



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.31.

7/6/2021

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### **Subject:**

Approval of Budget Change Requests

### **Fiscal Impact:**

### **Dept/Office:**

Budget

### **Requested Action:**

It is requested that the Board of County Commissioners review and approve the attached Budget Change Requests.

### **Summary Explanation and Background:**

In accordance with the Budget and Finance Policy (BCC-21), the attached budget change requests are being submitted for review and approval by the Board of County Commissioners.

### **Clerk to the Board Instructions:**

Maintain necessary documents for records retention.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

July 7, 2021

**M E M O R A N D U M**

**TO:** Jill Hayes, Budget Office Director

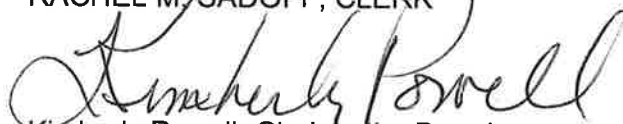
**RE:** Item F.31., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on July 6, 2021, approved the Budget Change Requests (BCR). Enclosed are the original BCRs.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK



Kimberly Powell, Clerk to the Board

/cld

Encls. (5)

cc: Finance



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4153-Water Res Capital Improvement Program

**Department:** Utility Services Department

**Date:** 5/11/2021

**Program:** COUNTY CAPITAL

**Type of Request:** Amendment

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$13,101 CIP

\$13,101

**Total:** \$13,101

**Total:** \$13,101

**Justification:**

This budget change request establishes funding to have a consultant evaluate, design and provide engineering services during construction of the West Cocoa Wastewater Improvements Phase 1 project under the Professional Services Contract Amendment #3. These services are not part of the S R F Loan agreement and were not part of the FY 21 adopted C I P budget, therefore, an additional \$13,101 is required to proceed. These funds will be taken from Capital Reserves.

**Alternative:**

Can not proceed with consulting services for construction management.

**SAP Document Number:**

50015283

**Approval:**

ESWANKE

Approved

05/04/2021

EGFONTANIN

Approved

05/06/2021

CLROLLYSON

Approved

05/07/2021

JJHAYES

Approved

05/10/2021

JDENNINGHOFF

Approved

05/10/2021

FBABBATE

Approved

05/10/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 6 DAY OF July 2021

Rachel Sadoff, Clerk

BY: [Signature] D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4150-Water Resources O&M

**Department:** Utility Services Department

**Date:** 5/11/2021

**Program:** COUNTY WATER AND WASTEWATER

**Type of Request:** Line Item Transfer

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

(\$13,101) Reserves - Capital

(\$13,101)

**Total:** (\$13,101)

**Total:** (\$13,101)

### Justification:

This budget change request establishes funding to have a consultant evaluate, design and provide engineering services during construction of the West Cocoa Wastewater Improvements Phase 1 project under the Professional Services Contract Amendment #3. These services are not part of the S R F Loan agreement and were not part of the FY 21 adopted C I P budget, therefore, an additional \$13,101 is required to proceed. These funds will be taken from Capital Reserves.

### Alternative:

Can not proceed with consulting services during construction.

**SAP Document Number:**

50015284

### Approval:

ESWANKE

Approved

05/04/2021

EGFONTANIN

Approved

05/06/2021

CLROLLYSON

Approved

05/07/2021

JJHAYES

Approved

05/10/2021

JDENNINGHOFF

Approved

05/10/2021

FBABBATE

Approved

05/11/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 6 DAY OF July 2021

Rachel Sadoff, Clerk

BY: [Signature] D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 5/11/2021

**Program:** SHERIFFS OFFICE

**Type of Request:** Amendment

**Revenue Change:**

Miscellaneous

Statutory Reduction

**Expenditure Change:**

\$60,352 Compensation and Benefits

(\$3,018) Operating Expenses

\$52,650

\$4,684

**Total:** \$57,334

**Total:** \$57,334

**Justification:**

This budget change request recognizes the FY21 Dori Slosberg award for the Teen Driving classes, events, and supplies. No additional funding is being requested.

**Alternative:**

The County and Sheriff's Office budgets will not match.

**SAP Document Number:**

50015288

**Approval:**

JJHAYES

FBABBATE

Approved

Approved

05/10/2021

05/10/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 6 DAY OF July 2021  
Rachel Sadoff, Clerk  
BY: [Signature] D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 5/11/2021

**Program:** SHERIFFS OFFICE

**Type of Request:** Amendment

**Revenue Change:**

Intergovernmental

Statutory Reduction

**Expenditure Change:**

\$318,947 Operating Expenses

(\$15,947)

\$303,000

**Total:** \$303,000

**Total:** \$303,000

**Justification:**

This budget change request recognizes the Transportation Security Administration grant for canine teams located at the Canaveral Port Authority. No additional funding is requested.

**Alternative:**

The County and Sheriff's Office accounts will not match.

**SAP Document Number:**

50015293

**Approval:**

JJHAYES

FBABBATE

Approved

Approved

05/10/2021

05/10/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 6 DAY OF July 2021

Rachel Sadoff, Clerk

BY: [Signature] D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Sheriff for BCRA use only

**Date:** 5/11/2021

**Program:** SHERIFFS OFFICE

**Type of Request:** Amendment

**Revenue Change:**

Charges for Services

Statutory Reduction

**Expenditure Change:**

(\$682,105) Compensation and Benefits

\$34,105

(\$648,000)

**Total:** (\$648,000)

**Total:** (\$648,000)

**Justification:**

This budget change request reduces the budget to match the FY21 signed contract with Port Canaveral that froze 9 positions due to the COVID-19 pandemic.

**Alternative:**

The County and Sheriff's Office accounts will not match.

**SAP Document Number:**

50015294

**Approval:**

JJHAYES

FBABBATE

Approved

Approved

05/10/2021

05/10/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 6 DAY OF July 2021

Rachel Sadoff, Clerk

BY: [Signature] D.C.