



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.12.

12/7/2021

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### **Subject:**

Approval, RE: Budget Change Requests

### **Fiscal Impact:**

### **Dept/Office:**

Budget

### **Requested Action:**

It is requested that the Board of County Commissioners review and approve the attached Budget Change Requests

### **Summary Explanation and Background:**

In accordance with Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted for review and approval by the Board of County Commissioners.

### **Clerk to the Board Instructions:**

Maintain necessary documents for records retention



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

December 8, 2021

**M E M O R A N D U M**

**TO:** Jill Hayes, Budget Office Director

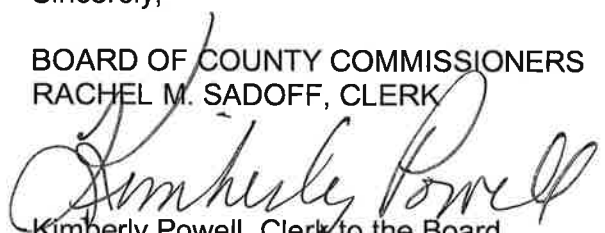
**RE:** Item F.12., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on December 7, 2021, approved Budget Change Requests.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

  
Kimberly Powell, Clerk to the Board

dt/

Encl. (1)



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4150-Water Resources O&M

**Department:** Utility Services Department

**Date:** 11/15/2021

**Program:** COUNTY WATER AND WASTEWATER

**Type of Request:** Amendment

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

(\$6,752,000) Capital Outlay

\$195,021

Reserves - Capital

(\$6,947,021)

**Total:** (\$6,752,000)

**Total:** (\$6,752,000)

**Justification:**

This budget request establishes a transfer of \$6,752,000 from the Water Resources Operations and Maintenance Fund Capital Reserves to the Water Resources Capital Improvement Projects to fund multiple capital improvement projects (see corresponding BCR 50015498 for list of projects). During budget development, it was not yet known which projects would be funded through the American Rescue Plan Act (ARPA), therefore funding was set-aside in Capital Reserves pending the allocation to qualified capital projects and equipment within Commission Districts, which was approved by the BoCC on 9/14/21. Additionally, this BCR increases Capital Outlay by \$195,021 from reserves for a Trailer Mounted Pump at South Beaches Operations Center, which was ordered in FY 21 and anticipated to be delivered in FY 21.

**Alternative:**

If this budget change request is not approved, there will not be sufficient funding in Capital for these projects.

**SAP Document Number:**

50015497

**Approval:**

ESWANKE

Approved

11/10/2021

EGFONTANIN

Approved

11/10/2021

CLROLLYSON

Approved

11/12/2021

JJHAYES

Approved

11/15/2021

JDENNINGHOFF

Approved

11/15/2021

FBABBATE

Approved

11/15/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 11 DAY OF December 2021

Rachel Sadoff, Clerk

BY: Deborah Thum D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4153-Water Res Capital Improvement Program**Department:** Utility Services Department**Date:** 11/15/2021**Program:** COUNTY CAPITAL**Type of Request:** Amendment**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$6,752,000 CIP

\$6,752,000

**Total:** \$6,752,000**Total:** \$6,752,000**Justification:**

This budget request recognizes a transfer of \$6,752,000 from the Water Resources Operations and Maintenance Capital Reserves, and increases the Water Resources CIP Fund for Capital Improvement Projects. During budget development, it was not yet known which projects would be funded through the American Rescue Plan Act (ARPA), therefore funding was set-aside in Capital Reserves pending the allocation to qualified capital projects and equipment within Commission Districts, which was approved by the BoCC on 9/14/21. The Capital Improvement Projects being funded through this transfer from Capital Reserves include Mims Water Main Replacement (Engineering Services Only), South Central Reuse System Optimization, South Central Suntree Booster Station (Engineering Services Only), South Central WAS/RAS Replacement, South Central Reuse Flow Meter Replacement, North Brevard Dumping Bed, North Brevard Lift Stations, North Brevard Bleach Tanks Replacement, South Beaches Plant Blower Improvements (Design Only) and Sykes Creek Parkway Force Main Replacement.

**Alternative:**

If this budget change request is not approved, there will not be sufficient funding allocated to Capital to complete these projects.

**SAP Document Number:**

50015498

**Approval:**

ESWANKE

Approved

11/10/2021

EGFONTANIN

Approved

11/10/2021

CLROLLYSON

Approved

11/12/2021

JJHAYES

Approved

11/15/2021

JDENNINGHOFF

Approved

11/15/2021

FBABBATE

Approved

11/15/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF December 2021

Rachel Sadoff, Clerk

BY: Deborah Yuen D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4151-Water Resources Improvement

**Department:** Utility Services Department

**Date:** 11/15/2021

**Program:** COUNTY CAPITAL

**Type of Request:** Line Item Transfer

**Revenue Change:**

**Expenditure Change:**

CIP

\$297,000

Reserves - Capital

(\$297,000)

**Total:**

\$0

**Total:**

\$0

### Justification:

This budget request increases the CIP budget in the Water Resources Improvements Fund by \$297,000 for the South Central Additional Reject Pond Project and the South Central Viera Force Main Extension. The reject pond project was not funded during budget development because it was not yet known which projects would be funded through the American Rescue Plan Act (ARPA), therefore funding was set-aside in Capital Reserves pending the allocation to qualified capital projects and equipment within Commission Districts, which was approved by the BoCC on 9/14/21. The force main project was anticipated to be completed in FY 21 and was not. These projects will be funded utilizing the Department's connection fees capital reserves.

### Alternative:

If this budget change request is not approved, there will not be sufficient funding to complete these projects.

### SAP Document Number:

50015499

### Approval:

ESWANKE

Approved

11/10/2021

EGFONTANIN

Approved

11/10/2021

CLROLLYSON

Approved

11/12/2021

JJHAYES

Approved

11/15/2021

JDENNINGHOFF

Approved

11/15/2021

FBABBATE

Approved

11/15/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF December 2021

Rachel Sadoff, Clerk

BY: Deborah K. Hines D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4250-Water Resources/Barefoot Bay Utilities**Department:** Utility Services Department**Date:** 11/15/2021**Program:** BAREFOOT BAY WATER AND WASTEWATER**Type of Request:** Line Item Transfer**Revenue Change:**

Transfers - Other

**Expenditure Change:**

(\$130,000) Operating Expenses

\$51,000

Reserves-Operating

(\$181,000)

**Total:** (\$130,000)**Total:** (\$130,000)**Justification:**

This budget request increases the WR Barefoot Bay Utility Fund (4250) by \$181,000 for the Barefoot Bay Water Booster Station Project (engineering services only) and a Barefoot Bay Water Line Assessment/Survey. The booster station project was not funded during budget development because it was not yet known which projects would be funded through the American Rescue Plan Act (ARPA), therefore funding was set-aside in Capital Reserves pending the allocation to qualified capital projects and equipment within Commission Districts, which was approved by the BoCC on 9/14/21. This project will be funded by reserves through a transfer of \$130,000 from the WR Barefoot Bay Utility Fund (4250) to the Barefoot Bay Construction Fund (4254).

The Barefoot Bay Water Line Assessment/Survey was not budgeted in FY 22 due to events in the field and is deemed necessary to begin and complete this effort in FY 22. \$51,000 will be taken from reserves for this assessment.

**Alternative:**

If this budget change request is not approved, there will not be sufficient funding to complete these projects.

**SAP Document Number:**

50015500

**Approval:**

ESWANKE

Approved

11/10/2021

EGFONTANIN

Approved

11/10/2021

CLROLLYSON

Approved

11/12/2021

JJHAYES

Approved

11/15/2021

JDENNINGHOFF

Approved

11/15/2021

FBABBATE

Approved

11/15/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 11 DAY OF December 2021

Rachel Sadoff, Clerk

BY: [Signature] D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4254-Barefoot Bay Construction Fund

**Department:** Utility Services Department

**Date:** 11/15/2021

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Amendment

**Revenue Change:**

Transfers - Other

**Expenditure Change:**

\$130,000 CIP

\$130,000

**Total:** \$130,000

**Total:** \$130,000

**Justification:**

This budget request increases the Barefoot Bay Construction Fund by \$130,000 for the Barefoot Bay Water Booster Station Project (engineering services only). During budget development, it was not yet known which projects would be funded through the American Rescue Plan Act (ARPA), therefore funding was set-aside in Capital Reserves pending the allocation to qualified capital projects and equipment within Commission Districts, which was approved by the BoCC on 9/14/21. Funding for the Barefoot Bay Water Booster Station Project engineering will be taken from Reserves through a transfer of \$130,000 from the WR Barefoot Bay Utility Fund Reserves to the Barefoot Bay Construction Fund.

**Alternative:**

If this budget change request is not approved, there will not be sufficient funding to complete this project.

**SAP Document Number:**

50015501

**Approval:**

ESWANKE

Approved

11/10/2021

EGFONTANIN

Approved

11/10/2021

CLROLLYSON

Approved

11/12/2021

JJHAYES

Approved

11/15/2021

JDENNINGHOFF

Approved

11/15/2021

FBABBATE

Approved

11/15/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 1 DAY OF October 2021

Rachel Sadoff, Clerk

BY: Rachel Sadoff D.C.



# Budget Change Request (Form BCC-114)

## Brevard County Budget Office

**Fund:** 4250-Water Resources/Barefoot Bay Utilities

**Department:** Utility Services Department

**Date:** 11/29/2021

**Program:** BAREFOOT BAY WATER AND WASTEWATER

**Type of Request:** Line Item Transfer

**Revenue Change:**

**Expenditure Change:**

Capital Outlay \$39,142

Reserves-Operating (\$39,142)

**Total:** \$0

**Total:** \$0

### Justification:

This budget request increases the Capital Outlay budget by \$39,142 for a ¾ ton 4x4 truck for the Barefoot Bay Wastewater Operations Facility. This item was ordered in FY 21 and was anticipated to be delivered in FY 21. This budget request establishes budget for this vehicle in FY 22 since it was not received in FY 21. Reserves will be reduced to provide current year budget for the above-mentioned capital outlay.

### Alternative:

If this budget change request is not approved, there will not be sufficient funding to pay for the items delivered.

**SAP Document Number:**

50015512

**Approval:**

ESWANKE

Approved

11/23/2021

EGFONTANIN

Approved

11/23/2021

CLROLLYSON

Approved

11/24/2021

JJHAYES

Approved

11/24/2021

JDENNINGHOFF

Approved

11/24/2021

FBABBATE

Approved

11/29/2021

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF December 2021

Rachel Sadoff, Clerk

BY: Deborah Phelan D.C.