



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Unfinished Business

I.3.

3/8/2022

Subject:

Advisory Board Consolidation and Withdrawal (Libraries)

Fiscal Impact:

Estimated cost savings of approximately \$5,000 annually

Dept/Office:

District 3 Commission Office

Requested Action:

Board consideration and approval of motions(s) to direct staff to draft documents consolidating the current number of County library boards from seven (7) down to three (3) (one located in the North, one representative of Central and South Brevard to be conveniently located, and the already existing Brevard County Library System Advisory Board). The documents carrying out this course of action, once completed, will be brought back to this Board for a final vote.

Summary Explanation and Background:

At the February 22, 2022 regular meeting, a discussion ensued as a result of the proposal to consolidate the seven (7) County library boards (Brevard County Library System Advisory Board, Mims/Scottsmoor Public Library Advisory Board, Port St. John Public Library Advisory Board, South Mainland Public Library Advisory Board, Suntree/Viera Public Library Advisory Board, Catherine Schweinsberg Road Central Library Advisory Board, and West Melbourne Public Library Board). Based on the suggestions made, the proposal has been amended to reduce the seven (7) boards down to three (3), which will keep the Brevard County Library System Advisory Board as-is, and allow for a board in the North, and another that would be representative of Central and South part of the County. Additionally, certain guidelines will be proposed to keep costs down, while maximizing efficiency and value.

In addition to consolidating County boards, it was also proposed to withdraw from participating in the six (6) city library boards, which would save the County \$5,000 annually, as well as staff time. The city boards would continue to operate just as they are, with the only difference being that the County would not be sending staff. A motion on both the County and city boards will be made accordingly.

Clerk to the Board Instructions:



March 9, 2022

MEMORANDUM

TO: John Tobia, Commissioner District 3

RE: Item I.3., Advisory Board Consolidation and Withdrawal (Libraries)

The Board of County Commissioners, in regular session on March 8, 2022, authorized and directed staff to draft documents providing for the consolidation of the Mims/Scottsmoor Public Library Advisory Board, Port St. John Public Library Advisory Board, Catherine Schweinsberg Road Central Library Advisory Board, into the North Brevard Public Library Advisory Board; authorized and directed staff to draft documents providing for the consolidation of the Suntree/Viera Public Library Advisory Board, West Melbourne Public Library Board, and South Mainland Public Library Board, into the Central-South Brevard Library System Advisory Board; all three remaining County Library Boards, North Brevard Public Library Advisory, Central and South Brevard Library System Advisory, and the already existing Brevard County Library System Advisory Board, will meet a maximum of four times per year, quarterly, with all meetings for the Central-South Board to be held at the Viera Government Center during normal business hours; they shall be required annually to submit a written report of recommendations to be published in a regular meeting agenda with a clause to be included citing the County's rules of advisory boards member term limits; staff time will be billed at \$50 per hour with an indexed annual Consumer Price Index (CPI), staff time billed during a single year shall not exceed \$3,000; staff time includes but is not limited to, attendance at meetings, research, communication, and any other task done on behalf of, or in relation to, a request made by members of the board; a sunset provision will be included so that the board will be dissolved after four years unless further action is taken by the Board of County Commissioners; withdraw from and cease County participation in the following City boards: City of Cape Canaveral Library Board, City of Cocoa Beach Library Board, City of Palm Bay Library Board, City of Melbourne Library Board, and Satellite Beach Library Board; authorized staff to draft documents amending or rescinding Resolution No. 10-141, for the Melbourne Beach Library Board, so that the County can either consolidate, or dissolve this Board; and staff shall provide the Board with a report after six months, on attendance and participation of the new boards.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

cc: Each Commissioner
Library Director
County Manager

I.3
Motion

Motion:

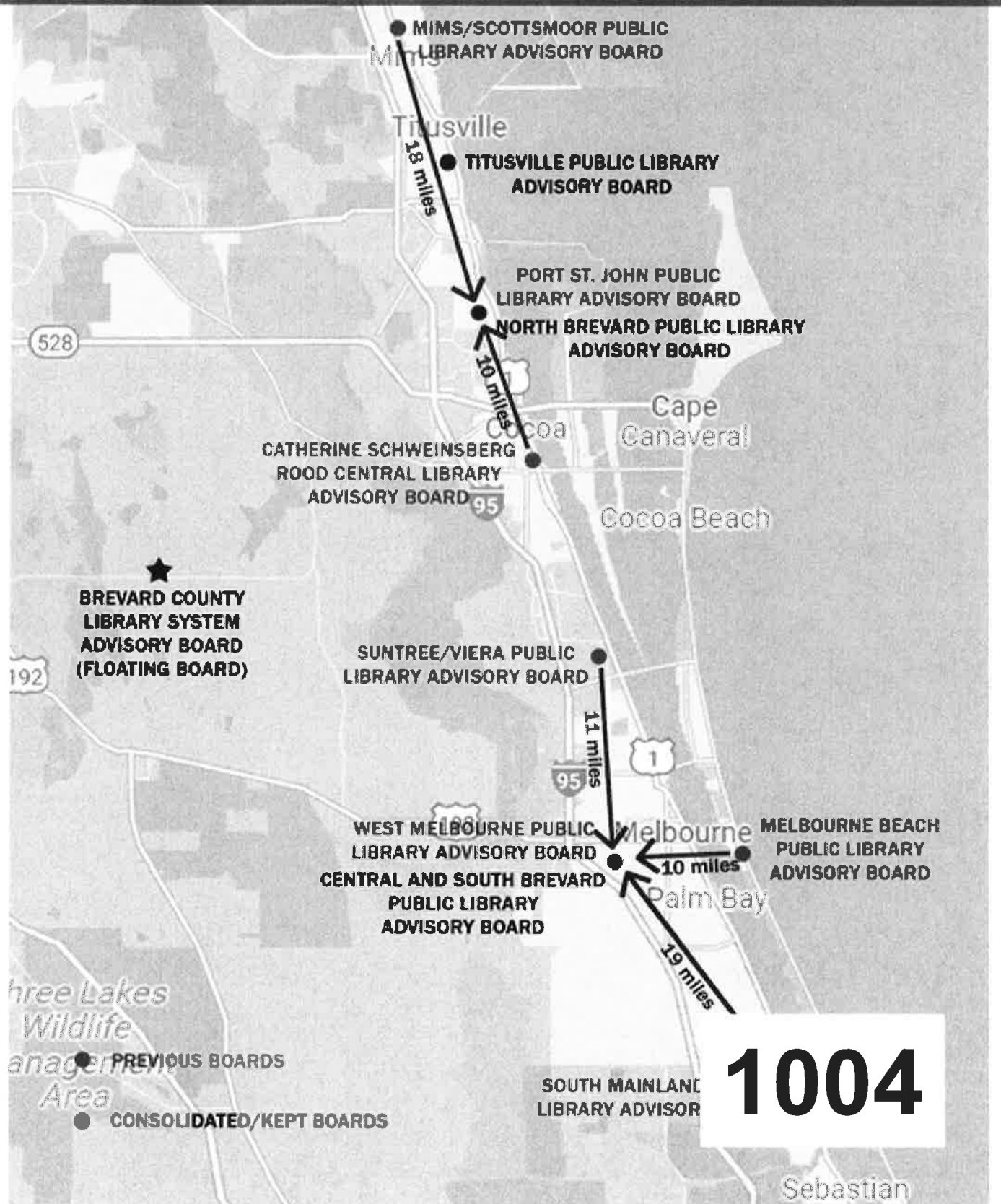
- (1)(a) To authorize and direct staff to draft documents to provide for the consolidation of the the Mims/Scottsmoor Public Library Advisory Board, Port St. John Public Library Advisory Board, Catherine Schweinsberg Rood Central Library Advisory Board, so that they are dissolved into one "North Brevard Public Library Advisory Board."
- (1)(b) To authorize and direct staff to draft documents to provide for the consolidation of the Suntree/Viera Public Library Advisory Board, West Melbourne Public Library Board, and South Mainland Public Library Board, into one "Central-South Brevard Library System Advisory Board."

All of the three remaining County Library Boards— North Brevard Public Library Advisory Board, Central and South Brevard Library System Advisory Board, and the already existing Brevard County Library System Advisory Board —will meet a maximum of 4 times per year (quarterly), all meetings for the Central-South Board will be held at the Viera Government Center during normal business hours, they shall be required annually to submit a written report of recommendations to be published in a regular meeting agenda, a clause will be included citing the County's rules for advisory board member term limits, staff time will be billed at \$50 per hour with an indexed annual CPI, staff time billed during a single year shall not exceed \$3,000.00, "staff time" includes, but is not limited to, attendance of meetings, research, communication, and any other task done on behalf of, or in relation to, a request made by members of the board, and a sunset provision will be included so that the board will be dissolved after 4 years, unless further action is taken by the Board of County Commissioners.

- 2)(a) To withdraw from and cease County participation in the following city boards- City of Cape Canaveral Library Board, City of Cocoa Beach Library Board, City of Palm Bay Library Board, City of Melbourne Library Board, and Satellite Beach Library Board.
- 2)(b) To authorize staff to draft documents amending or rescinding Resolutions No. 10-141 for the Melbourne Beach Library Board, so that the County can either consolidate, or dissolve this board (*****get with John on which one he wants to do, also whether need to note this in spreadsheet**).

a meta report

PROPOSED LIBRARY ADVISORY BOARD CONSOLIDATION



ADVISORY BOARD CONSOLIDATION SUGGESTION NON-MANDATORY LIBRARIES							
#	Name	Address	Annual Cost (2018)	Formed By	2021 Meetings	Vacancies	City or County Appointed
1	Brevard County Library System Advisory Board	Varies	\$2,978.00	FL Law Chapter 72-480, Florida Law: Special Acts of Florida, 1972., House Bill No. 4414, County Ordinance No. 99-16	8	1/5	County
2	North Brevard Public Library Advisory Board	6500 Carole Ave., Port St. John, FL 32927	n/a	n/a	n/a	n/a	County
	Mims/Scottsmeer Public Library Advisory Board	3615 Lionel Road, Mims, FL 32754	\$540.00	Resolution No. 97-249	7	0/5	County
	Port St. John Public Library Advisory Board	6500 Carole Ave., Port St. John, FL 32927	\$450.00	Resolution No. 97-249	6	3/5	County
	Catherine Schweinsberg Road Central Library Advisory Board (Central Brevard Library and Reference Center Advisory Board)	308 Forrest Ave., Cocoa, FL 32922	\$1,076.00	Resolution No. 91-443	4	1/5	County
3	Central and South Brevard Public Library Advisory Board	2755 Wingate Blvd., West Melbourne, FL 32904	n/a	n/a	n/a	n/a	County
	Suntree/Viera Public Library Advisory Board	902 Jordan Blass Drive, Melbourne, FL 32940	\$539.00	Resolution No. 97-250.	6	0/5	County
	West Melbourne Public Library Board	2755 Wingate Blvd., West Melbourne, FL 32904	\$413.00	Resolution No. 92-271	0	0/5	County
	South Mainland Public Library Advisory Board	7921 Ron Beatty Blvd., Micco, FL 32976	\$726.00	Resolution No. 88-50	0	0/6	County
	Melbourne Beach Public Library Advisory Board	324 Ocean Ave., Melbourne Beach, FL 32951	\$192.00	Resolution No. 10-141	0	unknown (7 seats)	Melbourne Beach
MOVED TO MANDATORY LIST							
4	Titusville Public Library Advisory Board	2121 S. Hopkins Ave., Titusville, FL 32780	\$763.00	Chapters 69-869, and 76-332 Laws of Florida, and Contract 86-24, between the North Brevard Library District and Brevard County, dated January 31, 1986.	5	1/7	County/City of Titusville

Consolidated Advisory Board

County Created and Appointed Boards

Mandatory Board

CITY LIBRARIES							
#	Name	Address	Annual Cost (2018)	Formed By	2021 Meetings	Vacancies	City or County Appointed
1	City of Cape Canaveral Library Advisory Board	201 Polk Avenue, Cape Canaveral, FL 32920	\$692.00	LEASE AGREEMENT L-88-23, March 1, 1988 and the AMENDMENT TO THE AGREEMENT, September 15, 1998, between the City of Cape Canaveral and the BoCC.	1	unknown (5 seats)	City of Cape Canaveral
2	City of Cocoa Beach Library Advisory Board	550 North Brevard Ave., Cocoa Beach, FL 32931	\$469.00	Chapter 12, City of Cocoa Beach Ordinance 1584, November 6, 2014.	9	unknown (7 seats)	City of Cocoa Beach
3	City of Melbourne Library Advisory Board	540 E. Fee Ave., Melbourne, FL 32901	\$1,511.00	Resolution No. 10-141	7	unknown (6 seats)	City of Melbourne
4	City of Palm Bay Advisory Board	1520 Port Malabar Blvd. NE, Palm Bay, FL 32905	\$2,109.00	City of Palm Bay Ordinance 79-45.	1	unknown (5 seats)	City of Palm Bay
5	City of Satellite Beach Public Library Advisory Board	751 Jamaica Blvd., Satellite Beach, FL 32937	n/a	unknown	6	unknown (7 seats)	City of Satellite Beach

PROPOSED LIBRARY ADVISORY BOARD CONSOLIDATION

