



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.13.

10/6/2020

Subject:

Requisition of Fiscal Year 2021 Budget, Supervisor of Elections

Fiscal Impact:

Provide funds for expenditures relating to the November 3, 2020 General Election .

Dept/Office:

Supervisor of Elections

Requested Action:

Approve requisition of 25 percent of the Supervisor of Elections' Fiscal Year 2021 budgeted funds at the first board meeting in October 2020, and 6.82 percent of the total budget each month thereafter.

Summary Explanation and Background:

129 .202 Budget of the Supervisor of Elections; matters related to allocation, expenditure, etc., of amounts in budget.

(1)(a) The Supervisor of Elections shall requisition, and the Board of County Commissioners shall pay that officer, at the first meeting in October of each year, 25 percent of the total amount budgeted for the office and, thereafter on the first of each month, 6.82 percent of the total amount budgeted for the office. However , if there are unusual or unanticipated expenses in any one month, upon notification by the Supervisor of Elections, the Board shall transfer the necessary amount, except that the total amount paid during the year shall not, without appropriate amendments, exceed the total budgeted for the year.

Clerk to the Board Instructions:



October 7, 2020

Honorable Lori Scott
Brevard County Supervisor of Elections
2725 Judge Fran Jamieson way
Viera, FL 32940

Dear Ms. Scott:

RE: Item F.13., Requisition of Fiscal Year 2021 Budget for Supervisor of Elections

The Board of County Commissioners, in regular session on October 6, 2020, approved requisition of 25 percent of the Supervisor of Elections' Fiscal Year 2021 budgeted funds at the first Board meeting in October 2020, and 6.82 percent of the total budget each month thereafter.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

/sm

cc: Finance
Budget

Deborah Thomas

From: Deborah Thomas
Sent: Monday, October 5, 2020 4:12 PM
To: Michele Moore
Cc: Judy Moran; Kimberly Powell
Subject: RE: ITEM F.13 REQUISITION FY 2021

Michele:

Thanks for your response.

I will send to meeting tomorrow for the County Manager's signature.

Deborah Thomas
Administrative Assistant
Clerk to the Board
400 South Street, 2nd Fl.
Titusville, Florida 32780
(321)637-2001

*Not
nec.
Per Kim
10/8/20*

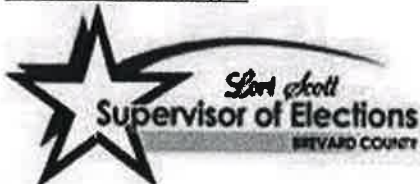
From: Michele Moore <mmoore@votebrevard.gov>
Sent: Monday, October 5, 2020 4:10 PM
To: Deborah Thomas <deborah.thomas@brevardclerk.us>
Cc: Judy Moran <jmoran@votebrevard.gov>
Subject: FW: ITEM F.13 REQUISITION FY 2021

Deborah,

In the past, the County Manager signed it.

Thank you,

Michele Moore, CMA
Finance Director
Brevard County Supervisor of Elections
2725 Judge Fran Jamieson Way
Melbourne, Florida 32940
(321) 633-2088
mmoore@votebrevard.gov
www.votebrevard.gov





AGENDA REPORT

Meeting Date October 6, 2020

Category:	Consent Agenda
Title:	Requisition of Fiscal Year 2021 Budget
Subject:	Requisition of Fiscal Year 2021 Budget
Fiscal Impact:	Provide funds for expenditures relating to the November 3, 2020 General Election.
Dept/Office:	Supervisor of Elections
Requested Action:	Approve requisition of 25 percent of the Supervisor of Elections' Fiscal Year 2021 budgeted funds at the first board meeting in October 2020, and 6.82 percent of the total budget each month thereafter.
Summary Explanation and Background:	<p>129.202 Budget of the supervisor of elections; matters related to allocation, expenditure, etc., of amounts in budget. –</p> <p>(1)(a) The supervisor of elections shall requisition, and the board of county commissioners shall pay that officer, at the first meeting in October of each year, 25 percent of the total amount budgeted for the office and, thereafter on the first of each month, 6.82 percent of the total amount budgeted for the office. However, if there are unusual or unanticipated expenses in any one month, upon notification by the supervisor of elections, the board shall transfer the necessary amount, except that the total amount paid during the year shall not, without appropriate amendments, exceed the total budgeted for the year.</p>
Clerk to the Board Instructions:	
Attachment Descriptions:	
Department Reviewer:	<div style="border: 1px solid black; padding: 2px;">Lori Scott</div> <div style="text-align: center;"><i>Lori Scott</i></div>
ACM Reviewer:	<div style="border: 1px solid black; height: 20px;"></div>
County Manager Reviewer:	<div style="border: 1px solid black; padding: 2px;"></div> <div style="text-align: center;"><i>Frank Albano</i></div>
County Attorney Reviewer:	<div style="border: 1px solid black; height: 20px;"></div>