

|                        |
|------------------------|
| Meeting Date           |
| <b>October 6, 2015</b> |



|          |                      |
|----------|----------------------|
| AGENDA   |                      |
| Section  | <b>Unf. Business</b> |
| Item No. | <i>T.B.</i>          |

**AGENDA REPORT**  
*BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS*

|              |  |
|--------------|--|
| SUBJECT:     | Cocoa Expo   |
| DEPT/OFFICE: | Citizen Request / Geoff Smith & Jason Steele, Smith & Associates |

Requested Action:

This is a request to extend the current Agreement between Cocoa Expo and the County until the next scheduled Commission meeting.

Summary Explanation & Background:

Cocoa Expo would like to keep the current Agreement with the County in place until its next regular Commission meeting currently scheduled for October 6, 2015.

Contact: Jason Steele, 321-258-8993; Jason@smithlawtlh.com

Clerk to the Board Instructions:

Exhibits Attached:

Contract /Agreement (If attached): Reviewed by County Attorney    Yes     No     PR

|                  |  |                                 |
|------------------|--|---------------------------------|
| County Manager   | Assistant County Manager, Frank Abbate     | Department Director / Extension |
| Stockton Whitten | Assistant County Manager, Venetta Valdengo |                                 |

**REPLACEMENT**

|                |
|----------------|
| Meeting Date   |
| <b>10-6-15</b> |



|          |              |
|----------|--------------|
| AGENDA   |              |
| Section  | New Business |
| Item No. | <b>V B</b>   |

**AGENDA REPORT**  
*BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS*

|              |   |
|--------------|---|
| SUBJECT:     | Cocoa Expo  |
| DEPT/OFFICE: | Citizen Request / <b>Geoff Smith &amp; Jason Steele, Smith &amp; Associates</b> |

Requested Action:

Cocoa Expo wishes to be placed on the October 6, 2015 Agenda for the purposes of having the BCC review the current County Agreement, the status of the final site plan, and development approval for the Cocoa Expo project.

Summary Explanation & Background:

Cocoa Expo would like to have the BCC review the current County Agreement, the status of the final site plan, and development approval for the Cocoa Expo project.

Contact (Name / Phone / email) –  
**Jason Steele, 321-258-8993, jason@smithlawtlh.com**

Clerk to the Board instruction:

Exhibits Attached: **NO**

Contract / Agreement (If attached): Reviewed by County Attorney    **Yes**        **No**   

|                                  |                         |                             |
|----------------------------------|-------------------------|-----------------------------|
| County Manager's Office          | Department              | PR <input type="checkbox"/> |
| Stockton Whitten, County Manager | County Manager's Office |                             |



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972

October 9, 2015

MEMORANDUM

TO: Stockton Whitten, County Manager

RE: Item V.B., Citizen Request by Geoff Smith and Jason Steele, Smith and Associates, Extension of Agreement with Cocoa Expo

The Board of County Commissioners, in regular session on October 6, 2015, approved existing Memorandum of Understanding (MOU) to be extended for 60 days based upon the following requirements: applicant to submit the revised site plan including ALEP within 14 days; that the applicant obtain approval of the revised site plan within 60 days; that the landscape buffering of residential areas be completed in accordance with the Binding Development Plan (BDP) within 60 days; that any other remaining items for Phase 1a be completed within 60 days or that the applicant post a bond covering the incomplete work to guarantee that such work will be completed within that 18-month time period; and that CO's for additional buildings will not be issued until all work is completed.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

cc: Public Works Director  
Planning and Development Director  
Natural Resources Management Director



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972

September 4, 2015

**MEMORANDUM**

**TO:** Commissioner Andy Anderson, District 5

**RE:** Item VII.E., Extension of the Cocoa Expo Contract

The Board of County Commissioners, in regular session on September 3, 2015, approved extending the Contract with Cocoa Expo to October 6, 2015.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Etheridge*

Tammy Etheridge, Deputy Clerk

cc: County Manager

S

## Tammy Etheridge

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**From:** Denninghoff, John P <John.Denninghoff@brevardcounty.us>  
**Sent:** Thursday, October 08, 2015 4:33 PM  
**To:** Tammy Etheridge  
**Cc:** Sobrino, Robin M; Barker, Virginia H  
**Subject:** RE: Item V.B. - Cocoa Expo - 10/6/15

Yes but I would add at the end ...will be completed within that 18 month time period.

Thanks,

John Denninghoff  
Brevard County Public Works Department

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**From:** Tammy Etheridge [<mailto:Tammy.Etheridge@brevardclerk.us>]  
**Sent:** Thursday, October 08, 2015 4:31 PM  
**To:** Denninghoff, John P  
**Cc:** Sobrino, Robin M; Barker, Virginia H  
**Subject:** RE: Item V.B. - Cocoa Expo - 10/6/15

John:

So I would say instead of **that the applicant post a bond covering the incomplete work to guarantee that such work will be completed within 18 months that the applicant shall post a bond for an 18 month duration to cover the incomplete work to guarantee such work will be completed?**

I thank you for your help.

Tammy

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**From:** Denninghoff, John P [<mailto:John.Denninghoff@brevardcounty.us>]  
**Sent:** Thursday, October 08, 2015 4:18 PM  
**To:** Sobrino, Robin M; Barker, Virginia H  
**Cc:** Tammy Etheridge  
**Subject:** RE: Item V.B. - Cocoa Expo - 10/6/15

All,

That is the way I remember it except that the bond would be for an 18 month duration.

Thanks,

John Denninghoff  
Brevard County Public Works Department

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**From:** Sobrino, Robin M  
**Sent:** Thursday, October 08, 2015 3:16 PM  
**To:** Denninghoff, John P; Barker, Virginia H  
**Cc:** Tammy Etheridge  
**Subject:** FW: Item V.B. - Cocoa Expo - 10/6/15

John and Virginia,

Please take a look at this...

**The Board approved the existing Memorandum of Understanding (MOU) be extended for 60 days based upon the following requirements: applicant to submit the revised site plan within 14 days; that the applicant obtain approval of the revised site plan within 60 days; that the landscape buffering of residential areas be completed in accordance with the BDP within 60 days; that any other remaining items for Phase 1a be completed within 60 days or that the applicant post a bond covering the incomplete work to guarantee that such work will be completed within 18 months; that CO's for additional buildings will not be issued until all work is completed.**

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**From:** Tammy Etheridge [<mailto:Tammy.Etheridge@brevardclerk.us>]

**Sent:** Wednesday, October 07, 2015 1:06 PM

**To:** Sobrino, Robin M

**Subject:** Item V.B. - Cocoa Expo - 10/6/15

Hi Robin:

I am getting ready to type the memo for Item V.B. I listened to the item and below is what I think the motion was. Would you please advise if this is what the intent was?

**The Board approved the existing Memorandum of Understanding (MOU) be extended for 60 days; MOU to expire upon approval of the site plan; submit modified site pan within 14 days; have site plan approved by staff within 60 days; post a bond within those 60 days; the remaining incomplete item to be completed within those 60 days for Phase IA; finish everything associated with future phases in order to get additional Certificate of Occupancies (COs); the bond to be for a period of 18 months; and complete the residential landscape buffering as part of the binding development agreement.**

Thank you for all of your help.

Tammy Etheridge, Supervisor

Clerk to the Board

Brevard County Clerk of Courts

[Tammy.etheridge@brevardclerk.us](mailto:Tammy.etheridge@brevardclerk.us)

321-637-2001 Ext. 49056

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**Under Florida law, all correspondence sent to the Clerk's Office, which is not exempt or confidential pursuant to Chapter 119 of the Florida Statutes, is public record. If you do not want the public record contents of your e-mail or your e-mail address to be provided to the public in response to a public records request, please do not send electronic mail to this entity. Instead, contact this office by phone or in writing.**

## Tammy Etheridge

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**From:** Barker, Virginia H <Virginia.Barker@brevardcounty.us>  
**Sent:** Thursday, October 08, 2015 7:14 PM  
**To:** Denninghoff, John P  
**Cc:** Sobrino, Robin M; Tammy Etheridge  
**Subject:** Re: Item V.B. - Cocoa Expo - 10/6/15

It was implied and stated more clearly in Stockton's version of the motion, but for clarity I would like the site plan landscaping requirement specified by adding 2 words:

**"applicant to submit the revised site plan including ALEP within 14 days;"**

Sent from my iPhone

On Oct 8, 2015, at 4:18 PM, Denninghoff, John P <[John.Denninghoff@brevardcounty.us](mailto:John.Denninghoff@brevardcounty.us)> wrote:

All,

That is the way I remember it except that the bond would be for an 18 month duration.

Thanks,

John Denninghoff  
Brevard County Public Works Department

---

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**Sent:** Thursday, October 08, 2015 3:16 PM  
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**Cc:** Tammy Etheridge  
**Subject:** FW: Item V.B. - Cocoa Expo - 10/6/15

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**From:** Tammy Etheridge [<mailto:Tammy.Etheridge@brevardclerk.us>]  
**Sent:** Wednesday, October 07, 2015 1:06 PM  
**To:** Sobrino, Robin M  
**Subject:** Item V.B. - Cocoa Expo - 10/6/15

Hi Robin: