of low to moderate income, particularly those residents living in slum and blighted areas and where Federal Funds are proposed to be used. Encourage the participation of all residents, including minorities, non English speaking persons and persons with disabilities. Implement strategies that include, but are not limited to the following:

1. Consult with other public and private agencies that provide assisted housing, health services, social services, fair housing with a particular emphasis on children, elderly populations, persons with disabilities, persons with HIV/AIDs and agencies that serve the homeless.
2. Consult with member municipalities in the Brevard County HOME Consortium for the purpose of coordination.
3. Conduct meetings in areas that are accessible to all persons, especially those that are low to moderate income residents and persons with disabilities, for the purposes of obtaining citizen input on community development needs.
4. Where a significant number of non-English speaking residents can be reasonably expected to participate, a method of communication will be provided. Accommodations will be provided for persons with disabilities, upon forty-eight (48) hour's notification to the County. The comment period will be thirty (30) days for development of the Consolidated Plan, Substantial Amendment, Action Plan and Section 108 Loan Application. The CAPER will have a fifteen (15) day comment period.
5. The comment period will be thirty (30) days for development of the Consolidated Plan, Substantial Amendment, Action Plan and Section 108 Loan Application. The CAPER will have a fifteen (15) day comment period.

6. Public Housing Authorities: Provide consultation between the HOME Consortium and public housing authorities in order to encourage participation by residents of public and assisted housing in the development and implementation of the Consolidated Plan and to provide information to these agencies about Consolidated Plan activities. This information can then be used in the Comprehensive Grant program process.

V. Citizen Comments

Citizen comments at all public meetings/hearings will be solicited.

1. The County will make all Consolidated Plans, Action Plans, Substantial Amendments, and Consolidated Annual Performance and Evaluation Reports public in a format that is accessible to all persons, including those with disabilities.
2. The County will provide citizens with a reasonable opportunity to comment on all Consolidated Plans, Action Plans, Substantial Amendments, and the Consolidated Annual Performance and Evaluation Reports.
3. A summary of citizen comments that are received in writing, orally or at public meetings concerning the Consolidated Plan, the Action Plan, substantial amendments, and the Consolidated Annual Performance and Evaluation Report (CAPER) will accompany all submissions to HUD.
4. Written comments should be addressed to the office of:

Brevard County Housing and Human Services Department
2725 Judge Fran Jamieson Way
Building B; Suite B-106
Viera, Florida 32940
(321) 633-2076
(321) 633-2170 Fax

5. The County shall respond to any written comments from Citizens within fifteen (15) working days, when practical.
6. Written comments regarding the individual CDBG Programs should be addressed to the respective Consortium Member as follows:

Brevard County
Housing and Human Services Department
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940
(321) 633-2076
(321) 633-2170 Fax

City of Titusville
Neighborhood Services Department
725 South DeLeon Avenue
Titusville, Florida 32780
(321) 567-3783
(321) 383-5614 Fax

City of Cocoa
Housing and Neighborhood Services Division
65 Stone Street
Cocoa, Florida 32922
(321) 433- 8511
(321) 433-8543 Fax

City of Melbourne
Housing and Improvement Division
695 E. University Boulevard
Melbourne, Florida 32901
(321) 674-5734
(321) 674-5738 Fax

City of Palm Bay
Housing & Neighborhood Development Services
120 Malabar Road SE
Palm Bay, Florida 32907
(321) 952-3429
(321) 733-3087 Fax

VI. Development of the Consolidated Plan

During the development of the Consolidated Plan at least one public hearing will be held and the Consortium will make available to citizens, public agencies and other interested parties the following information at Brevard County offices and at public hearing(s):

1. the amount of anticipated assistance, including grant funds and program income;
2. the range of activities that may be undertaken (including estimated amount that will benefit persons of low and moderate income); and
3. anticipated potential displacement, and efforts to minimize or assist displaced persons, as described in the Brevard County Anti-Displacement and Relocation Assistance Policy (located at www.brevardcounty.us/HumanServices/ReportsPlans) and assistance provided to any person displaced.

The Consortium will publish the proposed Consolidated Plan in the following manner that affords citizens, public agencies and other interested parties a reasonable opportunity to review and submit comments:

1. A summary of the public hearing will be advertised in a newspaper of general circulation at least fifteen (15) days prior to the scheduled hearing which shall indicate the purpose, date, time and location of the hearing. The summary shall include purpose of the Consolidated Plan, contents, and list of locations where the entire plan can be examined at no charge. Some physical locations may include, but are not limited to the following public locations during the thirty (30) days comment period prior to the plan's submission:
 - a. Titusville Public Library
 - b. Central Brevard Public Library and Reference Center (Cocoa)
 - c. Franklin T. DeGroot Public Library (Palm Bay)
 - d. City of Titusville Neighborhood Services Department
 - e. City of Cocoa Community Development Department
 - f. City of Melbourne Housing and Neighborhood Improvement Department
 - g. City of Palm Bay Housing and Neighborhood Development Services Division
 - h. Brevard County Housing and Human Services Department and website
2. Any comments received in writing or orally at public hearings will be available for copying, free of charge to requesting citizens and will be considered in preparation of the final Consolidated Plan. A summary of all the comments will be attached to the final Consolidated Plan, in addition to an explanation for any comments not accepted.

VII. Development of Substantial Amendments

Prior to amending the Action Plan and/or the Consolidated Plan, reasonable notice and opportunity will be given to all citizens via a 30-day comment period. The Consortium member will publish the proposed substantial amendment in a newspaper of general circulation. One (1) public hearing shall be held prior to submission to HUD.

The following criteria for determining what changes in planned or actual HOME Consortium or Brevard County CDBG activities constitute a Substantial Amendment to the Consolidated Plan and/or the Action Plan:

1. Any change in the allocation priority or change in the method of distribution of funds.
2. The use of funds to carry out an eligible activity from any program covered by the Plan (including program income), not previously described in the Action Plan.
3. A change in the purpose, scope, location or beneficiaries of an activity. A change in the use of funds from one eligible activity to another.
4. A change in the project location which is outside of, and not contiguous to, previously designated target area; or described location for the activity.
5. The percentage of federal CDBG funds expended for the benefit of low to moderate income persons falls below its required 70% as a result of any proposed increase/decrease in expenditures for any one project or activity.

Reasonable notice of a proposed Substantial Amendment must be provided so that residents will have an opportunity to review and provide comments to proposed changes.

Any comments received in writing or orally will be considered in preparation of the final Substantial Amendment. A summary of the comments will be attached to the final Substantial Amendment, in addition to an explanation for any comments not accepted.

VII. Development of Performance Plans, Reports and Applications

Reasonable notice and an opportunity to participate in development of plans, reports and application will be provided through a public comment period. Any comments received in writing or orally will be considered and a summary of the comments will be attached to the applicable plan, report or application, along with an explanation for any comments not accepted.

A. The Consortium will solicit public comment on the Action Plan in the following manner:

1. Advertise public hearings (or workshops) in a newspaper of general circulation. The advertisements will appear at least fifteen (15) days prior to the scheduled hearing. The advertisement shall indicate the purpose, date, time, and location of the hearing. At least one (1) public hearing shall be held before and after the 30 day comment period.
2. Provide a draft of the Action Plan for public review and comment for a period of not less than thirty (30) days prior to the Plan's submission at the County office and website.

B. The Consortium will solicit public comment on the CAPER in the following manner:

Advertise in a newspaper of general circulation a draft of the CAPER for public review and comment at the following public locations for not less than fifteen (15) days:

- a. Titusville Public Library
- b. Central Brevard Public Library and Reference Center (Cocoa)
- c. Franklin T. DeGroot Public Library (Palm Bay)
- d. City of Titusville Neighborhood Services Department
- e. City of Cocoa Community Development Department
- f. City of Melbourne Housing and Neighborhood Improvement Department
- g. City of Palm Bay Housing and Neighborhood Development Services Division
- h. Brevard County Housing and Human Services Department
- i. Brevard County Housing and Human Services Department website

C. The Consortium will solicit public comment on the Section 108 Loan Application in the following manner:

1. At least one local meeting before submission of the application to obtain the views of citizens on community development and housing needs, and a minimum of two public hearings each at different stage of the application process. Advertise all public meetings/hearings in a newspaper of general circulation at least fifteen (15) days prior to the scheduled meeting/hearing which shall indicate the purpose, date, time and location of the meeting/hearing. Each meeting and/or hearing will offer the following information, as applicable:

- a. amount of loan funds expected for the coming year
- b. program income anticipated to be generated
- c. range of activities to be undertaken
- d. estimated amount of guaranteed loan funds proposed to be used for activities that will benefit low and moderate income persons
- e. proposed activities likely to result in displacement
- f. applicable policy for minimizing displacement of persons as a result of the proposed activity
- g. community development and housing needs
- h. development of proposed activities
- i. review of program performance

2. Provide a draft of the Section 108 Loan Application for public review and comment at the following public locations for review and public comment for thirty (30) days.

- Central Brevard Public Library and Reference Center (Cocoa)
- Brevard County Housing and Human Services Department

VIII. Public Hearings/Meetings

A. The public will be provided an opportunity to share their views and comments to plans, reports and applications at least twice per year. The following strategies will be implemented to ensure citizen participation:

1. At least two public hearings will be held per year to obtain citizens' views and to respond to questions. One (1) public hearing will be held during the development of the proposed Consolidated Plan, and one (1) public hearing will be held prior to submission of the proposed Consolidated Plan, Substantial Amendment, and Action Plans. The purpose of public hearings is to solicit the views of the citizens regarding the following:

- a. housing and community development needs

- b. priority non-housing community development needs
 - c. the development of proposed activities
 - d. review of program performance
2. Public hearings and neighborhood meetings will be held at times and locations that are convenient to potential and actual beneficiaries and are accessible to persons with disabilities. These meetings will be advertised on County website and in a newspaper of general circulation at least fifteen (15) days prior to the scheduled hearing/meeting and indicate the purpose, date, time and location.
- B. An alternate method of communication will be provided when a significant number of non-English speaking residents are expected to participate. Accommodations will be provided for persons with disabilities, upon forty-eight (48) hour's notification to the County office.

IX. Availability and Access to Records

- A. In order to provide an opportunity for citizens to review and submit comments on the Consolidated Plan, Action Plan, CAPER, Substantial Amendment and Section 108 Loan Application, the following strategies will be implemented:
1. Advertisements will be placed in a newspaper of general circulation. A summary will describe the contents, purpose and locations where the entire document may be examined.
 2. Five (5) free copies will be available at the County office. This office is convenient and centrally located near potential and actual low-to-moderate income beneficiaries. The County will post plans, reports and applications onsite and online.
 3. Materials will be available to persons with disabilities or who are non-English speaking, upon request.
 4. Records relating to programs covered in preceding Consolidated Plan year will be maintained for five (5) years.

X. Technical Assistance

- A. Upon request, technical assistance developing proposals for funding assistance under any of the programs covered by the Consolidated Plan will be offered by the Consortium. This will include any technical assistance to groups that represent low to moderate income persons. Any technical assistance offered will not guarantee funds. The level and type of assistance will be determined on a case by case basis.

XI. Solicitation Process

The Consortium may use one of several basic models to solicit sub-recipients for funding under CDBG (Brevard County), HOME and additional qualifying programs within the framework of the Consolidated Plan and Action Plan.

- A. Basic Models

Depending on the situation and circumstance of the project or the needs of the community, the Advisory Board and County may choose any one of the following models or variations of those approaches to assist in the solicitation process of sub-recipients. The basic models are as follows:

1. Formal Application Process, Request for Proposal (RFP): requires the submission of a formal application, typically undertaken once a year in conjunction with the planning process. Applications are evaluated based on explicit selection criteria. This process works best for projects with numerous or complex activities, potential applicants with varying degrees of experience, limited funding, and increased competition.
2. Limited Application/Pre-Application Process: this approach is will be similar to the formal application process, but the application will not be as detailed. This approach will allow the County and the Advisory Board to review and narrow the number of applications before requesting additional detailed information or making final recommendations. This process will be useful in encouraging participation of potential sub-recipients unfamiliar with the RFP process or matching funds for a larger project.
3. Request for Qualifications (RFQ): the Advisory Board and Staff County will identify potential qualified sub-recipients through an informal process, or through a general RFQ. From the identified group, the County and the Advisory Board will identify organizations qualified to carry out specific activities and will approach the organization. This process is will be proactive and focused on qualified organizations that have the capacity to present new and innovative approaches to Board-approved objectives.
4. "Open Door" or Unsolicited Application Process: allows application requests to be accepted and considered any time during the program year until funds are no longer available. The unsolicited application shall meet the same requirements of the solicitation process already in place for the identified funding source. The application shall be evaluated based on the criteria used during the formal application process, with selections to be recommended by the Advisory Board. For HOME Community Housing Development Organization (CHDO) funding, the "Open Door" or Unsolicited Application Process may be used. Applications from County-designated CHDO's will be accepted throughout the program year for as long as funding is available. Notification will be made to all County-designated CHDO's when program year funding has been depleted. The unsolicited applications will be reviewed for feasibility by the County and brought to the appropriate Advisory Board for funding recommendation. Upon recommendation approval the application will be presented to the Board of County Commissioners at a scheduled Brevard County Commission meeting.

B. Selection of Sub-recipients and Contractors

Funding recommendations through the Brevard County Home Consortium will be established by a specific list of criteria.

XII. Complaints

- A. A written response will be made to every written or oral citizen comment received during the above referenced processes within fifteen (15) days of receipt, when practical. Comments shall be sent to:

Brevard County Housing and Human Services Department
2725 Judge Fran Jamieson Way, Building B, Suite B-106
Viera, Florida 32940

- B. Citizens may, at any time during the complaint resolution process, contact the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development
Charles Bennett Federal Building
Office of Community Planning and Development
400 West Bay Street; Suite 1015
Jacksonville, Florida 32202-4410

CITIZEN PARTICIPATION PLAN SUMMARY OF CATEGORY

SUBSTANTIAL AMENDMENTS	ACTION PLAN DEVELOPMENT	CONSOLIDATED PLAN DEVELOPMENT	ACCESS TO INFORMATION
Changes in Priority Needs.	Any new activity is proposed for HOME funding.	Participate with Brevard County Consortium Member Municipalities	Advertise a Summary of the Consolidated Plan in a newspaper of general circulation, soliciting comments for a period of 30 days.
Changes in the Purpose/Scope/ Location/Beneficiaries from the original/planned activity.	Change in Eligibility/Location /Program Benefit Falls below 70%/ change in Overall Scope/Purpose.	Consult with interested area Social/Health Service/Housing Providers.	Make copies available of the Consolidated Plan/Action Plan/ Substantial Amendments HOME APR./Anti- Displacement Policy.
Any changes listed above shall be advertised in a newspaper of general circulation for a period of 15 days.	Any changes listed above shall be advertised in a newspaper of general circulation for a period of 15 days.	Conduct a minimum of one (1) and preferably two (2) neighborhood meetings.	Make a reasonable number of copies of the Consolidated Plan available to citizens and groups that request it.
		Advertise all public meetings and workshops at least 15 days in advance indicating purpose, date, time and location.	Make Materials available in a form accessible to Person with Disabilities upon request.
		Draft of Plan made available for public comments at least 30 days prior to the Plan's submissions.	
PUBLIC HEARINGS	PUBLIC COMMENTS	ANNUAL PERFORMANCE REPORT	CONSOLIDATED PLAN AS ADOPTED
One (1) Public Hearing on Community Needs and a minimum of one (1) Public Hearing on solicitation of public comments.	All Public Comments received concerning Consolidated Plan/Action Plan/Substantial Amendments/APR will accompany all submissions to HUD.	Provide notification in newspaper of general circulation 15 days in advance of availability for review of HOME APR.	Consolidated Plan/Action Plan/ Substantial Amendments/HOME APR as adopted will be posted on the Brevard County website.
Provide Notice of Public Meetings in newspaper of general circulation at least 14 days prior.	Provide a method of communication for non-English speaking residents and accommodations for Persons with Disabilities upon 48 hours prior notice.	Provide period of 15 days for citizens to submit comments for HOME APR.	Consolidated Plan/Action Plan/ Substantial Amendments/HOME APR as adopted will be made available in a form accessible to Persons with Disabilities.
Hold Public Meetings at sites that are accessible to Persons with Disabilities.		HOME APR results presented in second of two Public Hearings in the first quarter of the succeeding year following APR publication.	
Provide a method of communication for non-English speaking residents and accommodations for Persons with Disabilities upon 48 hours prior notice.			

SAMPLE NOTICES

**~~PUBLIC MEETING NOTICE – BREVARD COUNTY HOME CONSORTIUM
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)
And HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)
Public Hearings on the 2011-2016 Consolidated Plans
AND
2011-2012 ANNUAL ACTION PLAN~~**

~~On the February 15, 2011 at 5:30pm at the Water Butler Community Center located at 4201 North Highway U.S # 1 Cocoa, Florida 32927 and on February 24, 2011 at 4:00pm at the Brevard County Government Center located at 2725 Judge Fran Jamieson Way Building C, 2nd Floor Conference Room, Viera, Florida 32940, Public Hearings will be held.~~

~~The purpose of the Public Hearings is to:~~

- ~~• Conduct a review of the Brevard County HOME Consortium's 2009-2010 HOME and CDBG Consolidated Annual Performance and Evaluation Report (CAPER) which identifies accomplishments over the one year period.~~
- ~~• Review strategies and priorities for the Fiscal Year 2011-2016 Consolidated Plan.~~
- ~~• Review proposed funding priorities for Fiscal Year 2011-2012, and~~
- ~~• Obtain citizen input on the strategies, priorities and proposed funding priorities.~~

~~Every five years, the Brevard County HOME Consortium (which includes Brevard County, Melbourne, Palm Bay, Cocoa, and Titusville) conducts public hearings to receive input before developing its *Consolidated Plan* which establishes priorities for funding programs and projects.~~

~~Each year an annual Action Plan is developed to utilize annual funds received from the CDBG and HOME programs to fund local programs and projects based on the Consolidated Plan. Information obtained from Public Hearings will be used by the CDBG Advisory Board and Affordable Housing Council to develop funding recommendations which will go to the Brevard County Board of County Commissioners for a final public hearing, in July, before being submitted to the U. S. Department of Housing and Urban Development (HUD).~~

~~Based on historical data, Brevard County could be awarded as much as \$1.8 million in CDBG funds and \$780,000 in HOME funds over the FY 2011-2012 period.~~

~~Agencies, groups and individuals are invited and encouraged to attend these meetings and share their ideas and comments with County staff, Advisory Councils and the general public. Persons with disabilities and others needing special accommodations to participate in these meetings should call Brian Breslin at (321) 633-2076 at least 48 hours prior to the meeting time.~~

**Brevard County
CDBG and HOME Consortium
CAPER Report for FY 2009/10**

The Brevard County HOME Consortium announces that the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Program Consolidated Annual Performance and Evaluation Report (CAPER) for the Fiscal Year ending September 30, 2010 will be available for public review and comment from November 29, 2010 through December 14, 2010. The report documents the HOME Consortiums program progress, expenditures and accomplishments for the period October 1, 2009 through September 30, 2010. All interested parties are encouraged to review the report at the following locations, or on the Brevard County Web at http://www.brevardcounty.us/Human_Services/

Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way Building "B" Suite 106, Viera, Florida	Central Brevard Library 308 Forrest Avenue Cocoa, Florida
---	--

Melbourne Library 540 East Fee Avenue Melbourne, Florida	North Brevard Library 2121 South Hopkins Avenue Titusville, Florida
---	--

All citizens are invited to make written comments on the report no later than 5:00 PM on December 14, 2010. Written comments may be delivered in person, by fax, mail or e-mail to Housing and Human Services Department, 2725 Judge Fran Jamieson Way, Building "B", Viera, FL, 32940. Telephone (321) 633-2076, Fax (321) 633-2170 or e-mail chenita.joiner@brevardcounty.us or sam.detra@brevardcounty.us. Comments received after 5:00 PM on December 14, 2010 will not be addressed in the report.

CITIZEN PARTICIPATION PLAN

I. Introduction

The Brevard County HOME Consortium is a recipient of HOME Investment Partnerships Program funds from the U.S. Department of Housing and Urban Development (HUD). ~~Brevard County is the lead jurisdiction of the HOME Consortium which includes Brevard County, the City of Titusville, the City of Cocoa, the City of Melbourne and the City of Palm Bay. The Brevard County Housing and Human Services Department (H&HS) administers the HOME program. The HOME Consortium is comprised of Brevard County and the Cities of Titusville, Cocoa, Melbourne, and Palm Bay. Brevard County serves as the lead jurisdiction of the HOME Consortium.~~ The Brevard County Housing and Human Services Department is responsible for the planning, preparation, day to day activities, and submission of the Consolidated Plan, Action Plan, Substantial Amendments, and Performance Reports and Loan Applications affecting the HOME Investment Partnerships Grant, and Brevard County's Community Development Block Grant Programs. ~~H&HS provides the day-to-day operations of all activities approved under these programs. Consistent with the duties and responsibilities of the H&HS Department grant.~~ Each member city of the Brevard County HOME Consortium (Consortium) is responsible for the development of their own individual CPP for Community Development Block Grant (CDBG) funds and any other HUD programs. Not more than ten percent (10%) of the annual HOME Investment Partnership's Program funds (including program income) is used allowed for administration. The Brevard County Board of County Commissioners, after receiving input from the public, any advisory bodies, and staff, approves determines the annual allocation of funding for identified needs and goals in accordance with the grant criteria established by HUD. Pursuant to 24 CFR Part 91, (~~Consolidated Submissions for Community Planning~~) these funding allocations concur with the needs and goals established in the Brevard County HOME Consortium's Consolidated Plan.

~~All participants in Community Development Block Grant (CDBG), Home Investment Partnership (HOME) funds and other federally funded programs are required to have a Citizen Participation Plans (CPP), pursuant to 24 Code of Federal Regulations (CFR) Part 91, Subpart B. The This CPP sets forth the policies, procedures and implementation strategies to provide for and encourage effective citizen input in the implementation, and assessment of the Consolidated Plan, Substantial Amendments, Annual Action Plan, Consolidated Annual Performance and Evaluation Report, and the Section 108 Loan Program. CDBG, HOME and other housing programs with local funding access. Emphasis in the CPP encourages participation by persons of low to moderate income, who are residents of areas which are eligible for funding, such as those who live in the Community Development Neighborhood Strategy Areas, unincorporated areas of Brevard County as well as those within the city limits of the Cities of Titusville, Cocoa, Melbourne and Palm Bay including all minority and non-English speaking groups in accordance with the federal regulations of 24 CFR Part 570. In consultation with the Housing Authorities of Brevard County, and the Cities of Titusville, Cocoa and Melbourne, the participation of residents of public and assisted housing developments will also be solicited. The CPP encourages participation by all residents, especially persons of low to moderate income who are residents of areas which are eligible for funding, such as those who live in the Community Development Neighborhood Strategy Areas. Minority, non-english speaking, persons with disabilities and residents of assisted housing developments are also encouraged to participate.~~

~~The city members of the Consortium are responsible for the development of their own individual Citizen Participation Plan (CPP) for their CDBG entitlement funds and other HUD programs.~~

II. Definitions

- A. Annual Action Plan: ~~An annual action plan is prepared for each of the five years covered by the Consolidated Plan and is included as part of the Consolidated Plan. It specifies the amount of funding the County anticipates receiving from HUD. The Annual Plan describes the activities/projects to be~~

~~undertaken to address the needs and priorities identified in the Consolidated Plan. The Annual Plan is submitted to HUD each year and serves as the annual application for funding for the HUD fiscal year. An Action Plan is prepared for each of the five Consolidated Plan years, and specifies the anticipated amount of funding to be received. It serves as an annual application for funding, and describes the activities/projects that will address the needs and priorities identified in the Consolidated Plan.~~

- B. ~~Consolidated Plan: The Consolidated Plan is a five year strategic plan, prepared as required by 24 CFR Part 91. It is the planning document of the County which describes identified needs and goals for the community planning and development programs, and housing programs, during the designated five-year period. The plan is submitted to HUD. It allows the County to apply for funding under the CDBG, HOME programs and other HUD funded Housing and Community Development Programs. It is the planning document used by the HOME Consortium to describe the needs and goals of various programs. The Consolidated Plan allows the Consortium to apply for funding under the HOME program. Additionally, it allows the individual members of the Consortium to apply for CDBG and other Housing and Community Development Program funding.~~
- C. ~~Consolidated Annual Performance and Evaluation Report (CAPER): CAPER is the annual report that provides details of the County's performance in the administration of funding provided under the HUD funded programs during the previous grant year and tracks progress made towards the five year goals established in the Consolidated Plan. It describes how funds were actually used. The CAPER annually provides details of the Consortium's performance and progress made towards the five-year goals established in the Consolidated Plan. It is submitted within 90 days of the end of the Consortium's entitlement year, or by December 30, and is the basis for an evaluation of annual accomplishments.~~
- D. ~~Section 108 Loan Guarantee Program: The Section 108 Program (Section 108) is the loan guarantee component of the Community Development Block Grant (CDBG) Program. It is designed to provide communities with a source of financing for economic development, housing rehabilitation, public facilities and improvements, and large-scale physical development projects. The Section 108 Loan Guarantee Program allows local governments to transform a small portion of their CDBG entitlement funds into a federally guaranteed loan large enough to pursue physical and economic revitalization projects. This enables the renewal of entire neighborhoods. Such public investment is often needed to inspire private economic activity, provide the initial resources, or simply the confidence that private firms and individuals need to invest in distressed areas.~~
- E. ~~Substantial Amendment: a Substantial Amendment is defined as one or more of the following changes made to the Consolidated Plan:~~
- ~~• A change in the allocation priorities or the method of distributing funds~~
 - ~~• The carrying out of a new activity not previously indentified~~
 - ~~• A change to the purpose, scope, location or beneficiary of an activity~~
 - ~~• A change in the project location which is outside of, and not contiguous to, previously designated target area; or described location for the activity.~~
 - ~~• The percentage of federal CDBG funds expended for the benefit of low to moderate income persons falls below its required 70% as a result of any proposed increase/decrease in expenditures for any one project or activity.~~

III. Applicability and Adoption of the Citizen Participation Plan

- A. ~~Pursuant to 24 CFR Part 91.105 Consolidated Submissions for Community Planning and Development Programs, the jurisdiction is required to certify that it has developed and is acting in compliance with a Citizen Participation Plan that sets forth the jurisdiction's policies and procedures for citizen participation. The plan must include the following topic areas: the HOME Consortium has~~

developed, adopted, and is committed to the implementation of the CPP. The procedures outlined herein are designed to encourage all residents to participate in process and program development.

- ~~1. Citizen Participation: Provide and encourage citizen participation, with particular emphasis on participation by persons of low to moderate income, particularly those residents living in slum and blighted areas and where HOME/Federal funds are proposed to be used; encourage the participation of all residents, including minorities, non-English speaking persons and persons with disabilities.~~
- ~~2. Provide citizens with a reasonable opportunity to examine the proposed Consolidated Plan, Action Plans and Performance Reports, to submit comments and provide for the consideration of written and oral comments and views from citizens and procedures for handling citizen complaints.~~
- ~~3. Substantial Amendments: Provide specification of criteria the HOME Consortium will use to determine what constitutes a substantial change in the HOME Consortium's planned or actual activities that require a substantial change in the HOME Consortium's planned or actual activities that require a substantial amendment in the Consolidated Plan or Action Plan and a procedure for notification and comment on proposed substantial amendments by the public.~~
- ~~4. Public Hearing: Provide at least two public hearings per year to obtain citizens' views and to respond to proposals and questions. During the meetings the views of the citizens will be solicited regarding housing and community development needs, and will address the development of proposed activities, and a review of program performance.~~
 - ~~• The meetings are conducted at two different stages of the program year. The first of these hearings is conducted prior to the Citizen Participation Plan being published for comment. The second Public Hearing is conducted after the thirty (30) day public review process and comment period is completed and will take place at a Brevard County Commission meeting~~
- ~~5. Reasonable and Timely Access: Provide citizens with reasonable and timely access to local meetings, information and records related to the HOME Consortium's proposed and actual use of funds at times and locations convenient to potential or actual beneficiaries including prior years' annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) with accommodations for persons with disabilities and groups of non-English speaking persons.~~
- ~~6. Information Provided: Provide information to citizens, public agencies and other interested parties, that includes the amount of Federal Assistance available to the HOME Consortium and the activities that may be undertaken, including the estimated amount of funds that will benefit persons of low to moderate income as well as plans to minimize displacement (even if no displacement is expected to occur).~~
- ~~7. Technical Assistance: Provide technical assistance to groups representative of persons of low to moderate income that request such assistance.~~
- ~~8. Public Housing Authorities: Provide consultation between the HOME Consortium and public housing authorities in order to encourage participation by residents of public and assisted housing in the development and implementation of the Consolidated Plan and to provide information to these agencies about Consolidated Plan activities. This information can then be used in the Comprehensive Grant program process.~~
- ~~9. Non-English Speaking Residents Needs: Identify how the needs of non-English speaking residents will be met at public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.~~

~~10. Complaint Resolution: Provide timely written answers to written complaints and grievances.~~

~~B. Citizen Participation Plan Update: To update the existing CPP under the authority of the Brevard County Board of County Commissioners after receiving input from the public, any advisory bodies, staff and shall be submitted in conjunction with the Brevard County HOME Consortium Consolidated Plan submission to HUD.~~

~~1. Submit revisions to the CPP to the public and any advisory bodies for their input/recommendations.~~

~~2. Conduct a thirty (30 day) public review process and comment period.~~

~~3. Submit the revised CPP to the Brevard County Board of County Commissioners before submitting the approved plan as part of the Brevard County HOME Consortium Consolidated Plan to HUD.~~

IV. Encouragement of Citizen Participation

~~A. Citizen Participation: To obtain The views of all citizens will be solicited, especially low to moderate income persons; those living in slum and blighted areas; and in areas where federal funds are proposed to be used, any substantial amendment, performance report or loan application. Additionally minorities, non-English speaking residents, persons with disabilities, and other interested parties will be solicited. The following strategies will be implemented:~~

Provide and encourage citizen participation with particular emphasis on participation by persons of low to moderate income, particularly those residents living in slum and blighted areas and where Federal Funds are proposed to be used. Encourage the participation of all residents, including minorities, non English speaking persons and persons with disabilities. Implement strategies that include, but are not limited to the following:

~~1. Prepare for the CPP and the Consolidated Planning process; the Consortium will consult with other public and private agencies that provide assisted housing, health services, and social and fair housing services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/Aids and their families, and homeless persons.~~

~~2. Maintain a directory and contact list for these agencies.~~

~~3. Send notices by email, mail, fax or contact by phone to any person or organization requesting to be on a mailing or phone list;~~

~~4. Consult with the member municipalities (Melbourne, Titusville, Cocoa and Palm Bay) in the Brevard County HOME Consortium for purposes of coordination;~~

~~5. Conduct one (1) neighborhood meeting, in an area of predominantly low to moderate income residents that is accessible to beneficiaries of the CDBG fund for citizen input on community development needs. The meeting should also be accessible to all persons including persons with disabilities.~~

1. Consult with other public and private agencies that provide assisted housing, health services, social services, fair housing with a particular emphasis on children, elderly populations, persons with disabilities, persons with HIV/AIDs and agencies that serve the homeless.

2. Consult with member municipalities in the Brevard County HOME Consortium for the purpose of coordination.
3. Conduct meetings in areas that are accessible to all persons, especially those that are low to moderate income residents and persons with disabilities, for the purposes of obtaining citizen input on community development needs.
4. Where a significant number of non-English speaking residents can be reasonably expected to participate, a method of communication will be provided. Accommodations will be provided for persons with disabilities, upon forty-eight (48) hour's notification to the County. The comment period will be thirty (30) days for development of the Consolidated Plan, Substantial Amendment, Action Plan and Section 108 Loan Application. The CAPER will have a fifteen (15) day comment period.
5. The comment period will be thirty (30) days for development of the Consolidated Plan, Substantial Amendment, Action Plan and Section 108 Loan Application. The CAPER will have a fifteen (15) day comment period.
6. Public Housing Authorities: Provide consultation between the HOME Consortium and public housing authorities in order to encourage participation by residents of public and assisted housing in the development and implementation of the Consolidated Plan and to provide information to these agencies about Consolidated Plan activities. This information can then be used in the Comprehensive Grant program process.

V. Citizen Comments

Citizen Comments: Citizen comments at all public meetings/hearings will be solicited.

1. The County will make all Consolidated Plans, Action Plans, Substantial Amendments, and Consolidated Annual Performance and Evaluation Reports public in a format that is accessible to all persons, including those with disabilities.
2. The County will provide citizens with a reasonable opportunity to comment on all Consolidated Plans, Action Plans, Substantial Amendments, and the Consolidated Annual Performance and Evaluation Reports.
3. A summary of citizen comments that are received in writing or orally at public meetings concerning the Consolidated Plan, the Action Plan, substantial amendments, and/ or concerning the HOME Annual Performance Review (APR) and CDBG Consolidated Annual Performance and Evaluation Report (CAPER) will accompany all submissions to HUD.
4. ~~Where a significant number of non-English speaking residents can be reasonably expected to participate, a method of communication will be provided for non-English speaking residents and accommodations will be provided for persons with disabilities, upon forty-eight (48)-weekday hours notification to the Brevard County Housing and Human Services Office.~~
5. Written comments should be addressed to the office of:

Director
 Brevard County Housing and Human Services Department
 2725 Judge Fran Jamieson Way
 Building B; Suite B-106
 Viera, Florida 32940
 (321) 633-2076

(321) 633-2170 Fax

6. The County shall respond to any written comments from Citizens within fifteen (15) working days, when practical.
7. Written comments regarding the individual CDBG Programs should be addressed to the respective Consortium Member as follows:

Brevard County
Housing and Human Services Department
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940
(321) 633-2076
(321) 633-2170 Fax

City of Titusville
Neighborhood Services Department
725 South DeLeon Avenue
Titusville, Florida 32780
(321) 567-3783
(321) 383-5614 Fax

City of Cocoa
Housing and Neighborhood Services Division
65 Stone Street
Cocoa, Florida 32922
(321) 433- 8511
(321) 433-8543 Fax

City of Melbourne
Housing and Improvement Division
695 E. University Boulevard
Melbourne, Florida 32901
(321) 674-5734
(321) 674-5738 Fax

City of Palm Bay
Housing & Neighborhood Development Services
120 Malabar Road SE
Palm Bay, Florida 32907
(321) 952-3429
(321) 733-3087 Fax

VI. Development of the Consolidated Plan

A. ~~Consolidated Plan/Action Plan Process: The Consortium will consult with other public and private agencies that provide assisted housing, health services, social and fair housing services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/Aids and their families, and homeless persons, while notifying adjacent units of general local government, to the extent practicable.~~

- ~~1. Participate with the member municipalities (Palm Bay, Melbourne, Titusville and Cocoa) to identify housing and community development needs for the preparation of the 5-Year Brevard County HOME Consortium Consolidated Plan.~~
- ~~2. Prepare the Annual Action Plan for the proposed use of funds for the upcoming year.~~
- ~~3. Consult with interested area social/health service/housing providers such as the Brevard County Public Health Department and the four (4) Housing Authorities in Brevard County.~~
- ~~4. Conduct one (1) neighborhood meeting, in an area of predominantly low to moderate income residents that is accessible to beneficiaries of the CDBG fund for citizen input on community development needs. The meeting should also be accessible to all persons including persons with disabilities.~~

5. ~~Advertise all public meetings and workshops, for the preparation of the 5-Year Consolidated Plan and Annual Action Plan in a newspaper of general circulation at least fifteen (15) days prior to the scheduled meeting/hearing which shall indicate the purpose, date, time and location of the hearing.~~

6. ~~Provide a draft of the plan for public review and comment at the following public locations not less than thirty (30) days prior to the plan's submission.~~

- ~~• Titusville Public Library~~
- ~~• Central Brevard Public Library and Reference Center (Cocoa)~~
- ~~• Franklin T. DeGroodt Public Library (Palm Bay)~~
- ~~• City of Titusville Neighborhood Services Department~~
- ~~• City of Cocoa Community Development Department~~
- ~~• City of Melbourne Housing and Community Development Department~~
- ~~• City of Palm Bay Housing and Neighborhood Development Services Division~~
- ~~• Brevard County Housing and Human Services Department~~

During the development of the Consolidated Plan at least one public hearing will be held and the Consortium will make available to citizens, public agencies and other interested parties the following information at Brevard County offices and at public hearing(s):

- the amount of anticipated assistance, including grant funds and program income;
- the range of activities that may be undertaken (including estimated amount that will benefit persons of low and moderate income); and
- anticipated potential displacement, and efforts to minimize or assist displaced persons, as described in the Brevard County Anti-Displacement and Relocation Assistance Policy (located at www.brevardcounty.us/HumanServices/ReportsPlans) and assistance provided to any person displaced.

The Consortium will publish the proposed Consolidated Plan in the following manner that affords citizens, public agencies and other interested parties a reasonable opportunity to review and submit comments:

1. A summary of the public hearing will be advertised in a newspaper of general circulation at least fifteen (15) days prior to the scheduled hearing which shall indicate the purpose, date, time and location of the hearing. The summary shall include purpose of the Consolidated Plan, contents, and list of locations where the entire plan can be examined at no charge. Some physical locations may include, but not be limited to the following public locations during the thirty (30) days comment period prior to the plan's submission:

- Titusville Public Library
- Central Brevard Public Library and Reference Center (Cocoa)
- Franklin T. DeGroodt Public Library (Palm Bay)
- City of Titusville Neighborhood Services Department
- City of Cocoa Community Development Department
- City of Melbourne Housing and Neighborhood Improvement Department
- City of Palm Bay Housing and Neighborhood Development Services Division
- Brevard County Housing and Human Services Department and website

2. Any comments received in writing or orally at public hearings will be available for copying, free of charge to requesting citizens and will be considered in preparation of the final Consolidated Plan. A

summary of the comments will be attached to the final Consolidated Plan, in addition to an explanation for any comments not accepted.

VII. Development of Substantial Amendments

- ~~A. Copies of the plan will be placed on the websites of the Consortium members, when possible, and made available to the public upon request.~~
- ~~B. Pursuant to the requirements of 24 CFR 91.505, The Citizen Participation Plan will use the following criteria for determining what changes in Brevard County's planned or actual CDBG or HOME activities constitute a substantial amendment to the Consolidated Plan and the Annual Action Plan.~~
- ~~1. The addition or deletion of an activity not previously described in the Action Plan or the Consolidated Plan to be funded from HOME and the County's CDBG program.~~
 - ~~2. The percentage of Federal CDBG funds expended for the benefit of low to moderate income persons falls below its required 70% as a result of any proposed increase/decrease in expenditures for any one project or activity.~~
 - ~~3. A change in the project location which is outside of and not contiguous to the previously designated target area or described location for the activity.~~
 - ~~4. A change in the primary objective or overall scope of an approved activity that results in a reclassification of the National Objective category or subcategory.~~
 - ~~5. A change in the allocation priorities or change in method of distribution of funds.~~
- ~~C. Prior to amending the annual Action Plan or the Consolidated Plan, the H&HS will publish, or have the Consortium members publish, the proposed amendment in a newspaper of general circulation within the county and allow the citizens a minimum of a 30-day comment period. A public hearing will be held prior to the approval of a substantial amendment. The County shall make the amendments available to the public and submit amendments to HUD before implementing changes made to the Consolidated and Action Plan.~~
- ~~D. Comments from the general public will be given due consideration by County staff before written notice of the plan amendment is sent to HUD.~~

Prior to amending the Action Plan and/or the Consolidated Plan, reasonable notice and opportunity will be given to all citizens via a 30-day comment period. The Consortium member will publish the proposed substantial amendment in a newspaper of general circulation. One (1) public hearing shall be held prior to submission to HUD.

The following criteria for determining what changes in planned or actual HOME Consortium or Brevard County CDBG activities constitute a Substantial Amendment to the Consolidated Plan and/or the Action Plan:

1. Any change in the allocation priority or change in the method of distribution of funds.
2. The use of funds to carry out an eligible activity from any program covered by the Plan (including program income), not previously described in the Action Plan.
3. A change in the purpose, scope, location or beneficiaries of an activity. A change in the use of funds from one eligible activity to another.

4. A change in the project location which is outside of, and not contiguous to, previously designated target area; or described location for the activity.
5. The percentage of federal CDBG funds expended for the benefit of low to moderate income persons falls below its required 70% as a result of any proposed increase/decrease in expenditures for any one project or activity.

Reasonable notice of a proposed Substantial Amendment must be provided so that residents will have an opportunity to review and provide comments to proposed changes.

Any comments received in writing or orally will be considered in preparation of the final Substantial Amendment. A summary of the comments will be attached to the final Substantial Amendment, in addition to an explanation for any comments not accepted.

VII. Performance Reports:

~~A. Performance Reports: To provide an opportunity for citizens to receive information and/or submit comments regarding the HOME Annual Performance Report (APR) and CDBG Consolidated Annual Performance and Evaluation Report (CAPER), the following strategies will be implemented:~~

- ~~1. Notification will be given of the availability for review of the Performance Reports in a newspaper of general circulation, soliciting comments for a period of fifteen (15) days. The summary will describe the contents of the HOME APR and CAPER and will include locations where the entire Reports may be examined.~~
- ~~2. Citizens will be given a period of fifteen (15) days in order to submit comments to the Annual Performance Reports prior to the report's submission to HUD.~~
- ~~3. The Annual Performance Report results will also be presented in the public hearings that are held annually during the preparation of the Annual Action Plan. Public Notices will be published in a newspaper of general circulation within the County during the first quarter of the succeeding year following the publication of the performance report.~~

VIII. Development of Performance Plans, Reports and Applications

Reasonable notice and an opportunity to participate in development of plans, reports and application will be provided through a public comment period. Any comments received in writing or orally will be considered and a summary of the comments will be attached to the applicable plan, report or application, along with an explanation for any comments not accepted.

A. The Consortium will solicit public comment on the Action Plan in the following manner:

1. Advertise public hearings (or workshops) in a newspaper of general circulation. The advertisements will appear at least fifteen (15) days prior to the scheduled hearing. The advertisement shall indicate the purpose, date, time, and location of the hearing. At least one (1) public hearing shall be held before and after the 30 day comment period.
2. Provide a draft of the Action Plan for public review and comment for a period of not less than thirty (30) days prior to the Plan's submission at the County office and website.

B. The Consortium will solicit public comment on the CAPER in the following manner:

Advertise in a newspaper of general circulation a draft of the CAPER for public review and comment at the following public locations for not less than fifteen (15) days:

- Titusville Public Library
- Central Brevard Public Library and Reference Center (Cocoa)
- Franklin T. DeGroot Public Library (Palm Bay)
- City of Titusville Neighborhood Services Department
- City of Cocoa Community Development Department
- City of Melbourne Housing and Neighborhood Improvement Department
- City of Palm Bay Housing and Neighborhood Development Services Division
- Brevard County Housing and Human Services Department
- Brevard County Housing and Human Services Department website

C. The Consortium will solicit public comment on the Section 108 Loan Application in the following manner:

1. At least one local meeting before submission of the application to obtain the views of citizens on community development and housing needs, and a minimum of two public hearings each at different stage of the application process. Advertise all public meetings/hearings in a newspaper of general circulation at least fifteen (15) days prior to the scheduled meeting/hearing which shall indicate the purpose, date, time and location of the meeting/hearing. Each meeting and/or hearing will offer the following information, as applicable:

- a. amount of loan funds expected for the coming year
- b. program income anticipated to be generated
- c. range of activities to be undertaken
- d. estimated amount of guaranteed loan funds proposed to be used for activities that will benefit low and moderate income persons
- e. proposed activities likely to result in displacement
- f. applicable policy for minimizing displacement of persons as a result of the proposed activity
- g. community development and housing needs
- h. development of proposed activities
- i. review of program performance

2. Provide a draft of the Section 108 Loan Application for public review and comment at the following public locations for review and public comment for thirty (30) days.

- Central Brevard Public Library and Reference Center (Cocoa)
- Brevard County Housing and Human Services Department

IX. Public Hearings/Meetings

~~A. Public Hearings: To provide the public an opportunity to share their views and to respond to proposals and comments at all stages of the Consolidated Planning process, the following strategies will be implemented:~~

~~1. The citizen participation plan provides for at least two public hearings per year to obtain citizens' views and to respond to proposals and questions. During the meetings the views of the citizens are solicited regarding housing and community development needs, including priority non-housing community development needs, and addresses the development of proposed activities, and a review of program performance.~~

- ~~2. In addition to the community needs public hearing, the Brevard County Consortium will hold a minimum of one (1) public hearing on the Consolidated Plan that provides citizens an opportunity to comment on the proposed plan a location that is convenient to potential and actual low to moderate income beneficiaries which can be accessed by all citizens. The usual location for review of the plan is the Viera Government Center.~~
- ~~3. Neighborhood meeting(s) and public hearings are held at sites that are accessible to persons with disabilities. These meetings are noticed by placement in a newspaper of general circulation at least fifteen (15) days prior to the scheduled meeting/hearing that indicates the purpose, date, time and location of the hearing.~~
- ~~4. A method of communication is provided for non-English speaking residents and accommodations are provided for persons with disabilities, upon forty-eight (48) hours notification to the Brevard County Housing and Human Services office.~~
 - A. The public will be provided an opportunity to share their views and comments to plans, reports and applications at least twice per year. The following strategies will be implemented to ensure citizen participation:
 1. At least two public hearings will be held per year to obtain citizens' views and to respond to questions. One (1) public hearing will be held during the development of the proposed Consolidated Plan, and one (1) public hearing will be held prior to submission of the proposed Consolidated Plan, Substantial Amendment, and Action Plans. The purpose of public hearings is to solicit the views of the citizens regarding the following:
 - a. housing and community development needs
 - b. priority non-housing community development needs
 - c. the development of proposed activities
 - d. review of program performance
 2. Public hearings and neighborhood meetings will be held at times and locations that are convenient to potential and actual beneficiaries and are accessible to persons with disabilities. These meetings will be advertised on County website and in a newspaper of general circulation at least fifteen (15) days prior to the scheduled hearing/meeting and indicate the purpose, date, time and location.
 - B. An alternate method of communication will be provided when a significant number of non-English speaking residents are expected to participate. Accommodations will be provided for persons with disabilities, upon forty-eight (48) hour's notification to the County office.

X. Availability and Access to Records

- ~~A. Access to Information: To provide an opportunity for citizens to receive information, submit comments and submit grievances on the proposed Consolidated Plan, the Action Plan and substantial amendments to the plan, and the HOME APR, the following strategies will be implemented:~~
 - ~~1. Advertise a summary of the Consolidated Plan in a newspaper of general circulation, soliciting comments for a period of thirty (30) days. The summary will describe the contents and purpose of the Consolidated Plan and will include locations where the entire plan may be examined.~~
 - ~~2. Make available a reasonable number of copies of the Consolidated Plan, the Action Plan and substantial amendments to the plan, the HOME APR to citizens and groups that request it.~~

- ~~3. Make materials accessible in a form to persons with disabilities or who are non-English speaking upon request.~~
- ~~4. Access to records can be addressed to:~~

~~Brevard County Housing and Human Services Department
2725 Judge Fran Jamieson Way
Building B, Suite B-106
Viera, Florida 32940
(321) 633-2076
(321) 633-2170 Fax~~

- A. In order to provide an opportunity for citizens to review and submit comments on the Consolidated Plan, Action Plan, CAPER, Substantial Amendment and Section 108 Loan Application, the following strategies will be implemented:
 1. Advertisements will be placed in a newspaper of general circulation. A summary will describe the contents, purpose and locations where the entire document may be examined.
 2. Five (5) free copies will be available at the County office. This office is convenient and centrally located near potential and actual low-to-moderate income beneficiaries. The County will post plans, reports and applications onsite and online.
 3. Materials will be available to persons with disabilities or who are non-English speaking, upon request.
 4. Records relating to programs covered in preceding Consolidated Plan year will be maintained for five (5) years.

XI. Technical Assistance

- A. ~~Technical Assistance: To provide technical assistance to groups representative of low to moderate income persons, the following strategy will be implemented:~~
 1. ~~Technical assistance will be provided by the staff of H&HS and other members of the Consortium, to groups representative of low to moderate income persons that request such assistance in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan. The Level and type of assistance will be determined as needed on a case by case basis. Technical assistance does not guarantee the provision of funds to any group.~~
 - A. Upon request, technical assistance developing proposals for funding assistance under any of the programs covered by the Consolidated Plan will be offered by the Consortium. This will include any technical assistance to groups that represent low to moderate income persons. Any technical assistance offered will not guarantee funds. The level and type of assistance will be determined on a case by case basis.

XII. Solicitation Process

~~A. There are several approaches approved by HUD that the Brevard County HOME Consortium may use to select activities that it expects to contract out to sub-recipients for funding under local CDBG, HOME and additional qualifying programs within the framework of the Consolidated Plan and Annual Action Plan.~~

The Consortium may use one of several basic models to solicit sub-recipients for funding under CDBG (Brevard County), HOME and additional qualifying programs within the framework of the Consolidated Plan and Action Plan.

A. Basic Models

Depending on the situation and circumstance of the project or the needs of the community, the Advisory Board and County may choose any one of the following models or variations of those approaches to assist in the solicitation process of sub-recipients. The basic models are as follows:

1. **Formal Application Process, Request for Proposal (RFP):** requires the submission of a formal application, typically undertaken once a year in conjunction with the planning process. Applications are evaluated based on explicit selection criteria. This process works best for projects with numerous or complex activities, potential applicants with varying degrees of experience, limited funding, and increased competition.
2. **Limited Application/Pre-Application Process:** this approach ~~is~~ will be similar to the formal application process, but the application will not be as detailed. ~~This approach is similar to the formal application process or RFP but the application is not detailed, allowing the Staff and the Advisory Board to review the applications and narrow the number of applications before requesting additional detailed information prior to making the final selections.~~ This approach will allow the County and the Advisory Board to review and narrow the number of applications before requesting additional detailed information or making final recommendations. This process will be useful in encouraging additional participation of potential sub-recipients unfamiliar with the RFP process or ~~when the grantee is providing matching funds for a larger project.~~
3. **Request for Qualifications (RFQ):** the Advisory Board and ~~Staff~~ County will identify potential qualified sub-recipients through an informal process, or through a general RFQ. From the identified group, the County and the Advisory Board will identify organizations qualified to carry out specific activities and will approach the organization. This process ~~is~~ will be proactive and focused on qualified organizations that have the capacity to present new and innovative approaches to Board-approved objectives.
4. **“Open Door” or Unsolicited Application Process:** allows application requests to be accepted and considered any time during the program year until funds are no longer available. The unsolicited application shall meet the same requirements of the solicitation process already in place for the identified funding source. The application shall be evaluated based on the criteria used during the formal application process, with selections to be recommended by the Advisory Board. For HOME Community Housing Development Organization (CHDO) funding, the “Open Door” or Unsolicited Application Process may be used. Applications from County-designated CHDO’s will be accepted throughout the program year for as long as funding is available. Notification will be made to all County-designated CHDO’s when program year funding has been depleted. The unsolicited applications will be reviewed for feasibility by the County and brought to the appropriate Advisory Board for funding recommendation. ~~The recommendation for funding will then be presented to the Board of County Commissioners for approval at the next scheduled County Commission meeting following the advisory board’s recommendation.~~ Upon recommendation approval the application will be presented to the Board of County Commissioners at a scheduled Brevard County Commission meeting.

B. Selection of Sub-recipients and Contractors

Funding recommendations through the Brevard County Home Consortium will be established by a specific list of criteria.

XII. Complaints

A. ~~Complaint Resolution: The H&HS Department will provide a substantive, written response to every written citizen complaint.~~

~~1. The H&HS Department will respond to citizens written complaints/grievances within fifteen business (15) days of receipt. Complaints shall be addressed to:~~

A. A written response will be made to every written or oral citizen comment received during the above referenced processes within fifteen (15) days of receipt, when practical. Comments shall be sent to:

Brevard County Housing and Human Services Department
2725 Judge Fran Jamieson Way, Building B, Suite B-106
Viera, Florida 32940

B. Citizens may, at any time during the complaint resolution process, contact the U.S. Department of Housing and Urban Development (HUD) at the following address:

U.S. Department of Housing and Urban Development
Charles Bennett Federal Building
Office of Community Planning and Development
400 West Bay Street; Suite 1015
Jacksonville, Florida 32202-4410

CITIZEN PARTICIPATION PLAN SUMMARY OF CATEGORY

SUBSTANTIAL AMENDMENTS	ACTION PLAN DEVELOPMENT	CONSOLIDATED PLAN DEVELOPMENT	ACCESS TO INFORMATION
Changes in Priority Needs.	Any new activity is proposed for HOME funding.	Participate with Brevard County Consortium Member Municipalities	Advertise a Summary of the Consolidated Plan in a newspaper of general circulation, soliciting comments for a period of 30 days.
Changes in the Purpose/Scope/ Location/Beneficiaries from the original/planned activity.	Change in Eligibility/Location /Program Benefit Falls below 70%/ change in Overall Scope/Purpose.	Consult with interested area Social/Health Service/Housing Providers.	Make copies available of the Consolidated Plan/Action Plan/ Substantial Amendments HOME APR./Anti- Displacement Policy.
Any changes listed above shall be advertised in a newspaper of general circulation for a period of 15 days.	Any changes listed above shall be advertised in a newspaper of general circulation for a period of 15 days.	Conduct a minimum of one (1) and preferably two (2) neighborhood meetings.	Make a reasonable number of copies of the Consolidated Plan available to citizens and groups that request it.
		Advertise all public meetings and workshops at least 15 days in advance indicating purpose, date, time and location.	Make Materials available in a form accessible to Person with Disabilities upon request.
		Draft of Plan made available for public comments at least 30 days prior to the Plan's submissions.	
PUBLIC HEARINGS	PUBLIC COMMENTS	ANNUAL PERFORMANCE REPORT	CONSOLIDATED PLAN AS ADOPTED
One (1) Public Hearing on Community Needs and a minimum of one (1) Public Hearing on solicitation of public comments.	All Public Comments received concerning Consolidated Plan/Action Plan/Substantial Amendments/APR will accompany all submissions to HUD.	Provide notification in newspaper of general circulation 15 days in advance of availability for review of HOME APR.	Consolidated Plan/Action Plan/ Substantial Amendments/HOME APR as adopted will be posted on the Brevard County website.
Provide Notice of Public Meetings in newspaper of general circulation at least 14 days prior.	Provide a method of communication for non-English speaking residents and accommodations for Persons with Disabilities upon 48 hours prior notice.	Provide period of 15 days for citizens to submit comments for HOME APR.	Consolidated Plan/Action Plan/ Substantial Amendments/HOME APR as adopted will be made available in a form accessible to Persons with Disabilities.
Hold Public Meetings at sites that are accessible to Persons with Disabilities.		HOME APR results presented in second of two Public Hearings in the first quarter of the succeeding year following APR publication.	
Provide a method of communication for non-English speaking residents and accommodations for Persons with Disabilities upon 48 hours prior notice.			

SAMPLE NOTICES

**PUBLIC MEETING NOTICE – BREVARD COUNTY HOME CONSORTIUM
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)
And HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)
Public Hearings on the 2011-2016 Consolidated Plans
AND
2011-2012 ANNUAL ACTION PLAN**

On the February 15, 2011 at 5:30pm at the Water Butler Community Center located at 4201 North Highway U.S. # 1 Cocoa, Florida 32927 and on February 24, 2011 at 4:00pm at the Brevard County Government Center located at 2725 Judge Fran Jamieson Way Building C, 2nd Floor Conference Room, Viera, Florida 32940, Public Hearings will be held.

The purpose of the Public Hearings is to:

- Conduct a review of the Brevard County HOME Consortium's 2009-2010 HOME and CDBG Consolidated Annual Performance and Evaluation Report (CAPER) which identifies accomplishments over the one year period.
- Review strategies and priorities for the Fiscal Year 2011-2016 Consolidated Plan.
- Review proposed funding priorities for Fiscal Year 2011-2012, and
- Obtain citizen input on the strategies, priorities and proposed funding priorities.

Every five years, the Brevard County HOME Consortium (which includes Brevard County, Melbourne, Palm Bay, Cocoa, and Titusville) conducts public hearings to receive input before developing its *Consolidated Plan* which establishes priorities for funding programs and projects.

Each year an annual Action Plan is developed to utilize annual funds received from the CDBG and HOME programs to fund local programs and projects based on the Consolidated Plan. Information obtained from Public Hearings will be used by the CDBG Advisory Board and Affordable Housing Council to develop funding recommendations which will go to the Brevard County Board of County Commissioners for a final public hearing, in July, before being submitted to the U. S. Department of Housing and Urban Development (HUD).

Based on historical data, Brevard County could be awarded as much as \$1.8 million in CDBG funds and \$780,000 in HOME funds over the FY 2011-2012 period.

Agencies, groups and individuals are invited and encouraged to attend these meetings and share their ideas and comments with County staff, Advisory Councils and the general public. Persons with disabilities and others needing special accommodations to participate in these meetings should call Brian Breslin at (321) 633-2076 at least 48 hours prior to the meeting time.

**Brevard County
CDBG and HOME Consortium
CAPER Report for FY 2009/10**

The Brevard County HOME Consortium announces that the Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Program Consolidated Annual Performance and Evaluation Report (CAPER) for the Fiscal Year ending September 30, 2010 will be available for public review and comment from November 29, 2010 through December 14, 2010. The report documents the HOME Consortiums program progress, expenditures and accomplishments for the period October 1, 2009 through September 30, 2010. All interested parties are encouraged to review the report at the following locations, or on the Brevard County Web at http://www.brevardcounty.us/Human_Services/

Brevard County Housing and Human Services Department 2725 Judge Fran Jamieson Way Building "B" Suite 106, Viera, Florida	Central Brevard Library 308 Forrest Avenue Cocoa, Florida
---	--

Melbourne Library 540 East Fee Avenue Melbourne, Florida	North Brevard Library 2121 South Hopkins Avenue Titusville, Florida
---	--

All citizens are invited to make written comments on the report no later than 5:00 PM on December 14, 2010. Written comments may be delivered in person, by fax, mail or e-mail to Housing and Human Services Department, 2725 Judge Fran Jamieson Way, Building "B", Viera, FL, 32940. Telephone (321) 633-2076, Fax (321) 633-2170 or e-mail chenita.joiner@brevardcounty.us or sam.detra@brevardcounty.us. Comments received after 5:00 PM on December 14, 2010 will not be addressed in the report.



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

BREVARD COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

SUBSTANTIAL AMENDMENT

2011-2016 CONSOLIDATED PLAN AND 2014-2015 ANNUAL ACTION PLAN

A. Overview

Brevard County Board of County Commissioners (County) seeks to establish a loan pool not to exceed \$3,600,000 under the Section 108 Loan Guarantee Program (Section 108 Loan), administered by the United States Department of Housing and Urban Development (HUD). If approved, these funds will be used to provide infrastructure and public facilities, pursuant to the National Objectives outlined in statute 570.208.

The addition of a Section 108 Loan application requires a substantial amendment to modify the existing priorities and strategies outlined in the 2011-2016 Consolidated Plan and 2014-2015 Annual Action Plan. The funds are proposed for two (2) purposes: installation of a waterline and fire hydrant project in Cocoa and construction of a health clinic in Melbourne.

B. Substantial Amendment Narrative

If awarded Section 108 Loan funds, the County will pledge future allocations of Community Development Block Grant (CDBG) funds. The anticipated 2014-2015 CDBG allocation is \$1,170,088. General revenue funds will be pledged as a last resort.

1. The following section of the 2011-2016 Consolidated Plan is to be amended as indicated:

Community Development Strategy: Response to Question 1 Public Facility and Infrastructure Priorities – page 69 (addition): Based on the conditions and needs identified, Brevard County has designated a significant amount of its CDBG funds to projects over the next five (5) years, including an application for a Section 108 Loan.

2. The following sections of the 2014-2015 Action Plan are to be amended as indicated:

Community Development Strategy: Summary of CDBG Funded Activities – page 47 (addition):
03J*WCG Water Line*\$1,648,051*Suitable Living Environment*Availability* Infrastructure/Water Improvements*People

03P*Health Clinic*\$1,600,000*Suitable Living Environment*Availability*Public Facility*People

Community Development Strategy: CDBG Project Descriptions for FY 2014-15 – page 47 (addition): Section 108 Loan Application - Construction of a 19,000 ft., 12 inch potable water main along Satellite Boulevard, Cocoa with fire hydrants; and construction of a 13,000 ft. health clinic on University Boulevard, Melbourne.

Priority Community Development Needs – IX. Tables & Performance Matrix (addition):
Table 2B, 3C, and Performance Matrix updated and attached.

C. Citizen Participation and Public Comment

Public comment is sought through a public hearing and a thirty (30) day public comment period advertised in the Florida Today newspaper on January 12, 2015. A public hearing is scheduled for March 3, 2015 in the Commission Room at the Government Center in Viera during the regularly scheduled Board of County Commissioners meeting. All public comments will be welcomed and given due consideration by County staff. A summary of any comments received and responses given by the County will be attached.

COMMUNITY DEVELOPMENT		PERFORMANCE MEASUREMENT SYSTEM																											
	CPMP Codes	11/12 1st Yr. GOAL UNITS	11/12 1st YR. GOAL \$	11/12 1st YR. ACT. UNITS	11/12 1st YR. ACT. \$ EXP.	12/13 2nd YR. GOAL UNITS	12/13 2nd YR. GOAL \$	12/13 2nd YR. ACT. UNITS	12/13 2nd YR. ACT. \$ EXP.	13/14 3rd YR. GOAL UNITS	13/14 3rd YR. GOAL \$	13/14 3rd YR. ACT. UNITS	13/14 3rd YR. ACT. \$ EXP.	14/15 4th YR. GOAL UNITS	14/15 4th YR. GOAL \$	14/15 4th YR. ACT. UNITS	14/15 4th YR. ACT. \$ EXP.	15/16 5th YR. GOAL UNITS	15/16 5th YR. GOAL \$	15/16 5th YR. ACT. UNITS	15/16 5th YR. ACT. \$ EXP.	TOTAL 5 YR. PLN. UNITS	TOTAL 5 YR. PLN. \$	TOTAL 5 Yr. ACT. UNITS	TOTAL 5 YR. ACT. \$	% OF Goal			
PRIORITY NEED: Youth Services																													
Brevard County																													
Child Care - Early Learning Coalition (CDBG)	05L													95	\$18,098														C
AMI Kids Space Coast (CDBG)	05D													66	\$22,623														C
PAL Youth Training Program/CDBG	05D																	1	\$10,000				1	\$10,000	0	\$0	0	C	
Cocoa																													
Child Care Center	05L	100	\$5,000																				100	\$5,000	0	\$0	0	C	
Early Learning Coalition	05L	43	\$5,000			43	\$5,000			43	\$5,000							43	\$5,000				215	\$25,000	0	\$0	0	C	
YMCA	05D	75	\$5,000			75	\$5,000			75	\$5,000							75	\$5,000				375	\$25,000	0	\$0	0	C	
Melbourne																													
Palm Bay																													
Childcare Association of Brev., Inc./CDBG	05L	370	\$13,000																				370	\$13,000	0	\$0	0	C	
Early Learning Coalition of Brev. Co. Inc./CDBG	05L	325	\$11,421																				325	\$11,421	0	\$0	0	C	
Club Esteem/CDBG	05D	31	\$14,278																				31	\$14,278	0	\$0	0	C	
Police Athletic League, Inc./CDBG	05D	59	\$10,000																				59	\$10,000	0	\$0	0	C	
The Park at Melbourne/CDBG	05D	40	\$13,856																				40	\$13,856	0	\$0	0	C	
Total Consortium:		1,043	\$77,555	0	\$0	1,618	\$45,000	0	\$0	1,618	\$45,000	0	\$0	1,770	\$85,721	0	\$0	1,610	\$55,000	0	\$0	7,616	\$267,555	0	\$0	0	0		

COMMUNITY DEVELOPMENT		PERFORMANCE MEASUREMENT SYSTEM																											
	CPMP Codes	11/12 1st Yr. GOAL UNITS	11/12 1st YR. GOAL \$	11/12 1st YR. ACT. UNITS	11/12 1st YR. ACT. \$ EXP.	12/13 2nd YR. GOAL UNITS	12/13 2nd YR. GOAL \$	12/13 2nd YR. ACT. UNITS	12/13 2nd YR. ACT. \$ EXP.	13/14 3rd YR. GOAL UNITS	13/14 3rd YR. GOAL \$	13/14 3rd YR. ACT. UNITS	13/14 3rd YR. ACT. \$ EXP.	14/15 4th YR. GOAL UNITS	14/15 4th YR. GOAL \$	14/15 4th YR. ACT. UNITS	14/15 4th YR. ACT. \$ EXP.	15/16 5th YR. GOAL UNITS	15/16 5th YR. GOAL \$	15/16 5th YR. ACT. UNITS	15/16 5th YR. ACT. \$ EXP.	TOTAL 5 YR. PLN. UNITS	TOTAL 5 YR. PLN. \$	TOTAL 5 Yr. ACT. UNITS	TOTAL 5 YR. ACT. \$	% OF Goal			
PRIORITY NEED: Infrastructure Improvements																													
Brevard County																													
Wiley Street Improvements	03K				\$15,527																								
Main Street Improvements	03K				\$10,725																								
Myrtle Street Improvements	03K																												
Schoolhouse/Hill Street Improvements (Paving/Drainage)	03K				\$14,812									1	\$155,220								1	\$155,220	0	\$14,812	0	C	
Playa Lane Extension	03K	3	\$99,349		\$67,293	4	\$75,811			1	\$114,620												8	\$280,780	0	\$67,293	0	C	
Houston Avenue Street Paving	03K																												
Schoolhouse Greenway	03F				\$164,055																								
Bevis Road Sewer Paving Extension	03K				\$134,312																								
Short Street Drainage	03L				\$22,341																								
Bioply Sidewalk	03L													1	\$155,219														
Beautification - West Cocoa	03I				\$30,586																								
Flood/Drainage Improvements/CDBG	03I	1	\$100,000			1	\$100,000			1	\$100,000												5	\$500,000	0	\$0	0	C	
West Canaveral Groves Water Line	03J													1	\$1,000,000														
Total Consortium:		4	\$199,349	0	\$469,051	5	\$175,811	0	\$0	2	\$214,620	0	\$0	4	\$2,056,490	0	\$0	1	\$100,000	0	\$0	14	\$945,000	0	\$82,105	0			

COMMUNITY DEVELOPMENT		PERFORMANCE MEASUREMENT SYSTEM																											
	CPMP Codes	11/12 1st Yr. GOAL UNITS	11/12 1st YR. GOAL \$	11/12 1st YR. ACT. UNITS	11/12 1st YR. ACT. \$ EXP.	12/13 2nd YR. GOAL UNITS	12/13 2nd YR. GOAL \$	12/13 2nd YR. ACT. UNITS	12/13 2nd YR. ACT. \$ EXP.	13/14 3rd YR. GOAL UNITS	13/14 3rd YR. GOAL \$	13/14 3rd YR. ACT. UNITS	13/14 3rd YR. ACT. \$ EXP.	14/15 4th YR. GOAL UNITS	14/15 4th YR. GOAL \$	14/15 4th YR. ACT. UNITS	14/15 4th YR. ACT. \$ EXP.	15/16 5th YR. GOAL UNITS	15/16 5th YR. GOAL \$	15/16 5th YR. ACT. UNITS	15/16 5th YR. ACT. \$ EXP.	TOTAL 5 YR. PLN. UNITS	TOTAL 5 YR. PLN. \$	TOTAL 5 Yr. ACT. UNITS	TOTAL 5 YR. ACT. \$	% OF Goal			
PRIORITY NEED: Provision of Public Facilities																													
Brevard County																													
Tropical Park Covered Bus Shelter	03E																												
Woody Simpson Exercise Trail	03E				\$6,737																								
Pocket Park - West Cocoa	03F				\$24,743									1	\$273,900														
Neighborhood Signage - West Cocoa	03E				\$10,891																								
East Mims Exercise Room					\$35,098																								
Woody Simpson Park Community Room	03J													1	\$155,219														
Health Clinic	03P													1	\$1,000,000														
Melbourne																													
Palm Bay																													
PAL Center	03D	1	\$100,000			1	\$100,000			1	\$100,000												5	\$500,000	0	\$0	0	C	
Park Facilities	03F	0	\$0			1	\$50,000			1	\$50,000			1	\$50,000								4	\$200,000	0	\$0	0	C	
Total Consortium:		1	\$100,000	0	\$77,469	2	\$150,000	0	\$0	2	\$150,000	0	\$0	5	\$2,179,119	0	\$0	2	\$150,000	0	\$0	9	\$700,000	0	\$0	0			

Funding Source Key
H = HOME Funding
C = CDBG Funding
S = SHIP Funding
O = Other Funding
U = Unfunded