



AGENDA REPORT
September 18, 2018

Approval Re: Disbursement of Educational Impact Fees (District 1 - 5)

SUBJECT:

Approval Re: Disbursement of Educational Impact Fees (District 1 - 5)

FISCAL IMPACT:

FY17/18 – Disbursements to the School Board in the amount of \$17,724,394 were budgeted for FY17/18. The requested disbursement would use 93% of the budgeted amount. No additional fiscal impacts are anticipated to result from this disbursement.

DEPT/OFFICE:

Planning and Development

REQUESTED ACTION:

It is requested that the Board of County Commissioners authorize the disbursement of educational facilities impact fees in the amount of \$16,514,789.86 to the School Board of Brevard County in accordance with the terms of the interlocal agreement and authorize the Budget Office to execute any budget changes required to implement this disbursement.

SUMMARY EXPLANATION and BACKGROUND:

On August 7, 2018 the Impact Fee Advisory Committees for both of the Educational Facilities Impact Fee Benefit Districts met and adopted project funding recommendations for consideration by the School Board. The Impact Fee Advisory Committees consist of one representative from each of the following: the School Board, Brevard County and each municipality within the Benefit District that has entered into an interlocal agreement with the County to participate in the Educational Facilities Impact Fee program. The Impact Fee Advisory Committees generally meet once each year to make recommendations regarding the use of the impact fees that have been collected during the prior fiscal year.

The School Board approved the funding recommendations on August 14, 2018.

ATTACHMENTS:

Description

- **Letter from School Board requesting disbursement of impact fees**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

September 19, 2018

M E M O R A N D U M

TO: Tad Calkins, Planning and Development Director

RE: Item F.2., Disbursement of Educational Impact Fees

The Board of County Commissioners, in regular session on September 18, 2018, authorized the disbursement of Educational Facilities Impact Fees in the amount of \$16,514,789.86 to the School Board of Brevard County in accordance with the terms of the Interlocal Agreement; and authorized the Budget Office to execute any budget changes required to implement this disbursement.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

cc: Finance
Budget

School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6699

Mark W. Mullins, Ed.D., Superintendent



August 20, 2018

Frank Abbate, Brevard County Manager
Brevard County Government Offices,
2725 Judge Fran Jamieson Way, Building C
Viera, FL 32941

RE: Request #12 for Transfer of Educational Facilities Impact Fees

Dear Mr. Abbate:

Please transfer Educational Facilities Impact Fees in the amount of \$16,514,789.86 to the School District as recommended by the Educational Facilities Impact Fee Benefit District Advisory Committees at their meetings on August 7, 2018 and approved by the School Board at its meeting on August 14, 2018. I have attached a copy of approved Board Agenda Item #19 for your reference and records.

Thank you in advance for your timely processing of this request. Please contact me if you have any questions or require additional information regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Theodore", is written over a faint, larger version of the same signature.

Dane G. Theodore, AIA, CGC
Assistant Superintendent, Facilities Services

Copy w/ attachments (via e-mail):

Dr. Mark Mullins
Pennie Zuercher
Jo Ann Clark
Sue Hann
Steve Swanke (Brevard County Planning & Zoning)

Dane G. Theodore, AIA, CGC
Assistant Superintendent / Facilities Services
Phone: (321) 633-1000 x450 Fax: (321) 633-4646



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c-Agenda

08-14-2018 School Board Meeting
Agenda Item #19

Board Approved
Date 8-14-18
Consent

Title

Educational Facilities Impact Fees

Discussion

A meeting of the Educational Facilities Impact Fee Benefit District Advisory Committees was held on August 7, 2018 as required by Section 2.5 of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida Providing for Funding of New or Expanded Public Educational Facilities with Educational Facilities Impact Fees.*

Use of Available Impact Fees

- The North Benefit District Advisory Committee recommended the use of Impact Fees available as of June 30, 2018 for a 12-classroom addition building at Cocoa High School in the amount of \$2,728,119.43 and to pay debt service in the amount of \$1,000,000.00.
- The South Benefit District Advisory Committee recommended the use of Impact Fees available as of June 30, 2018 for a new Central Area Elementary School in the amount of \$8,786,670.43 and to pay debt service in the amount of \$4,000,000.00.
- NOTE: Subsequent to the meeting, it was discovered that Brevard County may have inadvertently reported \$7,890.75 of impact fees from Satellite Beach in the North Benefit District instead of the South Benefit District. This issue is being researched and the final distribution to the projects will be adjusted by this amount if it is verified that the impact fees were not reported correctly.

Use of School District Interest on Previously Collected Impact Fees

- The North Benefit District Advisory Committee recommended the use of School District interest on previously collected Impact Fees available as of June 30, 2018 for a 12-classroom addition building at Cocoa High School in the amount of \$36,598.18.
- The South Benefit District Advisory Committee recommended the use of School District interest on previously collected Impact Fees available as of June 30, 2018 for a new Central Area Elementary School in the amount of \$186,836.57.

NOTES

1. School Board interest earned on previously collected Impact Fees can be allocated upon approval by the School Board.
2. Approval by the School Board for the use of available Impact Fees shall constitute appropriation of the funds as required by Section 3.2 of the Interlocal Agreement.

Recommendation

Approve the recommendations made by the Educational Facilities Impact Fee Advisory Committees for the use of Impact Fees available as of June 30, 2018 and the School Board interest earned on previously collected impact fees available as of June 30, 2018.

Authorize the Superintendent to request disbursement by Brevard County of the Educational Facilities Impact Fees available as of June 30, 2018.

Meeting Date(s)

Consent w/o Information - 8/14/2018

Authority for Action

1013.66 F.S.

Involves Expenditure of Funds Directly in the Classroom

No

Source of Funding

Agenda Item will not Require the Expenditure of Funds

FY	Amount	Budgeted	Fund	Cost Center	Project	Function	Object	Program
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Legal Counsel Review

No

Contact

Dane Theodore, Assistant Superintendent / Facilities Services 321-633-1000 x450

Attachment: [Impact Fee Advisory Committee Meeting Package.pdf](#)



MEETING #12 AGENDA

SCHOOL IMPACT FEE BENEFIT DISTRICT ADVISORY COMMITTEES

Meeting Date: August 7, 2018

Meeting Time: 9:00 AM

Meeting Location: Superintendent's Conference Room / ESF

1. Call to Order Steve Swanke
2. Roll Call Steve Swanke
3. Pledge of Allegiance Steve Swanke
4. General Information Dane Theodore
 - a. Interlocal Agreement
 - b. Benefit District Map
 - c. District Facilities Work Program
5. Financial Information Dane Theodore
 - a. Annual Report (FY17)
 - b. School District Interest (FY18)
 - c. Remaining Eligible Debt
 - d. Available Impact Fees (6/30/2018)
 - e. Master Spreadsheet
 - f. Impact Fee Plan
6. Recommendations Dane Theodore
 - a. North Benefit District
 - b. South Benefit District
7. Other Business Dane Theodore
 - a. Committee Member List Update
 - b. Next Meeting
8. Adjourn Steve Swanke

Total - All Districts	
Cumulative Collections through 06/30/2018	
Brevard County	\$ 34,210,951.18
Cape Canaveral	\$ 531,539.35
Cocoa	\$ 2,450,654.55
Cocoa Beach	\$ 329,801.80
Grant/Valkaria	\$ 1,064,025.46
Indialantic	\$ 63,505.70
Indian Harbour Beach	\$ 362,366.30
Malabar	\$ 606,383.45
Melbourne	\$ 13,371,483.80
Melbourne Beach	\$ 62,886.70
Melbourne Village	\$ 17,781.60
Palm Bay	\$ 32,327,778.59
Palm Shores	\$ 404,531.40
Rockledge	\$ 5,845,405.80
Satellite Beach	\$ 849,722.55
Titusville	\$ 8,569,988.02
West Melbourne	\$ 11,535,014.60
Interest Earned	\$ 2,193,148.59
Retained for Administration	<u>\$ (2,428,180.72)</u>
Total Revenues	\$ 112,368,788.72
Disbursements to School Board	\$ 86,059,800.97
Prior Year Refunds	\$ 293,650.41
Disbursements to Odyssey Charter School	\$ 1,492,682.39
	\$ -
Disbursements to the Viera Company	\$ 7,819,000.00
	<u>\$ -</u>
Total Expenditures	\$ 95,665,133.77
Available for Appropriation	\$ 16,703,654.95

Available for Appropriation thru June 30, 2018

District 1	\$ 14,200.90
District 2	\$ 95,496.38
District 3	\$ 66,769.95
District 4	\$ 12,397.87
North District	\$ 3,728,119.43
South District	<u>\$ 12,786,670.43</u>
	\$ 16,703,654.95

Brevard County Public Schools
School Impact Fee Status as of June 30, 2018
Request for Available Funds and Transfers - August 7, 2018

DESCRIPTION	COLLECTED BY COUNTY	REQUESTS		COMMENTS
		AMOUNT	USE	
NORTH BENEFIT DISTRICT				
Brevard County	\$1,853,046.85			
Cape Canaveral	\$13,987.30			
Cocoa	\$278,632.20			
Cocoa Beach	\$43,264.10			
Rockledge	\$353,907.40			
Satellite Beach	\$7,890.75			
Titusville	\$1,241,413.15			
Interest Earned	\$36,952.75			
Retained for Administration	(\$100,975.07)			
Total Revenues	\$3,728,119.43			
Disbursements to School Board	\$0.00			
Prior Year Refunds	\$0.00			
Total Expenditures	\$0.00			
Available for Appropriation	\$3,728,119.43			
		\$2,728,119.43	Cocoa HS	12-classroom addition building
Balance Remaining		\$1,000,000.00	Debt Service	
		\$0.00		
		\$36,598.18	Cocoa HS	School District interest for July 1, 2016 - June 30, 2018 for 12-classroom addition building
SOUTH BENEFIT DISTRICT				
Brevard County	\$4,394,477.26			
Indian River	\$0.00			
Indian Harbour Beach	\$43,567.75			
Malabar	\$70,141.20			
Melbourne	\$2,097,062.90			
Melbourne Beach	\$9,541.90			
Melbourne Village	\$0.00			
Palm Bay	\$4,276,463.10			
Palm Shores	\$0.00			
Satellite Beach	\$0.00			
West Melbourne	\$1,678,801.30			
Grant/Valkaria	\$221,304.70			
Interest Earned	\$112,164.40			
Retained for Administration	(\$116,854.08)			
Total Revenues	\$12,786,670.43			
Disbursements to School Board				
Prior Year Refunds				
Total Expenditures	\$0.00			
Available for Appropriation	\$12,786,670.43			
		\$8,786,670.43	Central Area ES	Partial funding for new elementary school
Balance Remaining		\$4,000,000.00	Debt Service	
		\$0.00		
		\$186,836.57	Central Area ES	School District interest for July 1, 2016 - June 30, 2018 for new elementary school

Brevard County Public Schools
School Impact Fee Status as of June 30, 2018
Request for Available Funds and Transfers - August 7, 2018

Impact Fee Program Data					
Total collections to date	\$112,603,820.85				
Total Brevard County interest to date	\$2,193,148.59				
Total administration costs to date	(\$2,428,180.72)				
Total credits to date	(\$9,605,332.80)				
Total received to date	(\$86,059,800.97)				
Total available	\$16,703,654.95				
Total requested	(\$16,514,789.86)				
Balance remaining as of 6/30/18					
Interest in Benefit Districts 1-4	\$188,865.09				
(Previously approved / not disbursed)					
Request Data					
New impact fees this request	\$16,514,789.86				
School District interest this request	\$223,434.75				
Transfers this request	\$0.00				
Total this request	\$16,738,224.61				
New impact fees to debt service	\$5,000,000.00				
School District interest to debt Service	\$0.00				
Transfers to debt Service	\$0.00				
Total to debt service	\$5,000,000.00				
Total to Central Area ES	\$8,973,507.00				
Total to Cocoa HS Addition	\$2,764,717.61				



**SCHOOL IMPACT FEE
ADVISORY COMMITTEE MEETING #12
AUGUST 7, 2018
NORTH BENEFIT DISTRICT**

RECOMMENDATION 1	AMOUNT	VOTE
Use a portion of the new funds available through June 30, 2018 for a 12-classroom addition building at Cocoa High School	\$2,728,119.43	
Brevard County / Rebecca Ragain		Yes
Cape Canaveral / Buzz Petsos		Absent
Cocoa / Dodie Selig		Absent
Cocoa Beach / Susanne Ryan		Absent
Rockledge / Alix Bernard		Absent
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Dane Theodore		Yes

RECOMMENDATION 2	AMOUNT	VOTE
Use the School District interest available through June 30, 2018 for a 12-classroom addition building at Cocoa High School	\$36,598.18	
Brevard County / Rebecca Ragain		Yes
Cape Canaveral / Buzz Petsos		Absent
Cocoa / Dodie Selig		Absent
Cocoa Beach / Susanne Ryan		Absent
Rockledge / Alix Bernard		Absent
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Dane Theodore		Yes

RECOMMENDATION 3	AMOUNT	VOTE
Use a portion of the new funds available through June 30, 2018 to pay debt service	\$1,000,000.00	
Brevard County / Rebecca Ragain		Yes
Cape Canaveral / Buzz Petsos		Absent
Cocoa / Dodie Selig		Absent
Cocoa Beach / Dorothy Selig		Absent
Rockledge / Alix Bernard		Absent
Titusville / Peggy Busacca		Yes
Brevard Public Schools / Dane Theodore		Yes

The project recommended above is included in the 2017-18 Tentative District Educational Facilities Plan, therefore the use of funds recommended above is in compliance with Paragraph 2.2 (Expenditure of Educational Facilities Impact Fees) of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida for Funding of New or Expanded Public Education Facilities with Educational Facilities Impact Fees*.



**SCHOOL IMPACT FEE
ADVISORY COMMITTEE MEETING #12
AUGUST 7, 2018
SOUTH BENEFIT DISTRICT**

RECOMMENDATION 1	AMOUNT	VOTE
Use a portion of the new funds available through June 30, 2018 for a new Central Area Elementary School	\$8,786,670.43	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Rick Hood		Absent
Indialantic / Christopher Chinault		Absent
Indian Harbour Beach / Mark Ryan		Yes
Malabar / Grant Ball		Absent
Melbourne / Todd Corwin		Yes
Palm Bay / Brian Anderson		Absent
Satellite Beach / Courtney Barker		Absent
West Melbourne / Christy Fischer		Yes
Brevard Public Schools / Dane Theodore		Yes

RECOMMENDATION 2	AMOUNT	VOTE
Use the School District interest available through June 30, 2018 for a new Central Area Elementary School	\$186,836.57	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Rick Hood		Absent
Indialantic / Christopher Chinault		Absent
Indian Harbour Beach / Mark Ryan		Yes
Malabar / Grant Ball		Absent
Melbourne / Todd Corwin		Yes
Palm Bay / Brian Anderson		Absent
Satellite Beach / Courtney Barker		Absent
West Melbourne / Christy Fischer		Yes
Brevard Public Schools / Dane Theodore		Yes

RECOMMENDATION 3	AMOUNT	VOTE
Use a portion of the new funds available through June 30, 2018 to pay debt service	\$4,000,000.00	
Brevard County / Rebecca Ragain		Yes
Grant-Valkaria / Rick Hood		Absent
Indialantic / Christopher Chinault		Absent
Indian Harbour Beach / Mark Ryan		Yes
Malabar / Grant Ball		Absent
Melbourne / Todd Corwin		Yes
Palm Bay / Brian Anderson		Absent
Satellite Beach / Courtney Barker		Absent
West Melbourne / Christy Fischer		Yes
Brevard Public Schools / Dane Theodore		Yes

The project recommended above is included in the 2017-18 Tentative District Educational Facilities Plan, therefore the use of funds recommended above is in compliance with Paragraph 2.2 (Expenditure of Educational Facilities Impact Fees) of the *Interlocal Agreement between Brevard County, Florida and the District School Board of Brevard County, Florida for Funding of New or Expanded Public Education Facilities with Educational Facilities Impact Fees.*