



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.8.

10/8/2019

Subject:

Appointment, Re: Community Action Board

Fiscal Impact:

Fiscal Year 2019/2020 - There will be no impact to the General Fund.

Dept/Office:

Housing and Human Services

Requested Action:

It is requested that the Board of County Commissioners appoint Juanita Barton to the Community Action Board.

Summary Explanation and Background:

The Board of County Commissioners established the Brevard County Community Action Board under the mandate of Federal Law and Florida Administrative Code (42 United States Code, Chapter 106, Section 9910). The Code prescribes that the composition of the Community Action Board be of a tripartite nature, made up of equal members from the Public Sector (elected public officials or their representatives), the Low-Income Sector (democratically chosen by low-income communities), and the Private Sector (business', veteran's groups, religious/faith-based groups, affordable housing groups, etc.). All representatives either elected or appointed to the Community Action Board must be a resident of Brevard County. Representatives of the private and low-income sector may serve for two (2) consecutive (4) four-year terms. Terms for Public Sector appointments can run concurrent with the public official.

The Community Action Board's primary function is to review and recommend programs for the Brevard County Community Action Agency through the use of Community Services Block Grant funds and Low-Income Home Energy Assistance Program funds. These program funds are used to address the needs of low-income families to help them achieve self-sufficiency.

Juanita Barton was elected through a democratic process carried out at the Isaac Campbell Senior Park Community Center in Titusville as required by the Community Action Board By-Laws and Federal Law. The election was publicly advertised on July 24, 2019 and the meeting was held on August 5, 2019. All residents present were allowed to participate, and Juanita Barton was elected by majority vote to serve as the representative for that low-income community.

Clerk to the Board Instructions:

None



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

October 9, 2019

Juanita V. Barton
PO Box 778
Mims, Florida 32754

Dear Ms. Barton:

Re: Appointment to Community Action Board

The Board of County Commissioners, in regular session on October 8, 2019, acknowledged your appointment to the Community Action Board, replacing Leroy Fogle. Said term of appointment expires October 8, 2023. Enclosed are memorandums explaining the "Sunshine Law" and 2018 changes to Voting Conflict Law for your information.

Your continued willingness to serve the citizens of Brevard County in this capacity is appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/dt

Encls. (2)

cc: Housing and Human Services



BOARD OF COUNTY COMMISSIONERS

Department of Housing and Human Services
Volunteer Application Form

COMMUNITY ACTION BOARD MEMBER

Name/Title: Juanita V. Barton

Organization Represented: East Mims Civic League

Employee: Retired

Preferred Mailing Address: Post Office Box 778

City/State/Zip: Mims, Florida 32754

Business Phone: None Email: b32754@yahoo.com

Home Phone: (321)567-4241 Fax: None

Cell Phone: (321)529-4304 (Preferred)

I have lived in Brevard County for 70 years

I prefer to receive correspondence by X email Fax Mail

I can attend CAB meetings on the 3rd Tuesday of each month (9:00 am – 11:00 am) In
Brevard County Government Center at Viera.

Please attach a brief resume describing your experience that would benefit the Community
Action Board. Thank you.

Juanita V. Barton May 22, 2019
Signature Date

For Staff Use: Representing: North Count

Deborah Thomas

From: Heffernan, Shaunna P <Shaunna.Heffernan@brevardfl.gov>
Sent: Wednesday, October 9, 2019 4:11 PM
To: Deborah Thomas
Cc: Tammy Rowe; Ray, Brittany
Subject: Re: COMMUNITY ACTION BOAD APPT.

No worries. The Community Action Board By-Laws were amended not too long ago making the term limits for representatives of the Low-Income and Private Sectors four (4) years instead of three (3). Representatives of the Public Sector have an annual year of appointment.

You have an awesome day!

Shaunna

On Oct 9, 2019, at 3:59 PM, Deborah Thomas <deborah.thomas@brevardclerk.us> wrote:

Hi Shaunna:

I had this totally wrong.

Thanks for the clarification.

Have a good rest of the day.

Deborah Thomas
Administrative Assistant
Clerk to the Board
400 South Street, 2nd Fl.
Titusville, Florida 32780
(321)637-2001

From: Heffernan, Shaunna P <Shaunna.Heffernan@brevardfl.gov>
Sent: Wednesday, October 9, 2019 3:53 PM
To: Deborah Thomas <deborah.thomas@brevardclerk.us>
Cc: Tammy Rowe <Tammy.Rowe@brevardclerk.us>; Ray, Brittany <brittany.ray@brevardfl.gov>
Subject: FW: COMMUNITY ACTION BOAD APPT.

Hi Deborah,

Brittany forwarded your email to me to respond.

Ms. Barton is replacing Leroy Fogle. Additionally, she will serve a four year term making her end date October 8, 2023.

Please let me know if you need anything further.

Thanks,

Juanita V. Barton
2559 Myrtle Avenue
Mims, Florida 32754
(321) 529-4304 (preferred)
(321) 567-4241
b32754@yahoo.com

Objective:

The Brevard County community has been a source of constant support for me. Through this organization, I would like to return to the community some of what the community has invested in me.

Highlights of Qualifications:

Experience serving as Community Volunteer
Knowledge of varying socioeconomic backgrounds and ethnic diversity
Skilled in planning and leading public seminars
Ability to work in rural areas
Ability to work with people of ethnic diversity
Ability to make decisions during complex situations

Key Skills:

Strong organizational and planning skills
Excellent verbal and written communication skills
Strong interpersonal skills
Energetic and detail oriented
Proficient in PowerPoint, Excel and Word
Skilled in automated conversion analysis
Excellent management and leadership skills
Ability to work well independently

Professional Experience:

Community Volunteer
Planned and conducted community outreach activities
Distributed brochures throughout the community
Resolved issues and conflicts between workers
Ensured safety and security during outreach events

Education

Associate Degree: Eastern Florida State College
(formerly Brevard Community College)
Paralegal

Attended: Webster University

A Daily Publication By:



RECEIVED

JUL 29 2019

HOUSING/HUMAN SERV

Jessica Hart
BREVARD COUNTY HOUSING & HUMAN
2725 JUDGE FRAN JAMIESON WAY

MELBOURNE, FL, 32940

AD#3691930_07/24/2019
PUBLIC NOTICE

THE BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS
IS ACCEPTING APPLICATIONS TO FILL ONE (1) VACANT POSITION ON THE COMMUNITY
ACTION BOARD

The Brevard County Board of County Commissioners is seeking interested applicants
for the Community Action Board. This advisory board is responsible for providing
oversight for services provided under Brevard County's Community Services Block
Grant Funded Family Self-Sufficiency Program and tasks associated with the
Community Based Organizations' Funding Program provided by the Community
Action Agency.

Brevard County Housing and Human Services Department staff will host a public
meeting on August 5, 2019 to elect one (1) member to serve on the Brevard County
Community Action Board. There is currently one (1) vacancy for the low-income
sector for the northern part of Brevard County. Residents of their area whom they
have the opportunity to nominate and elect an individual from their area whom they
feel will best represent them on the Community Action Board. Individuals interested
in becoming a board member MUST RESIDE WITHIN a low-income sector of northern
Brevard County and are encouraged to attend the August 5, 2019 11:00 a.m.
community meeting that will be held at:

Isaac Campbell Park, 701 South Street, Titusville, FL 32780

If you need transportation please contact Space Coast Area Transit at (321) 633-1678.

Persons with disabilities requiring special accommodations should call Brian Breslin at
the Housing and Human Services Department at (321) 633-2007 at least 48 hours prior
to the meeting.

STATE OF WISCONSIN COUNTY OF BROWN:

Before the undersigned authority personally appeared said
legal clerk, who on oath says that he or she is a Legal
Advertising Representative of the FLORIDA TODAY, a daily
newspaper published in Brevard County, Florida that the
attached copy of advertisement, being a Legal Ad in the
matter of

Legal Notices

as published in FLORIDA TODAY in the issue(s) of:

07/24/19

Affiant further says that the said FLORIDA TODAY is a
newspaper in said Brevard County, Florida and that the
said newspaper has heretofore been continuously
published in said Brevard County, Florida each day and has
been entered as periodicals matter at the post office in
MELBOURNE in said Brevard County, Florida, for a period of
one year next preceding the first publication of the attached
copy of advertisement; and affiant further says that he or
she has never paid nor promised any person, firm or
corporation any discount, rebate, commission or refund for
the purpose of securing this advertisement for publication
in the said newspaper.

Sworn to and Subscribed before me this 24th of July 2019,
by legal clerk who is personally known to me

[Signature]
Affiant

[Signature]
Notary State of Wisconsin County of Brown

1-12-2021
My commission expires



Publication Cost: \$191.08
Ad No: 0003691930
Customer No: BRE-6BR212