

Meeting Date
July 11, 2017



AGENDA	
Section	Consent
Item No.	II. A. 4

**AGENDA REPORT**  
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	APPROVAL RE: DISBURSEMENT OF EDUCATIONAL FACILITIES IMPACT FEES (DISTRICTS 1 – 5)
DEPT/OFFICE:	PLANNING AND DEVELOPMENT DEPARTMENT

**Requested Action:**  
 It is requested that the Board of County Commissioners authorize the disbursement of educational facilities impact fees in the amount of \$16,476,997.47 to the School Board of Brevard County in accordance with the terms of the interlocal agreement and authorize the Budget Office to execute any budget changes required to implement this disbursement.

**Summary Explanation & Background:**  
 On April 17, 2017 the Impact Fee Advisory Committees for each of the four Educational Facilities Impact Fee Benefit Districts met and adopted project funding recommendations for consideration by the School Board. The Impact Fee Advisory Committees consist of one representative from each of the following: the School Board, Brevard County and each municipality within the Benefit District that has entered into an interlocal agreement with the County to participate in the Educational Facilities Impact Fee program. The Impact Fee Advisory Committees generally meet once each year to make recommendations regarding the use of the impact fees that have been collected during the prior fiscal year.

The School Board approved the funding recommendations on May 9, 2017.

**Fiscal Impact:** FY16/17 – Disbursements to the School Board in the amount of \$20,880,960 were budgeted for FY16/17. The requested disbursement would use 79% of the budgeted amount. No additional fiscal impacts are anticipated to result from this disbursement. The Board of County Commissioners have the sole authority to impose Educational Facilities Impact Fees on new development countywide and chose to do so beginning in September 2004. All Educational Facilities Impact Fees, less actual administrative costs, are transferred in full to the School Board of Brevard County for expenditure.

**Staff Contact:** Stephen M. Swanke  
 (321) 633-2069

**Clerk to the Board instruction:**

**Exhibits Attached:**  
 Letter from School Board requesting disbursement

<b>Contract /Agreement (If attached):</b>	<b>Reviewed by County Attorney</b>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	<b>PR</b>	<input type="checkbox"/>
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<b>Interim County Manager</b>  Frank B. Abbate	<b>Interim Assistant County Manager</b>  John P. Denninghoff, P.E.	<b>Department Director / Extension</b>  Tad Calkins 5-2069
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Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

July 12, 2017

**M E M O R A N D U M**

**TO:** Tad Calkins, Planning and Development Director Attn: Stephen Swanke

**RE:** Item II.A.4., Approval of Disbursement of Educational Facilities Impact Fees

The Board of County Commissioners, in regular session on July 11, 2017, authorized the disbursement of Educational Facilities Impact Fees in the amount of \$16,476,997.47 to the School Board of Brevard County in accordance with the terms of the Interlocal Agreement; and authorized the Budget Office to execute any budget changes required to implement this disbursement.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

cc: Finance  
Budget

# School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6699

Desmond K. Blackburn, Ph.D., Superintendent



May 10, 2017

Frank Abbate, Interim Brevard County Manager  
Brevard County Government Offices,  
2725 Judge Fran Jamieson Way, Building C  
Viera, FL 32941

**RE: Request #11 for Transfer of Educational Facilities Impact Fees**

Dear Mr. Abbate:

Please transfer Educational Facilities Impact Fees in the amount of \$16,476,997.47 to the School District as recommended by the Educational Facilities Impact Fee Benefit District Advisory Committees at their meetings on April 17, 2017 and approved by the School Board at its meeting on May 9, 2017. I have attached a copy of approved Board Agenda Item #48 for your reference and records.

Thank you in advance for your timely processing of this request. Please contact me if you have any questions or require additional information regarding this matter.

Sincerely,

Dane G. Theodore, AIA, CGC  
Assistant Superintendent, Facilities Services

Copy w/ attachments (via e-mail):

Dr. Desmond Blackburn  
Pennie Zuercher  
Jo Ann Clark  
Becky Stephens  
Steve Swanke (Brevard County Planning & Zoning)

**Dane G. Theodore, AIA, CGC**  
Assistant Superintendent / Facilities Services  
Phone: (321) 633-1000 x450 Fax: (321) 633-4646



An Equal Opportunity Employer



e-Agenda

**05-09-2017 School Board Meeting**  
Agenda Item #48

**Title**

Recommendations for Use of School Impact Fees

**Discussion**

A meeting of the Educational Facilities Impact Fee Benefit District Advisory Committees was held on April 17, 2017, as required by Section 2.5 of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida, Providing for Funding of New or Expanded Public Educational Facilities with Educational Facilities Impact Fees.*

**Use of Available Impact Fees**

The Advisory Committees recommended the use of available Impact Fees collected from July 1, 2014 to January 1, 2017 as follows:

Benefit District 1: South Area Elementary School = \$6,871,062.06. **Brevard County notified School District staff after the meeting that the amount for Benefit District 1 was overstated by \$80,017.20 due to an un-recorded prior year refund. The correction is noted in red.**

Benefit District 2: Central Area Elementary School = \$5,693,803.03

Benefit District 3: 12-Classroom Addition Building at Cocoa High School = \$2,441,666.94

Benefit District 4: Pay debt service = \$1,470,465.45

**Use of School District Interest on Previously Collected Impact Fees**

The Advisory Committees recommended the use of School District interest earned on previously collected Impact Fees from July 1, 2014 to June 30, 2016 as follows:

Benefit District 1: South Area Elementary School = \$6,697.72

Benefit District 2: Central Area Elementary School = \$4,973.32

Benefit District 3: 12-Classroom Addition Building at Cocoa High School = \$71.96

Benefit District 4: Pay debt service = \$85.91

**Use of Brevard County Interest Available at the Disbursement of the Available Impact Fees**

The Advisory Committees recommended the use of Brevard County interest available at the disbursement of the available Impact Fees as follows:

Benefit District 1: South Area Elementary School = TBD

Benefit District 2: Central Area Elementary School = TBD

Benefit District 3: 12-Classroom Addition Building at Cocoa High School = TBD

Benefit District 4: Pay debt service = TBD

**Notes**

1. The Brevard County ordinance reducing the Benefit Districts from four (4) to two (2) took effect on January 2, 2017. The available Impact Fees are requested in four (4) Benefit Districts through January 1, 2017.
2. School Board interest earned on previously collected Impact Fees can be allocated upon approval by the School Board.
3. Brevard County interest earned on the Impact Fees available through January 1, 2017, from the period of January 2, 2017 until the disbursement

- of said Impact Fees, shall be a separate disbursement. The separate accounts for the four (4) Benefit Districts will then be closed.
4. Approval by the School Board of the use of the available Impact Fees shall constitute appropriation of the funds as required by Section 3.2 of the Interlocal Agreement, with remittance of the funds from Brevard County to the School Board due within 21 days after the end of the month in which the request for the funds is made by the School Board.

**Recommendation**

Approve the recommendations made by the Educational Facilities Impact Fee Advisory Committees for the use of Impact Fees available as of January 1, 2017 (as subsequently amended by Brevard County), the School Board interest earned on previously collected Impact Fees and the Brevard County interest earned on the Impact Fees available through January 1, 2017, from the period of January 2, 2017 until the disbursement of said Impact Fees.

Authorize the Superintendent to request disbursement by Brevard County of the Impact Fees available as of January 1, 2017 and the Brevard County interest earned on the Impact Fees available through January 1, 2017, from the period of January 2, 2017 until the disbursement of said Impact Fees.

**Meeting Date(s)**

Action - 5/9/2017

**Authority for Action**

1013.66 F.S.

**Involves Expenditure of Funds Directly in the Classroom**

No

**Source of Funding**

Agenda Item will not Require the Expenditure of Funds

FY	Amount	Budgeted	Fund	Cost Center	Project	Function	Object	Program
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**Contact**

Dane Theodore, Assistant Superintendent / Facilities Services 633-1000 x450

Attachment: Meeting #11 Approval Package - Rev 1.pdf



**SCHOOL IMPACT FEE  
ADVISORY COMMITTEE MEETING #11  
APRIL 17, 2017  
BENEFIT DISTRICT 1**

RECOMMENDATION 1	AMOUNT	VOTE
Use the new funds available through January 1, 2017 for a new South Area Elementary School	<b>\$6,871,062.06 Revised</b>	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Rick Hood		Absent
Indialantic / Christopher Chinault		Yes
Malabar / Grant Ball		Absent
Melbourne / Cindy Dittmer		Yes
Palm Bay / Brian Anderson		Absent
West Melbourne / Christy Fischer		Absent
Brevard Public Schools / Dane Theodore		Yes

RECOMMENDATION 2	AMOUNT	VOTE
Use the School District interest available through June 30, 2016 for a new South Area Elementary School	<b>\$6,697.72</b>	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Rick Hood		Absent
Indialantic / Christopher Chinault		Yes
Malabar / Grant Ball		Absent
Melbourne / Cindy Dittmer		Yes
Palm Bay / Brian Anderson		Absent
West Melbourne / Christy Fischer		Absent
Brevard Public Schools / Dane Theodore		Yes

<b>RECOMMENDATION 3</b>	<b>AMOUNT</b>	<b>VOTE</b>
<b>Use the Brevard County interest available at the disbursement of the requested new funds for a new South Area Elementary School</b>	<b>TBD</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Grant-Valkaria / Rick Hood		<b>Absent</b>
Indialantic / Christopher Chinault		<b>Yes</b>
Malabar / Grant Ball		<b>Absent</b>
Melbourne / Cindy Dittmer		<b>Yes</b>
Palm Bay / Brian Anderson		<b>Absent</b>
West Melbourne / Christy Fischer		<b>Absent</b>
Brevard Public Schools / Dane Theodore		<b>Yes</b>

The project recommended above is included in the 2016-17 Tentative District Educational Facilities Plan, therefore the use of funds recommended above is in compliance with Paragraph 2.2 (Expenditure of Educational Facilities Impact Fees) of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida for Funding of New or Expanded Public Education Facilities with Educational Facilities Impact Fees.*



**SCHOOL IMPACT FEE  
ADVISORY COMMITTEE MEETING #11  
APRIL 17, 2017  
BENEFIT DISTRICT 2**

RECOMMENDATION 1	AMOUNT	VOTE
<b>Use the new funds available through January 1, 2017 for a new Central Area Elementary School</b>	<b>\$5,693,803.03</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Cape Canaveral / Buzz Petsos		<b>Absent</b>
Cocoa Beach / Susanne Ryan		<b>Yes</b>
Indian Harbour Beach / Mark Ryan		<b>Yes</b>
Melbourne / Cindy Dittmer		<b>Yes</b>
Satellite Beach / Courtney Barker		<b>Yes</b>
Brevard Public Schools / Dane Theodore		<b>Yes</b>

RECOMMENDATION 2	AMOUNT	VOTE
<b>Use the School District interest available through June 30, 2016 for a new Central Area Elementary School</b>	<b>\$4,973.32</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Cape Canaveral / Buzz Petsos		<b>Absent</b>
Cocoa Beach / Susanne Ryan		<b>Yes</b>
Indian Harbour Beach / Mark Ryan		<b>Yes</b>
Melbourne / Cindy Dittmer		<b>Yes</b>
Satellite Beach / Courtney Barker		<b>Yes</b>
Brevard Public Schools / Dane Theodore		<b>Yes</b>

<b>RECOMMENDATION 3</b>	<b>AMOUNT</b>	<b>VOTE</b>
<b>Use the Brevard County interest available at the disbursement of the requested new funds for a new Central Area Elementary School</b>	<b>TDB</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Cape Canaveral / Buzz Petsos		<b>Absent</b>
Cocoa Beach / Susanne Ryan		<b>Yes</b>
Indian Harbour Beach / Mark Ryan		<b>Yes</b>
Melbourne / Cindy Dittmer		<b>Yes</b>
Satellite Beach / Courtney Barker		<b>Yes</b>
Brevard Public Schools / Dane Theodore		<b>Yes</b>

The project recommended above is included in the 2016-17 Tentative District Educational Facilities Plan, therefore the use of funds recommended above is in compliance with Paragraph 2.2 (Expenditure of Educational Facilities Impact Fees) of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida for Funding of New or Expanded Public Education Facilities with Educational Facilities Impact Fees.*



**SCHOOL IMPACT FEE  
ADVISORY COMMITTEE MEETING #11  
APRIL 17, 2017  
BENEFIT DISTRICT 3**

RECOMMENDATION 1	AMOUNT	VOTE
<b>Use the new funds available through January 1, 2017 for a 12-classroom addition building at Cocoa High School</b>	<b>\$2,441,666.94</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Cocoa / Steve Belden		<b>Yes</b>
Rockledge / Alix Bernard		<b>Yes</b>
Brevard Public Schools / Dane Theodore		<b>Yes</b>

RECOMMENDATION 2	AMOUNT	VOTE
<b>Use the School District interest available through June 30, 2016 for a 12-classroom addition building at Cocoa High School</b>	<b>\$71.96</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Cocoa / Steve Belden		<b>Yes</b>
Rockledge / Alix Bernard		<b>Yes</b>
Brevard Public Schools / Dane Theodore		<b>Yes</b>

RECOMMENDATION 3	AMOUNT	VOTE
<b>Use the Brevard County interest available at the disbursement of the requested new funds for a 12-classroom addition building at Cocoa High School</b>	<b>TBD</b>	
Brevard County / Rebecca Ragain		<b>Yes</b>
Cocoa / Steve Belden		<b>Yes</b>
Rockledge / Alix Bernard		<b>Yes</b>
Brevard Public Schools / Dane Theodore		<b>Yes</b>

The project recommended above is included in the 2016-17 Tentative District Educational Facilities Plan, therefore the use of funds recommended above is in compliance with Paragraph 2.2 (Expenditure of Educational Facilities Impact Fees) of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida for Funding of New or Expanded Public Education Facilities with Educational Facilities Impact Fees.*



**SCHOOL IMPACT FEE  
ADVISORY COMMITTEE MEETING #11  
APRIL 17, 2017  
BENEFIT DISTRICT 4**

RECOMMENDATION 1	AMOUNT	VOTE
<b>Use the new funds available through January 1, 2017 to pay debt service</b>	<b>\$1,470,465.45</b>	
Brevard County / Rebecca Ragain		Yes
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Dane Theodore		Yes

RECOMMENDATION 2	AMOUNT	VOTE
<b>Use the School District interest available through June 30, 2016 to pay debt service</b>	<b>\$85.91</b>	
Brevard County / Rebecca Ragain		Yes
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Dane Theodore		Yes

RECOMMENDATION 3	AMOUNT	VOTE
<b>Use the Brevard County interest available at the disbursement of the requested new funds to pay debt service</b>	<b>TBD</b>	
Brevard County / Rebecca Ragain		Yes
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Dane Theodore		Yes

The use of funds recommended above is in compliance with Paragraph 2.4 (Funds Utilized for Debt Service) of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida for Funding of New or Expanded Public Education Facilities with Educational Facilities Impact Fees.*

**Brevard County Public Schools**  
**School Impact Fee Status as of January 1, 2017**  
**Request for Available Funds and Transfers - April 17, 2017**

DESCRIPTION	COLLECTED BY COUNTY	REQUESTS		COMMENTS
		AMOUNT	USE	
<b>Impact Fee Program Data</b>				
Total collections to date	\$ 95,965,765.64			
Total Brevard County interest to date	\$ 1,991,517.55			
Total administration costs to date	\$ (2,212,132.23)			
Total credits to date	\$ (9,685,350.00)			
Total received to date	\$ (69,582,803.49)			
Total available	\$ 16,476,997.47			
Total requested	\$ 16,476,997.47			
Balance remaining as of 1/3/17	\$ -			
<b>Request Data</b>				
New impact fees this request	\$ 16,476,997.47			
School District interest this request	\$ 11,828.91			
Transfers this request	\$ -			
Total this request	\$ 16,488,826.38			
New impact fees to debt service	\$ 1,470,465.45			
School District interest to debt Service	\$ 85.91			
Transfers to debt Service	\$ -			
Total to debt service	\$ 1,470,551.36			
New impact fees to South Area ES	\$ 6,871,062.06			
New impact fees to Central Area ES	\$ 5,693,803.03			
New impact fees to Cocoa HS Addition	\$ 2,441,666.94			