



AGENDA REPORT
May 21, 2019

**Approval, re: Resolution and Grant Application for Transportation
Disadvantaged Innovation and Service Development Grant**

SUBJECT:

Approval of Authorizing Resolution, Grant Application, Standard Assurances and Execution of Follow Up Grant Agreement, re: Florida Commission for the Transportation Disadvantaged Innovation and Service Development Grant

FISCAL IMPACT:

	Business Area	Cost Center	Amount	Description
FY2019-2020	4135	TBD	\$ 150,000	FCTD Grant Funds
FY2019-2020	4130	363020	\$ 15,000	General Fund

DEPT/OFFICE:

Transit Services

REQUESTED ACTION:

It is requested that the Board of County Commissioners approve and authorize the following actions for the Innovation and Service Development Grant from the Florida Commission for the Transportation Disadvantaged in the amount of \$150,000:

- the Chair to sign the Authorizing Resolution,
- the Chair to sign the Grant Application,
- the Chair to sign the Standard Assurances,
- the Chair to sign the Public Transportation Grant Agreement, if funding is awarded, contingent upon County Attorney and Risk Management approval,
- authorize the County Manager to execute necessary budget change requests,
- the Transit Director to execute any additional follow-up documentation/resolutions and amendments

necessary to secure these funds.

SUMMARY EXPLANATION and BACKGROUND:

At the February 21, 2019, Budget Workshop, the Board voted to fund two new Paratransit Routes in the FY 2019/2020 Budget to serve the increasing demands of the Transportation Disadvantaged within Brevard County.

On May 3, 2109, staff became aware of a new grant opportunity by the Florida Commission for the Transportation Disadvantaged. The Legislature had approved a bill

allocating additional funding to the Transportation Disadvantaged Trust Fund (SB7068). These funds will be used to competitively award grants to Community Transportation Coordinators and Transportation Network Companies. As the Community Transportation Coordinator for Brevard County, Transit Services is eligible to apply for this competitive grant opportunity. The grant application was due to the State on May 15th, staff has contacted the State to inform them that approval signatures will follow after the date.

One of the purposes for this funding opportunity is to increase a transportation disadvantaged person's access to and departure from job training, employment, health care, and other life-sustaining services. Implementing additional paratransit service qualifies under this grant.

Staff is seeking authorization to submit the attached grant application in the amount of \$150,000 and will use the local funding increase for the two new demand response routes for FY2019/2020 as match. Please note, this grant funding is only for a one year period. If this grant application is unsuccessful, staff will utilize other State and Federal operating assistance to fund half of the cost of the two new paratransit routes.

ATTACHMENTS:

Description

- **Innovation and Service Grant**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

May 22, 2019

MEMORANDUM

TO: Scott Nelson, Transit Services Director

RE: Item F.22., Approval of Resolution and Grant Application for Transportation Disadvantaged Innovation and Service Development Grant

The Board of County Commissioners, in regular session on May 21, 2019, adopted Resolution No. 19-090; approved and authorized the Chair to execute Grant Application, the Standard Assurances, and the Public Transportation Grant Agreement, if funding is awarded, contingent upon the County Attorney and Risk Management approval; authorized the County Manager to execute necessary budget change requests; and authorized you to execute any additional follow-up documentation/resolutions, and amendments necessary to secure these funds. Enclosed is a fully-executed Resolution, Application, and Standard Assurances.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/kp

Encls. (3)

cc: Assistant County Manager Leisenfelt
Finance
Budget



Transportation Disadvantaged Innovation and Service Development Grant

APPLICATION

Legal Name of Applicant	Brevard County Board of County Commissioners d/b/a Space Coast Area Transit		
Federal Employer Identification Number	59-6000523		
Registered Address	401 S. Varr Ave		
City and State	Cocoa, FL	Zip Code	32922
Contact Person for this Grant	Karen Petters	Phone Number	321-635-7815
E-Mail Address [Required]	Karen.Petters@brevardfl.gov		
Applicant Organization Type	<input checked="" type="checkbox"/> CTC <input type="checkbox"/> TNC		
Project Location [County(ies)]	Brevard County	Proposed Project Start Date	10/01/2019

Proposed Project Funding Request	
Requested Funding Amount [90%]	\$150,000
Local Match [10%]	\$15,000
Total Proposed Project Amount	*\$165,000.00

As the authorized Grant Recipient Representative, I hereby certify that the information contained in this form is true and accurate and is submitted in accordance with the grant application instructions.

Bryan A. Lober

Signature of Grant Recipient Representative

BRYAN A. LOBER VICE CHAIR

May 21, 2019

Date

As approved by the Board on May 21, 2019.

Total Proposed Project Amount. Once each line item is complete above, right click on the "0" and select the "update field" option from the dropdown box. This will automatically calculate the Total Proposed Project Amount.



Transportation Disadvantaged Innovation and Service Development Grant

PROJECT SCOPE

Project Description:

Brevard County has seen a rapid increase in dialysis centers, has had a newly opened first of its kind housing community for individuals with special needs and a growing community of visually impaired residents. Due to these changes, there has been a significant rise for demand response transportation throughout the county, which spans 72 miles from north to south.

One of the main purposes of the grant funding for the Transportation Disadvantaged Innovation and Service Development Grant is for the purposes of providing cost-effective, door-to-door, on-demand and scheduled transportation services that **"Increase a transportation disadvantaged person's access to and departure from job training, employment, health care, and other life-sustaining services."**

Space Coast Area Transit is proposing enhancement of their demand response service to now accommodate for these increased requests for transportation while also being able to provide additional access to transportation services such as medical, life sustaining and employment.

With the increase in three dialysis centers that have opened up in the Viera and Suntree area, staff has had to increase the size of the service zones of the existing demand response routes. However, the increased demand has forced staff to do everything possible to accommodate the need while minimizing the effect on the quality of service provided. Passengers are seeing such things as increased wait times, longer travel times and having to accept alternate times for requested trips in some instances.

If awarded this grant, Space Coast Area Transit will increase their demand-response service with two additional routes. These routes will service the Viera and Suntree area. By adding an additional zone to the area, this will permit the other zones to be reduced and serve the transportation disadvantaged with reduced wait times, shorter travel times and better time slot availability. Demand response services are available between 4:00 am and 9:00 pm each weekday. Initial estimates are 48 trips per day will be provided with an anticipated growth as existing demand response routes are evaluated and restructured to operate at a higher efficiency.

Included in the Space Coast Area Transit's Transportation Disadvantaged Service Plan Goals, Objectives, and Strategies, Goal 1 is to **"Secure funding necessary to meet the service needs of the Transportation Disadvantaged and improve mobility in Brevard County."**

At the most recent Budget Workshop for the Brevard County Board of County Commissioners, one of the key topics of support from both the community and the commission was the increase of availability of demand response services for the transportation disadvantaged. Advocates from the Space Coast Chapter of the National Federation of the Blind and Transportation Disadvantaged Citizens came before the Board with respect to increase funding for demand response transportation. The Board supported seeking funding for two additional demand response routes.

To determine eligibility use of our Transportation Disadvantaged services, Space Coast Area Transit currently utilizes a CTD approved application process by which new applicants are screened via phone and followed up by an application. They are required to submit proof of their eligibility along with the signed application.

Project Timeline:

Service will begin operating on October 1, 2019 and operate through the end of the grant cycle period of June 30, 2020.

Project Funding and Proposed Service Rates:

a). Proposed Project Budget:

\$165,000

Local Match Source:

Brevard County General Fund

b). Proposed Service Rates:

\$29.24 per trip

Project Performance Measures:

The initial project goal is to increase the number of individuals who will now have the ability to utilize demand response transportation services. This will be measured by capturing the number of new TD eligible passengers now utilizing the services as defined by the project.

A second goal of the project is to reduce existing wait times especially for return trips. This goal will be measured by monitoring overall pick-up times compared scheduled times to meet an 85% or greater performance.

Lastly an additional goal of the project is to reduce travel times. This goal will be measured by monitoring expected travel time while trips are being scheduled against actual travel time. Additionally, the goal is to meet an 85% or greater performance of trips provided by project funding.



Transportation Disadvantaged Innovation and Service Development Grant

STANDARD ASSURANCES

The recipient hereby assures and certifies that:

The recipient has the requisite fiscal, managerial, and legal capacity to carry out the Transportation Disadvantaged Program and to receive and disburse State funds.

The recipient must be authorized to do business in the State of Florida, in accordance with sections 607,1501, 608.501 and 620,9102, Florida Statutes. Such authorization shall be obtained prior to the execution of the grant. For authorization, contact: Florida Department of State, Tallahassee, Florida 32399, (850) 245-6051

The recipient is aware that the Innovation and Service Development Grant is a fixed rate grant. Services must be provided before payment can be requested. Payment requests will be processed upon receipt of a properly completed invoice with supporting documentation.

The recipient is aware that the approved project must be complete by June 30, 2020, which means services must be provided by that date or reimbursement will not be approved.

Innovation and Service Development Grant funds will not be used to supplant or replace existing federal, state, or local government funds.

The recipient understands that an approved written eligibility application and eligibility support documentation is required and is to be maintained for each rider who receives transportation funded through this grant. Such documentation shall be made available upon request by CTD staff or its designee.

This certification is valid for no longer than the agreement period for which the grant application is filed.

Signature:  Date: 5/21/19

Name: BRYAN A. LOBER

Title: VICE CHAIR

As approved by the Board on May 21, 2019

AUTHORIZING RESOLUTION

A RESOLUTION of the Brevard County Board of County Commissioners, hereinafter BOARD, hereby authorizes the filing of a Mobility Enhancement Grant Application with the Florida Commission for the Transportation Disadvantaged.

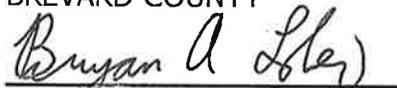
WHEREAS, this BOARD has the authority to file this Grant Application and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

1. The BOARD has the authority to file this grant application.
2. The BOARD authorizes Kristine Isnardi, Chair to file and execute the application on behalf of the Brevard County Board of County Commissioners with the Florida Commission for the Transportation Disadvantaged.
3. The BOARD's Registered Agent in Florida is the Chairman. The Registered Agent's address is: 2725 Judge Fran Jamieson Way, Viera, FL 32940.
4. The BOARD authorizes Kristine Isnardi, Chair to sign any and all agreements or contracts which are required in connection with the application.
5. The BOARD authorizes the Transit Services Director to sign any and all assurances, warranties, certifications and any other documents which may be required in connection with the application or subsequent agreements.

DULY PASSED AND ADOPTED THIS 21st DAY OF May, 2019

BOARD OF COUNTY COMMISSIONERS
BREVARD COUNTY



BRYAN A. LOBER VICE CHAIR

As approved by the Board on May 21, 2019

ATTEST:

Signature



LAURIE S. RICE

CHIEF DEPUTY CLERK