



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Unfinished Business

I.3.

22 42  
5/3/2022

### Subject:

Adoption of a resolution creating the North Brevard Public Library Advisory Board, consolidating the Port St. John Public Library Advisory Board, Mims/Scottsmoor Public Library Advisory Board, and Catherine Schweinsberg Rood Central Library Advisory Board into the newly created North Brevard Public Library Advisory Board, and rescinding resolutions 90-081, 90-082, and 97-249.

### Fiscal Impact:

None.

### Dept/Office:

District Commissioner 3 Office

### Requested Action:

It is requested that the Board of County Commissioners consider the adoption of a resolution creating the North Brevard Public Library Advisory Board, consolidating the Port St. John Public Library Advisory Board, Mims/Scottsmoor Public Library Advisory Board, and Catherine Schweinsberg Rood Central Library Advisory Board ("Three Library Advisory Boards") into the newly created North Brevard Public Library Advisory Board, and rescinding resolutions 90-081, 90-082, and 97-249.

### Summary Explanation and Background:

The Three Library Boards all exist in the northern part of Brevard County. The new Resolution would create a new North Brevard Public Library Advisory Board and consolidate the Three Advisory Library Boards into the newly created North Brevard Public Library Advisory Board. This consolidation would increase efficiency and facilitate communication by combining the Three Library Boards into one regional library advisory board. The Resolution contains provisions on the membership, terms of appointments, meeting frequency, and use of County staff time for the new North Brevard Public Library Advisory Board.

### Clerk to the Board Instructions:



May 4, 2022

**MEMORANDUM**

**TO:** John Tobia, County Commissioner District 3

**RE:** Item I.3., Adoption of a Resolution Creating the North Brevard Public Library Advisory Board, Consolidating the Port St. John Public Library Advisory Board, Mims/Scottsmoor Public Library Advisory Board, and the Catherine Schweinsberg Rood Central Library Advisory Board into the Newly Created North Brevard Public Library Advisory Board, and Rescinding Resolutions 90-081, 90-082, and 97-249

The Board of County Commissioners, in regular session on May 3, 2022, considered and adopted Resolution No. 22-042, creating the North Brevard Public Library Advisory Board, consolidating the Port St. John Public Library Advisory Board, Mims/Scottsmoor Public Library Advisory Board, and the Catherine Schweinsberg Rood Central Library Advisory Board into the newly created North Brevard Public Library Advisory Board; rescinding Resolutions 90-081, 90-082, and 97-249; and increasing the total number of members/appointees from 10 to 12. Enclosed is a fully-executed Resolution.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

*Donna Scott*  
Kimberly Powell, Clerk to the Board

/sm

Encl. (1)

cc: Library Services

RESOLUTION 2022-042

A RESOLUTION OF THE BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS CREATING THE NORTH BREVARD PUBLIC LIBRARY ADVISORY BOARD AND CONSOLIDATING THE PORT ST. JOHN PUBLIC LIBRARY ADVISORY BOARD, MIMS/SCOTTSMOOR PUBLIC LIBRARY ADVISORY BOARD, AND CATHERINE SCHWEINSBERG ROOD CENTRAL LIBRARY ADVISORY BOARD INTO THE NEWLY CREATED NORTH BREVARD PUBLIC LIBRARY ADVISORY BOARD; PROVIDING FOR MEMBERSHIP; AND TERMS OF APPOINTMENTS AND FOR OTHER PURPOSES.

WHEREAS, the Brevard County Board of County Commissioners has established a countywide free public library system; and

WHEREAS, the Brevard County Board of County Commissioners previously created by Resolution the following library advisory boards: the Port St. John Public Library Advisory Board, established by Resolution 90-081; the Mims/Scottsmeer Public Library Advisory Board, established by Resolution 97-249; and the Catherine Schweinsberg Rood Central Library Advisory Board, established by Resolution 90-082 and Resolution 91-443 and related Resolution 90-292; and

WHEREAS, the Port St. John Public Library, Mims/Scottsmeer Public Library, and Catherine Schweinsberg Rood Central Library advisory boards (hereinafter collectively referred to as the "Three Library Advisory Boards") all exist in the northern part of Brevard County; and

WHEREAS, the Brevard County Board of County Commissioners now seeks to consolidate the Three Library Advisory Boards into one regional library advisory board for efficiency and for facilitation of communication; and

WHEREAS, in order to accomplish the proposed consolidation, the Brevard County Board of County Commissioners now desires to create one regional library advisory board known as the North Brevard Public Library Advisory Board; and

WHEREAS, the Brevard County Board of County Commissioners further desires to consolidate the Three Library Advisory Boards into the new regional North Brevard Public Library Advisory Board and in order to do so rescinds Resolution 90-081, Resolution 90-082, Resolution 90-292, Resolution 91-443 and Resolution 97-249, which established the Three Library Advisory Boards.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, does hereby creates the North Brevard Public Library Advisory Board and consolidates the Port St. John Public Library Advisory Board, Mims/Scottsmoor Public Library Advisory Board, and Catherine Schweinsberg Rood Central Library Advisory Board into the newly created North Brevard Public Library Advisory Board as follows:

Section 1. Creation. There is hereby created the North Brevard Public Library Advisory Board which shall be an advisory board to the Board of County Commissioners and the County Library Board.

Section 2. Consolidation. The Port St. John Public Library Advisory Board, Mims/Scottsmoor Public Library Advisory Board, and Catherine Schweinsberg Rood Central Library Advisory Board are all hereby consolidated into the North Brevard Library Advisory Board.

Section 3. Rescission. Resolution 90-081, Resolution 90-082, Resolution 91-443, and Resolution 97-249 are hereby rescinded.

Section 4. Membership. The North Brevard Public Library Advisory Board shall be composed of 12 members residing in the North Brevard service area. 8 members shall be nominated by the District 1 County Commissioner and 4 members shall be nominated by the District 2 County Commissioner. A majority vote of the Board of County Commissioners shall be required for the appointments to the North Brevard Public Library Advisory Board.

Section 5. Term of Appointment. Members of the North Brevard Public Library Advisory Board shall be appointed in accordance with Chapter 2, Article VI, Division 4, of the Brevard County Code of Ordinances.

Section 6. Organizational Structure. The North Brevard Public Library Advisory Board shall operate under a set of bylaws in accordance with Chapter 2, Article VI, Division 4, of the Brevard County Code of Ordinances and Brevard County policies. The bylaws shall include provisions for election of officers, terms of office, and meeting times and dates.

Section 7. Annual Report. The North Brevard Public Library Advisory Board shall submit an annual written report of recommendations to be published in a Brevard County Board of County Commissioner's regular meeting agenda.

Section 8. Public Meetings. The North Brevard Public Library Advisory Board shall meet a maximum of 4 times per year at the Port St. John Public Library located at 6500 Carole Avenue, Port St. John, Florida, 32927. All meetings of the North Brevard Public Library Advisory Board shall be public meetings in accordance with the requirements of Chapter 286, Florida Statutes and Chapter 2, Article VI, Division 4, of the Brevard County Code of Ordinances.

Section 9. Initial Meeting. At the initial meeting, the North Brevard Public Library Advisory Board shall select by majority vote a Chair and Vice Chair to preside over and conduct meetings

Section 10. Coordination with the Board of County Commissioners. The Library Services Department shall provide coordination efforts specified in county policy and ordinances including all accountability, scheduling of matters requiring Board attention, notification of vacancies, communications with the Board Secretary regarding address, telephone numbers, terms, starting dates of appointees and replacements. The Library Services Director or designee shall be the responsible Departmental official of this advisory board.

Section 11. Staff Time. County staff time shall be billed at \$50 per hour which shall be increased annually by Consumer Price Index. Staff time billed during a single year shall not exceed \$3,000.

Section 12. Catherine Schweinsberg Rood Central Library Gift Shop. The Catherine Schweinsberg Rood Central Library is hereby authorized to utilize space within the Catherine Schweinsberg Rood Central Library for the purposes of operating and maintaining a gift shop. The Director of the Library Services Department, or his or her designee, is hereby authorized to create a committee to accomplish the operation and maintenance of the gift shop. All funds generated by the gift shop shall be used for the purpose of operation and maintenance of the Brevard County Library System.

Section 13. Sunset. The North Brevard Public Library Advisory Board shall sunset after four years from adoption of this Resolution unless further action is taken by the Brevard County Board of County Commissioners.

Section 14. Conflict. All resolutions or parts thereof that may be determined to be in conflict with this resolution are repealed.

DONE, ORDERED AND ADOPTED, in regular-session, this 3 day of  
May 2022.

**ATTEST:**

  
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Rachel Sadoff, Clerk

**Brevard County Board of County Commissioners**

**BY:**

  
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Kristine Zonka, Chair

(Approved by the Board on May 3, 2022 )

Reviewed for legal form and content:

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