



AGENDA REPORT
May 8, 2018

SUBJECT:

Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

FISCAL IMPACT:

FY 2017/2018 Balance forward increase of \$239,573

DEPT/OFFICE:

ACM Development

REQUESTED ACTION:

It is requested that the Board of County Commissioners authorize the Chairman to execute the State of Florida, Department of Agriculture and Consumer Services, Division of Agriculture Environmental Services Arthropod Control Budget Amendment.

SUMMARY EXPLANATION and BACKGROUND:

The Board approved the needed budget change request indicated in the attached report on April 10th, 2018.

Chapter 388.201 (4b), Florida Statute and Rule 5E-13.027 (1), Florida Administrative Code requires the Annual Certified Budget for Mosquito Control be adopted and submitted to the State of Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control for approval no later than September 30th of each year. In this case, we are submitting a budget amendment as indicated on the attached report form.

The Mosquito Control District's State Annual Certified Budget for fiscal year 2017-2018 is prepared from the County Budget submitted and is based on the approved work plan and the Detailed Work Plan Budget approved and amended by the Board on April 10th, 2018, and approved by the Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control.

The Florida Department of Agriculture and Consumer Services reviews the Annual Certified Budget for acceptance as a State approved Mosquito Control Certified Program.

CLERK TO THE BOARD INSTRUCTIONS:

Please forward to the Department, Board action and two original executed Arthropod Control Budget Amendments.

ATTACHMENTS:

Description

- ▣ **Arthropod Control Budget Amendments**
- ▣ **Mosquito Control BCR 20180416**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Tammy.Rowe@brevardclerk.us

May 9, 2018

M E M O R A N D U M

TO: Chris Richmond, Interim Mosquito Control Director

RE: Item II.A.1., Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

The Board of County Commissioners, in regular session on May 8, 2018, executed the State of Florida, Department of Agriculture and Consumer Services, Division of Agriculture Environmental Services Arthropod Control Budget Amendment; and approved Budget Change Request in the amount of \$239,573. Enclosed is the original Amendment and Budget Change Request.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/cmw

Encls. (2)

cc: Budget
Finance



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

ADAM H. PUTNAM
COMMISSIONER

Section 388.361, F.S. and 5E-13.027, F.A.C.
Telephone (850) 617-7995 Fax (850) 617-7969

Submit to:
Mosquito Control Program
3125 Conner Blvd, Bldg 6
Tallahassee, FL 32399-1650

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 2 Fiscal Year: 2017 - 2018 Date: 4/16/2018
Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for BREVARD MCD District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 9,713,403.00	\$ 1,000,000.00	\$ 9,713,403.00	\$ 239,573.00	\$ -	\$ 9,952,976.00

NAME SOURCE OF INCREASE: (Explain Decrease)

Recognizing Balance Forward to actual amount

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 6,514,879.00	\$ -	\$ -	\$ 6,514,879.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
382	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 37,000.00	\$ -	\$ -	\$ 37,000.00
364	Equipment and/or Other Sales	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00
369	Misc./Refunds (prior yr expenditures)	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
380	Other Sources	\$ 255,524.00	\$ -	\$ -	\$ 255,524.00
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 6,838,403.00	\$ -	\$ -	\$ 6,838,403.00
Beginning Fund Balance		\$ 2,875,000.00	\$ 239,573.00	\$ -	\$ 3,114,573.00
Total Budgetary Receipts & Balances		\$ 9,713,403.00	\$ 239,573.00	\$ -	\$ 9,952,976.00

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 2,198,757.00	\$ -	\$ -	\$ 2,198,757.00
20	Personal Services Benefits	\$ 999,746.00	\$ -	\$ -	\$ 999,746.00
30	Operating Expense	\$ 767,077.00	\$ -	\$ -	\$ 767,077.00
40	Travel & Per Diem	\$ 59,400.00	\$ -	\$ -	\$ 59,400.00
41	Communication Services	\$ 34,300.00	\$ -	\$ -	\$ 34,300.00
42	Freight Services	\$ 6,575.00	\$ -	\$ -	\$ 6,575.00
43	Utility Service	\$ 62,300.00	\$ -	\$ -	\$ 62,300.00
44	Rentals & Leases	\$ 285,780.00	\$ -	\$ -	\$ 285,780.00
45	Insurance	\$ 134,806.00	\$ -	\$ -	\$ 134,806.00
46	Repairs & Maintenance	\$ 306,700.00	\$ 125,654.00	\$ -	\$ 432,354.00
47	Printing and Binding	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 204,710.00	\$ -	\$ -	\$ 204,710.00
51	Office Supplies	\$ 19,800.00	\$ -	\$ -	\$ 19,800.00
52.1	Gasoline/Oil/Lube	\$ 191,000.00	\$ -	\$ -	\$ 191,000.00
52.2	Chemicals	\$ 2,258,700.00	\$ -	\$ -	\$ 2,258,700.00
52.3	Protective Clothing	\$ 13,400.00	\$ -	\$ -	\$ 13,400.00
52.4	Misc. Supplies	\$ 443,050.00	\$ -	\$ -	\$ 443,050.00
52.5	Tools & Implements	\$ 11,200.00	\$ -	\$ -	\$ 11,200.00
54	Publications & Dues	\$ 13,200.00	\$ -	\$ -	\$ 13,200.00
55	Training	\$ 7,240.00	\$ -	\$ -	\$ 7,240.00
60	Capital Outlay	\$ 689,300.00	\$ -	\$ -	\$ 689,300.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 5,362.00	\$ 113,919.00	\$ -	\$ 119,281.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 8,713,403.00	\$ 239,573.00	\$ -	\$ 8,952,976.00
0.001	Reserves - Future Capital Outlay	\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ 1,000,000.00	\$ -	\$ -	\$ 1,000,000.00
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 9,713,403.00	\$ 239,573.00	\$ -	\$ 9,952,976.00
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: [Signature]
Chairman of the Board, or Clerk of Circuit Court

DATE 5/8/18

APPROVED: _____
Mosquito Control Program

DATE _____



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1090-Mosquito Control - Local

Department: Mosquito Control Department

Date: 4/16/2018

Program: COUNTYWIDE MOSQUITO CONTROL

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$239,573 Operating Expenses

\$125,654

Reserves-Operating

\$113,919

Total: \$239,573

Total: \$239,573

Justification:

During budget development for FY 2017-2018, Balance Forward was projected at \$2,875,000 for the Mosquito Control fund. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward was \$3,114,573, which is an increase of \$239,573. This increase was a result of underestimating carry forward from unexpended compensation and benefits, and capital outlay in the FY 2016-2017 budget. This budget request appropriates the additional balance forward to repair and maintenance for roof repairs and operating reserves.

Alternative:

If this Budget Change Request is not approved, the budget will be understated.

SAP Document Number:

50013102

Approval:

CRICHMOND

Approved

03/09/2018

KLPETTERS

Approved

03/14/2018

JJHAYES

Approved

03/15/2018

JDENNINGHOFF

Approved

03/17/2018

APPROVED IN REGULAR SESSION
 BOARD OF COUNTY COMMISSIONERS

THIS 8 DAY OF may 2018

Scott Ellis, Clerk

BY: Deborah Thayer P.C.