



AGENDA	
Section	Consent
Item No.	<i>II. C. 1.</i>

Meeting Date
November 3, 2015

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	CONTINUATION OF EXISTING AGREEMENT FOR SPECIAL MAGISTRATE SERVICES WITH STEWART B. CAPPS
DEPT/OFFICE:	CENTRAL SERVICES DEPARTMENT

Requested Action:

It is requested the Board of County Commissioners approve and authorize the Chairman to Execute an Amendment to the Special Magistrate Services Agreement with Stewart B. Capps which renews the existing Agreement for one year.

Summary Explanation & Background:

On December 16, 2014, the Board of County Commissioners authorized an Agreement with Stuart B. Capps beginning on February 3, 2015 as a result of a competitive solicitation and evaluations of applications to perform services as Special Magistrates to hold hearings and assess fines against violators of the County's Codes and Ordinances. Mr. Capps serves as primary Special Magistrate for Code Enforcement cases and alternate for Contractor Licensing and Vested Right cases. The agreement includes a provision that the agreement may be renewed for an additional one-year period at the discretion of the Board of County Commissioners under the same terms and conditions.

The current amendment to Agreement is for a one year renewal with the same terms and conditions remaining in force as the original Agreement. The new term shall begin February 3, 2016 and continue through February 3, 2017.

Fiscal Impact: FY 2016 expenditures for are projected at \$10,500 and budgeted in Fund 002, Cost Center 210290.

Contact: Teresa Camarata, Central Services Director, Ext. 5-2543
 Leslie Rothering, Purchasing Services, Ext. 5-7390

Clerk to the Board Instructions: Forward Agreements to Central Services Office upon signature by Chairman

Exhibits Attached: Renewal Agreement

Contract /Agreement (If attached): Reviewed by County Attorney		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager		Assistant County Manager, Frank Abbate		Department Director / Extension			
Stockton Whitten		Assistant County Manager, Venetta Valdengo		Teresa Camarata, Central Services Director,	Ext. 5-2543		



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972

November 4, 2015

MEMORANDUM

TO: Teresa Camarata, Central Services Director Attn: Leslie Rothering

RE: Item II.C.1., Continuation of Existing Agreement with Stewart B. Capps for Special Magistrate Services

The Board of County Commissioners, in regular session on November 3, 2015, approved the Amendment to the Special Magistrate Services Agreement with Stewart B. Capps, which renews the Existing Agreement for one year. Enclosed are two fully-executed copies of the Agreement to Extend Existing Contract for your action.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge
Tammy Etheridge, Deputy Clerk

/ds

Encls. (2)

cc: Contracts Administration
Finance
Budget

AGREEMENT TO EXTEND EXISTING CONTRACT

THIS AMENDMENT TO THE AGREEMENT, is made and entered into on this 5th day of November, 2015, by and between the BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA (the "County") and Stewart B. Capps ("Special Magistrate") having a business location at 325 Fifth Avenue, Suite 208, Indialantic, Florida 32903

WITNESSETH:

WHEREAS, the County previously entered into an Agreement with dated February 3, 2015, for the purposes of providing Special Magistrate Services to the County;

WHEREAS, the parties hereto desire to extend the term of said Agreement for an additional one (1) year period of time, under the same terms and conditions.


NOW THEREFORE, the parties wish to amend the Agreement dated February 3, 2015 as follows:

1. The term of the Agreement executed by the parties effective February 3, 2015 shall be renewed for the term of one year commencing February 3, 2016 and terminating on February 3, 2017.

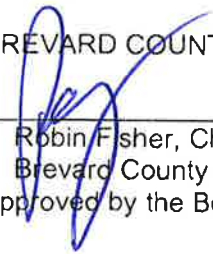
2. All other terms and conditions of the Agreement, which is incorporated herein by this reference, not inconsistent with the terms and provisions of this Amendment, shall remain in full force and effect.

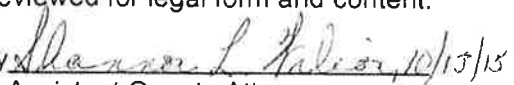
IN WITNESS WHEREOF, the County and Company have executed this Agreement as of the date first written above.

ATTEST:

By 
Scott Ellis
Clerk of the Circuit Court

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA

By 
Robin Fisher, Chairman
Brevard County Commission
(As approved by the Board on November 3, 2015)

Reviewed for legal form and content:
By  10/13/15
Assistant County Attorney

Special Magistrate:
By 
Stewart B. Capps