



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.16.

12/10/2019

Subject:

Request for Bad Debt Write-Off

Fiscal Impact:

Dept/Office:

County Finance Department

Requested Action:

Approval of write-off of various uncollectible receivables identified by Board Departments.

Summary Explanation and Background:

The removal of these receivables is in accordance with Ordinance 79.21 and generally accepted accounting principles. The receivables listed below have been provided to County Finance by the respective departments. County Finance has compiled these requests for bad-debt write-off, including any correspondence documenting collection efforts submitted by County departments. The write-offs for Tourism Development represent costs of travel events, luncheons or advertisements fronted with public tourism dollars on behalf of hotels or event organizers. Any concerns or questions regarding specific uncollectible accounts should be addressed to the specific department director. A detailed permanent bad debt file containing all the uncollectible receivables shall be maintained by the Clerk of the Circuit Court as required by Ordinance 79.21.

0001	Agriculture & Extension Service	70.00
0017	Parks & Recreation-Wickham	229.18
0022	Parks & Recreation-Manatee Hammock	29.12
1010	Parks & Recreation-North	492.00
1019	Parks & Recreation-South	419.00
1441	Tourist Development	
16,392.60		
1520	N Brevard Economic Development Zone	
75.00		
4010	Solid Waste Management	
21,459.87		
4110	Solid Waste Collection	
5,762.21		
4130	Space Coast Area Transit	



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

December 11, 2019

MEMORANDUM

TO: Steve Burdett, Finance Director

RE: Item F.16., Request for Bad Debt Write-Off

The Board of County Commissioners, in regular session on December 10, 2019, approved the write-off of various uncollectible receivables identified by Board Departments.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/ds

cc: Budget



UF/Brevard Extension Service
3695 Lake Drive
Cocoa, FL 32926
Tel: 321-633-1702 Fax: 321-633-1890

Inter-Office Memo

MEMORANDUM

DATE: October 10, 2019

TO: Finance Department

FROM: Elizabeth Shephard, Director *ES*

RE: Bad debt write-off

Due to a prior employee attempting to collect payment for the NSF check #213 of \$70.00 from Keely Farms in 2018, who was a Farmers Market vendor at that time, Agriculture is unable to locate and provide the supporting documentation that an attempt to collect the funds was made.

Please write-off the bad debt as this vendor is no longer a vendor at the Farmers Market.

Wishe, Lisa U

From: Chelsie Hansen <Chelsie.Hansen@brevardclerk.us>
Sent: Thursday, October 10, 2019 10:28 AM
To: Wishe, Lisa U
Cc: Shephard, Elizabeth Crawford; Whitworth, Gayle Orren
Subject: RE: Bad Debt Writeoffs

[External Email]

Lisa,

Go ahead and provide a department memo requesting the writeoff. In the memo I would indicate that due to a prior employee attempting to collect payment for the NSF check, Agriculture is unable to locate and provide the supporting documentation that an attempt to collect the funds was made.

If you have any further questions please let me know.
Thank you,

Chelsie Hansen

Fund Accountant
County Finance
P: (321) 637-2002 ext.49155
Chelsie.Hansen@brevardclerk.us

From: Wishe, Lisa U [mailto:lwishe@ufl.edu]
Sent: Thursday, October 10, 2019 10:09 AM
To: Chelsie Hansen <Chelsie.Hansen@brevardclerk.us>
Cc: Shephard, Elizabeth Crawford <bshephar@ufl.edu>; Whitworth, Gayle Orren <gowhit@ufl.edu>
Subject: RE: Bad Debt Writeoffs

Hi Chelsie,
We would like to write it off. However, I will look, but I don't feel that we have any written documentation of attempting to collect. The staff member that was here at that time, is no longer here. She was our Farmers Market manager, and verbally relayed the information to the vendor, Keely Farms. How would you like me to proceed?
Thanks,
Lisa

From: Chelsie Hansen <Chelsie.Hansen@brevardclerk.us>
Sent: Thursday, October 10, 2019 8:49 AM
To: Wishe, Lisa U <lwishe@ufl.edu>
Subject: Bad Debt Writeoffs

[External Email]

We are in the process of collecting bad debt writeoffs from the departments. If there are any bad debts that Agriculture would like to submit to the board for the writeoff please let me know. I will need a memo requesting the write off along with documentation that an attempt to collect the funds was made. I will need this information by October 30th.

I did review accounts receivable accounts and found an outstanding \$70 NSF check, Kelly Farms CK#213, for Extension services from 2008. This may be a check Agriculture would consider submitting for the writeoff. If you have any questions about the writeoff please let me know.

Display line items for period 002



Fund	Cost C.	Per.	Year	Account	RefDocumnt	DocumentNo	D/C	Text
			2008					
			2009					
			2010					
			2011					
			2012					
			2013					
			2014					
			2015					
			2016					
0001		11	2018	1150050	9300019960	1001686263	S	
0001		11	2018	1150050	9300019960	1001686263	H	
0001		5	2018	1150050	317592	1001644356	H	SATISFY NSF VIRGINIA AYERS CK#1112 - /
0001		5	2018	1150050	317044	1001636354	S	KEELY FARMS CK#213 EXTENSION SVC NSI
0001		5	2018	1150050	317103	1001636409	S	VIRGINIA AYERS CK#1112 - AGRICULTURE
0001		7	2018	1150050	318307	1001656382	S	BRANDON WILLIAMS CK#R207170238132
0001		12	2018	1150050	324175	1001735007	H	FY18 Bad Debt W/O - Williams ck# R207170
			2018					

Thank you,

Chelsie Hansen

Fund Accountant

County Finance

P: (321) 637-2002 ext. 49155

Chelsie.Hansen@brevardclerk.us

Under Florida law, all correspondence sent to the Clerk's Office, which is not exempt or confidential pursuant to Chapter 119 of the Florida Statutes, is public record. If you do not want the public record

0001

Document Edit Goto Settings Extras Environment System Help

Document Overview - Display

Choose Save Tax data

Doc. Type : JE (Journal Entries) Normal document

Parked by LABROWNING Posted by KMPROTHMAN

Doc. Number 317044 Company Code BD Fiscal Year 2018

Doc. Date 02/01/2018 Posting Date 02/01/2018 Period 05

Calculate Tax

Ref. Doc. NSF 02/01/18

Doc. Currency USD

Doc. Hdr Text EXTENSION SVC NSF CHECK

Item	PK	Fund	Funds C	Account	Account short text	Amount	Order	Text	Clrng doc.
1	40	0001		1150050	NSF Check Receivable	70.00		KEELY FARMS CK#213 EXTENSION SVC NSF CHECK	
2	50	0001		1010000	Cash	70.00-		KEELY FARMS CK#213 EXTENSION SVC NSF CHECK	

FINANCE TRANSMITTAL FORM

0001
copy

Document	CR	#	<hr/>	
Document	JE	#	317044	Customer
Document	DA		<hr/>	Customer
Document	DR	#	<hr/>	Customer
Document	DZ	#	<hr/>	<hr/>

Fund Area	Fund Accountant Authorization	Date Authorized
-----------	-------------------------------	-----------------

<u>0001</u>	<u>CA</u>	<u>2/10/18</u>
extension service nsf check	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

Date Entered in SAP	<u>02/09/18</u>	
Entered By (Name)	<u>LISA BROWNING</u>	RECEIVED FEB 16 2018
Department	<u>COUNTY FINANCE</u>	
Phone Ext. #	<u>49061</u>	

0001

SUNTRUST BANK

1-800-786-8787

Date: Feb 01, 2018 Advice D-100224

Acct: ~~XXXXXXXXXX~~

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.
Service Charge Total: Analysis

2018 FEB -8 PM 3:34

SEQ #	ITEM	AMOUNT
99001546		70.00
99002245		72.68

BREVARD CO. FL
FINANCE DEPT.

BREVARD CO BOARD OF CO COMM
CONSOLIDATED FUND
PO BOX 1498
TITUSVILLE FL 32781-1498

2 Items charged totaling \$142.68

Advice Total \$142.68

~~XXXXXXXXXX~~ 0000 ~~XXXXXXXXXX~~ #0000 ~~XXXXXXXXXX~~

063102152
02/01/2018
99001546

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A
NOT SUFFICIENT FUNDS

PT02/42/TD C25T20TE90J
092EPT82

NISE

KEELY FARMS
2431 S GELNCOE RD
NEW SMYRNA BEACH, FL 32108

213
03-1482670
380

Pay to the Order of

Brevard County Farmers Market
seventy ⁰⁰/₁₀₀ Dollars



Bank

America's Most Convenient Bank®

For

farmersmarket

Keely Farms

213

~~XXXXXXXXXX~~ 0213 #0000007000#

0000000000
0000000000

063102152
01/29/2018
99001546

• This check is payable to the order of the person or entity named in the payee field.
• If the account number is not printed on the check, it must be typed in the MICR line.
• If the account number is printed on the check, it must be typed in the MICR line.
• If the account number is printed on the check, it must be typed in the MICR line.
• If the account number is printed on the check, it must be typed in the MICR line.

ENDORSE ME HERE
For Deposit Only
Brevard County Board of County Commissioners
UF/Brevard Extension Services
CHECK HERE SunTrust Bank DEPOSIT
DO NOT WRITE, SIGN, OR MAKE ANY OTHER MARKS ON THIS LINE
\$ NISE #063102152

063102152
99001546
01/29/2018
213274950 RR - A
562301391 RR - A
063000046 RR - A
1417895498 RR - A
063102152 02/01/2018
99001546 RR - A

Do not endorse or write below this line.

Notice of Returned Item

Date Returned: 2/9/18

Department: Extension Service

Name: Keely Farms

Check Number: 213

Check Amount: 70.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 317044 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Administration

2725 Judge Fran Jamieson Way
Building B, Room 203
Viera, Florida 32940

0017
0022
1010
1019

Inter-Office Memo

October 31, 2019

TO: Angie Carlile, Fund Accountant, County Finance

THRU: Mary Ellen Donner, Parks and Recreation Department Director 

FROM: Michelle Summers, Parks Financial Coordinator 

SUBJECT: Uncollectible Accounts Receivable Write-offs FY 2018-2019

Attached is the Uncollectible Accounts Receivable summary for the Parks and Recreation Department that collection efforts have been exhausted and we are requesting that they be submitted for bad debt write-offs for FY 2018-2019. The summary details the collection efforts and additional back-up is available if requested. In addition, I have included copies of the NSF checks, as requested.

If you need further information, please contact me at 633-2046 extension 23.

Enclosures

:mrs

Phone (321) 633-2046 • Fax (321) 633-2198

Website: www.Brevardparks.com

L
100
100
101
101
6101

PARKS AND RECREATION DEPARTMENT
 FY 2018/2019
 UNCOLLECTIBLE ACCOUNTS RECEIVABLE

Fund	Cost Center	GL	GL Amount	Type of Service	Check Date	Check Total Amount	Ck#	NSF JE#	Name of User	Collection Efforts
------	-------------	----	-----------	-----------------	------------	--------------------	-----	---------	--------------	--------------------

North Area - NAPO

1010	R30204	3472100	\$492.00	Program Fees	11/22/2018	\$492.00	625	323255	Katherine Watkins	On 12/13/18 C. Lett called patron spoke to her. On 12/19/18 T. Prince called patron and spoke to her. On 1/7/19 T. Prince called patron and spoke to her. On 3/11/19 certified letter was mailed to patron. On 3/23/19 certified letter was returned as undeliverable.
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1010 \$492.00 Fund Total

North Area - Manatee Hammock

0022	R30203	3472200	\$26.00	Camping Fees	11/18/2018	\$29.12	170	322959	Marie Elena Fisher/ Willis	On 11/27/18 staff called and left message On 1/28/18 staff called and left message On 12/6/18 staff called and left message and mailed certified letter. On 1/9/19 received proof of service back at NAPO.
0022	R30203	3699001	\$1.82	Sales Tax						
0022	R30203	3699002	\$1.30	Tourist Tax						

0022 \$29.12 Fund Total

Central Area - Mainland and Merritt Island

0016	R30192	3472100	\$180.00	Program Fees	6/4/2018	180.00	2188	319464	Teresa Luehrs	Parent pulled children from camp due to incident between child and another camper and children did not return to camp. Patron put stop payment on check and has not responded to our efforts to contact to discuss. If parent had advised Parks Staff that the children would not be returning to camp the registration would have been changed to attendance for one day and the balance would have been refunded. Household is restricted in Rec Trac and no further services will be allowed until the fee for the day of attendance at camp is paid.
------	--------	---------	----------	--------------	----------	--------	------	--------	---------------	--

0016 \$180.00 Fund Total

South Area - SAPO

1019	R30597	3472100	\$219.00	Program Fees	5/29/2018	\$219.00	1132	319432	J Jermy Lindemann and Angela Lindemann	By Phone: 07/23/18, 07/25/18, 07/26/18 By Email: 07/26/19, Certified Letter Mailed: 10/15/18, Certified Letter returned
1019	R30597	3472100	\$200.00	Program Fees	06/22/18	\$200.00	159	320121	Krista M. Walters	By Phone: 07/26/18, 08/04/18, 09/10/18 By Email: 09/10/18, Certified Letter Mailed: 10/22/18, Certified Letter returned

0019 \$419.00 Fund Total

7100
2002
0101
0101

PARKS AND RECREATION DEPARTMENT
 FY 2018/2019
 UNCOLLECTIBLE ACCOUNTS RECEIVABLE

Fund	Cost Center	GL	GL Amount	Type of Service	Check Date	Check Total Amount	Ck#	NSF JE#	Name of User	Collection Efforts
------	-------------	----	-----------	-----------------	------------	--------------------	-----	---------	--------------	--------------------

Golf Courses										
4311	N/A									
			<u>\$0.00</u>			<u>\$0.00</u>	Fund Total			

\$1,349.30

\$1,349.30 Department Total

1,180.00
1,169.30 Total

**SOUTH AREA PARKS & RECREATION
NSF CHECK LOG**

Date Received: 06/06/18

Name on Check: Kimberly Hubbard

Address on Check: 853 W 23rd St, #206,
Panama City, FL 32405

Telephone # on Check: 850 303-7116 850 381-230

Returned Check #: 6017

Check Amount: \$70.56 * 30rd 100.56

Date of Check: 5/18/2018

Original Receipt #: 732136

Financial Institution: Regions Bank

Facility where accepted: Wickham Park

Attempts to contact:

Date	Time	Phone #	Employee	Response
1. 6/7/18		850-303-7116	M. Pack	Will send certified check.
2.				
3.				

Date Certified Letter Mailed: 6/7/19

Certified Letter / Return Receipt: Returned to Sender

Comments:

Date Returned to Accountant: _____
REV: 4/05

0017

SUNTRUST BANK

1-800-786-8787

Date: May 25, 2018 Advice D=100256

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.

Service Charge Total: Analysis

Acct: [REDACTED]

2018 JUN -4 PM 2:20

SEQ # ITEM AMOUNT

99000134 70.56
99000207 114.71

BREVARD CO BOARD OF CO COMM
CONSOLIDATED FUND
PO BOX 1496
TITUSVILLE FL 32781-1496

BREVARD CO. FL
FINANCE DEPT.

2 Items charged totaling \$185.27

Advice Total \$106.27

HH#
129001

063102152
05/25/2018
99000134

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-A
NOT SUFFICIENT FUNDS

PT02/T2/50 [25]05/21/2018
55955652

NSF

Kimberly Hubbard
653 W 23rd St H 206
Panama City, FL 32405-3022

6017
04-1218711
CHICKSAFARI

5-18-2018

Pay to the Order of WIKING PARK \$ 70.56

Security Advice 4/30/18

Regions bank

For 10/17/18

6017

© 2015 Bank America

ENCLOSE HERE
FOR DEPOSIT ONLY
X FRNCS AND SECAL ADV DEPT
SCHEIN 244
BOARD OF COUNTY COMMISSIONERS

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
* FT. S. DEPT. FINANCIAL INSTITUTIONS * *

>063102152 05/21/2018
27155655

0

063102152 05/23/2018
99000237 RR-A
063102152 05/23/2018
28056670
062000017 05/24/2018
1004521 RR-A
063102152 05/25/2018
99000134 RR-A

Do not endorse or write below this line.

**SOUTH AREA PARKS & RECREATION
NSF CHECK LOG**

Date Received: 05/30/18

Name on Check: Kimberly Hubbard

Address on Check: 653 W 23rd St, #206,
Panama City, FL 32405

Telephone # on Check: 850 303-7116 850 381-230

Returned Check #: 6012

Check Amount: \$70.56 *+ 30.00 = 100.56*

Date of Check: 5/13/2018

Original Receipt #: 730564

Financial Institution: Regions Bank

Facility where accepted: Wickham Park

Attempts to contact:

	Date	Time	Phone #	Employee	Response
1.	5/30/2018	11:31 AM	850-303-7116	M. Pack	No answer - Left voicemail
2.	5/31/2018	12:44 PM	850-381-2309	M. Pack	No answer - Voicemail full
3.	5/31/2018	12:46 PM	850-303-7116	M. Pack	No answer - Left voicemail

Date Certified Letter Mailed: 6/7/18

Certified Letter / Return Receipt: Returned to Sender

Comments:

Date Returned to Accountant: _____
REV: 4/05

0017

Juhr, Pamela J

To: k.hubbard.hoover@gmail.com
Subject: NSF checks

June 7, 2018

Ms. Kimberly Hubbard
653 W 23rd St., #206
Panama City, FL 32405

Dear Ms. Hubbard:

You are hereby notified that your check numbered 6012, in the face amount of \$70.66, issued by you on May 13, 2018, and check numbered 6017, in the face amount of \$70.66, issued by you on May 18, 2018 both drawn on Regions Bank and payable to Brevard County Parks & Recreation have been dishonored. In addition a \$30.00 NSF fee per check has been assessed per County policy. This check was payment for camping at Wickham Park campground. **The total you owe for these returned checks is \$201.12.**

No member of your family may attend any Brevard County Parks & Recreation program or reserve any of our facilities until this amount is paid in full.

Payment should be made to Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 321-255-4400 and ask to speak to our Finance Manager, Suzy Milliken, if you wish to discuss this matter.

Sincerely,
Pam Juhr

*South Area Accountant II
Brevard County Parks & Recreation
South Area Parks Operations
1515 Sarno Road, Building A
Melbourne, FL 32935
Phone: 321-255-4400 Extension 22009
Fax: 321-255-4422
Email: pamela.juhr@brevardfl.gov
Website: www.brevardparks.com*



The comments and opinions expressed herein are those of the author of this message and may not reflect the policies of the Brevard County Board of Commissioners.

0017



COPY

BOARD OF COUNTY COMMISSIONERS

CERTIFIED MAIL

October 22, 2018

Ms. Kimberly Hubbard
653 W 23rd St #206
Panama City, FL 32405

Dear Ms. Hubbard:

You are hereby notified that your check, numbered 601 on May 13, 2018, drawn on SunTrust Bank and payable dishonored. In addition a \$30.00 NSF fee has been ass- payment for Campsite Rental Wickham Park, 5/13/18 - check is \$100.56.

Pursuant to Florida Law, you have (15) days from the r amount of \$100.56. Unless this amount is paid in full check and all other available information relating to tl Attorney for criminal prosecution. You may be additic service charge court costs, reasonable attorney's fees Florida Statutes.

In addition, **no member of your family may attend a** or reserve any of our facilities until this amount is pa

Payment should be made at the office of Brevard Cc Government Complex at 1515 Sarno Road, Building information, we require cash, money order or certifi no longer be accepted. Please call 321-255-4400 ar Milliken, if you wish to discuss this matter.

Sincerely,

Steve Kimball, South Area Parks Recreation Superintendent
SK/lS

7017 0530 0000 8122 8534

U.S. Postal Service
CERTIFIED MAIL RECEIPT
Domestic (thru copy)

For delivery information visit our website at www.usps.com

PAID BY FL 32405

10/22/2018

0461 28

Postmark Here

10/22/2018

Sent to: Kimberly Hubbard
653 W 23rd St #206
Panama City, FL 32405

Postage: \$0.50
Total Postage and Fees: \$8.70

Postage Services & Fees (total fee, not fee): \$8.70
 Return Receipt (hardcopy) \$3.75
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

7017 0530 0000 8122 8541

U.S. Postal Service
CERTIFIED MAIL RECEIPT
Domestic (thru copy)

For delivery information visit our website at www.usps.com

PAID BY FL 32405

10/22/2018

0461 28

Postmark Here

10/22/2018

Sent to: Kimberly Hubbard
653 W 23rd St #206
Panama City, FL 32405

Postage: \$0.50
Total Postage and Fees: \$8.70

Postage Services & Fees (total fee, not fee): \$8.70
 Return Receipt (hardcopy) \$3.75
 Return Receipt (electronic) \$0.00
 Certified Mail Restricted Delivery \$0.00
 Adult Signature Required \$0.00
 Adult Signature Restricted Delivery \$0.00

0017



South Area Park Operations
1515 Sarno Road, Bldg. A
Melbourne, FL 32935



7017 0530 0000 8122 8541



1023



32405

U.S. POSTAGE
FOR LETTER
MELBOURNE, FL
32935
OCT 22 18
AMOUNT
\$6.70
R2304HT09313-2

RETURN TO SENDER
NO LONGER AT THIS ADDRESS



RETURN TO SENDER
NO SUCH NUMBER
UNABLE TO FORWARD

NSN

BC: 3293502722

1515 Sarno Road - Bldg. A - Melbourne, FL 32935

32405 32935 0000 8122 8541

CERTIFIED MAIL



South Area Park Operations
1515 Sarno Road, Bldg. A
Melbourne, FL 32935



7017 0530 0000 8122 8534



1023



32405

RETURN TO SENDER
NO LONGER AT THIS ADDRESS



RETURN TO SENDER
NO SUCH NUMBER
UNABLE TO FORWARD

NSN

BC: 3293502722

1515 Sarno Road - Bldg. A - Melbourne, FL 32935

32405 32935 0000 8122 8534

0017



BOARD OF COUNTY COMMISSIONERS

Parks and Recreation Department
South Area Parks Operations
1515 Sarno Road
Building A
Melbourne, Florida 32935

CERTIFIED MAIL

July 30, 2018

Sabrina Killmon
542 Majorca Ct.
SATELITE BEACH, FL 32937

Dear Ms. Killmon:

You are hereby notified that your check, numbered 98, in the face amount of \$68.06, issued by you on June 17, 2018 drawn on Space Coast Credit Union and payable to Wickham Park has been dishonored. In addition a \$30.00 NSF fee has been assessed per County policy. This check was payment for Rental of Pavilion #2, Wickham Park. The total you owe for this returned check is \$118.06.

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$118.06. Unless this amount is paid in full within the time specified above, the dishonored check and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge, court costs, reasonable attorney's fees, and incurred bank fees as provided in s. 68.065, Florida Statutes.

In addition, no member of your family may attend any Brevard County Parks & Recreation program or reserve any of our facilities until this amount is paid in full.

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 321-255-4400 and ask to speak to our Finance Manager, Suzy Milliken, if you wish to discuss this matter.

Sincerely,

Greg Minor, South Area Parks Operations Manager
GM/sm

SOUTH AREA PARKS & RECREATION
NSF CHECK LOG

Date Received: 6/17/2018

Name on Check: Sabrina Gillmon

Address on Check: 542 Majorca Ct
Satellite Beach, FL 32937

Telephone # on Check: 407 799 0629

Returned Check #: 98

Check Amount: \$88.06

Date of Check: 6/17/2018

Original Receipt #: 742926

Financial Institution: Space Coast Credit Union

Facility where accepted: Wickham Park (For Pavilion #² rental) (6/30/18)

Attempts to contact:

Date	Time	Phone #	Employee	Response
1. 7/10/18	12:46p	407-799-0629	M. Pack	Left message
2. 7/11/18	8:47a	407-799-0629	M. Pack	Left message
3. 7/11/18	1:12p	407-799-0629	M. Pack	Left message

Date Certified Letter Mailed: 7/13/18

Certified Letter / Return Receipt: Return to Sender 8/13/18

Comments: _____

Date Returned to Accountant: _____
REV: 4/05

Notice of Returned Item

Date Returned: 7/3/18

Department: Wickham Park, Parks/Rec South

Name: Sabrena Killmon

Check Number: 98

Check Amount: 88.06

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 319921 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance



BOARD OF COUNTY COMMISSIONERS

0022
Parks and Recreation Department
North Area Parks Operations
475 North Williams Avenue
Titusville, Florida 32796

December 6, 2018

Certified Mail No.

Ms. Marie Elena Fisher
1485 Girard Blvd.
Merritt Island, FL 32952

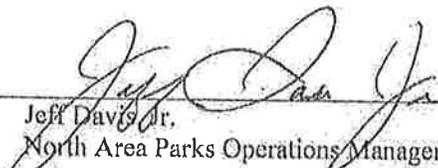
Dear Ms. Willis:

Pursuant to Florida Statute 832.07(1)(a), you are hereby notified that a check numbered 170 issued by you on 11/18/18, drawn upon SunTrust Bank, in the amount of Twenty Nine Dollars and Twelve Cents (\$29.12), payable to Manatee Hammock Campground, has been dishonored.

Pursuant to Florida law, you have seven (7) days from receipt of this notice to tender payment of the full amount of such check plus a \$25.00 service charge, or five percent (5%) whichever is greater, the total amount being Fifty Four Dollars and Twelve Cents (\$54.12). Unless this balance is paid in full within the time specified above, the holder of such check may turn over the dishonored check and all other available information relating to this incident to the STATE ATTORNEY for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50, together with the amount of the check a service charge, court costs, reasonable attorney fees, and incurred bank fees, as provided in s. 68.065.

Please remit payment by cash, money order or certified check to:
Brevard County Parks & Recreation Department
North Area Parks Operations
475 North Williams Avenue
Titusville, Florida 32796

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

BY: 

Jeff Davis Jr.
North Area Parks Operations Manager

JD:ms

Phone (321) 264-5105 Fax (321) 264-6428
Website: www.brevardparks.com

0022

Notice of Returned Item

Date Returned: 11/26/18

Department: PARKS/REC NORTH

Name: MARIE ELENA K FISHER DBA FISHER CONSULTING

Check Number: 170

Check Amount: 29.12

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 322959 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 25.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

SUNTRUST BANK
 1-800-786-8787
 Date: Nov 21, 2018 Advice D-101080

0022
 #789439

Acct: [REDACTED]

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.
 Service Charge Total: Analysis

SEQ # ITEM AMOUNT
 99002244 29.12

2018 NOV 26 P 1:38

BREVARD CO BOARD OF CO COMM
 CONSOLIDATED FUND
 PO BOX 1496
 TITUSVILLE FL 32781-1496

BREVARD CO, FL
 FINANCE DEPT.

1 Item charged totalling \$29.12
 Advice Total \$29.12

[REDACTED] 0000 [REDACTED] 0000 [REDACTED]

063102152
 11/21/2018
 99002244

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-D
 CLOSED ACCOUNT

RT02/FT/TT E25T20TE001
 266907E

CLOSED ACCOUNT

F260-551-60-804-0 8/24/19 00-210/031 170

MARIE ELENA K FISHER
 DBA FISHER CONSULTING
 1485 GIFFARD BLVD.
 MERRITT ISLAND, FL 32952

Date Nov 18 2018

Pay to the order of: BCPR \$29.12

TWENTY NINE & 12/100 dollars

SUNTRUST
 SUN NIGHT

ADHAT 04/08/0001

[Signature]

0170

[REDACTED] 0170 0000002912

063102152< 11/19/2018 0000345118
 1504700003 00017

063102152< 11/19/2018 0010345118
 0003 00017

063102152 11/19/2018
 99002244

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
 RESERVED FOR FINANCIAL INSTITUTION USE *

ENDORSE HERE
 PAY TO THE ORDER OF
 SUNTRUST
 FOR DEPOSIT ONLY
 Brevard County Board
 of County Commissioners
 c/o North Area Parks Operations
 DATE

Do not endorse or write below this line.

0610000104 11/19/2018
 31082977 RR
 063102152 11/21/2018
 99002244 RR

0022

NSF CHECK LOG

Date Received: 10/27/2018

Name on Check: Marie Elena K Fisher

Address on Check: 1485 Girard Blvd.
Merritt Island, FL 32952

Telephone # on Check: No phone # on check

Returned Check #: 170

Check Amount: \$29.12 + \$25.00 Service Fee = \$54.12 total due

Date of Check: 11/18/2018

Original Receipt #: 789439

Financial Institution: Suntrust

Facility where accepted: Manatee Hammock

Attempts to contact:

Date	Time	Phone #	Employee	Response
1. <u>11/27/18</u>	<u>11:25</u>	<u>321 890 5297</u>	<u>cm</u>	<u>LEFT MESSAGE</u>
2. <u>11/27/18</u>	<u>3:25</u>	<u>321 890 5297</u>	<u>cm</u>	<u>LEFT MESSAGE</u>
3. <u>11/28/18</u>	<u>9:36</u>	<u>321 890 5297</u>	<u>cm</u>	<u>LEFT MESSAGE</u>
<u>11/28/18</u>	<u>3:16</u>	<u>321-890 5297</u>	<u>cm</u>	<u>LEFT MESSAGE</u>

Date Certified Letter Mailed: 12/10/18

Certified Letter / Return Receipt: 1/9/18

Comments: Certified mail was accepted and signed for
by spouse. Patron refused to answer calls
after this.

Date Returned to Accountant: _____



Parks and Recreation Department
 North Area Parks Operations
 475 North Williams Avenue
 Titusville, Florida 32796

BOARD OF COUNTY COMMISSIONERS

March 11, 2019

Certified Mail No.

Ms. Katherine Watkins
 201 Beth Lane Apt 150
 Melbourne, FL 32904

Dear Ms. Watkins:

Pursuant to Florida Statute 832.07(1)(a), you are hereby notified that a check numbered 625 issued by you on 11/22/18, drawn upon Bank of America, in the amount of Four Hundred Ninety Two Dollars (\$492.00), payable to North Area Parks, has been dishonored.

Pursuant to Florida law, you have seven (7) days from receipt of this notice to tender payment of the full amount of such check plus a \$40.00 service charge, or five percent (5%) whichever is greater, the total amount being Fifty Four Dollars and Twelve Cents (\$532.00). Unless this balance is paid in full within the time specified above, the holder of such check may turn over the dishonored check and all other available information relating to this incident to the STATE ATTORNEY for criminal prosecution. You may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50, together with the amount of the check a service charge, court costs, reasonable attorney fees, and incurred bank fees, as provided in s. 68.065.

Please remit payment by cash, money order or certified check to:
 Brevard County Parks & Recreation Department
 North Area Parks Operations
 475 North Williams Avenue
 Titusville, Florida 32796

BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

BY: _____

Jeff Davis, Jr.
 Jeff Davis, Jr.
 North Area Parks Operations Manager

JD:ms

Notice of Returned Item

Date Returned: 12/5/18

Department: Parks/Rec North

Name: Katherine Watkins

Check Number: 625

Check Amount: 492.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 323255 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 40.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

NSF CHECK LOG

Date Received: 12/10/2018

Name on Check: Katherine Watkins aka Shake Sum

Address on Check: 201 Beth Lane Apt. 150
Melbourne, FL 32904-8106

Telephone # on Check: 321-567-1240

Returned Check #: 625

Check Amount: \$492.00 + \$40.00 Service Fee = \$532.00 total due

Date of Check: 11/22/2018

Original Receipt #: 790197

Financial Institution: Bank of America

Facility where accepted: NAPO

Attempts to contact:

	Date	Time	Phone #	Employee	Response
1.	12/13/18	1:14 pm	321-567-1240	C Lett	Patron said it had cleared
2.	12/19/18	9:55 am	321-567-1240	T. Prince	Patron agreed check did not clear.
3.	1/7/19	10:30 am	321-567-1240	T. Prince	Patron said she had talk to husband

Date Certified Letter Mailed: 3/11/19

Certified Letter / Return Receipt: 3/23/19

Comments: Patron refused to answer any calls after 1/7/19

Date Returned to Accountant: _____

1019



Parks and Recreation Department
1515 Sarno Road
Building A
Melbourne, Florida 32935

BOARD OF COUNTY COMMISSIONERS

CERTIFIED MAIL

October 4, 2018

J. Jeremy Lindemann
25070 Fairfield Dr.
Cocoa, FL 32926

Dear Mr. Lindemann:

You are hereby notified that your check, numbered 1132, in the face amount of \$219.00, issued by you on May 29, 2018, drawn on Sun Trust Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition, a \$30.00 nonsufficient fund fee has been assessed per County policy. This check was payment for weeks 3 and 4 of the summer recreation program under household HH#128843, Viera Regional Community Center. **The total you owe for this returned check is \$249.00.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$249.00. Unless this amount is paid in full within the time specified above, the dishonored check and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge court costs, reasonable attorney's fees, and incurred bank fees as provided in s.68.065, Florida Statutes.

In addition, **no member of your family may attend any Brevard County Parks & Recreation program or reserve any of our facilities until this amount is paid in full.**

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, FL 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 321-255-4400 and ask to speak to our Finance Manager, Suzy Milliken, if you wish to discuss this matter.

Sincerely,


Steven A. Kimball
South Area Recreation Superintendent

SK/lis

Notice of Returned Item

Date Returned: 6/13/18

Department: Parks/Rec south

Name: J. Jerney Lindemann

Check Number: 1132

Check Amount: 219.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 319435 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

(Total Due \$249.00)

1019

SUNTRUST BANK
1-800-786-8787
Date: Jun 04, 2018 Advice D-101042

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.
Service Charge Total: Analysis

Acct: [REDACTED]

2018 JUN 11 PM 2:28

SEQ #	ITEM	AMOUNT
99001685		170.00
99001576		219.00

BREVARD CO BOARD OF CO COMM
CONSOLIDATED FUND
PO BOX 1496
TITUSVILLE FL 32781-1496

BREVARD COUNTY
FINANCE DEPT

2 Items charged totaling \$389.00
Advice Total \$389.00

063102152
06/04/2018
99001576
This is a LEGAL COPY of your check. You can use it the same way you would use the original check.
RETURN REASON-A
NOT SUFFICIENT FUNDS

74396868
05/29/2018
2557201E900
9999EEH4

J. JERMEY LINDEMANN 2570 FAIRFIELD DR COCOA, FL 32926		735085 (PK)	1132 03-215631
Pay to the Order of: BCPR		05/29/18	Date
\$ 219.00		Dollars	
Two hundred nineteen - 00/100			
SUN TRUST Wk3 & Wk4 For: Jerme Lindeman		[Signature]	

>063102152< 05/29/2018 0001409088
2156420 0005 00221
>063102152< 05/29/2018 0001409088
2156420 0005 00221

063102152*
05/29/2018
24336AAA

FOR DEPOSIT ONLY
PARKS AND RECREATION DIVISION
SOUTH SERVICE SECTOR
BOARD OF COUNTY COMMISSIONER

061000104
79331846 RR - A
05/29/2018
063102152*
99001576 RR - A
05/31/2018
061000104
32078394 RR - A
05/31/2018
99001576 RR - A
05/29/2018

Do not endorse or write on this line.

SOUTH AREA PARKS & RECREATION
NSF CHECK LOG

Date Received: 6/13/2018

Name on Check: J. Jermeý Lindemann

Address on Check: 25070 Fairfield Dr.
Cocoa, Fl. 32926

Telephone # on Check: n/a

Returned Check #: 1132

Check Amount: \$219.00

Date of Check: 5/29/2018

Original Receipt #: 735085

Financial Institution: Sun Trust

Facility where accepted: VRCC

Attempts to contact:

	Date	Time	Phone #	Employee	Response
1.	7/23/2018	16:00	321-508-9874	Darryl Nugent	Left message
2.	7/25/2018	14:00	321-508-9874	Darryl Nugent	Left message
3.	7/26/2018		321-508-9874	Darryl Nugent	Emailed Jeremyangelagina@yahoo.com

Date Certified Letter Mailed: 10-5-18

Certified Letter / Return Receipt: 10/16/18

Comments: Returned to sender

Date Returned to Accountant: 10/16/18

SunTrust Bank, Date 05/29/18
Total Due = \$249.00 (\$219.00 + \$30.00 NSF)

1019



COPY

Parks and Recreation Department
1515 Sarno Road
Building A
Melbourne, Florida 32935

BOARD OF COUNTY COMMISSIONERS

CERTIFIED MAIL

October 22, 2018

Krista M. Walters
1791 Dittmer Cir SE
Palm Bay, Fl

Dear Ms. Walters:

You are hereby notified that your check, numbered 159, in the face amount of \$200.00 issued by you on June 22, 2018, drawn on SunTrust Bank and payable to Brevard County Parks & Recreation has been dishonored. In addition a \$30.00 NSF fee has been assessed per County policy. This check was payment for SMCC Summer Camp Week 4. **The total you owe for this returned check is \$230.00.**

Pursuant to Florida Law, you have (15) days from the date of this notice to tender payment of the full amount of \$230.00. Unless this amount is paid in full within the time specified above, the dishonored check and all other available information relating to this incident may be turned over to the State Attorney for criminal prosecution. You may be additionally liable in a civil action for the amount of the service charge court costs, reasonable attorney's fees, and incurred bank fees as provided in s.68.065, Florida Statutes.

In addition, **no member of your family may attend any Brevard County Parks & Recreation program or reserve any of our facilities until this amount is paid in full.**

Payment should be made at the office of Brevard County Parks & Recreation, which is located at the Government Complex at 1515 Sarno Road, Building A, Melbourne, Fl 32935. As a matter of information, we require cash, money order or certified check for repayment, as a personal check can no longer be accepted. Please call 321-255-4400 and ask to speak to our Finance Manager, Suzy Milliken, if you wish to discuss this matter.

Sincerely,

Steve Kimball, South Area Recreation Superintendent

SK/lis

Notice of Returned Item

Date Returned: 7/16/18

Department: Parks/Rec South

Name: Krista Walters

Check Number: 159

Check Amount: 200.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 320121 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

(230.00 total due)

SOUTH AREA PARKS & RECREATION
NSF CHECK LOG

Date Received: 7/16/2018

Name on Check: Krista M. Walters

Address on Check: 1791 Diltmer Circle SE

Palm Bay, Fla. 32909

Telephone # on Check: 321-266-8063 WORK 772-589-3186 ext. 7916 or 7900

Returned Check #: 159

Check Amount: \$200.00

Date of Check: 6/22/2018

Original Receipt #: 745976

Financial Institution: Space Coast Credit Union

Facility where accepted: SMCC - South Mainland Community Center

Attempts to contact:

Date	Time	Phone #	Employee	Response
07-26-18	1:28pm	321-266-8063	Sebastian River Medical Center	left message.
08-04-18	2:12pm	321-266-8063		left message
09-10-18	4:03pm	321-266-8063		left message - emailed to KMWalters@aol.com

Date Certified Letter Mailed: 10-22-18 

Certified Letter / Return Receipt: 12/03/18

Comments: Returned to sender

Date Returned to Accountant: 12/03/18
REV: 4/05

0017
0022
1010
1019

From: Summers, Michelle R
Sent: Tuesday, October 8, 2019 9:34 AM
To: Prince, Tamera <Tamera.Prince@brevardfl.gov>; Hernandez, Rebecca A <Rebecca.Hernandez@brevardfl.gov>; Milliken, Suzy <Suzy.Milliken@brevardfl.gov>; Juhr, Pamela J <Pamela.Juhr@brevardfl.gov>; Eichenlaub, Sue <Sue.Eichenlaub@brevardfl.gov>
Cc: Wojciechowski, Larry <Larry.Wojciechowski@brevardfl.gov>
Subject: FY2019 Bad Debt Write-offs ~ Due October 25, 2019
Importance: High

Parks Financial Staff,

Attached is the excel form that will be used to submit your uncollectable write-offs for FY2019. Only add on the list the NSF checks/uncollectible accounts receivables that you are requesting to be written off.

You will need to include the JE number that County Finance identified for the NSF; this is on the original NSF notification that you received from County Finance.

The tracking sheet includes a column for the revenue cost center and GL that adjusts the actual revenue that we are writing off. This may cause multiple rows for GL's per NSF Check. Each of the columns F through K will need to have the rows merged per column, so that you only see the Check Date, Check Amount, CK#, JE#, Name of Check User and Collection Efforts one time. You will see an example tab that will further clarify what is needed.

Also attached is the supporting NSF/Uncollectible Accounts Receivables list from County Finance. Please check what is listed for your Fund for any discrepancies. If your fund is not listed on the supporting documents, then that means you did not have any outstanding NSF checks/uncollectible accounts receivables. Additionally, your fund may be on the list, but our department still chooses not to write off checks that are not older than 6 months (earlier than April 1, 2019). If you are not requesting something to be written off that is older than 6 months, please give me a brief written justification in the body of your email when you send the NSF write-off submission spreadsheet.

Please document and submit only the checks that meet **ALL** of the following criteria:

1. Staff has made 3 phone attempts
2. Staff has sent Certified Letter
3. The date of the check must be dated earlier than April 1, 2019 (6 months)

I need everyone to turn in their completed packages to me by **close of day Friday, October 25, 2019**. Those with checks to write-off please provide me the following backup documentation:

1. Copy of the check copy sent to you by County Finance
2. Copy of your NSF Collection Effort Log

Please scan in and email me back-up, in the same order that it appears on your spreadsheet, along with the completed Excel spreadsheet (not scanned, in Excel format). Those that don't have checks to be written off, please email me your Excel spreadsheet with 'None' typed in the Name Of User cell. I need the Excel spreadsheet, not a scanned copy; I have to pull all area's together on to one spreadsheet.

If you find there is an error on the NSF/Uncollectible Accounts Receivables list from Count Finance, please email me the supporting documentation and I'll get with Angie.

If you need any assistance, please call me.

0017
0022
1010
1019

Michelle Summers - Parks Financial Coordinator

Brevard County Parks & Recreation

2725 Judge Fran Jamieson Way

Building B, Suite 203

Viera, FL 32940

Phone: 321-633-2046 (x22)

Phone Internal Direct: x59132

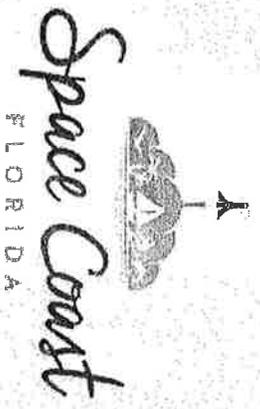
Cell: 321-271-1246

Email: michelle.summers@brevardfl.gov

Website: www.brevardfl.gov

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

1441



DATE: October 10, 2019

TO: Kathy Prothman, Assistant Finance Director, County Finance

FROM: Jeff Baron, Tourism Finance Manager
Jeffrey

Digitally signed by Baron, Jeffrey
Date: 2019.10.10 12:38:15 -0400

SUBJECT: WRITE OFF of Tourism Accounts Receivable

The removal of the Tourism receivables below is in accordance with Ordinance 79.21 and generally accepted accounting principles. The receivables listed below are being provided to County Finance to present to the Board for write off. We have attached notes to each invoice to be written off as back up. Please don't hesitate to contact me if you have any questions.

Account	Customer Name	Invoice #/ReDoc	Invoice Nc	Type	Doc Date	Amount	WRITE OFF JUSTIFICATION
70970	Calypto Kayaking	2015-1302	1800015881	DR	06/03/15	50.00	WRITE OFF - Business closed
70177	Days Inn KSC	2018-011	1800018907	DR	10/23/17	80.00	WRITE OFF - sold current owner not responsible
71104	DNC Park Resorts KSC	2014-1189	1800014879	DR	09/15/14	485.00	WRITE OFF - Changed management company- current company will not pay
71104	DNC Park Resorts KSC	2015-1225	1800015320	DR	12/16/14	75.00	WRITE OFF - Changed management company- current company will not pay
71104	DNC Park Resorts KSC	2015-1247	1800015474	DR	02/06/15	400.00	WRITE OFF - Changed management company- current company will not pay
71104	DNC Park Resorts KSC	2015-1305	1800016161	DR	08/07/15	50.00	WRITE OFF - Changed management company- current company will not pay
71104	DNC Park Resorts KSC	2016-0012	1800016690	DR	12/29/15	200.00	WRITE OFF - Changed management company- current company will not pay
71329	FL Restaurant	2015-1299	1800015880	DR	06/09/15	50.00	WRITE OFF - Original contact person not with the company
71819	Forever FL	2016-0004	1800016688	DR	12/29/15	25.00	WRITE OFF - Original contact person not with the company



Account	Customer Name	Invoice #/Re/ocument Nc	Type	Doc Date	Amount	WRITE OFF JUSTIFICATION
70195	Hampton Inn	2015-1296	DR	06/02/15	50.00	WRITE OFF - Company sold current owner not responsible
70623	Hampton Inn - Viera	2016-0061	DR	08/25/16	100.00	WRITE OFF - Company sold current owner not responsible
71168	Holiday Inn Viera	2017-078	DR	05/05/17	84.00	WRITE OFF - Company sold current owner not responsible
70718	Holiday Inn - Titusville	2015-1264	DR	04/01/15	100.00	WRITE OFF - Company sold current owner not responsible
70695	Int'l Palms Resort	2016-0064	DR	08/25/16	50.00	WRITE OFF - Changed management company- current company will not pay
70695	Int'l Palms Resort	2017-0010	DR	11/04/16	350.00	WRITE OFF - Changed management company- current company will not pay
71802	Rock Paper Simple	2015-1310	DR	06/16/15	25.00	WRITE OFF - Original contact person not with company
70838	Runaway Country	2014-1159C	DG	09/04/14	(39.50)	WRITE OFF - Runaway Country - Researched with County Attorney,
70838	Runaway Country	2014-1159	DZ	09/15/14	(0.22)	lapse of time, no written contract and prior collections company
70838	Runaway Country	2015-1209	DR	12/16/14	200.00	not able to collect. Group of invoices and credits 9/4/14 to 9/30/15
70838	Runaway Country	2015-1240	DR	01/30/15	2,916.90	totaling \$12,513.60.
70838	Runaway Country	2015-1256	DR	02/17/15	4,929.60	
70838	Runaway Country	2015-1258	DR	02/17/15	9,639.20	
70838	Runaway Country	2015-1259	DR	03/24/15	1,519.80	
70838	Runaway Country	2015-1292	DR	05/05/15	3,409.40	
70838	Runaway Country	2015-1000C	DG	05/19/15	(10,000.00)	
70838	Runaway Country	2015	DG	09/30/15	(61.58)	<i>credit</i>
71629	Scooters N Spokes	2015-1229	DR	12/16/14	25.00	WRITE OFF - Business closed
71818	WG CB Pier	2015-DB600-	DR	04/26/16	1,680.00	WRITE OFF - Ownership changed, they are not responsible
TOTAL TOURISM FY 18/19 WRITE OFF					16,392.60	

RECONCILIATION ACCOUNT: *
SEARCH TERM: *

GROUP NAME: *

REPORT DATE: 11/04/2019
TIME: 09:21:10
USER: JIMWHTTMOORE

Company Code: BD

Customer *
Name *
City *

St Year	Per	G/L	Fund	Account	Reference	DocumentNo	Typ	Doc. Date	Pstrng Date	LC amt	Text	Clrng dec.
2018	1	1150100	1441	70177	2018-011	1800018907	DR	10/23/2017	10/23/2017	80.00	70177-Days Inn KSC, Inv2018-011, Trvl Event 10/22	
2015	9	1150100	1441	70195	2015-1296	1800015878	DR	06/02/2015	06/02/2015	50.00	70195-Hampton Inn, Inv 2015-1296, Luncheon 5/15	
2016	11	1150100	1441	70623	2016-0061	1800017412	DR	08/25/2016	08/25/2016	100.00	70623-Hampton Inn Viera, Inv2016-0061, NACTA 8/2	
2016	11	1150100	1441	70695	2016-0064	1800017414	DR	08/25/2016	08/25/2016	50.00	70695-Inl Palms Resort, Inv2016-0064, NACTA 8/2/16	
2017	5	1150100	1441	70695	2017-0010	1800018021	DR	11/04/2016	02/01/2017	350.00	70695-InlPalmsResort, Inv2017-0010, CruiseW/d11/10	
2015	7	1150100	1441	70718	2015-1264	18000015707	DR	04/01/2015	04/01/2015	100.00	70718-Holiday Inn Titusville, Inv2015-1264, Luncheon	
2014	12	1150100	1441	70838	2014-1159C	1600000765	DG	09/04/2014	09/04/2014	39.50-	70838 INCORRECT CALCULATION BILLED CUSTOMER	
2014	12	1150100	1441	70838	2014-1159	1400011068	DZ	09/15/2014	09/15/2014	0.22-	70838-Runaway Cntry, Inv2014-1073/2014-1159, CK1028	
2015	4	1150100	1441	70838	2015-1209	1800015513	DR	12/16/2014	01/27/2015	200.00	70838-Runaway Country, Inv2015-1209, AAA VacationShw	
2015	5	1150100	1441	70838	2015-1256	1800015518	DR	02/17/2015	02/17/2015	4,929.60	70838-Runaway Co, Inv2015-1256, Radio Ad Co-op	
2015	6	1150100	1441	70838	2015-1258	1800015519	DR	02/17/2015	03/01/2015	9,639.20	70838-Runaway Co, Inv2015-1258, Radio Ad Co-op	
2015	7	1150100	1441	70838	2015-1240	1800015709	DR	01/30/2015	04/30/2015	1,519.80	70838-Runaway Co, Inv2015-1259, Radio Ad Co-op	
2015	8	1150100	1441	70838	2015-1292	1800015710	DR	05/05/2015	05/05/2015	2,916.90	70838-Runaway Country, Inv2015-1240, Radio Ad Coop	
2015	9	1150100	1441	70838	2015-1000C	1600000806	DG	05/19/2015	06/23/2015	3,409.40	70838-RunawayCountry, Radio Ad Co-op Credit	
2015	12	1150100	1441	70838	2015-1302	1600000835	DG	09/30/2015	09/30/2015	10,000.00-	70838-RunawayCountry, Radio Ad Co-op Credit	
2015	9	1150100	1441	70970	2015-1189	1800014879	DR	06/03/2015	06/03/2015	50.00	70970-Calyppo Kayaking, Inv2015-1302, Luncheon	
2014	12	1150100	1441	71104	2014-1189	1800015320	DR	12/16/2014	01/27/2015	485.00	71104 RCCI LUNCHE	
2015	4	1150100	1441	71104	2015-1247	1800015474	DR	02/06/2015	02/06/2015	75.00	71104-DNC Park@KSC, Inv2015-1225, Xmas Social	
2015	5	1150100	1441	71104	2015-1305	1800015616	DR	08/07/2015	08/07/2015	400.00	71104-DNC Park Resorts, Inv2015-1247, Cruise360 TS	
2015	11	1150100	1441	71104	2015-1225	1800015690	DR	12/29/2015	01/02/2016	50.00	71104-DNC Park@KSC, Inv2015-1305, NACTA Dinner	
2016	4	1150100	1441	71104	2016-0012	1800015690	DR	05/05/2017	09/01/2017	200.00	71104-DNP PER, 2016-0012, AAA Grt Vacation 1/22/16	
2017	12	1150100	1441	71168	2017-078	1800018862	DR	06/09/2015	06/09/2015	84.00	71168-Holiday Inn, Inv 2017-078, Luncheon 5/12/17	
2015	9	1150100	1441	71329	2015-1299	1800015880	DR	06/09/2015	06/09/2015	50.00	71329-FL Restaurant, Inv2015-1299, Luncheon 5/15	
2015	4	1150100	1441	71629	2015-1229	1800015326	DR	12/16/2014	01/27/2015	25.00	71629-Scooters N Spokes, Inv2015-1229, Xmas Social	
2015	8	1150100	1441	71802	2015-1310	1800015884	DR	04/16/2015	06/16/2015	25.00	71802-Rock Paper Simple, Inv2015-1310, Luncheon	
2016	4	1150100	1441	71819	2016-0004	1800017100	DR	04/26/2016	05/01/2016	1,680.00	71818-WG CB Pier, Inv 2015-DB600-3, Billboard Co-op	
2016	4	1150100	1441	71819	2016-0004	1800016688	DR	12/29/2015	01/02/2016	25.00	71819-Forever FL, 2016-0004, Xmas Social 12/8/15	
*										16,392.60		

1441

Space Coast Office of Tourism INVOICE

430 Brevard Avenue
Cocoa Village, FL 32922

Phone: (321) 433-4470
Fax: (321) 433-4476



Customer # 70177

Days Inn-Kennedy Space Center
Erin O'Brien
3755 Cheney Highway
Titusville, FL 32780

INVOICE NUMBER 2018-011
INVOICE DATE 10/23/17
TERMS Net 30

email: sales@daysinntitusville.com
phone: 321-269-4480

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Family Travel Association Event- E. O'Brien	40.00	\$40.00
1	Family Travel Association Event- B. VanDyke	40.00	\$40.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
For County Use ONLY		SUBTOTAL	\$80.00
Fund #	1441	PAY THIS AMOUNT	\$80.00
Cost Code#	293010		
GL #	5480000		
IO#	514950		

DIRECT ALL INQUIRIES TO:
Nola Copeland
(321) 433-4470
nola.copeland@visitspacecoast.com

MAKE ALL CHECKS PAYABLE TO and REMIT:
Brevard County/TDC
430 Brevard Ave., Suite #150
Cocoa, FL 32922

Please include a copy of this invoice with payment.
Rec'd Brevard County Finance 10/23/17



ORLANDO'S CLOSEST BEACHES
www.visitspacecoast.com

Space Coast Office of Tourism **INVOICE**

430 Brevard Avenue
 Cocoa Village, FL 32922

Phone: (321) 433-4470
 Fax: (321) 433-4476

71104
 DNC Park & Resorts @ KSC

INVOICE NUMBER 2015-1247
 INVOICE DATE February 6, 2015
 TERMS Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Cruise 360 Tradeshow	400.00	400.00
	Attending: Scott McAbee		
SUBTOTAL			400.00

DIRECT ALL INQUIRIES TO:
 Stacy DeLano
 (321) 433-4470
stacy.delano@visitspacecoast.com

MAKE ALL CHECKS PAYABLE TO:
 Brevard County
 Attn: Finance
 P.O. Box 1496
 Titusville, FL 32781

\$400.00
PAY THIS AMOUNT

THANK YOU!

Runaway Country

Janet Whittimore

From: Baron, Jeffrey <Jeffrey.Baron@visitspacecoast.com>
Sent: Friday, May 17, 2019 4:28 PM
To: Janet Whittimore
Subject: FW: Runaway Country Invoices for Possible Write Off

Janet,

Per our Assistant County Attorney below you can write those Runaway Country invoices off our books. Tourism is not pursuing collection.

Thanks,
Jeff

-----Original Message-----

From: Schverak, Christine
Sent: Friday, May 17, 2019 4:07 PM
To: Baron, Jeffrey <Jeffrey.Baron@visitspacecoast.com>
Cc: Cranis, Peter <Peter.Cranis@brevardfl.gov>
Subject: RE: Runaway Country Invoices for Possible Write Off

Jeff,

So, we are having to piece this together as all the individuals involved appear to have moved on. Bottom line up front is that CAO has no objection to TDO submitting them for write-off, given the time lapse and the lack of a written contract. TDO could always pursue collections with the County's new collections company but given the facts, it would not surprise me if the end result is the same.

Here is the background that I was able to pull up:

It looks like this was for a music festival that used to be held at Wickham Park annually but after attendance jumped from 12,000 in 2011 to 42,000 in 2015 (estimated economic impact increasing from \$1.9M to \$6.5M), the festival moved to Osceola County as Brevard County didn't have a large enough venue for it. (Fla today article)

We ran an email search. The emails between Stacey Delano (TDO) , Nola Copeland (TDO) and one of our attorneys (Becky Behl-Hill) seem to reflect that the TDO could never produce any kind of written agreement with Runaway Country underlying the invoices. (This alone would make it difficult to collect the bill.) There was a 2015 grant application and a reference to a \$45k grant for country festival advertising. A Jun 16, 2016 email references that the invoices kept coming in over the \$45k per Kalina Person's instruction (perhaps she was a former marketing director at TDO?), and the invoices were forwarded to a Gary McCann/Runaway Country for everything over the \$45k. It ended up being \$12k+ over. There is also some reference to destination advertising that was done in Atlanta by the TDO (approved by the TDO director) for the event that was not supposed to be billed to the festival. This would seem to be the subject of the \$10k in credit back to them, that is referenced in the material that you sent to me. I would bet that Nola Copeland may still remember some of this.

At any rate, it looks like TDO/CAO worked very hard to get these invoices into collections with a company called Penn Credit Corporation. Penn Credit appears to be a nationwide account receivables management firm. The POC was a Philip Mennell. The TDO's information was definitely forwarded to the company by March 1, 2017. This is where the

email chain seems to stop as far as our office is concerned. It doesn't look like any of this was preserved in our electronic files, and we don't appear to have a paper file.

Then, in March 2019, drama erupted as the owner of this company tried to bribe Brevard County's clerk of court, apparently offering him a picnic, and to pay for employee shirts. We have a reference to Osceola and Brevard terminating their contracts with Penn Credit Company for failure to fulfill the contractor's obligations under the contract. This may have been in Mar 2019, at least a termination was drafted up. I think the County has a different collections contractor now - you would have to contact purchasing about that. The Clerk of Court also has its own collection contract with Linebarger, apparently.

I gave a call to one of our former admin's to see if she had any recollection of how this all worked out. Her recollection was that the collections company was never able to collect on the invoices.

CAO has no objection to writing these off, given the time lapse and the lack of a written contract. TDO could always pursue collections with the County's new collections company (see purchasing) but given the facts, it would not surprise me if the end result is the same.

Let me know if you need anything else on this,

Sincerely,

Christi

Christine M. Schverak, Esq.
 Assistant County Attorney
 Brevard County Attorney's Office
 2725 Judge Fran Jamieson Way, Suite 308
 Viera, FL 32940
 P: 321-633-2090
 F: 321-633-2096
 Christine.schverak@brevardfl.gov

The State of Florida has a broad public records law and a request made under the authority of that Public Records law may require the disclosure and copying of any email and email address sent to this office unless exempt, privileged or confidential under state law.

-----Original Message-----

From: Baron, Jeffrey
 Sent: Friday, May 17, 2019 9:42 AM
 To: Schverak, Christine
 Cc: Cranis, Peter
 Subject: FW: Runaway Country Invoices for Possible Write Off

Hi Christine:

Do you know what the status of the litigation with Runaway Country? County Finance is wanting to know if the attached invoices should be written off. If yes, the written off invoices will be put on a larger list for Board approval. They are from 2014 and 2015 and still sitting on the County's books as Accounts Receivable.

Thanks.

Regards,
Jeff Baron
Tourism Finance

-----Original Message-----

From: Janet Whittimore <Janet.Whittimore@brevardclerk.us>
Sent: Friday, May 17, 2019 9:28 AM
To: Baron, Jeffrey <Jeffrey.Baron@visitspacecoast.com>
Subject: FW: Runaway Country

Jeff,

Here are the copies of the invoices still due from Runaway County. Note that the total due is only \$12,513, because three credit memos (also attached) offset some of the invoices.

It is my understanding that the County Attorney has this information, and was attempting to collect the amount due, however I do not know the status.

If you have any questions, let me know.

Janet



Under Florida law, all correspondence sent to the Clerk's Office, which is not exempt or confidential pursuant to Chapter 119 of the Florida Statutes, is public record. If you do not want the public record contents of your e-mail address to be provided to the public in response to a public records request, please do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."



November 8, 2019

TO: Brad Pugh, Clerk's Office

FR: Troy Post

CC: Cathy Musselman, COlaunch

RE: Uncollectible debt owed to NBEDZ

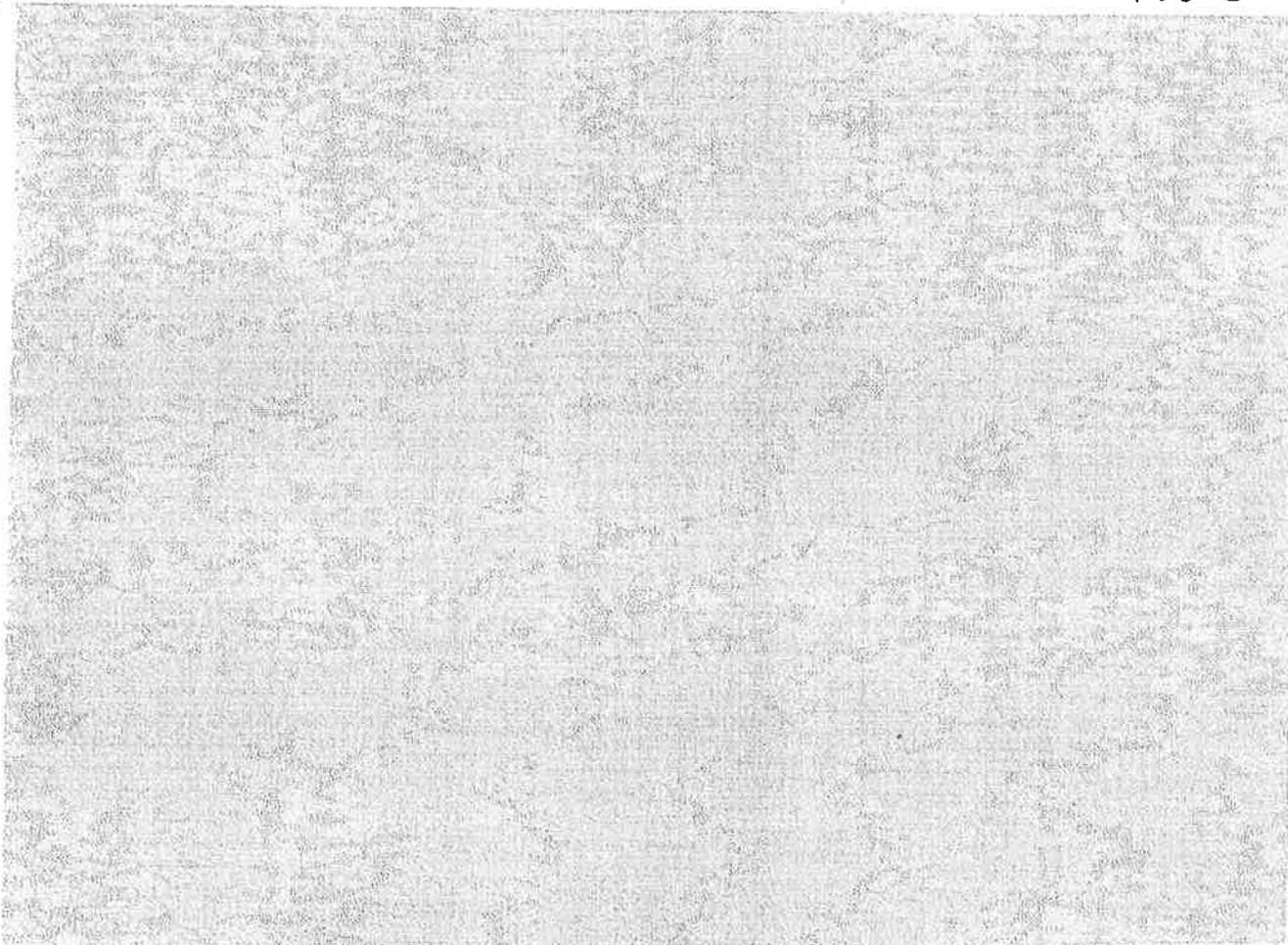
Brad – Pursuant to your request, and in accordance with the guidelines established by Brevard County Ordinance No. 79-21 concerning uncollectible accounts receivable, please be aware that monies owed to the North Brevard Economic Development Zone (NBEDZ), a special dependent district of the county, by Raymond and Hanna Strange in the amount of \$75, should be considered “uncollectible.”

On September 21, 2018, the Hannas issued check #1045 (copy attached) to the NBEDZ, as the operator of the coworking space known as COlaunch, said proceeds to cover the membership fee for use of COlaunch’s facilities. However, the check written by the Stranges never cleared, and attempts made by the COlaunch manager, Ms. Cathy Musselman, to contact the couple via phone and mail proved unsuccessful. As a result, their membership in COlaunch was terminated.

Should you have any questions about this matter, please contact me via Ext. #45205.

Thanks.

Signed: 
Troy Post, Executive Director



RAYMOND H STRANGE OR
HANNA NICHOLE STRANGE

1055 Solamere
Apt 204 Titusville FL 32780

111 GEORGIA DR.
EXINGTON, VA 24650

66-2/510
1000094108282

1045

Date 9-21-18

Shield™

Pay to NBEDZ

Seventy five dollars

\$ 75.00

SUNTRUST

ACH FT 081000104

Mem. mailing

Hanna Strig

⑆05⑆000020⑆⑆000094⑆06282⑆⑆1045



Solid Waste Management Department

2725 Judge Fran Jamieson Way
Building A, Room 118
Viera, Florida 32940

BOARD OF COUNTY COMMISSIONERS

Inter-Office Memo

To: Elvie Blakely, County Finance *EBB 10/21/19*

From: W.E. (Ed) Mack, Solid Waste Management Dept *Mack*

Subject: Unpaid Solid Waste Assessments

Date: October 17, 2019

The Brevard County Solid Waste Management Department is asking County Finance to write off the attached solid waste assessments currently unpaid.

Should you have any questions, please do not hesitate to contact Lin or myself. Thank you for your assistance.

Summary - Annual Assessment to be written off

GL#	FY	Fund	Amount Due	Fund	Amount Due
1212542	03/04 Solid Waste	4010	3,047.07	4110	1,869.93
1212543	04/05 Solid Waste	4010	2,119.80	4110	1,054.66
1212544	05/06 Solid Waste	4010	927.65	4110	151.33
1212546	07/08 Solid Waste	4010	4,107.98	4110	1,893.46
1212547	08/09 Solid Waste	4010	6,926.80	4110	367.04
1212548	09/10 Solid Waste	4010	4,330.52	4110	425.79
Totals		4010	<u>21,459.82</u>	4110	<u>5,762.21</u>

4010
4110

FY	2019	2018	2017	2016	2015
Fund/GL #	9/30/2019	9/30/2018	9/30/2017	9/30/2016	9/30/2015
4010					
1212542 03/04 Solid W	3,047.07	3,040.07	3,047.07	3,047.07	3,047.07
1212543 04/05 Solid W	2,119.80	2,119.80	2,119.80	2,119.80	2,119.80
1212544 05/06 Solid W	927.65	927.65	927.65	927.65	927.65
1212546 07/08 Solid W	4,107.98	4,107.98	4,107.98	4,107.98	4,107.98
1212547 08/09 Solid W	6,926.80	6,926.80	6,926.80	6,926.80	6,926.80
1212548 09/10 Solid W	4,330.52	4,330.52	4,330.52	4,330.52	4,330.52

4010
4110

FY Fund/GL #	2019 9/30/2019	2018 9/30/2018	2017 9/30/2017	2016 9/30/2016	2015 9/30/2015
4110					
1212542 03/04 Solid W	1,869.93	1,869.93	1869.93	1869.93	1,869.93
1212543 04/05 Solid W	1,054.66	1,054.66	1054.66	1054.66	1,054.66
1212544 05/06 Solid W	151.33	151.33	151.33	151.33	151.33
1212546 07/08 Solid W	1,893.46	1,893.46	1893.46	1893.46	1,893.46
1212547 08/09 Solid W	367.04	367.04	367.04	367.04	367.04
1212548 09/10 Solid W	425.79	425.79	425.79	425.79	425.79

4010
4110

4010
4110

Lai, Lin Ker-Li

From: Maria Erdman <maria.erdman@brevardtc.com>
Sent: Tuesday, October 15, 2019 4:56 PM
To: Lai, Lin Ker-Li
Cc: Cynthia Rodriguez
Subject: RE: Unpaid balance due accounts on Solid Waste Assessments

Hi Lin,

The only taxes which could be due from the 2003-2009 tax years are deferred taxes or taxes which are included in a bankruptcy case. We did find accounts with deferred taxes for this time period. The data can be found below. Our system does not break down the current amount due to each authority until payment is made. I have included the amount of the initial assessment and the interest rate for each deferred year so that you can calculate the current amount due.

Roll Year	NonAdv. District	NonAdv. District Name	Account Number	Certified Roll Owner Name
2007	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	2102072	WEBSTER-GARDINER, GRAHAM ROBEI
2007	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	2102072	WEBSTER-GARDINER, GRAHAM ROBEI
2008	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	2102072	WEBSTER-GARDINER, GRAHAM ROBEI
2008	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	2102072	WEBSTER-GARDINER, GRAHAM ROBEI
2009	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	2102072	WEBSTER-GARDINER, GRAHAM ROBEI
2009	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	2102072	WEBSTER-GARDINER, GRAHAM ROBEI
2009	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	3003857	KAVANAGH, KEVIN; KAVANAGH, PAMI
2009	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	3003857	KAVANAGH, KEVIN; KAVANAGH, PAMI

I hope this information helps.

Sincerely,

Maria Erdman, CFCA
Tax Analyst
Representing Lisa Cullen, CFC
Brevard County Tax Collector
Phone: (321) 264-6711
Fax: (321) 264-5149
Email: maria.erdman@brevardtc.com

From: Lai, Lin Ker-Li [mailto:Lin.Lai@brevardfl.gov]
Sent: Tuesday, October 15, 2019 12:09 PM

4010
4110

To: Maria Erdman <maria.erdman@brevardtc.com>
Subject: Unpaid balance due accounts on Solid Waste Assessments

CAUTION: THIS EMAIL IS FROM AN EXTERNAL SOURCE. Internet links, office documents or other attachments may contain viruses. Do not click on a link, open or enable any file unless you trust the sender.

Good Morning Maria,

We are trying to get a list of unpaid balance due accounts on Solid Waste Disposal and Collection Assessment for Tax year from 2003 through 2009. Per County Finance requirement, the information must include Tax year, TAX ID number, Name of individual owes assessment, and amount owed. Is it possible that the data can be retrieved?

Thank you.

Lin Ker-Li Lal
Solid Waste Management Department
633-2042 Ext. 59181
633-2038 Fax

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

PLEASE NOTE: Under Florida law (F.S. 119), all e-mails to and from the Tax Collector's Office are maintained as a public record. Your e-mail communications, including your e-mail address, may be released in response to a public record request.

4010
4110

Roll Year	NonAdv. District	NonAdv. District Name	Account Number	Certified Roll Owner Name	Original Amount Assessed	Account Status	Deferred Interest Rate	Month Interest Started Accruing
2007	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	2102072	WEBSTER-GARDINER, GRAHAM ROBERT; WEBSTER-GARDINER, ANGELA V	117.82	Unpaid	6.04%	Apr 08
2007	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	2102072	WEBSTER-GARDINER, GRAHAM ROBERT; WEBSTER-GARDINER, ANGELA V	57	Unpaid	6.04%	Apr 08
2008	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	2102072	WEBSTER-GARDINER, GRAHAM ROBERT; WEBSTER-GARDINER, ANGELA V	125.7	Unpaid	5.46%	Apr 09
2008	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	2102072	WEBSTER-GARDINER, GRAHAM ROBERT; WEBSTER-GARDINER, ANGELA V	57	Unpaid	5.46%	Apr 09
2009	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	2102072	WEBSTER-GARDINER, GRAHAM ROBERT; WEBSTER-GARDINER, ANGELA V	125.7	Unpaid	6.31%	Apr 10
2009	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	2102072	WEBSTER-GARDINER, GRAHAM ROBERT; WEBSTER-GARDINER, ANGELA V	57	Unpaid	6.31%	Apr 10
2009	Y156 - SOLID WASTE COLLECTION	SOLID WASTE COLLECTION	3003857	KAVANAGH, KEVIN; KAVANAGH, PAMELA	125.7	Unpaid	6.31%	Apr 10
2009	Y158 - SOLID WASTE DISPOSAL	SOLID WASTE DISPOSAL	3003857	KAVANAGH, KEVIN; KAVANAGH, PAMELA	57	Unpaid	6.31%	Apr 10

Administration Office
401 S. Varr Avenue
Cocoa, FL 32922
Office: 321.635.7815
Fax: 321.633.1905



October 31, 2019

TO: Chelsie Hanson
County Finance

THROUGH: Scott Nelson, Director *SN*
Space Coast Area Transit

FROM: Karen Petters, Finance Officer *KP*
Space Coast Area Transit

SUBJECT: Bad Debt Write Off

In response to your email dated October 10, 2019, please submit the following check to the Board for write off approval:

<u>Date</u>	<u>Amount</u>	<u>Issuer</u>	<u>Check #</u>	<u>Comments</u>
2/28/19	\$126.00	Donte Greco-Rodriguez	4657	1 st Notice 3/14/19 - No response 2 nd Notice 4/19/19 - No response 3 rd Notice 5/31/19 - No response

Space Coast Area Transit's policy is to not accept checks for greater than \$100.00 to avoid large losses. Please call me if you have any questions.



RideLine 321.633.1878

321Transit.com

Vanpool 321.952.4562

4130

Administration Office
401 S. Varr Avenue
Cocoa, FL 32922
Office: 321.635.7815
Fax: 321.633.1905



March 14, 2019

1st Notice

Donte Greco-Rodriguez

Subject: Dishonored Checks

Your bank, due to insufficient funds, returned your check # 4657 in the amount of \$126.00 unpaid.

In compliance with the State Law the County will charge a service fee of \$25.00 for dishonored checks.

Please send your payment with a **certified check or money order** in the amount of \$156.00, or come to our office if you prefer to pay cash at:

**401 S. Varr Avenue
Cocoa FL 32922**

If you have any questions, please call me at 321 635 7815 ext. 52935.

Philip Price
Accounting Technician



RideLine 321.633-1878

RideSCAT.com

Vanpool 321.952.4562

202

Rec'd by Brevard Co Finance 10/31/19

Administration Office
401 S. Varr Avenue
Cocoa, FL 32922
Office: 321.635.7815
Fax: 321.633.1905



April 19, 2019

2nd Notice

Donte Greco-Rodriguez

Subject: Dishonored Checks

Your bank, due to insufficient funds, returned your check # 4657 in the amount of \$126.00 unpaid.

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Philip Price
Accounting Technician



RideLine 321.633-1878

RideSCAT.com

Vanpool 321.952.4562

Administration Office
401 S. Varr Avenue
Cocoa, FL 32922
Office: 321.635.7815
Fax: 321.633.1905



May 31, 2019

3rd Notice

Donte Greco-Rodriguez

Subject: Dishonored Checks

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Cocoa FL 32922**

If you have any questions, please call me at 321 635 7815 ext. 52935.

Philip Price
Accounting Technician



RideLine 321.633-1878

RideSCAT.com

Vanpool 321.952.4562

Notice of Returned Item

Date Returned: 3/14/19

Department: SCAT

Name: DONTE GRECO-RODRIGUEZ

Check Number: 4657

Check Amount: 126.00

Attached you will find the original check that was returned for non-payment (NSF) by non-sufficient funds, account closed, etc. JE 325116 was entered by the finance department, debiting the receivable G/L account 1150050 and crediting cash in the appropriate fund(s). An NSF fee in the amount of 30.00 must also be collected per amendment to resolution 96-327. The fee was calculated as follows:

Checks 0.00 to 50.00 = \$25.00

Checks 50.01 to 300.00 = \$30.00

Checks over 300 equals \$40.00 or 5% of the face value of the check, whichever is greater

Once the customer has satisfied this NSF check, a copy of this memo needs to be sent to County Finance as part of the back-up for the deposit that includes this redeposit.

If you enter your CR's, the amount of the redeposit needs to credit G/L account 1150050 and the NSF fee needs to credit G/L account 3699000. In the "Text" field, record the name and check number for future reference.

If you have any questions, please call me at extension 49061.

Thank you,

Lisa Browning

County Finance

4130

SUNTRUST BANK

1-800-786-8787

Date: Mar 07, 2019 Advice D-100941

Acct:

The following deposited check(s) were returned to SunTrust unpaid. The amount of the check(s) has been deducted from your account.
Service Charge Total: Analysis

SEQ # ITEM AMOUNT
89001417 126.00

2019 MAR 14 P 12: 24

BREVARD CO. FL
FINANCE DEPT.

BREVARD CO BOARD OF CO COMM
CONSOLIDATED FUND
PO BOX 1496
TITUSVILLE FL 32781-1496

1 Item charged totalling \$126.00

Advice Total \$126.00

0000

0000

063102152
03/07/2019
99001417

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-D
CLOSED ACCOUNT

FT02/H0/ED E25T201E901
T4L8B00E

CLOSED ACCOUNT

DONTE GRECO-HODRIGUEZ
1246 PALM BAY RD.
PALM BAY, FL 32905

4657
83-1487670
109

2/28/19 Date

Pay to the Order of D Greco \$ 126.00

Don't Greco-Hodriguez Dollars

MD Bank
America's Most Convenient Bank®

For Don't Greco NP

4657

4657

063102152 03/04/2019 0003803249

2156378 0003 00182

063102152 03/04/2019 0003803249

2156378 0003 00182

03/04/2019

ENCLOSURE HERE

For Deposit Only

Brevard County Board of
County Commissioners
Space Coast Area Transit

ENCLOSURE HERE

03/04/2019

091000019 03/05/2019
8872754862
211274450 03/05/2019
544466131 RR - D
061000145 03/07/2019
98871527347 RR - D
063102152 03/07/2019
99001417 RR - D

Do not endorse or write below this line.

Rec'd by Brevard Co Finance 10/31/19