



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

New Business - Miscellaneous

J.3.

11/19/2019

Subject:

Permission to use current Chair's signature plates.

Fiscal Impact:

None

Dept/Office:

County Manager's Office

Requested Action:

It is requested the Board of County Commissioners grant permission to continue to use the current Chair's signature plates for the signing the Payroll and Accounts Payable checks until new signature plates can be obtained with the new Chair's signature.

Summary Explanation and Background:

Clerk to the Board Instructions:



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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November 20, 2019

M E M O R A N D U M

TO: Frank Abbate, County Manager

RE: Item J.3., Permission to Use Current Chair's Signature Plates

The Board of County Commissioners, in regular session on November 19, 2019, granted permission to continue to use the current Chair's signature plates for the signing of Payroll and Accounts Payable checks until the new signature plates can be obtained with the new Chair's signature.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Tammy Rowe

Tammy Rowe, Deputy Clerk

/cmw

cc: Finance